

# DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured  

Xoserve to fill out all of the information in the sections coloured  

## A1: General Details

Change Reference:	<b>XRN 5888</b>		
Change Title:	Minor Release Drop 14 (Parent Change)		
Date Raised:	29/01/2025		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Emma Smith	
	Email:	Emma.smith@xoserve.com	
	Telephone:	01212 292 194	
Xoserve Representative Details:	Name:	Emily Evans	
	Email:	Emily.evans@correla.com	
	Telephone:	n/a	
	Business Owner:		
Change Status:	<input checked="" type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

## A2: Impacted Parties

Customer Class(es):	<input type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Other <Xoserve>
Justification for Customer Class(es) selection	Changes in scope for the release include those impact and benefit the above parties	

### A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	The request for this Change Proposal is to ensure that there is visibility to ChMC of the change within scope of this release and progress of Minor Release Drop 14.					
Change Description:	<p>This change proposal has been raised to create a parent XRN for the Minor Release Drop 14 There are 2 changes within this release:</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 15%;">5549</td> <td>Automation of the UK Link and Gemini mismatch analysis and correction process</td> </tr> <tr> <td>5769</td> <td>Changes required to Broadcast Service (minor changes)</td> </tr> </table>		5549	Automation of the UK Link and Gemini mismatch analysis and correction process	5769	Changes required to Broadcast Service (minor changes)
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5769	Changes required to Broadcast Service (minor changes)					
Proposed Release:	Minor Release Drop 14 – Go Live indicative date May 2025. Date TBC					
Proposed Consultation Period:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days				
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]				

### A4: Benefits and Justification

Benefit Description:	<p>The main benefits of this proposed Minor Release are for 5769 – as DNs &amp; IGTs will receive an improvement to the Broadcast and Extract Service which intends to better meet their business needs and requires less manual intervention on their behalf.</p> <p>This change will incorporate the minor changes that were categorised as per below:</p> <ol style="list-style-type: none"> <li>1. View Extract Request address search results to display in house number order (ascending).</li> <li>2. View Extract Request address search results to display in alphabetical order by house name if there is no house number</li> <li>3. View Extract Request search results to be displayed in the following order: 'House number' 'Street or building name' 'Principle Street' 'City' 'Postcode'.</li> </ol> <p>Further improvements are anticipated to be made to the service following a thorough review with operational users, which is</p>
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	<p>expected to take place in the coming months and will be progressed under a separate Change Proposal.</p> <p>For 5549 the change will remove the potential need for out of hours working arrangements to process some of the timebound fixes along with helping to ensure correct transport billing and supply point register entries. This will then reduce customer queries relating to mismatches and reduce customer queries relating to downstream impacted processes.</p> <p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>
Benefit Realisation:	<p>The Benefits are expected to be realised upon implementation</p> <p><i>When are the benefits of the change likely to be realised?</i></p>
Benefit Dependencies:	<p>There are no benefit dependencies</p> <p><i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i></p>

## A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

## A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Customer Reporting (Service Area 9) ASiGT-NC-SA9-05		
Level of Impact	N/A		
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix	N/A		
Level of Impact			
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Gas Transmission	XX %	XX %

	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:	Minor Releases form part of the Service and Operate (S&O) costs of managing CDSP systems and processes – therefore General Change Investment costs are not applicable to the scope of this project.		

Please send the completed forms to: [uklink@xoserve.com](mailto:uklink@xoserve.com)

# Version Control

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## Document

Version	Status	Date	Author(s)	Remarks
0.1	Issued	29/08/2024	Mohamed Mohideen	To be issued for approval at ChMC

## Template

Version	Status	Date	Author(s)	Remarks	Approved By
3.0	Superseded	17/07/2018	Emma Smith	Template approved at ChMC on 11th July 2018	Change Management Committee
4.0	Superseded	07/09/2018	Emma Smith	Minor wording amendments and additional customer group impact within Appendix 1	Emma Smith
5.0	Superseded	10/12/2018	Heather Spensley	Template moved to new Word template as part of Corporate Identity changes.	Emma Smith
6.0	Approved	12/12/2018	Simon Harris	Cosmetic changes made. Approved at ChMC on the 12 <sup>th</sup> December 2018.	Change Management Committee
6.1	In Draft	26/03/2019	Richard Johnson/ Alison Cross	The following minor changes were made: <ul style="list-style-type: none"> <li>- Inclusion of an All 'Impacted Parties' option in A2</li> <li>- Justification section added to section A2</li> <li>- Change Description replaced with Problem Statement in section A3</li> <li>- Remove 'X' in Release information (sections A3, A5, A7, C1 and G8)</li> <li>- Updated Service Line and UK Link impacts and funding section (A6) to</li> </ul>	Change Management Committee

				<p>include further detail</p> <ul style="list-style-type: none"> <li>- Amended questions 3 and 4 in section B</li> <li>- Added Service Line/UK link Assessment in section D</li> <li>- Removed Section A5</li> </ul>	
6.2	For approval	14/05/2019	Alison Cross	Following review at DSC Governance review group re-added Change Description text box	Change Management Committee
7.0	Approved	13/06/2019	Richard Johnson	DSC Governance Review Group changes to the template approved at Change Management Committee on 12 <sup>th</sup> June 2019	Change Management Committee
7.1	Approved	03/03/2021	Rachel Taggart	Updated the email address of where to send new CP (page 3)	Emma Smith
7.2	Approved		Rachel Taggart	Updated CP VA version to be in line with the updates to VB.	Emma Smith
8.0	Approved	09/03/2022	Rachel Taggart	All Change Packs and response forms removed (sections B,D,E,G & H) Sections A7 & A8 removed. Section F removed	Change Management Committee on 09/03/2022
8.1	Approved	25/04/2023	Rachel Taggart	Updated with new font branding	Emma Smith