Detailed Design Change Pack

# Communication Detail

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| --- | --- |
| Comm Reference: | 3213.5 - VO – PO  |
| Comm Title: | XRN5675 – Early Provision of Meter Reading for the ‘CSS Registration Effective Date’ (including the ‘Original Intended CSS Registration Effective Date’). Detailed Design |
| Comm Date: | 14/08/2023 |

**Change Representation**

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| Action Required: | For representation (Note: the implementation timescales of this realistically preclude the ability to materiality alter the solution proposed) |
| Close Out Date: | 18/08/2023 |

# Change Detail

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| Xoserve Reference Number:  | XRN5675 |
| Change Class: | 1 |
| \*ChMC Constituency Impacted: | Shippers are directly impacted as they will be in receipt of the Meter ReadingsDNs and IGTs are classed as not impacted in this Change Pack, because whilst these Meter Readings will ultimately be used for Settlement, this Detailed Design Change Pack ONLY deals with the early release of Meter Readings to Shippers to enable Shippers and Suppliers to initiate consumer billing, and Supplier Agreed Readings processes – if required.  |
| Change Owner:  | David Addison |
| Background and Context: | As a result of the CSS P1 Incident circa 84,000 Registrations did not have the Secured Active Notification issued in accordance with the Retail Energy Code. As a result of the Option selected (Option 2 – Issue of Retrospective Messages) this incident has led to inconsistent dates between CSS (the system responsible for mastering Registration) and the UK Link system – responsible for gas Settlement. Modification 0855 has been raised to enable the CDSP to issue adjustments to credit the Shipper (Shipper A) who was recorded on UK Link after the Supply Effective From Date, and, debit the equal and opposite value to the Shipper recorded as being responsible from that point (Shipper B). This change will also consider instances where the Supplier cancelled their Registration and re-submitted it, however, were unable to achieve the Original Intended Registration Date on the registrations impacted by the CSS P1. This scenario is also considered in Modification 0855 – so this solution will also cater for this scenario, reference to CSS Registration Effective Date will in these instances refer to the Original Intended CSS Registration Date (which will be different from the Actual CSS Registration Date that was achieved after the cancellation and resubmission). Modification 0855 has common solution components with Modification 0836S.This change includes the requirement upon the CDSP to create a Meter Reading for the CSS Registration Effective Date in the UK Link system - The methodology for Meter Reading estimation will be determined by the prevailing Class at the time of the CSS Registration Effective Date and in accordance with UNC TPD 5.4.1 and 5.4.2 for Classes 1 and 2, and for 3 and 4, respectively. The solution proposed for 0836 was to email Shipper B, and use the existing MRB file (M03 Record) to notify Shipper A. For 0855, as these Readings are being issued prior to Mod approval they will not be loaded onto UK Link systems until Modification 0855 is implemented – so both parties will receive notification by email in the first instance (on a password protected excel spreadsheet).As a result of the daily calls that the CDSP has convened to support the gas industry response to the CSS P1 Incident the industry has discussed the requirements in detail and requested that the CDSP issue the CSS Registration Effective Date Meter Reading as soon as possible to support consumer billing.Gas industry participants have also asked that we provide the counter parties – i.e., that the Reading notification provides both the incoming and outgoing Supplier and Shipper Market Participant identities (i.e., Short Codes). And any contact details provided by Shippers for whom other parties should direct any enquiries regarding the CSS P1 Incident, in particular related to agreeing the CSS Registration Effective Date Meter Reading.Shipper A will also require an email providing the CSS Registration Effective Date Meter Reading. Both Shipper A and Shipper B require a notice (along with the Readings of the identity of the incoming and outgoing Shippers and Suppliers, and where provided, any contact details for their ‘CSS P1 Incident Manager contact details’ provided by either party). As this Meter Reading is intended to be used for Customer Settlement – Suppliers and Shippers have asked that this Reading is issued to Shippers via email as soon as possible. Ideally this should be issued as soon as the Opening Meter Readings are loaded in UK Link systems for the UKL Registration Effective Date – from circa 17th August 2023. This Reading will then be added to UK Link systems AFTER Modification approval. At which point the MBR file can be issued to Shipper A, and confirmation re-issued to Shipper B that the Readings have been loaded.**XRN5675 will be subject to a further Detailed Design Change Pack which will describe in detail the components necessary for the implementation of Modifications 0855 and 0836S – subject to their approval.** |

# Change Impact Assessment Dashboard

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| Functional: | This change proposes to issue the ‘CSS Registration Effective Date (including the ‘Original Intended CSS Registration Effective Date’) Meter Reading to Shippers via email whose Registrations affected by the CSS P1 Incident. |
| Non-Functional: |  |
| Application: | Offline for this solution component initially for August implementation |
| User(s): | Shippers |
| Documentation: | None |
| Other: |  |

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| Files |
| File | Parent Record | Record | Data Attribute | Hierarchy or FormatAgreed |
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# Change Design Description

