

DSC Delivery Sub-Group Minutes

Monday 21st October at 10.30am

Microsoft Teams Meeting

<u>Industry Attendees</u>		
NAME	ORGANISATION	INITIALS
Paul Main	British Gas	PM
Dominic Kenna	Corona Energy	DK
Danny Cortis	EDF Energy	DC
Neil Charnock	ESG Global	NC
Peter Watts	ESG Global	PW
Gareth Powell	EON	GP
Ben Richards	UKN	BR
Roeem Atefi	Dare Global	RA
Iona Thomas	SO Energ	IT
Nik Wills	Stark	NW
Joanne Rush	SSE	JR
Daniel Kearney	Utilita	DK
Paul Senior	Utilita	PS

<u>Xoserve/Correlate Attendees</u>	
Paul Orsler	PO
Lorraine O'Shaughnessy	LO
James Barlow	JB
Rob Westwood	RW
Rajiv Patel (Item 3)	RP

Slides available [here](#).

1. General Meeting Administration

1a. Welcome and Introduction

Paul Orsler (PO) welcomed everyone to the meeting and informed attendees that this meeting is being audio recorded for the purpose of producing the minutes, each recording will be deleted once the relevant minutes have been signed off. PO informed the attendees of the following [agenda](#) items.

1b. Previous DSG Meeting Minutes and Action Updates

PO formally approved the minutes as no feedback had been received from the meeting in September. PO provided an update on the following outstanding action which was agreed to put on hold.

- **24/0110 XRN 5732** – PO explained that this change was looking for the inclusion of IGT MPRNs into specific existing DSC processes. Those processes, namely being the Gas Safety Regulation and the Shipperless and Unregistered processes. PO suggested keeping this action on hold to see how the training and onboarding of IGT customer's progress. PO asked if anyone on the call had any questions relating to this action. No questions were raised. PO asked to reach out to him if any questions arise after the meeting.

2. Changes in Change Development

2a. New Change Proposals – Initial Overview of the Change

PO advised that the three new Change proposals being discussed during the meeting, have all been accepted into the Change, Development and Delivery phases at the ChMC in October.

2a.i XRN 5832 - DDP Release 4 2024/2025

PO provided an overview of this change, explaining that it is a continuation of work to make the necessary consequential changes to DDP dashlets and dashboards, to support the new concept for gas Vacant Sites, advising that this will be the main scope of Release 4.

PO advised that the DDP Release team will be providing monthly updates at ChMC and the customer forums. PO explained that by the next time this is presented at DSG, that all these changes to your dashlets and the outputs for Performance Assurance Committee (PAC) will be made to changes to vacant sites, so vacant sites are excluded where necessary or included in customers respective portfolio views.

PO explained that DDP Release 3 was concluded last month which enabled Release 4 to commence delivery on the remaining aspects of this change. PO advised that there was a

degree of design and modelling which has allowed for release 4 to pick up these changes. PO advised that XRN5615 will be discussed later under item 3a and the general update on how this is progressing will be covered under the Project updates for November in Item 4 below.

PO invited questions; no questions raised.

2a.ii XRN5835 – Extending the scope of existing ring-fenced DSC Change Budget funds to cater for Performance Assurance Committee discretionary activities.

PO explained that this Change Proposal is extending the scope of the existing ring fence DSC Change Budget to cater for Performance Assurance Committee (PAC), on what we call the discretionary activities. PO confirmed that the DSC Budget, has a reserved pot of funds which is in the region of £175K, which is available to allow PAC to request additional or change reporting requirements during the financial year.

PO advised that during ongoing activities at PAC meetings, that they look at how they can better support stakeholders in the market with their objectives in terms of improving settlement performance in the market. It was identified that there are other activities PAC identified; and that they would like both CDSP and the Performance Assurance Framework Administrator (PAFA) to undertake these, such as workshops and data profiling and such like.

CDSP have looked to confirm and formalise that the ringfence budget can be used for any discretionary activities such as workshops etc., that the PAFA may use from time-to-time to request are delivered by PAFA. PO confirmed that this has been unanimously supported through the governance process. PO advised that there are no functional or technical changes required, but there will be a change to the Service description table to ensure that, CDSP and PAC are able to request these activities to use this budget through this process. PO explained that this is more funding and contractual change that we are making here.

No questions were raised.

2a.iii XRN 5818 – February 25 Major Release

PO advised that this Change Proposal has been raised for information and was supported through the ChMC to formally approve the scope and delivery costs for the February Release for inclusion of **XRN5614 Improving IGT SMP new Connection process to support accurate and timely Supplier Registrations**, which is looking to make changes and improvements to the IGT Supply Meter points new connection process. PO advised that information can be found on the progress from the link on slide 9 to the CP. PO advised that the delivery will be aligned to the February release on Friday 28th February and that this is the date that we have sought to agree with Shippers to be formalised.

