# **SCOSERVE**

DSC Delivery Sub-Group

22nd September 2025



General
 Meeting
 Administration

Previous DSG Meeting Minutes

**Action Updates** 



The DSG Actions Log will be published on the DSG pages of Xoserve.com



# SECTION 2: Change Development

02

2a. New Change Proposals

2b. Change Proposal Initial View

2c. Undergoing Solution Options Impact Assessment Review



# SECTION 2: Change Development

## 2a. New Change Proposals

- 2a.i XRN 5968 Identifying improvements to Meter Point Location Address Data processes
- 2a.ii XRN 5969 Amendment to DSC T&Cs to include a requirement to provide data incident nominated contact details
- 2a.iii XRN 5967 DDP Release 3 2025/2026
- 2a.iiii XRN 5972 CDSP provisions to support new Supplier Deed of Undertaking (DoU) Licence Condition (9a)

## 2b. Change Proposal Initial View

2b.i XRN 5950 DSC Invoice Number generation review – Verbal update

## 2c. Undergoing Solution Options Impact Assessment Review

None for this meeting



# XRN 5968 Identifying improvements to Meter Point Location Address Data processes

Customer Parties	Impacted parties
Shipper	
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	
This vote is to approve the change into development	

Change Type	Non-Regulatory
Priority	Medium
Proposer	Cadent
Change Proposal	Link to CP

#### **Change Description**

This Change Proposal seeks to investigate and identify improvements that could be made to address amendments processes, with the objective of ensuring legitimate use of the process is protected so that any address amendments to Supply Meter Point data held on UK Link are accurate and applicable to the Meter Point Location, which the Supply Point Register is in place to administer.

Building on the Project Trident Pain Point workshop recommendations which propose a review of address data accuracy and validations, DNs would like to investigate and identify controls and validations that could be put in place which would reduce (with an aim to preventing) inappropriate address changes being applied to the Meter Point Location.

DSC Service Area Associated Funding Split	Service Area 3: Manage updates to customer portfolio
Proposed Funding split from Proposer	100% DNO



# XRN 5969 Amendment to DSC T&Cs to include a requirement to provide data incident nominated contact details

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	Х
IGTs	Х
This vote is to approve the change into development	

Change Type	Documentation
Priority	Medium
Proposer	CDSP
Change Proposal	Link to CP

#### **Change Description**

This change is seeking to make an amendment to the DSC Terms and Conditions to introduce a new obligation for all DSC parties to provide a nominated contact for data protection matters. The contact information would be used in the event of a data incident or upon receipt of a data subject access request, supporting timely and compliant responses in line with data protection legislation.

Proposed Funding split from Proposer	As per Service Area funding split
DSC Service Area Associated Funding Split	Service Area 13: Managing Change 52% Shipper, 40% DNOs, 7% NGT, 1% IGTs



## XRN 5967 DDP Release 3 2025/2026

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	Х
This vote is to approve the change into development	

Change Type	Release
Priority	Medium
Proposer	CDSP
Change Proposal	Link to CP

#### **Change Description**

The request for this Change Proposal is to ensure that there is visibility to ChMC of the changes within scope of DDP Release 3 2025/26 – this aims to provide transparency so the rationale of the priority being applied to DDP scope can be clearly understood.

Shippers - Core Sprint Features

- Unique Property Reference Number addition
- RMP Status addition
- MPRN Installing Shipper addition

Shippers – Stretch Features

Portfolio Plot Address Corrections

DNs - Core Features

• 150 & 60 Day Pricing Notice reports

DNs – Stretch Features

• Usability Improvements to Aggregated MPRN Summary dashboard

IGT – Core Features

• XRN 5614 Improving IGT SMP New Connections Process

Proposed Funding split from Proposer	N/A
DSC Service Area Associated Funding Split	Funded via annual DSC DDP change delivery costs, which forms part of the General Change Investment within BP25



# XRN 5972 CDSP provisions to support new Supplier Deed of Undertaking (DoU) Licence Condition (9a)

Customer Parties	Impacted parties
Shipper	
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	Х
This vote is to approve the change into development	

Change Type	Non-regulatory
Priority	Medium
Proposer	Cadent
Change Proposal	Link to CP

#### **Change Description**

At this stage, this DSC Change Proposal focuses on ensuring DN and IGT related Deed of Undertaking administrative services being provided by the CDSP are put in place and captured appropriately within the DSC Service Description.

