DSC Delivery Sub-Group

Monday 24th July 2023 – 10:30am

1b. Previous DSG Meeting Minutes and Action Updates

- The DSG Actions Log will be published on the DSG pages of Xoserve.com

2. Changes in Capture

2a. Change Proposal – For Initial Overview of the Change

2a. Change Proposal – For Initial Overview of the Change

2a.i. - XRN 5556G CMS Rebuild Version 1.6

2a.ii. - XRN 5556H CMS Rebuild Version 1.7

2a.iii. - XRN 5658 Mod 0831_Mod 0831A v1.0

XRN5556G CMS Rebuild Version 1.6

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
For information	

Change Type	Non-regulatory
Priority	Medium
Proposer	Xoserve
Change Proposal	[Link to CP](#)

Change Description

This XRN will be a child XRN to 5556. Within this version we will strive to deliver additional functionality and processes where possible, however our priority processes are Network Theft of Gas (TOG), Daily Metered Query (DMQ) and New MPRN Creation (FOM). Should we have capacity in this version release to include anything additional, this shall be communicated out via Change Packs and the forums ChMC, CoMC and the Customer Focus Group.

DSC Service Areas Associated	N/A
Proposed Funding split from Proposer	**N/A – CMS Investment Funded**

XRN5556H CMS Rebuild Version 1.7

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
For information	

Change Type	Non-regulatory
Priority	Medium
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

This XRN will be a child XRN to 5556. Within this version we will strive to deliver additional functionality and processes where possible, however our priority processes are Gas Safety Regulations (GSR), Manage Unregistered Sites (MUS). Should we have capacity in this version release to include anything additional, this shall be communicated out via Change Packs and the forums ChMC, CoMC and the Customer Focus Group.

DSC Service Areas Associated	N/A
Proposed Funding split from Proposer	**N/A – CMS Investment Funded**

XRN5658 Allocation of LDZ UIG to Shippers Based on a Straight Throughput Method (Mod 0831) and Allocation of LDZ UIG to Shippers (Class 2, 3 and 4) Based on a Straight Throughput Method (Mod 0831A)

Customer Parties	Impacted parties		Change Type	Regulatory
Shipper	X			
Distribution Network Operators (DNOs)			**Priority**	High
National Gas Transmission			**Proposer**	SSE/Brook Green
IGTs				
This vote is to approve the change into development			**Change Proposal**	Link to CP

Change Description

This Change has been raised to deliver the requirements outlined in Mod 0831 'Allocation of LDZ UIG to Shippers Based on a Straight Throughput Method' and Mod 0831A 'Allocation of LDZ UIG to Shippers (Class 2, 3 and 4) Based on a Straight Throughput Method'.

Mod 0831 and Mod 0831A propose that the annual AUGE process and statement production will cease to exist and that the UIG weighting factor table will be permanently set with the same values every year. The exact values that will be allocated to different EUCs and Class types will be determined by whether or not Mod 0831 or 0831A is approved by Ofgem.

DSC Service Areas Associated	**Service Area 1:** Manage Shipper Transfers, **Service Area 9:** Customer Reporting (all forms), **Service Area 10:** Invoicing Customers
Proposed Funding split from Proposer	**N/A - No implementation costs or ongoing costs required**

2b. Change Proposal Initial View Representations

2b. Change Proposal Initial View Representations

- None for this meeting.

2c. Undergoing Solution Options Impact Assessment Review

2c. Undergoing Solution Options Impact Assessment Review

None for this meeting

2d. Solution Options Impact Assessment Review Completed

2d. Solution Options Impact Assessment Review Completed

None for this meeting

3. Changes in Detailed Design

3a. Design Considerations

3a.i. XRN 5547 – Updating the Comprehensive Invoice Master List and INV template

3a.ii. XRN 5556G – Contact Management Service (CMS) Rebuild – V1.6 – Detailed Design TOG, DMQ & FOM

3a.iii. XRN 5556H – Contact Management Service (CMS) Rebuild – V1.7 – Detailed Design GSR & MUS

3a.iv. XRN 5641 – Addition of Market Sector Code to specific Supply Point Data Reports

3a.v. XRN 5482 – Replacement of reads associated to a meter asset technical details change or update (RGMA)

3a.vi. XRN 5652 – Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Mod0844)

3a.i. XRN5547 - Updating the Comprehensive Invoice Master List and INV template

Detailed Design

Background

- Change XRN5547 was raised to investigate the following customer pain points:

