

XOSERVE

DSC Delivery Sub-Group

September 2026





1. General Meeting Administration

1b

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[Action Updates](#)



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SECTION 2: Change Development

02

2a. New Change Proposals

2b. Undergoing Solution
Options Impact Assessment
Review



SECTION 2: Change Development

2a. New Change Proposals

- 2a.i XRN 6122 Amendment to Emergency Contact Data Provision to GTs, IGTs & NGT
- 2a.ii XRN 6123 Introduction of a DN Daily Metered Designation Category (UNC Mod 0933S)

2b. Undergoing Solution Options Impact Assessment Review

- None for this meeting

XRN 6122 Amendment to Emergency Contact Data Provision to GTs, IGTs & NGT

Customer Parties	Impacted parties
Shipper	
Distribution Network Operators (DNOs)	X
National Gas Transmission	X
IGTs	X
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	Wales and West Utilities
Change Proposal	Link to CP

Change Description	
Provision of emergency contact data from Shippers to DNs, NGT & IGT currently includes non-mandatory and mandatory*' emergency contact data. The data provided to the affected parties through the daily and quarterly delta files (and any other means identified such as APIs) need to be restricted/filtered to ensure only the Mandatory data passes through. System changes are required to ensure only mandatory data flows through to DNs, NGT & IGTs via Central Systems to ensure ongoing compliance with GDPR and the UNC.	The exact mechanism to achieve this should be confirmed by the main EMR Modification(0926S) change XRN6079 which will be worked in conjunction with this change. Distribution Networks, National Gas Transmission and Independent Gas Transporters are all impacted by this change as they are the recipients of the Emergency Contact Data provided. Whilst the need for this change was identified as part of analysis for Modification 0926S for the improvement of the Shipper obligated supply of EMR Data, the Modification is not dependant on this change as it affects the receipt of the data by the affected parties, as opposed to the supplying of the data by Shippers.

DSC Service Area Associated Funding Split	Service Area 3: Manage Updates to Customer Portfolio
Proposed Funding split from Proposer	100% DNO



XRN 6123 Introduction of a DN Daily Metered Designation Category (UNC Mod 0933S)

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	Cadent
Change Proposal	Link to CP

Change Description	
This Change Proposal has been raised to deliver the requirements set out within Modification 0933S. This Modification seeks to amend the designation arrangements contained within TPD B4.7.16 to B4.7.21 by introducing a new designation category of 'DN Daily Metered'. This will allow DNO's (through the DMSP) to install daily metering equipment at selected Class 2, 3 and 4 Supply Meter Points (SMP's) and access additional hourly and daily meter read data, without changing the Product Class of the supply and no additional data will be entered into UK Link. This change will introduce processes and system capabilities to identify and manage SMP's designated as "DN Daily Metered" and will enable DNO's to access hourly and daily consumption data at larger Class 2, 3 and 4 SMP's.	Key areas which will be included in the Change Proposal are: • Receiving, communicating and recording 'DN Daily Metered' network designated sites (this includes managing an appeals process). • Invoicing for 'DN Daily Metered' network designated sites. • Visibility of 'DN Daily Metered' network designated sites. • Managing the DMSP arrangements to ensure equipment and provision of daily/hourly reads to DNs (and Shippers if requested and funded) Please note, this change will not alter existing Product Class UNC obligations. The expectation is to align with the existing network designation processes as much as possible and utilise existing file formats and mechanisms to share the daily/hourly read information with DNs (and Shippers if requested). To confirm this is via B2B IX utilising the .DMV file (for DNs) and the .C44 record (for Shippers).

DSC Service Area Associated Funding Split	N/A
Proposed Funding split from Proposer	N/A



SECTION 3: Detailed Design

03

3a. Design Considerations

3b. Requirements Clarification



SECTION 3: Detailed Design

3a. Design Considerations

- 3a.i XRN 5994 Emergency Contact Validation Service
- 3a.ii XRN 6001 Modification 0909 - Refining the Class 2 Individual Valid Meter Reading Requirement Performance Measures

3b. Requirements Clarification

- None for this meeting



XRN 5994 - Emergency Contact Validation Service

Detailed Design Overview

Change Background

This change requires the CDSP to provide a new Emergency Contacts Validation Service on behalf of the DNs to improve the quality of, and confidence in, the EMR data held on CDSP systems. The quality of Emergency Contact data is of the highest priority for all industry parties due to the HSE safety ramifications of inaccurate or incomplete details being provided.

During routine Emergency Contact validity checks, it has become apparent to the DNs that many of the EC details stored in UK Link systems are either inaccurate or, do not exist, leading to issues when the DN attempts to contact the site.

