DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

A1: General Details

Change Reference:	XRN 5872		
Change Title:	Updates to the Annual Quantity (AQ) amendment process (Modification 0876S)		
Date Raised:	24/12/2024		
Sponsor Representative Details:	Organisation:	SEFE Energy	
	Name:	Steve Mulinganie	
	Email:	Steve.Mulinganie@sefe-energy.com	
	Telephone:	N/A	
Xoserve Representative Details:	Name:	Josie Lewis	
	Email:	uklink@xoserve.com	
	Telephone:	N/A	
	Business Owner:	TBC	
Change Status:	☒ Proposal	☐ With DSG	☐ Out for Review
	☐ Voting	☐ Approved	☐ Rejected

A2: Impacted Parties

Customer Class(es):	☒ Shipper	☒ Distribution Network Operator
	☐ NG Transmission	☒ IGT
	☐ All	☐ Other <Please provide details here>
Justification for Customer Class(es) selection	This change is seeking to update the current Annual Quantity (AQ) amendment process which is available for Shippers to utilise in specific scenarios where the AQ for a Supply Meter Point (SMP) is not believed to be accurate. Based on this, Shippers are detailed as an impacted party. DNOs and IGTs are also considered impacted parties as the outcome of the amendments impact the AQ on SMPs in their network area.	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	There has been a noticeable increase in the use of reason code 2, *'the installation, replacement or removal of Consumer's Plant which results in a material change in the basis on which gas is consumed'.* In some of these instances, it has become clear that 'reason code 2' has been used beyond the present criteria/intention specified in the UNC for this "eligible cause." It has been made transparent that the validation/criteria to use reason code 2 needs to be defined further and made explicit to the use as set out within UNC TPD G 2.3.21(c). If an AQ amendment is identified by the Performance Assurance Committee (PAC) to have been actioned beyond the scope that the reason code is intended as per the UNC TPD G there is currently not a process in place which allows for an identified misused AQ amendment to be reversed.
Change Description:	UNC Modification 0876 has been raised to make changes to the AQ amendments process to address this issue outlined above. This Change Proposal has been raised to deliver the central system changes required as set out within this Modification. **Reason Code 2:** Modification 0876S aims to add additional validation criteria to reason code 2. It also intends to add further clarification on the existing validation criteria to prevent misuse. To allow this UNC TPD G 2.3.31 will be amended. For a Supply Meter Point (SMP) to utilise 'reason code' 2 to adjust an AQ the SMP must meet the following validation/criteria: • The SMP must have an 'I' (Industrial and Commercial) value for the Market Sector Code (MSC) as held in UK Link and maintained by Suppliers under the Retail Energy Code. • The Shipper also warrants through the submission of the use of eligible cause that there has been a change in Consumer Plant at the SMP which has impacted usage.

	All eligible causes: Modification 0876S also gives PAC the authority to reverse identified misuse for all "eligible causes". By extending TPD G 2.3.31 this will enable an AQ reversal process to be applied to all 'reason codes.' This will allow the AQ pre-amendment to be 'reinstated' where it has been identified that the criteria has not been satisfied. In order for TPD G2.3.31 to be applied the misuse of an AQ amendment will need to be identified and investigated. The PAC will investigate and identify instances of misuse and aligns with their functions as stated within UNC TPD V 16.4. For the avoidance of doubt the PAC are able to utilise whichever Performance Assurance Techniques (PATs) as specified in UNC TPD V 16.4 and the Performance Assurance Framework Document (PAFD) they deem necessary/suitable to investigate and identify misuse. Once an AQ amendment has been identified as potential misuse, then PAC will conduct an investigation. Once the investigation is concluded and PAC determine misuse, they will inform the CDSP and as soon as reasonably practical following this confirmation, the CDSP will reverse the identified misused AQ amendment. During the period whereby the AQ has been updated under a misused AQ amendment, any **debit** Capacity Transportation Charges that would have been due will be applied and will be shown in the Shippers Capacity adjustment invoice. Along with an adjustment in the Transportation Charges, the User found to have misused the process will be subject to any avoided administrative costs for reinstating the AQ and undertaking the charge adjustment, if such administrative costs are identified.
Proposed Release:	TBC
Proposed Consultation Period:	☐ 10 Working Days ☐ 15 Working Days ☐ 20 Working Days ☐ Other [Specify Here]

A4: Benefits and Justification

Benefit Description:	This DSC Change Proposal seeks to implement the CDSP related deliverables in line with those proposed under UNC Modification 0876S – which will add clear validation criteria to reason code 2 to ensure that it is used in line with what is outlined within UNC. Furthermore, the Change Proposal will provide the ability to reverse any AQ changed via any eligible cause that has been identified as misused. As well as reversing the AQ any financial adjustments required as a result of the erroneous AQ update will also be addressed and reversed as required.
	What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?
Benefit Realisation:	As soon as the change is implemented and in the event that the PAC identify an instance of Misused AQ amendments actioned through the use of eligible causes.
	When are the benefits of the change likely to be realised?
Benefit Dependencies:	The approval for implementation of Modification 0876S and, evidence that the proposed functionality is being utilised in accordance with the proposed UNC Business Rules.
	Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	From an initial consideration of the DSC Service Line impact, the Service Area which these processes currently come under is Service Area 2 - Monthly AQ Processes. This service area is currently 100% Shipper funded as per the DSC Budget and Charging Methodology. Whether a change to the Service Line is required as a result of this Change Proposal is currently unknown. This will be determined during the later stages of the project and taken through the appropriate DSC Change and Contract Management governance process as necessary.
Level of Impact	TBC

If None please give justification	N/A
Impacts on UK Link Manual/ Data Permissions Matrix	TBC – to be considered as part of the change assessment
Level of Impact	TBC
If None please give justification	N/A

Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	☒ Shipper	100 %	XX %
	☐ National Gas Transmission	XX %	XX %
	☐ Distribution Network Operator	XX%	XX %
	☐ IGT	XX %	XX %
	☐ Other <please specify>	XX %	XX %

ROM or funding details:	A Rough Order of Magnitude (ROM) assessment has been completed and initial high level indicative delivery costs are anticipated to be between £140,000 and £240,000 Any ongoing costs are to be determined during the Detailed Design phase. Link for ROM for reference
Funding Comments:	Proposers and work group view is that the identified funding split of 100% Shipper is appropriate.

Please send the completed forms to: uklink@xoserve.com

CP_V8.1

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1.0				