  1. The content and format of the Comprehensive Invoices Charge Master List document

  2. Identification of Charge Types applicable for Domestic Reverse Charge (DRC) and associated clause wording

- The solution Option was approved at Change Management Committee on 08/03/2023 to address the above two points:

  1. The Central Data Service Provider (CDSP) invoice team will review the existing Comprehensive Invoices Charge Master List document and make improvements to present a more meaningful document to customers

  2. Update the Invoice Clause and DRC VAT Code

     - Review, recommend and apply update to standard clause 3

     - Create a new VAT code to be used to identify DRC Charge Types within invoices

Detailed Design Summary

The is a list of some of the key improvements been made to the Master List document but is not an exhaustive record of all changes as many cosmetic improvements were also made:

1. A new Comprehensive Invoice Master List has been created, providing a single view for all customers (merging all the existing available documents) to help simplify future maintenance
2. A new tab called 'Glossary' has been added to provide additional information on each of the Charge Types
3. Enhanced commentary has been included to provide more information about each column and their allowable values
   a. For the avoidance of doubt, the review included all columns and was not limited to the columns defined within the original Change Proposal
4. Provided signposting to:
   a. Training area of Xoserve.com
   b. Charging statements section of Joint Office
   c. Supporting information on CDSP owned Charge Types
   d. The annual Billing Calendar
5. A new tab added called "NAME" to provide the standard clauses that can be included within invoices
6. Definition of an annual review process of the document to ensure that information is correct ahead of the commencement of the upcoming financial year
7. A new column has been added to clearly identify Charge Types that are subject to Domestic Reverse Charge regulations, within the Master List

Detailed Design Summary

Addition of new VAT code, specific to DRC charges, and update of the invoice standard clause associated to DRC invoices:

- New VAT category code, 'RC' (Reverse Charge), to be associated to Charge Types subject to DRC, as have been defined within the updated Master List.

  – This will be an update to the allowable values with the data item INVOICE_ITEM_VAT_CATAGORY on the I59 record within the .INV file

- Update to the standard clause, within the I05 record of the .INV file and the D01 of the .IDB file, to read as follows and as approved within the solution change pack:

  – "CHARGES ON THIS INVOICE MAY BE SUBJECT TO, AND THEREFORE SHOULD BE ACCOUNTED FOR, UNDER THE UK DOMESTIC REVERSE CHARGE. THE RECIPIENT OF THIS INVOICE SHOULD ACCOUNT FOR THE VAT OF ANY CHARGE TYPES INCLUDING THE DRC INDICATOR AT THE APPLICABLE RATE, BASED ON THE VAT EXCLUSIVE SELLING PRICE"

3a.ii. XRN5556G - CMS Rebuild Version 1.6

Detailed Design

Background

CMS is being re-built using a family of methods and practices for flexible product delivery, called Agile. One of the key principles of this approach is to "satisfy the customer through early and continuous delivery of valuable solutions".

CMS Rebuild Version 1.6

In consultation with the customer focus group, it is proposed that the following processes will be delivered in version 1.6:

1. Theft of Gas (TOG)

2. Daily Metered Query (DMQ)

3. New MPRN Creation (FOM)

Summary of Process Changes

Theft of Gas (TOG)

The Theft Of Gas (TOG) process is a mechanism for Gas Transporters to record and facilitate the investigation of theft allegations. There are approximately 220 per month.

- Separation from the Supplier Theft of Gas (SUT) process.
- Referral to Shipper process where Gas Transporter identifies theft before the Emergency Control Valve – allowing Shipper to review and begin SUT process

Daily Metered Query (DMQ)

A request for the Daily Meter Service Provider (DMSP) to investigate the daily read / consumption information or daily read equipment. There are approximately 2 per month.

- Introduction of a Billing Template (BT) to raise an adjustment via the DMQ UI screen.
- Investigation and adjustment all handled within the DMQ contact without requirement for an RFA to be raised

New MPRN Creation (FOM)

A request to create a MPRN for a Live Supply Point (with or without a meter serial number) where UK link has no live record. This applies to tagged services only where connection work has been carried out and the MPRN has been tagged to the pipe. There are approximately 5000 per month.

- Alignment with other address creation processes being available in new CMS

Background

CMS is being re-built using a family of methods and practices for flexible product delivery, called Agile. One of the key principles of this approach is to "satisfy the customer through early and continuous delivery of valuable solutions".