Separately, analysis will be carried out and clarification provided to confirm an appropriate solution to support any SoLR Offset Levy invoicing activities that may be required from the CDSP, including whether funds recovered by DNs via the failed suppliers' insolvency events can be returned to consumers via the existing SoLR charge type.

DSC Service Area Associated Funding Split	At this stage, the changes required to ensure Supplier accession to the new Deed of Undertaking, is to be performed via operational teams funded via Service and Operate (S&O)
Proposed Funding split from Proposer	Any necessary CDSP changes identified to support invoicing activities will be discussed and confirmed separately with impacted parties



# SECTION 3: Detailed Design

03

3a. Design Considerations

3b. Requirements Clarification



# SECTION 3: Detailed Design

## 3a. Design Considerations

 3a.i XRN 5906 - Modification 0884 Extending the PC4 Read Submission Window

## 3b. Requirements Clarification

None for this meeting

### **Background:**

Under UNC TPD, in Profile Class (PC) 4, M, 5.9.4, Shippers have 25 Supply Point System Business Days after the read date to submit a read for settlement. Where there is an issue preventing the read from being validated, and that issue is not resolvable within the 25-Day timeframe, the read becomes unusable, as the CDSP systems would reject the meter read.

This is problematic for meter reads that are hard to retrieve from the meter.

Enabling more valid reads to be entered into Settlement would decrease settlement imbalance, and repeated costs for additional site visits, and time and money spent on must-reads.

### **Requirements Summary:**

- To amend the current 25-Day rule to be:
  - 80 Days when the submitted Meter Reading is for a Market Sector Code of 'Domestic'
  - 45 Days when the submitted Meter Reading is for a Market Sector Code of 'Industrial & Commercial'
- To allow the number of Days to be configurable, per Market Sector Code.
- To provide reporting (internal to the CDSP only) that will help monitor Meter Read submission trends, after go-live.

### To Be Process summary:

- Receive Meter Reading
- Is Meter Reading for a Profile Class 4 site?
  - No follow existing BAU process
  - Yes what was the Market Sector Code of the site on the Meter Reading date?
    - Domestic. Have there been more than 80 SPSBDs since the Meter Reading Date?
      - Yes. Reject Meter Reading.
      - No. Accept Meter Reading and Acknowledge acceptance.
    - Industrial & Commercial. Have there been more than 45 SPSBDs since the Meter Reading Date?
      - Yes. Reject Meter Reading.
      - No. Accept Meter Reading and Acknowledge acceptance.

### **Detailed Design:**

- 2.1 Cyclic Meter Reads
- 2.1.1 Meter Read submission method(s) by the Customer/Shipper.

No changes to the Meter Read submission method, or format.

2.1.2 CDSP validation of submitted Meter Read

The Market Sector Indicator (MSC) will be introduced to the CDSP Meter Read validation process and will be used to assess which Meter Read submission window length to apply.

The MSC used for validation will be whatever the prevailing MSC was on the Meter Read date.

A Meter Read submission window length of 80 Supply Point System Business Days (SPSBDs) will be used for an MSC of Domestic.

A Meter Read submission window length of 45 Supply Point System Business Days (SPSBDs) will be used for an MSC of Industrial & Commercial.

2.1.3 CDSP acknowledgement/rejection of submitted Meter Read.

No changes to the method or format of the message.

### **Detailed Design:**

2.2 Profile Class 4 Non-Daily Metered (NDM) Check-to-Check Reconciliation

2.2.1 NDM Check to Check Reconciliation

Currently, in certain cases, upon receipt of a Check Meter Read, the reconciliation process will wait for a 25 SPSBDs Meter Read window length to elapse to allow for any cyclic Meter Reads for the period to be submitted. This will be changed so that there will be:

- A Meter Read submission window length of 80 Supply Point System Business Days (SPSBDs) for a Domestic MSC.
- A Meter Read submission window length of 45 Supply Point System Business Days (SPSBDs) for an Industrial & Commercial MSC.