To raise the profile of emergency contact details and highlight the importance of accurate data, it is proposed that the CDSP will confirm datasets and conduct a centralised call handling exercise on behalf of all the DNs over a 4-month period to validate the data held on UK Link systems.

This change is seen as a one-off exercise or a proof of concept, and should this become an annual request, then it will be raised via a separate change request.

Detailed Design Summary

The XRN5994 Detailed Design Change Pack contains further details of the change and is summarised here.

Solution:

This change will introduce the following:

1. Production of an initial dataset report for the 'Top 250' SMPs (by AQ) in each LDZ with an AQ above 732,000 kWh prior to the contact validation period. The final list of SMPs will be narrowed down by the DNs to 200 per LDZ which will be used for the calling service. Note: Scottish Independents and IGTs will not be included in the call list.
2. Creation of a new Monthly update report template to be used by the Call Handling provider.
3. Creation of a call handling script for use by the Call Handling provider.
4. Issuing of the new Monthly update report to DNs and Shippers during the contact validation period. These will contain the outcome of all calls made for that month.
5. CDSP will also facilitate the conducting of a centralised call handling exercise on behalf of the DNs between a 4-month consecutive period to validate the data held on UK Link systems.
6. Two new Quarterly reports issued to DNs and Shipper post the contact validation period to highlight any updates made as part of the service.
7. All reports to DNs and Shippers will be issued using the appropriate security protocols via email to the contract managers.

X Next Steps

- The Detailed Design Change Pack (DDCP) was issued for consultation on **14th September 2026**
- Shippers, and DNOs will vote on the outcome of the DDCP consultation at ChMC on **14th October 2026**





XRN 6001 – Modification 0909 - Refining the Class 2 Individual Valid Meter Reading Requirement Performance Measures

Detailed Design Pack Summary - DSG

Change Background

Currently, when measuring minimum Shipper read performance for Supply Meter Points (SMPs) in Classes 2 and 3 the following set of measures are used over a defined Performance Period (currently set to 3 months):

- a) Aggregate Valid Meter Reading Requirement:** Minimum percentage of a Shippers portfolio, per Supply Point Class, that must meet the Individual Valid Meter Reading Requirement.
- b) Supplier Valid Meter Reading Requirement:** per associated Supplier of the Shipper, minimum percentage of a Suppliers portfolio, per Supply Point Class, that must meet the Individual Valid Meter Reading Requirement.
- c) Individual Valid Meter Reading Requirement:**
 - a. The minimum percentage of calendars days in each month in each Performance Period, Where D is the Supply Point read date, each relevant Class 2 Supply Point has a daily Valid Meter Reading, submitted by the end of D+1, for [25%] or more of the calendar days of each month in a Performance period. Reads outside of D+1 shall be regarded as a failure;
 - b. Each relevant Class 3 Supply Point has a daily Valid Meter Reading of [25%] or more of the calendar days of each month in a Performance Period. This performance logic is as per the existing obligations within the UNC.

[UNC Modification 0909](#) was raised to review the Individual Valid Meter Reading Requirement for Class 2 SMPs (defined above under point c) a.) and, given the objective of the process is to incentivise Shippers to provide reads into settlement, proposed to include the D+5 read window within this measure.

The change is included in the scope of [DDP Release 3](#) with implementation planned for **28th September 2026**.

X Changes to Minimum Read Performance Targets

As a result of modification 0909, the Individual Valid Meter Reading Requirement for Class 2 SMPs will be amended and results in Shippers needing to submit for Class 2 SMPs:

- i. a Valid Meter Reading by D+1 for a minimum [25%*] of calendar days within a Performance Period **and**
- ii. a Valid Meter Reading by D+5 for a minimum [50%*] of calendar days within a Performance Period

** Percentage values are correct for implementation of this change and subject to annual review by the Performance Assurance Committee.*

The calculation of the Class 2 Individual Valid Meter Reading Requirement will be updated to reflect the above, all other measures within the process remain unchanged.

Subject to the implementation of DDP Release 3, the above measures will be **effective from 1st October 2026.**

X Reclassification “Soft Landing” (Class 2)

To prevent any Class 2 Supply Meter Points (SMPs) performant from a settlement perspective i.e. consistently submitting reads by Exit close-out (D+5) from being moved to Class 4, as this was not the intent of the original modification ([0664VVS](#)), the reclassification process for these is currently on hold.