CMS Rebuild Version 1.7
In consultation with the customer focus group, it is proposed that the following process will be delivered in version 1.7:

1. Gas Safety Regulations (GSR)

2. Manage Unregistered Sites (MUS)

3a.iii. XRN5556H - CMS Rebuild Version 1.7

Detailed Design

Background

CMS is being re-built using a family of methods and practices for flexible product delivery, called Agile. One of the key principles of this approach is to "satisfy the customer through early and continuous delivery of valuable solutions".

CMS Rebuild Version 1.7

In consultation with the customer focus group, it is proposed that the following process will be delivered in version 1.7:

1. Gas Safety Regulations (GSR)

2. Manage Unregistered Sites (MUS)

Summary of Process Changes

Gas Safety Regulations (GSR)

A contact is raised following Network investigation, concluding a service is still live at the property, with a meter attached and possibly flowing Gas. A GSR Contact would facilitate the re-establishment of Supply Meter Points to ensure Supply Point Registration and recovery of relevant charges is achieved where gas is consumed at a Supply Point. There are approximately 500 per month.

- The requirement for the system to monitor for daily Meter Point updates
- The contact to automatically update or close where there have been Meter Point updates in UKLink
- The introduction of the Configuration Change (CC) process where there is requirement to set a Meter Point from Dead (DE) to Live (LI)

Manage Unregistered Sites (MUS)

An MUS contact is raised for every Meter Point Reference Number which has reached the anniversary of its creation date, remains unregistered and has a Meter Point Status of Live. There are approximately 900 per month.

- The requirement for the system to monitor for daily Meter Point updates
- The contact to automatically update or close where there have been Meter Point updates, or a different Shipper has confirmed

3a.iv. XRN5641 - Addition of Market Sector Code to specific Supply Point Data Reports

Detailed Design

XRN5641 - Addition of Market Sector Code to specific Supply Point Data Reports
Detailed Design Overview

- XRN5641 '**Addition of Market Sector Code to specific Supply Point Data Reports'** has been raised by Northern Gas Networks on behalf of Distribution Network customers

- The DNs require specific monthly Supply Point data reports to identify the type of customer i.e. Industrial or Domestic – with the customer type is identified by the Market Sector Code (MSC) attribute

- This Change Proposal will add MSC to the following DN reports:

    - BOPRI Revenue Assurance Data

    - SPA09 NDM CSEPS

    - SPA11 NDM CSEPS

    - Rec121

    - SCH606

    - DN Geninf Report

- For the avoidance of doubt, all supply points should have their Market Sector Code populate within Central systems – with this attribute being used to populate the reports DNs recieve

- Further detail can be found in the Detailed Design Change Pack - here

3a.v. XRN5482 - Replacement of reads associated to a meter asset technical details change or update (RGMA)

Detailed Design Update

Background

- This change is related to the replacement of RGMA (Review of gas and metering arrangements) reads. Shippers are required to provide MTD (Meter Technical Details) updates to the CDSP (Central Data Service Provider), the recognised route for this being RGMA files, ONJOB and ONUPD.

- The detailed design for change XRN5482 was approved at the Change Management Committee on 10/05/2023 and the build phase commenced. During this phase some minor amendments to the approved design have been identified and as a result of a customer query clarifications have been made to the information originally shared.

- The intention of this pack is to update customers on these design updates and clarifications only and it should be treated as an addendum to the original document.

Design Updates Identified

- DDP - Shipper Asset / RGMA Dashboard

  - Although originally stated, no updates are required to this dashboard

- Opening Reads Process (Transfer)

  - Clarification was not included within the original pack on the behavior of the .URN file where the RGMA read replacement is for a read date equal to the registration date

- Rejection Reasons

  - In the original design it was stated that existing rejection code "MRE01037 - Asset activity recorded for read date" would be applicable to the new .RRP file. It has now been found that it will not be required

Customer Query on Data Item Descriptions

- A customer query following the original Design Change Pack identified that the definition of two allowable values were not clear:

  - METER_READING_SOURCE

    - Allowable value of A was defined as Agreed Read however this was in conflict with other read files. The definition has been updated in line with legacy files as Agreed Opening Read

  - READ_REASON_CODE

    - An allowable value of N was included but not defined. This has now been updated, in line with legacy read files, as "Non opening Read" and is to be used where the read is not related to a meter installation or removal

3a.vi. XRN5652 - Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Modification 0844)

Detailed Design

XRN5652 - Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Modification 0844)
Detailed Design Overview

- Modification 0844 expands the scope of the Demand Side Response (DSR) arrangements (as set out in the UNC).