#### 2.3 Configurability

- 2.3.1 The Meter Read submission window length for an MSC of Domestic will be configurable.
- 2.3.2 The Meter Read submission window length for an MSC of Industrial and Commercial will be configurable.
- 2.3.3 These window parameter values will be used for both the Cyclic Reads and the NDM Check-to-Check Rec. processes.

### **Detailed Design:**

#### 2.5 Indirect impacts of this change

**For information.** As this change could allow more accepted PC4 Meter Reads over a longer submission window length, it follows that there will be an increase in the number of:

- Reconciliations (and associated Billings & Supporting information)
- AQ calculations

#### 2.6 Performance Assurance Committee (PAC) reporting

Note that the Performance Assurance Committee (PAC) have not required any new or amended reporting under Mod0884.

### **Next Steps:**

- The DDCP was issued for formal consultation on 15th September 2025.
- The DDCP will be submitted for approval into delivery to Change Management Committee in October 2025.



Section 4: Release/Project Updates

04

4a. February 2026 Major Release

4b. June 26 Major Release

4c. XRN 5971 MiR 15

4d. DDP



## February 2026 Major Release Updated Scope

Release	February 2026 Major Release
Implementation Date	27 <sup>th</sup> February 2026

XRN	Title	Proposer	Benefitting	Funded by	Estimated Cost	BER Approval
XRN5702	Update to assess the replacement of Facsimile as a form of communication (Modification 0864S)	NGT	All	Shipper	£150-£250k	October ChMC
XRN5872	Updates to the Annual Quantity (AQ) amendment process (Modification 0876S)	Sefe Energy	Shipper, DN, IGT	Shipper	£140-£190k	October ChMC
XRN5906	Extending the PC4 Read Submission Window (Mod0884)	Ovo Energy	Shipper, DN, IGT	Shipper, DN	£70-£110k	October ChMC
XRN5914	Amend the Code Cut-Off Date to a Rolling Period (Mod0886)	SSE Energy Supply	Shipper, DN, IGT	Shipper	£47-£90k	November ChMC
XRN5922	Shorten the current code cut-off date (or Line in the Sand) from a 3 to 4-year period to a 2 to 3-year period (Modification 0896)	Sefe Energy	Shipper, DN, IGT	Shipper	Included within XRN5914	November ChMC
				Total	£407-£640k	

Notes	XRN5702 was approved into February Scope at April ChMC (09/04/25)
Decision	Approval of XRNs 5872, 5906, 5914 & 5922 into February Scope (XRN5906 subject to Ofgem approval)

## February 2026 Major Release Updated Scope

### **Release Status**

- XRN5702 was approved into February 26 scope at April's ChMC; XRNs 5872 (MOD0876S), 5906 (MOD0844), 5914 (MOD0886) & 5922 (MOD0896) were presented as scope candidates at July's ChMC, it was highlighted that all 4 candidates were subject to MOD approval.
- MODs 0876S (5872), 0886 (5914) & 0896 (5922) have been approved as at 22<sup>nd</sup> August; approval of MOD 0884 (5906) is expected at the end of September.

### **Next Steps**

- A BER for will be submitted for approval at October's ChMC comprising XRN's 5702, 5872 & 5906.
- An updated BER will be submitted in November including XRN's 5914 & 5922, as both of these changes are due to complete Design in early October.

\*Please note – As per Solution Option Change Packs - Minimal system change is anticipated to be required for XRNs 5872, 5906, 5914 & 5922.