Following implementation of XRN 6001, to allow Shippers time to reinstate any internal processes regards Class 2 performance, reclassifications will not be reactivated until a full Performance Period has elapsed utilising the new D+5 Individual Valid Meter Reading Requirement.

The first Performance Period that will, in full, utilise the new Individual Valid Meter Reading Requirement for Class 2 SMPs will be **October – December 2026**. As such, it is recommended that Shippers with Relevant Class 2 Supply Meter Points ensure they are monitoring their minimum performance across the Performance Period as the measures will be effective from **1st October 2026**.

Dashboard Enhancements

To support Shippers in their performance monitoring enhancements will be made to the related dashboards within DDP. The aim of these is to make performance monitoring at the monthly level easier and clearer. This will also include publication of the measurement targets to ensure visibility and clarity to all Users.

These updates are currently in development and will be implemented within Release 3 and will be made available during October, post reporting of the Performance Period ending in September. Details of these will be presented to Shippers at the User Forum on 15th October*.

**Subject to confirmation*



X Minimum Read Performance Review

On 27th August 2026, the PAC published the outcome of their annual review of all values to be used within the Class 2 and 3 Performance Assurance process with effect from 1st October 2026. This included the change to the Class 2 Individual Valid Meter Reading Requirement being implemented by XRN 6001 and a change to the Applicable Percentage of the same measure for Class 3 SMPs. The latter has been increased from 50% to 60%.

For information, the below table presents the values to be used in the Performance Assurance process effect from 1st October 2026:

Measure	Class 2	Class 3
The Aggregate Valid Meter Reading Requirement	90%	90%
The Supplier Valid Meter Reading Requirement	90%	90%
Individual Valid Meter Reading Requirement	D+1 25% D+5 50%	60%
Performance Period (consecutive months)	3	3



Section 4: Release/Project Updates

04

4a. February 26 Major release

4b. June 26 Major Release

4c. Minor Release 16

4d. Minor Release 17 (Scope for
Information)

4e. November 26 Major Release



RAG Status	Overall Project RAG status					
	Schedule	Risks and Issues			Costs	
	Status Justification					
Schedule	The scope of February 26 Major Release was presented for approval at the ChMC meeting on 10/09/25. Overall release is tracking to target. Project was successfully implemented 27/02/26, Post Implementation Support completed 10/05/26 and is now currently in closedown due to complete 28/08/26. Progress Update: - XRN5906, 5872, 5914/5922 has completed Post implementation support (PIS) and been handed over into BAU 29/05/26. - Closedown in progress	Aug ✓ Design Mon 28/07/25 - Thu 30/10/25 Sep ✓ Build Fri 31/10/25 - Mon Oct Nov Dec Jan Feb Mar ✓ PIS Fri 27/02/26 - Fri 29/05/26 Apr May Jun Closedown Mon 01/06/26 - Fri 28/08/26 Jul Aug Today ✓ Start Up and Initiation Mon 01/09/25 - Mon 01/12/25 ✓ Test Mon 15/12/25 - Fri Implementation Fri 27/02/26 Complete On Track At Risk Overdue Implementation date 27th February, contingency date 6th March				
Risks and Issues	N/a					
Costs	Changes are currently delivering with projected costs.					
Scope	XRN5906 - Extending the PC4 Read Submission Window. XRN5872 - Updates to the AQ Amendments Process. XRN5914/XRN5922 - Shorten of the current LIS (Line in sand) date to 2-3 years & amend the LIS to rolling Period.					



XRN6045 – June 26 Major Release- Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		
Schedule	The scope of June 26 Major Release was presented for approval at the ChMC meeting on 11/02/2026. Overall release is tracking to target; project was implemented on 26/06/2026. Progress Update: June 26 Major Release has now completed following a successful PIS exit on the 31st July. Decision in Sept ChMC: None	Overall Timeline Legend: Complete (Blue), On Track (Green), At Risk (Yellow), Overdue (Red) Implementation date 26th June 2026, contingency date 3rd July 2026	
Risks and Issues	N/A		
Costs	Forecast to complete delivery against approved BER		
Scope	XRN5702 – Update to assess the replacement of Facsimile as a form of communication (Modification 0864S) XRN5805 - Alternative Solution to address instances where VBA macros are present in DN Templates		