- This will enable direct contractual arrangements between National Gas Transmission (NGT) and individual Consumers to be established for the voluntary reduction of their gas demand

- To support these arrangements CDSP will be required to perform the following;

    - CDSP Data Provision to NGT

    - Funding Arrangements, Invoicing and Cashout

- To do this CDSP are adjusting existing Manual processes to facilitate data provision to NGT and processing of invoicing arrangements to Consumers that accede to DSR arrangements

- These manual processes are based on volumes on the scheme being no more than 30 - this will be kept under review, and should volumes exceed these limits the proposed manual solution may need to be reassessed to ensure it remains fit for purpose

Further detail can be found in the Detailed Design Change Pack - here

3b. Requirements Clarification

None for this meeting.

4. Release/Project Updates

4. Release/Project Updates

- 4a. March 23 Adhoc Release

- 4b. June 23 Major Release

- 4c. November 23 Major Release

XRN5575 – March 23 Adhoc Release - Status Update

	Overall Project RAG Status		
	Schedule	**Risks and Issues**	**Cost**
RAG Status			

Status Justification	
Schedule	Overall release is tracking on track; **Green**. Implementation and go-live completed as planned on 1st April for all changes. First usage and post implementation support completed as planned by 26th May. **Progress update:** • Implementation completed on 25th March • Go-live completed on 1st April • First usage completed 19th June • Post implementation support completed on 26th June • Change Closedown Report (CCR) submitted for ChMC approval • On track for project closedown in July **Decision in July ChMC**: CCR submitted for approval	 Implementation date of 25th March with a go-live of 1st April, the contingency implementation date is 1st April with a go-live of 1st April
Risks and Issues	None
Cost	Forecast to complete delivery against approved BER
Scope	**XRN5143 -** Transfer of NDM sampling obligations from Cadent, WWU, and NGN to the CDSP **XRN5379 -** Class 1 Read Service Procurement Exercise (Modification 0710)

XRN5562 – June 23 Major Release- Status Update

	Overall Project RAG Status		
	Schedule	**Risks and Issues**	**Cost**
RAG Status			

	Status Justification		
Schedule	The overall status is Green Implementation was completed successfully on 24/06. The project has now entered the post implementation support (PIS) phase, planned to complete on 28/07. • Implementation/ code movement for June23 successfully complete -24/06 • All Implementation communications have been issued out successfully (Internal & External) -24/06 • PIS period has commenced -24/06 • First usage evidence monitoring, and capture commenced - 24/06 Decision in July ChMC: No decision required	 Implementation completed on 24th June	
Risks and Issues	• **Medium** 67703 There is a risk that all the 1st usage scenarios might not occur during the PIS period and therefore 1st usage evidence will be unavailable for such scenarios. **Mitigation Action** - Agreed with that UAT evidence will be provided for any scenarios that have not occurred during PIS.		
Cost	Forecast to complete delivery against approved BER		
Scope	XRN5091 - Deferral of creation of Class change reads at transfer of ownership		

XRN5629 – November 23 Major Release- Status Update

	Overall Project RAG Status		
	Schedule	**Risks and Issues**	**Cost**
RAG Status			
	Status Justification		

Schedule	Overall release is tracking on target; **Green,** BER was approved in ChMC on 10/05. Currently in build phase, which commenced on 15/05 and system test which commenced on 12/06, implementation on track for 04/11, with contingency implementation available for 11/11 **Progress update:** • UK Link build in progress, delivery on track to complete by 14/07 • UK Link system testing execution in progress, on track to complete by 21/07 **Decision in July ChMC**: None	 Implementation date of 4th November, the contingency date is 11th November