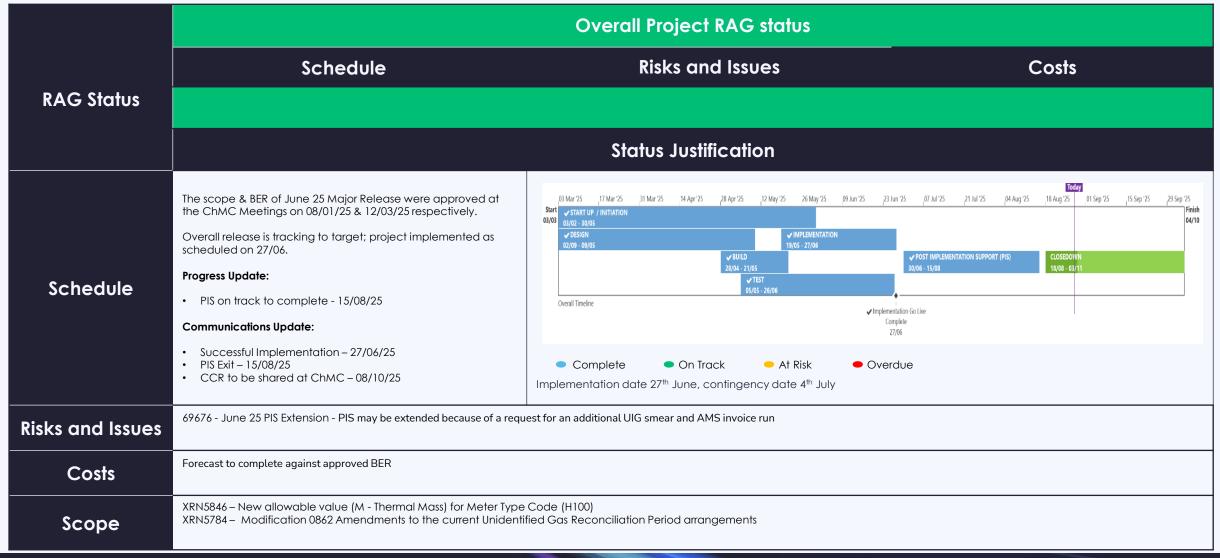
## February 2026 Major Release Updated Scope

### **Individual Change Status & Timeline:**

- XRN5702 Detailed Design approved at ChMC (8<sup>th</sup> January 2025); approved into February 2026 Scope at ChMC (9<sup>th</sup> April 2025).
  - Next Steps BER to be presented for approval at October ChMC.
- XRN5872 Solution Option 2 approved at ChMC (13<sup>th</sup> August 2025); associated MOD 0876S approved by Panel 22<sup>nd</sup> August 2025.
  - Next Steps Detailed Design to be published 15<sup>th</sup> September; BER to be presented for approval at October ChMC
- XRNs 5914/5922 Solution Options to be reviewed at ChMC (10<sup>th</sup> September 2025), associated MODs 0886/0896 were approved by Ofgem 22<sup>nd</sup> August.
  - Next Steps Detailed Design to be published (for information) 13<sup>th</sup> October 2025; updated BER to be presented for approval at November ChMC.
- XRN5906 Solution Options published (for information) 18<sup>th</sup> August; associated MOD 0844 Ofgem approval expected end of September.
  - Next Steps Detailed Design to be published (for information) 15<sup>th</sup> September, BER to be presented for approval at October ChMC (subject to Ofgem MOD approval).