XRN6065 – Minor Release 16 - Status Update

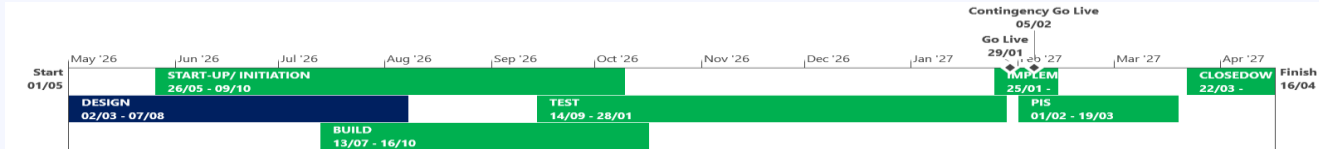
RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		
Schedule	The scope of Minor Release 16 was presented for approval at the ChMC meeting on 08/04/26. Progress Update: MiR16 implemented on contingency date 21/08/26 (as per August ChMC Update) Decision in September ChMC: None	Start 23/02/26 Mar '26 Apr '26 May '26 Jun '26 Jul '26 Aug '26 Today Sep '26 Oct '26 Finish 30/10/26 ✓ START UP / INITIATION 02/03/26 - 17/04/26 ✓ DESIGN 02/03/26 - ✓ BUILD 30/03/26 - 05/06/26 ✓ TEST 08/06/26 - 07/08/26 IM Implementation Go Live 21/08/26 POST IMPLEMENTATION 22/08/26 - 18/09/26 CLOSEDOWN 21/09/26 - 30/10/26 Overall Timeline ● Complete ● On Track ● At Risk ● Overdue Implementation date 21st August	
Risks and Issues	N/A – Implementation complete 21/08/26		
Costs	UK Link costs covered under Service and Operate funding		
Scope	XRN 6081A – Meter Reading Service Improvement A - Fix Historic NDM Check to Check Reconciliation Periods.		



XRN6115 – Minor Release 17 - Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		
Schedule	The scope of Minor Release 17 was presented for information at the ChMC meeting on 12/08/26. Overall release is tracking to target; project is planned to implement on 27/11/2026. Progress Update: • XRN5805 & XRN6081.B have started build on 24/08/26 • XRN5955 is due to start build on 07/09/2026 • XRN5582b is due to start design on 14/09/26 Decision in Sept ChMC: None	Legend: ● Complete ● On Track ● At Risk ● Overdue Implementation date 27th November 2026, contingency date 4th December 2026	
Risks and Issues	N/A		
Costs	Forecast to complete delivery against approved MTB funds		
Scope	XRN 6081.B – Reconciliation of Multiple Read Replacements – Historic Reporting and Tactical Solution XRN5805 - Alternative Solution to address instances where VBA macros are present in DN Templates XRN5955 – Private networks duplicate MPRNs – options for long term fix XRN5582b -Energy Invoice Upload from UK Link to Gemini		

XRN6095 – November 26 Major Release - Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		
Schedule	The scope of Nov 26 Major Release was presented for approval at the ChMC meeting on 08/04/26; XRN 5940 BER element was approved on 10/06/26. Implementation date has moved to 29/01/27; updated BER to follow. Progress Update: Design complete; Build underway; Test on track to commence 14/09. Decision in September ChMC: None	 Complete On Track At Risk Overdue Implementation date 29 January 27	
Risks and Issues	Commencing build activities prior to design being fully approved will result in a level of rework being required.		
Costs	Costs as per BER		
Scope	XRN 5940 - Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation Month		