2b. Change Proposals Initial View Representations

None for this meeting.

2c. Undergoing Solution Options Impact Assessment Review

None for this meeting.

3. Changes in Detailed Design

3a. Design Considerations

3a.i. XRN 5615 Establishing/Amending a Gas Vacant Site Process (Modification 0819)

PO introduced Rajiv Patel (RP) to provide an overview of the 'Design Considerations' relating to this change and wanted to bring this to DSG's attention. PO advised that those on the call may already recognise the engagement provided so far for this change through various discussions.

RP provided background on the new gas Vacant Site process advising that this is due to be implemented next month. (8th November 24). In terms of the update provided at the last DSG meeting in September, RP advised that there was an ask to understand the volumes that customers may want to put through the new process and advised that we are still very keen to still know this information; so requested for any customers to please get in touch, particular if they are expecting large volumes coming across so we can hear customers views and we can start to have conversations on managing this.

RP advised that currently we are in the performance testing phase for the new vacant sites process. RP explained that the design teams are currently putting through numbers of vacant site requests and following the business rules in terms of the eligible type of requests and also putting through some rejection cases as well. This phase is due to complete around 1st November. RP advised that the aim is to use the November ChMC to share the available service capacity of the new Vacant Site process

No questions were raised, PO added, that this will be confirming the outputs of performance testing, and these will be presented shortly after the implementation on the 8th November.

3b. Requirements Clarification

None for this meeting.

PO advised DSG that there were two Detailed Design Change packs issued in October for information. The first, a DN related Change Proposal, to confirm the changes for the Flow Weighted Average CV (FWACV), XRN5585 – FWACV Phase 2 Service improvements, PO explained that UK Link Change packs issued, and has been baselined and taken through a dedicated FWACV focus group meeting with our DN customers on the back of further clarification and change variations that customers have presented through the delivery of the Detailed Design Phase. PO wanted to bring this to DSG's attention that this has been issued.

The second Change Pack is a Detailed Design Change pack for the Gemini Sustain Plus Programme; which is of interest and relevance to shipper customers, confirming the new Gemini screens for information and replacement of the Gemini System on 23rd March 2025. PO requested that customers should familiarise themselves with these new screens and advised that there is also a dedicated focus group where this information is being presented and shared the slides with DSG customers, nothing to present from a DSG perspective but wanted to bring this to your attention. Any questions, please contact the Gemini delivery team which can be found on the Change Pack.

Details can be found [here](#)

4. Release / Project Updates

4a. XRN 5825 Minor Release drop 13

RW advised that the scope for XRN5825, was presented in October to ChMC for the Minor Release drop 13 and confirmed that the Implementation date is the 6th December, the scope includes XRN5576 Winter Consumption Calculation for Class 4 with AMR Fitted and XRN5794 to upgrade Weather API to enable platform update. RW confirmed the key headline is that both of these changes have been impact assessed and no customer impacts have been identified. RW advised that a monthly update will be provided with this change moving forward and advised that as this is being funded through Service and Operate, there is no BER, but we will close this with a CCR (Change Closure Report).

RW Summarised that XRN5576 – Where a check or site visit reading is present in the Winter period for Class 4 Sites with AMR, values can be overstated so a workaround has been in place to notify customers of affected sites and to request that they submit Winter Consumption Calculations; this change is looking at an enduring service rather than manual going forward. RW confirmed that we have identified that there will be no overlap to cause customers any concern explaining that notification is normally issued in May, and that this change is due to take place in December, so we are comfortable that there is

sufficient window between these two events that they will not overlap and will not cause customers any challenges.

The second change is XRN5794, which is the weather API upgrade. RW explained that the current version of the weather, IPR platform, version one, is due to be decommissioned by our service provider in March 25. RW explained, that this is the sort of background change that is required just to facilitate a seamless transition to version 2, nothing in terms of the service provided or timings. Performance levels remain the same, but CDSP are just giving ourselves a good run up to implement some background changes in December to make sure there are no challenges when the actual upgrade to the service takes place, the service partner in March.

No questions raised.

4b. XRN 5711 June 2024 Major Release

PO gave an overview of this agenda item and noted that closedown is in progress, to complete on 25 October and just wanted to confirm that it is fully operational with XRN5675 for the resolution of missing messages and the settlement adjustments as a result of the P1 incident in July 2023. Adjustments are running their course and should be concluded mid-November. CDSP will be looking to close this XRN down when this cycle has completed.

4c. XRN 5778 November 2024 Major Release

PO confirmed that the two related changes impacting Shippers and IGTs is due to go live on 8th November. The related change for DNs for the FWACV Phase 2 changes is due to go live on 12th November.