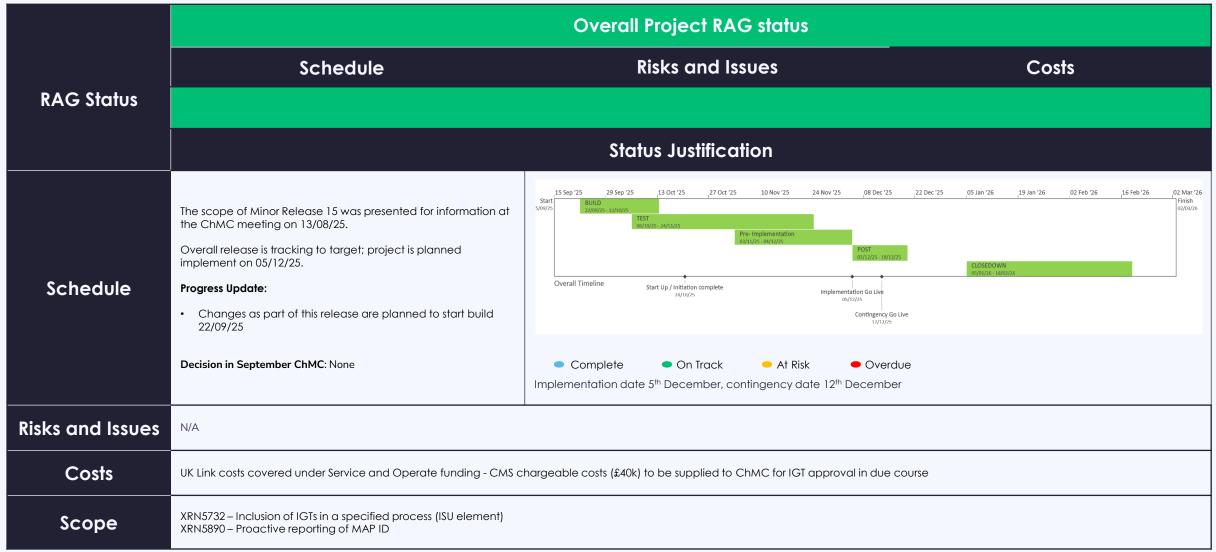


## XRN5868 – June 25 Major Release - Status Update





## XRN5971 – Minor Release 15 - Status Update



# Release 4 Proposed Scope

Data Discovery Platform	Release 4 2025 - 2026								
Goals:	Shippers	IGTs							
Core	Portfolio Enhancements:  New Site Detail Report for Portfolio Version  Addition of 'Last Inspection Date' to Meter Details report  AQ:  Formula Year AQ Snapshot	Charging Simulation:  •Simulation Report Improvements: Extended Reporting Period Dynamic Column Heading Billing month Day Period Identifier  Portfolio Detail  •Combined Asset & Address Detail report							
Stretch	AQ:  •Negative Consumption Report	Simulated Charge Dec to Apr  • Extend to Include April updated Movements							



## 2025-26 DDP Roadmap: Release Timeline

Roadmap	Apr-May '25	Jun-Jul	Aug-Sep	Oct-Nov	Dec'25-Jan'26	Feb-Mar
Release 1 2025/26: Read Enhancements & Shipper Portfolio	Complete					
Release 2 2025/26: Shipper No Meter, Portfolio Gains/Losses & Plot Addresses		Complete				
Release 3 2025/26: Shipper Portfolio Enhancements (UPRN, RMP, MPR Installer) Networks 150 & 60 Pricing reports IGT New Connection Process			In Development			
Release 4 2025/26: Portfolio Detail Reports Shipper & Network, AQ, Charging Simulation,				Scope Proposal		
<b>Release 5 2025/26:</b> TBC					Not Started	
<b>Release 6 2025/26</b> : TBC						Not Started



Data Discovery Platform	Release 3 2025 - 2026									
Goals:	Shippers	Networks	IGTs							
	Portfolio Enhancements:	Charging Simulation:	Portfolio:							
	•Unique Property Reference Number addition	150 & 60 Day Pricing Notice reports	XRN 5614 Improving IGT SMP New Connections Process							
Core	<ul> <li>RMP Status addition</li> <li>MPRN Installing Shipper addition</li> </ul>									
Stretch	Asset • Portfolio Matrix report for MAM & MAP combinations	Charging Simulation: Usability Improvements to Aggregated MPRN Summary dashboard								