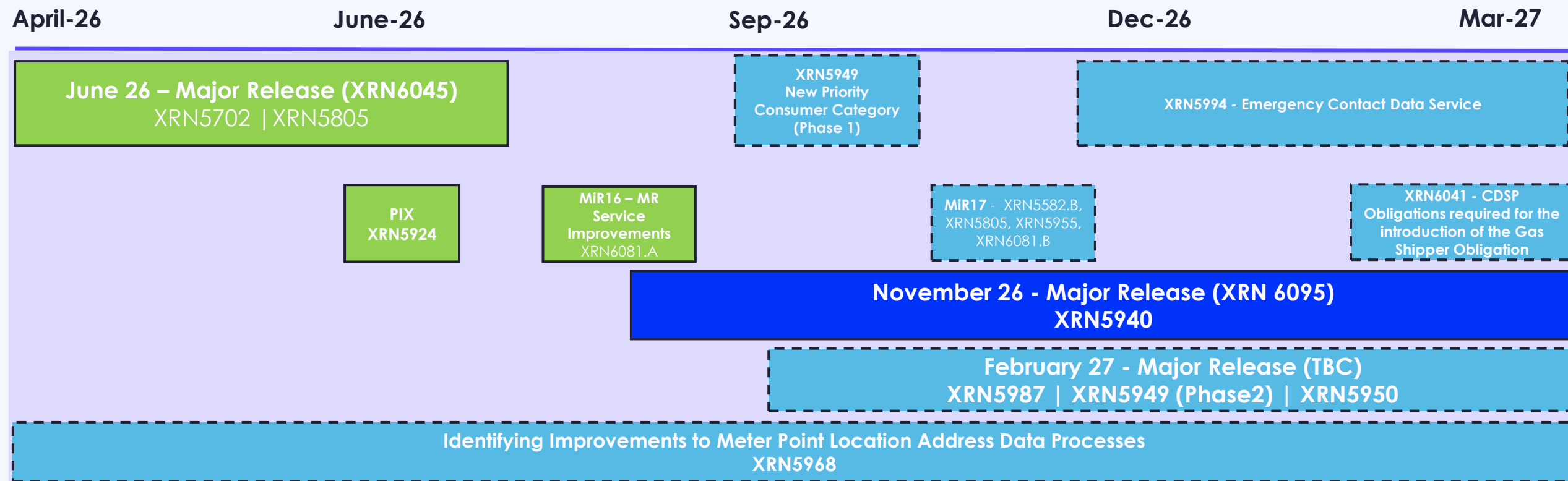
Section 5: Change Pipeline

05

Change Pipeline

X 2026/27 Forward View - Change Delivery Plan

April 26 – March 27



Delivery Key

- = Firm Implementation Date – Funding Approved by ChMC and / or Non-Negotiable Industry Implementation Date in place
- = Indicative / Target Implementation Date – Changes are planned for delivery – Funding not yet approved by ChMC
- = Implemented Change / Release

Change Delivery Plan – April 2026 – March 2027

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Delivery Date	Release Type	Firm / Indicative
5702	Mod0864S - Update to assess the replacement of Facsimile as a form of communication	NGT	All DSC Customers	Shipper DN	£158k	26 June 2026	Major	Firm
5924	Physical Information Exchange (PIX) Ongoing Support Options	Xoserve	All	TBC	N/A	31 June 2026	Adhoc	Firm
5810	Theft of Gas (ToG) DN Calculation Tool	Cadent	DN	DN	N/A	31 July 2026	Adhoc	Indicative
6081 A	Meter Read Service Improvements Part A Fix Historic NDM Check to Check Reconciliation Periods - Tactical Solution	Xoserve	Shipper DN	N/A	N/A	August 2026	Minor	Indicative
5805	Alternative Solution to address instances where VBA macros are present in DN Templates	WWU	DN	DN	£160k	26 June 2026 / November 2026	Major	Firm
5949	New Priority Consumer Category related to Community Heating (Phase 1)	NGT	All DSC Customers	TBC	£230k	September 2026	Adhoc	Indicative
6081 B	Meter Read Service Improvements Part B Reconciliation of Multiple Read Replacements – Historic Reporting and Tactical Solution	Xoserve	Shipper DN	N/A	N/A	November 2026	Minor	Indicative
5955	Private networks duplicate MPRNs - options for long-term fix	Cadent	DN	DN	TBC	November 2026	Minor	Firm
5940	Mod0890 – Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation	Centrica	Shipper DN	TBC	£270k	29 January 2027	Major	Indicative
5987	Modification 0915 – Debt Relief Scheme Payment (DRSP)	NGN	Shipper DN IGT	NGT DN	tbc	February 2027	Major	Indicative
5949	New Priority Consumer Category related to Community Heating (Phase 2)	NGT	All DSC Customers	TBC	£230k	February 2027	Major	Indicative
5950	DSC Invoice Number generation review	CDSP	Shipper DN NGT	TBC	TBC	February 2027	Major	Indicative
6041	UNC Modification 0922 (IGT UNC Modification 180) – CDSP Obligations required for the introduction of the GSO	CDSP	ALL DSC Parties	TBC	TBC	March 2027	Adhoc	Indicative
5994	Emergency Contact Validation Service	Cadent	Shipper DN	TBC	£170k	March 2027	Adhoc	Indicative

Change Backlog – Prioritised Service Changes ‘In Progress’