RW advised that normal process will apply in that, a communication will be planned to be sent via the normal scheduled communications as per the Major Comms Plan on the 7th November for all three elements and then a further email confirmation and update to the website with the news updates, and an updated communication on the 8th November on the outcome.

PO asked RW how the training session went with customers and how successful this was. RW advised that there was a good number of attendees in the region of circa 20 stakeholders, however not a lot of questions had been asked, so it was hard to evaluate, but noted if this was a good sign due to the material provided which hopefully met the requirements and the material shared met the mark with customers. RW advised that he will carry out a review and check the organisations that attended and follow this up. RW called out that training material is available on the register. PO confirmed with RW, that the training and awareness session was recorded, so this can also be followed by playing

back the recording and what was presented. This can be accessed on the following link [XRN 5778 | Xoserve](#) on the November 24 Release e-learning dated 15/10/2024

PO asked if there are any questions from any stakeholders on the call and asked Gareth Powell (GP) particular with EONs change for change on the IGT UNC

Gareth Powell advised that they had completed a test last week and everything was alright and advised that he thinks Kirsty Dudley has either submitted or is submitting a late paper for the IGT workgroup on this subject.

4d. XRN5564 Gemini Sustain Plus Programme Update

PO provided the slide presented at the ChMC in September with the timeline and activities being undertaken between Quarter 4 2024 and Quarter 1 in 2025 ahead of the proposed go live on 23rd March 2025. PO advised that the information should be self-explanatory in terms of the current status, further information can be found on slide 25 and 26. PO suggested that anyone on the call who needs further information or clarification to let him know and CDSP can coordinate this or get clarification from the gemiengagement@correla.com who will be able to support you.

4e. October 2024 DDP Update

PO gave a brief overview of slides 27 – 31 of the DDP Roadmap and the focus for Release 4 explaining that since the completion of release 3, which included AQ at Risk Dashboard and Dash lit functionality and reporting to shippers and some of the design work for XRN5615; advised that the remaining changes will be rolled into Release 4, which is made up of the vacant sites for consequential changes for XRN5615 to DDP Vacant sites for the MPRs involved.

PO advised that CDSP has started to scope the proposed scope for Release 5 for remaining shipper pack deliverables, transitioning those from the existing shipper excel reports to online DDP visualisation reports and DNA online tracking looks to include bandwidth for release 5 and deployed as of 26th September which has been presented to ChMC.

PO provided update from slide 31 on the Release 4 goals and updates and advised that it is in a good position to deliver this in line with UK Link release date on 8th November.

No questions raised.

5. Change Pipeline

PO gave an overview on slides 33-35 with key notes as follows:

- Change delivery plan runs to the end of March. Minor Release Drop 13 has been firmed up with no consequential impacts to Shippers, IGTs or DNO for delivery in early December.
- November 24 Major Release – This has remained with a green implemented status.
- February 25 Major Release scope contains XRN5614 which has been discussed today.
- Change Backlog - PO advised that CDSP are looking at internal Service improvements non-customer impacting changes advising that these are listed stretching out towards early Feb 25, advising that these are in a good position and is confident to deliver by the end of financial year. Related change for XRN5702 for November or December this year. some progress has been made on a number of these changes and PO advised that CDSP will be looking at issuing a Detailed Design Change Pack for MOD 862 or XRN 5784 in November.
- CDSP are progressing with related solution for the updates to assess the replacement of facsimile as a form of communication, which again is another industry change that takes priority in our change backlog. The aspiration is that we'll be looking to issue that in the design change pack in either November or December this year.
- The other changes on the list. XRN5473 through to XRN5810 on slide 36 are DSC changes and are lower on the priority list. These will be progressed in date order which aligns with the prioritisation criteria.
- We will also be looking to provide updates on the Meter Asset Proactive notification service, PO advised that there has been a lot of good work on this with developers to shape this change and we will also provide updates on IGTs XRN5569, we are working with DNs who has raised the last two changes from slide 36.
- Changes On Hold - XRN5616 It was agreed to place this change on hold following Decisions that have taken by the Change Committee in September and two further changes on hold now, which we'll revisit in the next two months before, before the calendar year closes out.
- Change Pack consultation, probably not overly relevant at this stage, but the aspiration is that we issue XRN5784 and XRN5702 for detailed design consultation in November. That's our current target. It might be that only one of those changes is issued, but we are working with our customers to get into this position.

PO checked with stakeholders and customers on the call if there were any questions following the information provided. No questions raised.

6. AOB

No items raised.

PO asked if customers or xoserve teams had anything to add. James Barlow (JB) and RW had no further comments. PO requested that attendees update the QR code with their organisation for ChMC updates.



Next Meeting is scheduled for Monday 25th November. No further items or questions were raised by DSG representatives.

If you have any questions relating to the above meeting minutes, please email uklink@xserve.com