### Update:

• All core and Stretch feature on track for delivery at the end of September



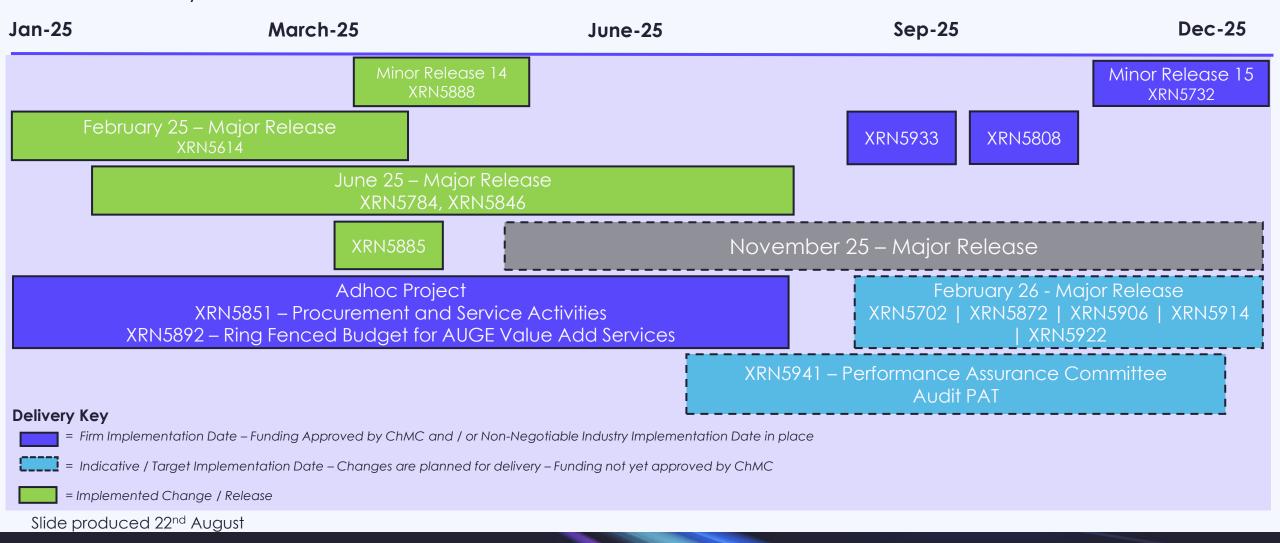
# Section 5: Change Pipeline

05

Change Pipeline

## 2025 Forward View - Change Delivery Plan

January 25 – December 2025



## Change Delivery Plan – January 2025 – December 2025

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<u>5614</u>	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	*£120k revised following design	28 <sup>th</sup> February 2025	Major	Firm
<u>5885</u>	Cease Provision of SC9 Files to Distribution Networks (DNs)	Cadent	DN	N/A	N/A	28 <sup>th</sup> April 2025	Adhoc	Firm
<u>5549</u>	Automation of the UK Link and Gemini mismatch analysis and correction process	Xoserve	CDSP	N/A	N/A	30 <sup>th</sup> May 2025	Minor	Firm
<u>5769</u>	Changes required to Broadcast Service (minor changes	Xoserve	DN IGT	N/A	N/A	30 <sup>th</sup> May 2025	Minor	Firm
<u>5784</u>	Mod0862 Amendments to the current Unidentified Gas Reconciliation Period arrangements	SEFE	Shipper DN	Shipper	£115k	27 <sup>th</sup> June 2025	Major	Firm
<u>5846</u>	Update to the Meter product table in UK link to support the Thermal Mass Meter type code	Xoserve	All	TBC	£100k	27 <sup>th</sup> June 2025	Major	Firm
<u>5933</u>	Business Plan Information Rules Independent Assurance	Xoserve	All	All	£80k	September 2025	Adhoc	Firm
<u>5851</u>	Mod0868 Change to the current Allocation of Unidentified Gas Statement Frequency and Scope	SEFE	Shipper	Shipper	твс	October 2025	Adhoc	Firm
<u>5892</u>	Ring-fenced DSC Budget to support Allocation of Unidentified Gas Value-Add Activities	SEFE	Shipper	Shipper	твс	October 2025	Adhoc	Firm
<u>5808</u>	Providing Notification to DNs and IGTs for Capacity and Nomination Referrals Awaiting Action	Cadent	DN IGT	DN	N/A	October 2025	Adhoc	Indicative
<u>5732</u>	Inclusion of IGT MPRNs into specified existing DSC Processes	BUUK	IGT	IGT	£40k	December 2025	Minor	Indicative
<u>5941</u>	Performance Assurance Committee – Audit PAT	Xoserve	Shipper DN IGT	Shipper DN IGT	£300K	TBC	Adhoc	Indicative

## Change Delivery Plan – January 2026 – June 2026

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<u>5702</u>	Mod0864S - Update to assess the replacement of Facsimile as a form of communication	NGT	All DSC Customers	Shipper DN	£230k *ROM est.	27 <sup>th</sup> February 2026	Major	Firm
<u>5872</u>	Mod0876S Updates to the Annual Quantity (AQ) amendment process	SEFE	Shipper DN	Shipper	£190k	27 <sup>th</sup> February 2026 *subject to modification approval	Major	Indicative
<u>5906</u>	Mod0884 – Extending the PC4 Read Submission Window	ovo	Shipper DN IGT	Shipper DN	£100k *ROM est.	27 <sup>th</sup> February 2026 *subject to modification approval	Major	Indicative
<u>5914</u>	Mod0886 - Amend the Code Cut-Off Date to a Rolling Period	SSE	Shipper DN IGT	Shipper	£100k *ROM est.	1 <sup>st</sup> April 2026 *subject to modification approval	Adhoc / Major	Indicative
<u>5922</u>	Mod0896 – Reducing the current Code Cut-Off Date (Line in the Sand) from 3 to 4 years to 2 to 3 years	SEFE	Shipper DN IGT	Shipper	£50K *ROM est.	1 <sup>st</sup> April 2026 *subject to modification approval	Adhoc / Major	Indicative
<u>5940</u>	Mod0890 – Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation	Centrica	Shipper DN	TBC	£200K *ROM est.	26 <sup>th</sup> June 2026 * Subject to modification approval	Major	Indicative
<u>5924</u>	Physical Information Exchange (PIX) Ongoing Support Options	Xoserve	All	TBC	TBC	31st June 2026	Adhoc	Firm