XRN	Change Title	Proposer	Benefit / Impact	Funding	Status	August 26 - ChMC Update
<u>6000</u>	Modification 0908 – Removal of DNO meter reading obligations resulting from non-provision of a Valid Meter Reading by a Shipper	WWU	Shipper DN IGT	DN	Requirements	Change Proposal created to enable CDSP solution to be progressed in adherence to the related UNC Modification which has been approved. Transition arrangements being discussed ahead of agreeing implementation approach.
<u>5972</u>	CDSP provisions to support new Supplier Deed of Undertaking (DoU) Licence Condition (9a)	Cadent	DN IGT	DN	Requirements	Change Proposal raised on behalf of DNs to ensure new Deed of Undertaking arrangements are put in place with Supplier organisations. Analysis on Invoicing processes (charge types) to be performed and validated with DNs.
<u>6079</u>	UNC 0926S Maintenance criteria for Emergency Contact data held in Central Systems	Cadent	Shipper DN IGT	Shipper DN	Requirements	Change Proposal created to enable CDSP solution to be progressed in adherence to the related UNC Modification
<u>6067</u>	Facilitating Biomethane entry into the GDN by exporting methane from the GDN into the NTS via Compression (Modification 0894)	Cadent	Shipper DN NGT	TBC	Requirements	Change Proposal created to enable CDSP solution to be progressed in adherence to the related UNC Modification
<u>6066</u>	Facilitating Biomethane entry into the GDN by exporting methane from the GDN into the NTS via Compression (Modification 0894A)	National Gas Transmission	Shipper DN NGT	TBC	Requirements	Change Proposal created to enable CDSP solution to be progressed in adherence to the related UNC Modification
<u>5569</u>	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	Solution Assessment	Solution Option issued for consultation in May '25 Change Pack – next steps to be confirmed following change pack decision and agreement on how to progress.
<u>5968</u>	Identifying improvements to Meter Point Location Address Data processes	Cadent	DN	DN	Analysis	Change to incorporate findings of XRN5546 as discussed in July ChMC. Parent Change Proposal raised to perform analysis and make recommendations on changes that can be implemented to the Address Amendment process.
<u>6039</u>	Provision of IGT SMP Data to DNs	NGN	DN IGT	DN	Requirements	Change Proposal raised to progress solutions that enable DNs the ability to receive IGT SMP data. Requirements definition has commenced and solution assessment due to take place in June.
<u>6056</u>	Introduction of new Supply Meter Point status of 'IS' (Isolation) - Cleanse and remove obsolete 'CL' (Clamped) status	Cadent	DN IGT Shipper	DN	Requirements	New Change Proposal raised to progress solution that enables DNs and other industry stakeholders the ability to acknowledge a Supply Meter Point Status of Isolation. Target June 2027 Implementation, subject to relevant approvals.



Change Backlog – ‘On Hold’ Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	August 26 ChMC Update
<u>5616</u>	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	*£260k revised following design	Agreed following August bi-party CSEP meeting that change will remain on hold whilst data cleansing activities were progressed.
<u>5471</u>	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	TBC	Low Priority – CDSP raised Change Proposal
<u>5806</u>	CDSP Solution to enable exit of application of User Premises Termination Notice (UPTN)	NGT	All DSC Customers	TBC	TBC	Following reassessment of requirements, meeting to be scheduled with proposer by CDSP. Discussed with proposer, reassessment of requirements in progress. Change Proposal raised to analyse process and solution impacts that may be necessary to facilitate exit – analysis being planned in with relevant resource



Section 6: AOB

06

XRN 5949 - New Priority Consumer
Category related to Community
Heating - Industry Workshop



XRN5949 – New Priority Consumer
Category related to Community
Heating

Industry Workshop

XRN5949 Industry Workshop

Purpose

This session has been arranged for impacted stakeholders to discuss the upcoming implementation of XRN5949, gain a more detailed understanding on the change and knowledge share / workshop concerns raised to an agreed resolution to support the operational processing of the Priority Consumer Process.

It is the CDSPs intention to implement Part A of XRN5949 in **early October 2026** to ensure central systems are prepared to accept requests for Cat D related to Community Heating SMPs.

Stakeholders who are not operationally ready, due to the nature of Part A can be afforded time before submitting data to the CDSP, but it's a working assumption that this **will not** hold up our implementation activities as if some Stakeholders have data to send, having this to feed downstream processes would be beneficial.

X XRN5949 Change Summary

Background

Currently there are three **Priority Consumer Categories** (PCC):

- **Category A:** Relevant customers where a failure in the supply to their premises could put lives at risk.
- **Category B:** Relevant customers for which the sudden loss of gas causes or threatens to cause serious damage, for an unacceptably prolonged period, to human welfare, the environment or the security of the United Kingdom that cannot be reasonably mitigated.
- **Category C:** Relevant customers taking over 2 million therms (58.6m kWhs) per annum for which the sudden loss of gas would result in repair or replacement costs amounting to 10% or more of the Site Fixed Tangible Asset Value.