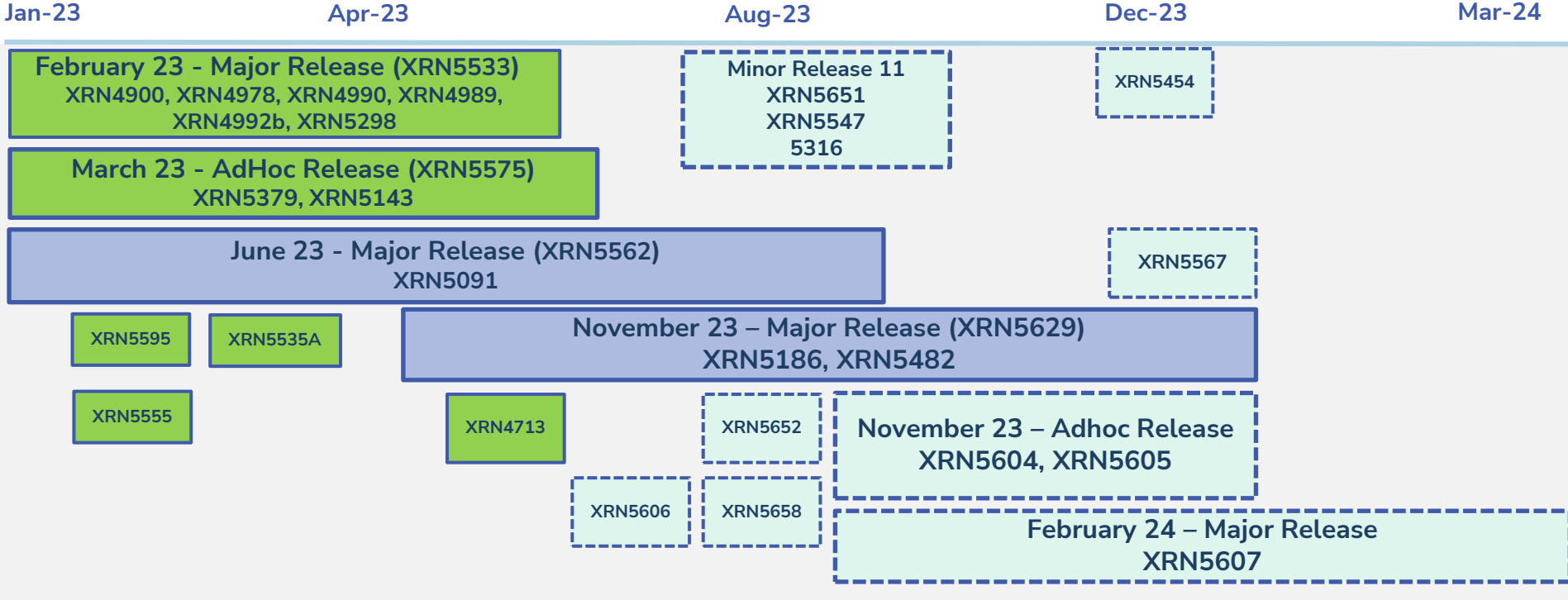|	
Risks and Issues	**XRN5482**:There is a risk that the Shipper Constituency does not prioritise XRN5482 into the current Discovery sprint schedule to align delivery for the November 23 Release, this may increase the cost for delivery of XRN5482 as a standalone Discovery delivery, however, this is within the scope of the BER **XRN5186**: There is a risk that that following discussions with Networks/Shippers, the industry requests an enhanced solution for XRN5186 go live in order to avoid non-compliance with MOD0701,this may increase the BER cost and extend delivery timelines for XRN5186
Cost	Forecast to complete delivery against approved BER
Scope	**XRN5186** - MOD0701 – Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs **XRN5482** - Replacement of reads associated to a meter asset technical details change or update (RGMA)

5. Change Pipeline

Change Delivery Plan
January 23 – March 24

Jan-23 | Apr-23 | Aug-23 | Dec-23 | Mar-24

February 23 - Major Release (XRN5533)
XRN4900, XRN4978, XRN4990, XRN4989, XRN4992b, XRN5298

Minor Release 11
XRN5651
XRN5547
5316

XRN5454

March 23 - AdHoc Release (XRN5575)
XRN5379, XRN5143

June 23 - Major Release (XRN5562)
XRN5091

XRN5567

XRN5595

XRN5535A

November 23 – Major Release (XRN5629)
XRN5186, XRN5482

XRN5555

XRN4713

XRN5652

November 23 – Adhoc Release
XRN5604, XRN5605

XRN5606

XRN5658

February 24 – Major Release
XRN5607

Delivery Key

= *Firm Implementation Date – Funding Approved by ChMC and / or Non-Negotiable Industry Implementation Date in place*

= *Indicative Implementation Date – Changes are scoped for delivery – Funding and/or Implementation Date not yet approved by ChMC*