## Change Backlog – 'In Progress' Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	Status	September '25 - ChMC Update
<u>5473</u>	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Requirements	Use cases, data items and research being undertaken by development team ahead of options being presented to DSC members – target Q2 2025 update for DSC customers at DSG
<u>5569</u>	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	Solution Assessment	Solution Option issued for consultation in May '25 Change Pack – next steps to be confirmed following change pack decision and agreement on how to progress.
<u>5805</u>	Alternative Solution to address instances where VBA macros are present in DN Templates	wwu	DN	DN	Solution Assessment	Solution options being consulted with DNs ahead of a preferred solution being progressed.
<u>5806</u>	CDSP Solution to enable exit of application of User Premises Termination Notice (UPTN)	NGT	All DSC Customers	TBC	Analysis	Change Proposal raised to analyse process and solution impacts that may be necessary to facilitate exit – analysis being planned in with relevant resource
<u>5810</u>	Theft of Gas (ToG) DN Calculation Tool	Cadent	DN	DN	Solution Assessment	Protype solution being trialled with one DN party ahead of finalising functionality and sharing with all DN parties. Workshop to be arranged to distributed and agree solution design.
<u>5949</u>	New Priority Consumer Category related to Community Heating	NGT	All DSC Customers	TBC	Requirements	New Change Proposal raised in July – entering development phase with ongoing discussions taking place between Ofgem, NGT, DNs and DESNEZ to agree scope and requirements.
<u>5950</u>	DSC Invoice Number generation review	CDSP	Shipper DN NGT	ТВС	Requirements	New Change Proposal raised in July – Impact Assessment taking place across DSC Invoices to clarify which invoices are within scope of the change.
<u>5955</u>	Private networks duplicate MPRNs - options for long-term fix	Cadent	DN	DN	Requirements	New Change Proposal to support introducing a solution that enables sites on Private Networks to be recorded and used in CDSP validation processes.

## Change Backlog – On Hold Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	September '25 ChMC Update
<u>5616</u>	CSEP Annual Quantity Capacity Management	wwu	DN IGT Shipper	DN IGT	*£260k revised following design	TBC	Agreed following August bi-party CSEP meeting that change will remain on hold whilst data cleansing activities were progressed.
<u>5546</u>	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	N/A	N/A	N/A – performing analysis on data extracts provided by DCC Next steps to be confirmed once analysis is concluded
<u>5471</u>	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	TBC	ТВС	Low Priority – CDSP raised Change Proposal
<u>5701</u>	Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)	ovo	Shipper DN IGT	DN IGT	TBC	TBC	Continue to support regulatory development and provide update to ChMC once status of Modification changes
<u>5923</u>	Updates to the suite of Performance Assurance Report Register (PARR)	CDSP	Shipper DN IGT	Shipper	TBC	ТВС	Placed on hold and awaiting conclusion of PAC Audit PAT before this will be revisited.



Sep – 25 Oct - 25

XRN5940 - Mod0890 – Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation

XRN5906 - Extending the PC4 Read Submission Window (Mod0884)

XRN5732 - Inclusion of IGT MPRNs into specified existing DSC Processes

### **Delivery Key**

= Design Change Pack for Consultation

= Solution Option Change Pack for Consultation

= For Information Change Pack

Slide produced 22<sup>nd</sup> August 2025



## Section6: AOB

06

Any Other Business



## Section 7: Annex

07

7a. ChMC Update – <u>Link here</u>

7b. Rec Update – <u>Link here</u>

7c. POAP - Link here