Following on from the **Gas Task Group** led by NTS and GTs, and in conjunction with the Department for Energy Security & Net Zero (DESNZ), it is now recommended that a **new** Priority Consumer Category is introduced, to represent **Community Heating** SMPs within Central Systems to feed downstream industry processes, e.g. Load Shedding activities in the event of a Gas Deficit Emergency.

[XRN5949](#) was raised and developed looking to introduce **Category D** into the Priority Consumer process for Community Heating, however the delivery of this is to be split into two parts:

- **Part A Tactical:** Interim manual process for handling the introduction of Category D requests (inc Bulk Upload), amending the Proforma for requesting Priority Consumer Sites and ensuring category D SMPs are visible to industry participants via existing manual reporting.
- **Part B Enduring:** Amending the Supply Point Register to accept Category D as an allowable value (including file format amendments for industry consumption) and ensure these values are automatically visible within UK Link Portal and feed GES Priority Consumer indicator.

X Priority Consumer AS IS Processes

AS IS Processes

Currently the CDSP has the following **general** provisions to process PCC requests, depending on the PCC being requested:

- CDSP accepts request to associate a PCC indicator to a site
 - Shipper/DESNZ : via **UK Link Portal**, or by **manual Pro Forma** submitted by email
 - GT: by **manual Pro Forma** submitted by email
- Requests are validated and approved / rejected by the CDSP
- Or requests are validated but then referred to a Gas Transporter (GT) for approval / rejection
 - Any Supporting Information (SI) is **manually** relayed to GT by email
- Confirmation back to the Requestor of approval / rejection / or more information required
 - The outcomes of Pro Forma submissions are **manually** relayed to Requestor by email
- CDSP accepts requests to change/remove the PCC indicator of a site
- CDSP issues out BAU reports containing all sites that have a PCC (e.g., via monthly Shipper report)

X Part A Tactical

This will be a temporary offline process and will handle the day-to-day requests to add, update or remove a site's "Community Heating Priority Consumer Category D" ("CAT D") indicator with three main elements:

- **Bulk Data Load:** Due to the numbers of expected requests for inclusion of SMPs into Category D, it is proposed that we carry out a bulk upload of known SMPs needing this category assigned.
- **Operational Processing:** Amendments to the day-to-day Priority Consumer process facilitated by the CDSP.
- **Industry Reporting:** Amendments made to reporting functionality to ensure the manual gathering of Category D SMPs are included within external reporting for stakeholders to have visibility of these sites.

X Part A Tactical - Bulk Data Load

The CDSP will provide a capability to request a bulk list of sites to be added to Central Systems and associated with CAT D.

- It is assumed that the MPRN data to feed the Bulk Data Load will be provided by the **Shippers**
- The CDSP only requires a **list of MPRNs** from the submitting party
- CDSP will perform **manual validation** on the provided data:
 - Request is from a recognised/legitimate requestor with a verified email address
 - Site has an MPRN status of Live (LI) at the time of request validation
 - Requesting Shipper/GT is the current owner of the site at the time of validation. Shipper has a confirmation status of Live (LI). GT is directly linked to the site, or they are the 'upstream' GT of the site if the site is linked to an IGT network.
 - Site has a Rolling AQ value =>732,000kWh
 - Site is not Interruptible (i.e., subject to a GT Interruption Contract)
 - Site does not have a current priority consumer category assigned
- The bulk data receipt facility will be available for a **limited period**
- The list of MPRNs submitted by a requestor are expected to be a **pre-approved** by DNs, needing no accompanying Supporting Information

X Part A Tactical - Operational Processing



The process is sized to cater requests up to 20 Category D individual site requests manually per month submitted via “**Priority Consumer Application Form**” (attached), the following stakeholders can use this form to submit Cat D requests to the CDSP during this interim period.

- CDSP receives request to associate a CAT D with a SMP, via the existing email process
- CDSP performs manual validation of the request (as per bulk checks)
 - **Failed Validation**, return to requester
 - **More information needed**, return to requester
 - **Passed Validation**, CDSP manually refers request (including Support Information if provided) to the GT associated with the site via email.
 - **GT rejects request**, CDSP return to requester
 - **GT requires more information**, return to requester
 - **GT accepts request**, CDSP updates temporary datastore with Cat D value for SMP & updates requester
- UK Link Portal will not be available to submit Cat D requests during the period of the tactical solution being in situ.
- Requests for Cat A, B or C will follow standard processing (via UK Link Portal or Manual Application Form)

X Part A Tactical - Industry Reporting

CDSP currently provides a suite of Priority Consumer Reports to different stakeholders, these reports are used for downstream processes by the recipient. The CDSP will be producing **a replica** set of these existing reports that will contain all MPRNS that are confirmed or pending referral confirmations for Category D.

