

DSC Change Completion Report (CCR)



Change Title	Changes to the REC Switching Operator Outage Notification Lead Time (R0055)
Change reference number (XRN)	XRN5595
Xoserve Project Manager	Sharon Dudley
Email address	sharon.dudley@xoserve.com
Contact number	0121 229 2769
Target Change Management Committee date	12 th April 2023
Date of Solution Implementation	24 th February 2023
Section 1: Overview of Change Delivery	
<p>Within the Switching Operator Service Definition document, the Central Switching Service (CSS) Provider (DCC) is required to provide 10 Working Days' (WDs) notice of planned system outages. However, within the CSS Provider's processes and the Switching Operator Change Management Process Category 3 document, an 8 WD lead time is set out. This change addressed this discrepancy and aligned the code documentation.</p> <p>The approved Solution that was agreed under the REC is Solution Option 1, which amended the notice period from 10WD to 8WD within the Switching Operator Service Definition document.</p> <p>As a result of this, the CDSP, as a Switching Data Service Provider, amended processes surrounding interactions with the CSS Provider to ensure this is reflected.</p> <p>These activities were successfully completed during the FEB23 release.</p>	
Section 2: Confirmed Funding Arrangements	
Due to the size and nature of the proposed change, no funding was necessary to complete the required work.	
Section 3: Provide a summary of any agreed scope changes	
<ul style="list-style-type: none"> ▪ None 	
Section 4: Detail any changes to the Xoserve Service Description	
<ul style="list-style-type: none"> ▪ None 	
Section 5: Provide details of any revisions to the text of the UK Link Manual	
<ul style="list-style-type: none"> ▪ Not applicable 	
Section 6: Lessons Learnt	
<ul style="list-style-type: none"> ▪ Not applicable 	

Please send completed form to: box.xoserve.portfoliooffice@xoserve.com

Document Version History

Version	Status	Date	Author(s)	Summary of Changes
0.1	Draft	14.3.23	S. Dudley	Draft template created.