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| As a result of the P1 incident the CSS did not issued Secured Active Notifications for circa 84,000 Registrations with the Supply Effective From Date between 7th July to 3rd August 2023. These notifications were then subsequently issued retrospectively between 2nd August and 8th August. Some exceptions remain, which are expected to be issued in the future.UK Link has loaded all of these Registrations to be effective from the day following receipt of the Retrospective Secured Active Notification. i.e. 3rd to 9th August 2023 (noting exceptions will be effective outside of this range – once notified). The incoming Shipper (Shipper B) has up to 10 Working Days to provide the Opening Meter Reading. The process to provide the Opening Meter Reading is **unchanged** as a consequence of the CSS P1 Incident – so parties would expect the normal notifications – e.g. M03 or U03/U04 records with the Meter Readings for Class 3 and 4 Supply Meter Points. We are not expecting many Actual Meter Reading to be provided so expect that the vast majority of these Meter Readings will be estimated by the CDSP after D+10 Supply Point System Business Days (i.e. Working days).This design change pack solely deals with the issuing of the Meter Readings for the CSS Registration Effective Date (noting that this includes instances where the Original Intended CSS Registration Date was not achieved):* From [21st August] Shipper A (Losing Shipper) and Shipper B (gaining Shipper) will start to receive their batches of CSS Effective Date Meter Readings.
* Daily batches to be issued circa WD+12 from UKL Reg EFD.
* Data will be provided via an excel spreadsheet (password protected)
* The identity of Shipper A; Supplier A; Shipper B and Supplier B will be included in the excel spreadsheet plus the contact details (where provided)
* Email will be provided to Shipper Contract Managers; anyone from that organisation named as the P1 Incident Manager and any specific contact details provided by the Shipper who needs to be in receipt of communications related to the P1 Incident resolution
	+ Should any Shipper wish to:
		- nominate a ‘CSS P1 Incident Manager’ details – **note these contact details will be passed to the counterparty in the Registration on the excel spreadsheet**, or
		- provide contact details to be used by the CDSP to communicate with regarding this CSS P1 Incident (such parties will receive the Meter Readings and will be issued any [daily] communications issued related to it, and receive the invite to the daily call (whether they chose to attend or not is optional!)
	+ Please notify such contacts to ‘customerexperience@xoserve.com’ clearly marked whether the contact is the ‘CSS P1 Incident Manager’ or ‘communication recipient. For the avoidance of doubt, any CSS P1 Incident managers will be added to communications and invites.
* Shippers may start to agree Meter Readings between themselves in advance of the Modification 0855, but Shipper A will be responsible for submitting the Replacement Meter Reading once the Mod 0855 is implemented. Please note: Xoserve are not planning to receive the replacement Meter Readings from Shippers in advance of the Modification 0855 approval – we are expecting Shipper A will collate these Meter Readings and submit these via the relevant UK Link Communication as a ‘normal (i.e. not agreed[[1]](#endnote-2))’ ‘replacement’ Meter Reading once the CDSP estimated CSS Registration Effective Date Meter Readings have been loaded into UK Link systems.

We intend to start issuing CSS Registration Effective Date Meter Readings from 21st August via email. |

# Associated Changes

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| Associated Change(s) and Title(s): |  |

# DSG

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| Target DSG discussion date: | Click here to enter a date. |
| Any further information: |  |

# Implementation

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| --- | --- |
| Target Release: | Release: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY |
| Status: |  |

Industry Response Detailed Design Review

«RangeStart:HDS»

Change Representation

(To be completed by User and returned for response)

# *Please consider any commercial impacts to your organisation that Xoserve need to be aware of when formulating your response*

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| User Contact Details: | Organisation: | «h1\_organisation» |
| Name: | «h1\_name» |
| Email: | «h1\_email» |
| Telephone: | «h1\_telephone» |
| Customer decision on Change Pack: | «h1\_userDataStatus» |
| Representation Publication: | «h1\_consultation» |
| Representation Comments: | «h1\_userDataComments» |

# Xoserve’ s Response

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| Xoserve Response to Organisations Comments: | «h1\_xoserveResponse» |

Please send the completed representation response to uklink@xoserve.com

«RangeEnd:HDS»

Change Management Committee Outcome

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| --- | --- | --- | --- |
| Change Status: | [x]  Approve | [ ]  Reject | [ ]  Defer |
| Industry Consultation: | [x]  10 Working Days | [ ]  15 Working Days |
| [ ]  20 Working Days | [ ]  Other [Specify Here] |
| Date Issued: | 14/08/2023 |
| Comms Ref(s): | 3213.5 - VO – PO |
| Number of Responses: | 0 |
| Solution Voting: | [x]  Shipper | Approve |
| [ ]  National Gas Transmission | Please select. |
| [ ]  Distribution Network Operator | Please select. |
| [ ]  IGT | Please select. |
| Meeting Date: | 13/09/2023 |
| Release Date: | Adhoc |

Please send the completed representation response to uklink@xoserve.com

Version Control

# Document

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 1 | FA | 11th August  | David Addison | Draft for issue |

1. Use of ‘normal’ rather than ‘agreed’ is that the CSS Registration Effective Date Meter Reading is not an Opening Meter Reading in accordance with M5.13. [↑](#endnote-ref-2)