

# DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■  
 Xoserve to fill out all of the information in the sections coloured ■

## A1: General Details

Change Reference:	XRN 5604		
Change Title:	Shipper Agreed Read (SAR) Exceptions Process (Modification 0811S)		
Date Raised:	09/12/2022		
Sponsor Representative Details:	Organisation:	SEFE Energy Limited	
	Name:	Steve Mulinganie	
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	Telephone:		
Xoserve Representative Details:	Name:	Ellie Rogers	
	Email:	Ellie.Rogers@xoserve.com	
	Telephone:	01212 292 185	
	Business Owner:	Xoserve	
Change Status:	<input type="checkbox"/> Proposal	<input checked="" type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

## A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other
Justification for Customer Class(es) selection	Shippers are the impacted party, this is because the SAR process is a Shipper obligation, and this change will create an exceptions process for Shippers to utilise in certain scenarios.	

## A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	An exceptions process is required for SARs where the existing SARs process has not been progressed within 2 months of the of the Opening Meter Reading being submitted or generated.
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Change Description:	<p>This change has been raised in to deliver the requirements set out under UNC <a href="#">Modification 0811S</a>, in order to provide a remedy for SARs that have failed to be progressed (exceptions) within a reasonable period, to be proactively managed by the Central Data Services Provider (CDSP).</p> <p>Both Shippers should attempt to amend the transfer read in line with the SAR within 2 months after it was agreed. Currently only the Proposing User can submit the SAR to the CDSP. If this has not occurred, then under this change, the CDSP can be contacted for support and ensure the new agreed read is recorded centrally. When the CDSP needs to be contacted for support, the Shipper should provide them with suitable evidence of the new agreed read. The CDSP will then notify the other Shipper of the new agreed read and will, in the absence of any relevant rejection, process the new agreed read centrally.</p>	
Proposed Release:	TBC	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [write specific here]

#### A4: Benefits and Justification

Benefit Description:	<p>This change will provide a remedy for SARs that have failed to be progressed (exceptions) within a reasonable period, to be managed by the CDSP.</p> <p>Some Shippers do not submit replacement reads or raise RFAs, leading to imbalances for the other Shippers. Also, it may cause future read issues for the incoming Suppliers if the transfer read is not corrected.</p>	
	<p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>	
Benefit Realisation:	<p>As soon as the change is implemented and a Shipper is in the position to utilise this process for a SAR (where required).</p>	
	<p><i>When are the benefits of the change likely to be realised?</i></p>	
Benefit Dependencies:	<p>The approval for implementation of Modification 0811S.</p>	
	<p><i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i></p>	

## A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

## A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Service Area 1 - Manage Shipper Transfers		
	It is expected that there may be a tweak to an existing service line or creation of a new service line to accommodate to change.		
Level of Impact	Minor		
If None please give justification	N/A		
Impacts on UK Link Manual/ Data Permissions Matrix	N/A		
Level of Impact	None anticipated		
If None please give justification	No changes to the UK Link Manual or DPM anticipated as a result of this change		
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input checked="" type="checkbox"/> Shipper	100 %	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:	<p>A ROM has been completed estimating high level indicative delivery costs are anticipated to be between £70,000 and £130,000. Any ongoing costs are to be determined during the Detailed Design phase.</p> <p>Link to the ROM for reference <a href="#">here</a>.</p>		
Funding Comments:	<p>Based on the proposed Service Area for this change, it is proposed to be 100% Shipper funded.</p> <p>This is to be discussed and confirmed by the ChMC when the Change Proposal is presented.</p>		

Please send the completed forms to: [uklink@xserve.com](mailto:uklink@xserve.com)

# Version Control

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## Document

Version	Status	Date	Author(s)	Remarks
1.0	Updated	13.01.23	Kate Lancaster	Approved into capture at ChMC