- Weekly to DNs: Priority_Consumers_Report_CatD_GTX_YYYY-MM-DD-HH-MM-SS
- Monthly to Shippers: Priority_Consumers_Report_CatD_SHP_YYYY-MM-DD-HH-MM-SS
- Monthly to IGT: IGT_Priority_Consumers_Report_CatD_YYYY-MM-DD
- Monthly to NTS: Priority_Consumers_Report_CatD_NTS_YYYY-MM-DD-HH-MM-SS
- Monthly to NTS: Priority Consumer Report AQ (DM PRIAGGS) PriConAggAQs_CatD_YYYY-MM-DD-HH-MM-SS

No other reports/interfaces that contain priority consumer information will be changed as part of tactical implementation.

Note: As no changes will be made to UK Link as part of the tactical solution, existing reports will continue to report MPRNs against their current Category A, B or C classifications. Where the same MPRN is also classified as Category D, it will also be included in the Category D reports. Consequently, the same MPRN may appear across multiple report suites.

X Part A Tactical - Additional Information

- The recording of Priority Consumer CAT D data will be undertaken outside of UK Link and will be recorded within CDSP in a temporary datastore securely.
- While the Tactical process is operating, outbound files containing a Priority Consumer Category (e.g. TMC, TRF) will not show CAT D sites until Part B Enduring goes live. As a result, Shippers will not know that they are acquiring a CAT D SMP at Change of Shipper/Supplier via TMC, TRF files but will be notified within their Priority Consumer Monthly Shipper Report once the site has been taken over (available on the next report following acquisition)
- The presence of CAT D Priority Consumer Category against a site will not be indicated in GES (includes the online portal and Supply point enquiry API), or UK Link files, until Part B Enduring goes live.

X Part A Tactical - Assumptions

- Categorisation of an MPRN as Category D is the responsibility of the submitting **Shipper** or Gas **Distribution Network (GDN)**. It is assumed that all submitted MPRNs have been correctly identified as Category D and CDSP will not determine, validate or distinguish between the different heat network types.
- Supporting Information (SI) to accompany a CAT D request is **optional** for requests submitted via Priority Consumer Application Form and is not applicable for the requests submitted via bulk process.
- The CDSP does not hold information, within the CDSP estate, to determine / approve a CAT D request for a SMP. Requests will be referred to the appropriate GDN for approval of individual requests.
- Ongoing validation/re-validation of meter point data will not be undertaken during the interim solution, e.g. to remove the CAT D indicator if the meter point status is no longer recorded as “live”.

X Part A Tactical – Concerns Raised

- It has been noted that some Shippers may not hold consistent data item(s) to identify community heating connections within their portfolio.
- Has Xoserve assessed the number of existing Supply Meter Points expected to qualify as Community Heating sites?
 - We have been provided guidance from the Gas Task Force that there are an estimated 12k SMPs associated with Community Heating, hence the facility to manage bulk uploads of data as BAU would not be able to accommodate individual requests in that quantity.
- How will new connections be identified and communicated to suppliers? Will there be a central register of community heating sites maintained by networks or Xoserve?
 - The Supply Point Register will not be a centralised source of if a SMP is related to community heating, only where SMPs have a Cat D assigned, so cannot be used as the main source of the information for the industry (mainly due to the AQ threshold requirement for Priority Consumer SMPs). Ofgem are in the process of ensuring suppliers be registered with them (mandatory registration) but this is not expected to be fully enforceable yet. In the future this could be used as an assurance step (that requests coming through the Priority Consumer process be registered with Ofgem) but investigations are ongoing at what level this registration is to be done at (supplier or SMP level etc), conversations are ongoing with Ofgem/DESNZ.
- Which party will own the ongoing maintenance and assurance of Community Heating classifications? Will CDSP, DNOs or NGT perform validation checks before a site is allocated Category D? What dispute process will exist where suppliers disagree with a classification?
 - The Priority Consumer process lends itself to inclusion of additional assurance and these amendments can be made swiftly (within the interim, process). The current assumption is that all requests to the CDSP for Cat D would have to be referred to the DNO for approval/rejection due to the lack of information on the Supply Point Register of which to assure. The process will allow Shippers to provide Supporting Information in line with the request for Cat D, but nothing as of yet has been made mandatory, but this could change in the future if stakeholders agree improvements to the assurance wraparound.



Section 7: Annex

07

7a. [ChMC Update](#)

7b. [Rec Update](#)

7c. [POAP](#)