



DSC Change Proposal Document

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General Details

Change Reference:	XRN 5992		
Change Title:	Holistic Performance Matrix Identified Changes to Class 4 PARR		
Date Raised:	27/10/025		
Sponsor Representative Details:	Organisation:	CDSP on behalf of PAC	
	Name:		
	Email:		
	Telephone:		
	Name:	Josie Lewis	
	Email:	uklink@xoserve.com	
	Telephone:	N/A	
	Business Owner:	TBC	
Change Status:	☒ Proposal	☐ With DSG	☐ Out for Review
	☐ Voting	☐ Approved	☐ Rejected

Impacted Parties

Change Reference:	☒ Shipper	☒ Distribution Network Operator
	☐ NG Transmission	☒ IGT
	☐ All	☐ Other <Please provide details here>

Justification for Customer Class(es) selection:	Shippers, DNOs and IGTs are impacted parties as representatives of the Performance Assurance Committee who are responsible for reviewing settlement performance data.
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Proposer Requirements / Final (redlined) Change

Problem Statement:	As part of the Holistic Performance Matix (HPM) review the Performance Assurance Framework Administrator (PAFA) conducted workshops on behalf of the Performance Assurance Committee (PAC) to review a selection of Performance Assurance Report Register (PARR) reports to identify potential changes that could improve Settlement impacts and monitoring. During the HPM workshops it was identified that a selection of the Class 4 Read performance PARR reports could be amended to help the PAC with the monitoring and improvement of Settlement impacts.
Change Description:	Background Context The PAC are instrumental in driving, supporting and encouraging industry's continued improvement for gas Settlement performance and risk management. In order help achieve this PARR reports are produced monthly and used to monitor Shipper's performance. The PAFA conducted the review and the CDSP was asked to conduct a high-level Impact Assessment (IA) of the proposed changes. The initial cost ranges from the IA can be found on the Joint Office Website Here Through continued discussions with the PAC, PAFA and the CDSP, the PAC have concluded that they would like to make changes to the reports identified though the HPM workshops. The purpose of this Change Proposal is to fully analyse, develop and deliver the recommendations stated above. Below is the list of the changes. The table identifies the affected PARR reports and the updates that have been identified.

	For the avoidance of doubt: The changes will be applied to both the anonymised and unanonymised reports.		
	PARR report	Updates requested	DDP updates
	2A.1 and 2B.1 – Check Reads	Add additional report to the Check Read report showing the % PC4 Monthly portfolio with missing Check Reads	Add an AMR Filter to PAFA's existing PC4 Dashboard to allow them to filter on AMR sites only (Filter is already present in Shipper Dashboard)
	2A.5 and 2B.5 – Read Performance	Update Report to split PC4 Monthly to show AMR and non-AMR	DDP: Read Insights > Read Performance – add an AMR Filter to the Shipper Dashboard (Filter is already present in PAFA's Dashboard)
	2A.7 and 2B.7 – Aged Reads	Split the existing No Reads report for PC4 into the 3 categories - Monthly With AMR - Monthly Non-AMR - Annual Read	- Reads History – add AMR filter to both Shipper Dashboards. - Add an AMR Filter to the PAFA No Reads Dashboard
2A.13 and 2B.16 – AQ at Risk	Amend the PC4 split from - Class 4 >= 293,000 to Monthly with AMR, - Class 4 to C4 Monthly Non-AMR - Class 4 Non-Smart to C4 Annual	- DDP: AQ Insights > Shipper AQ At Risk – amend the current Dashboard to include the 3 sub-categories of PC4 as listed. - Flow this through to the data extract that is sent to PAFA monthly. - PAFA Dashboard is in the backlog – amend requirements to match the above	
Proposed Release:	Ad hoc		
Proposed Consultation Period:	☐ 10 Working Days	☐ 15 Working Days	
	☐ 20 Working Days	☐ Other [specify here]	

Benefits and Justification

Benefit Description:	Providing enhanced and improved performance information to support PAC achieve their objectives and analysis of industry performance.
	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
Benefit Realisation:	Immediately upon successful implementation of agreed changes.
	<i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	N/A
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

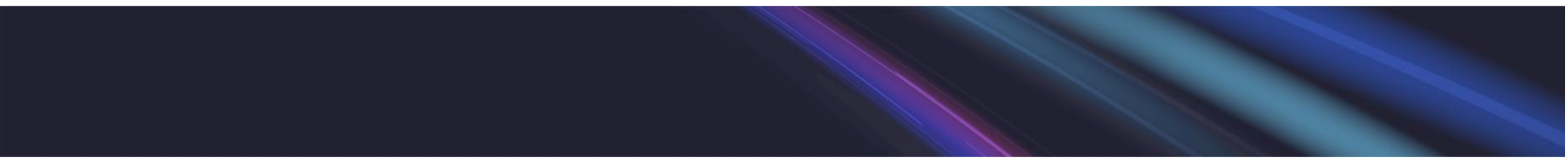
Service Lines and Funding

Service Line(s) Impacted - New or existing:	There is an existing Service Line related to the provision of Performance Assurance Reporting: DS-CS-SA9-06 Service Area 9 - Customer Reporting As the changes proposed to the PARR are at a lower level than the Service Line detail, our initial view is that there will be no need for amendments to the existing Service Line. This will be assessed and confirmed during detailed design.		
Level of Impact:	TBC		
If None please give justification:	N/A		
Impacts on UK Link Manual/ Data Permissions Matrix:	TBC		
Level of Impact:	TBC		
If None please give justification:	N/A		
Funding Classes:	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	☐ Shipper	XX %	XX %
	☐ National Gas Transmission	XX %	XX %
	☐ Distribution Network Operator	XX%	XX %
	☐ IGT	XX %	XX %
	☐ Other [please specify]	XX %	XX %
ROM or funding details:	IA summary provided below		
Funding Comments:	Subject to industry governance, these changes could be delivered within the existing DDP release capacity with the agreement of DSC Change Management Committee. If the features are delivered outside of the standard DDP releases, the estimated cost is £110,000 – £130,000 and the funding for this		



change could be provided from the PAC Ring Fenced Budget, which is a component of the DSC General Change Investment.

Please send the completed forms to: pmo@xoserve.com



Version Control

Document

Version	Status	Date	Author(s)	Remarks
0.1	Draft	16/10/2025	Josie Lewis	Initial Draft for internal review