= *Delivered on Target Implementation Date*

Slide produced 30th June 2023

Change Pipeline - Delivery Plan - January 2023 – June 2023

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Delivered / Firm / Indicative
5555	Amend existing Large Load Site Reporting	SGN	DN	DN	N/A	31st January 2023	Adhoc	Delivered
4900	Biomethane/Propane Reduction	SGN	Shipper DN	DN Decarb	N/A	25th February 23	Major	Delivered
4978	Notification of Rolling AQ Value (following Transfer of Ownership between M-5 and M)	British Gas	Shipper	Shipper	£90.6k	25th February 23	Major	Delivered
4990	Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 – MOD 0664	SSE	Shipper	Shipper	£232k	25th February 23	Major	Delivered
4989	Residual AMT activities	CDSP	Shipper	Shipper	N/A	25th February 23	Major	Delivered
4992	XRN4992 - Modification 0687 Clarification of Supplier of Last Resort (SoLR) Cost Recovery Process	Total	Shipper DN	Shipper DNO	£108.7k	25th February 23	Major	Delivered
5298	H100 Fife Project – Hydrogen Network Trial	SGN	Shipper DN	DN Decarb	N/A	25th February 23	Major	Delivered
5595	Changes to the REC Switching Operator Outage Notification Lead Time (R0055)	Xoserve	Shipper	N/A	N/A	25th Feb 23	Major	Delivered
5535 A	Processing of CSS Switch Requests Received in 'Time Period 5'	Xoserve	All DSC Customers	Shipper	£44k	10th March 23	Adhoc	Delivered
5379	Class 1 Read Service Procurement Exercise - MOD0710 (DM Sampling)	Xoserve	Shipper DN	Shipper	£150k	1st April 2023	AdHoc	Delivered
5143	Transfer of NDM sampling obligations from Cadent, WWU, and NGN to the CDSP	Cadent	DN	WWU, Cadent, NGN only	£75k	1st April 2023	AdHoc	Delivered
5091	Deferral of creation of Class change reads at transfer of ownership	EDF	Shipper	Shipper	£200k	24th June 23	Major	Delivered
4713	Actual read following estimated transfer read calculating AQ of 1	Npower	Shipper	Shipper	£7k	27th June 2023	Adhoc	Delivered

Change Delivery Plan - June 2023 – March 2024

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
5606	Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0813)	NGT	NGT Shipper Supplier	NGT	N/A	Immediately Following Ofgem Decision (expected in July 23)	Adhoc	Indicative
5652	Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Mod0844)	NGT	NGT Shipper DN / IGT	NGT	Tbc	Aug/Sep 23	Adhoc	Indicative
5658	Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A)	SSE Brook Green	Shipper	Shipper	Tbc	Aug/Sep 23	Adhoc	Indicative
5651	Updates to Class 3 & 4 Inner Tolerance Ranges used in Meter Read validation process	Centrica	Shipper	Shipper	Tbc	22nd September 23	Minor (Drop 11)	Indicative
5316	Rejecting Pre LIS Replacement Reads	Xoserve	Shipper	N/A	N/A	22nd September 23	Minor (Drop 11)	Indicative
5547	Updating the Comprehensive Invoice Master List and INV template	Eon	Shipper DN	Shipper	N/A	22nd September 23	Minor (Drop 11)	Indicative
5482	Replacement of reads associated to a meter asset technical details change or update (RGMA)	Scottish Power	Shipper	Shipper DN	£300k	November 23	Major	Firm
5186	*MOD0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs	NGN	Shipper DN	Shipper DN	£200k	November 23	Major	Firm
5604	Shipper Agreed Read (SAR) exceptions process (Modification 0811S)	SEFE	Shipper	Shipper	£150k	November 23 / February 24	Adhoc	Indicative
5605	Amendments to the must read process (IGT159V)	Centrica	Shipper IGT	Shipper IGT	£190k	November 23 / February 24	Adhoc	Indicative
5567	Implementation of Resend Functionality for Messages from CSS to GRDA (REC CP R0067)	Xoserve	All DSC Customers	Shipper	£93k	REC Approval 6th December 2023	Adhoc	Indicative
5454	SoLR Reporting Suite	EDF	Shipper	Shipper	N/A	December 23	Minor (Drop 12)	Indicative
5607	Update to the AQ correction processes (Modification 0816S)	EON Next	Shipper DN IGT	Shipper	Tbc	February 24	Major	Indicative

Change Backlog Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
5531	Hydrogen Village Trial	SGN	All DSC Customers	DN Decarb	£400k	Tbc	Major	N/A
5546	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	Tbc	Tbc	Tbc	N/A
5569	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	Tbc	Tbc	Tbc	N/A
5573 B	Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)	Xoserve	Shipper DN IGT	Tbc	Tbc	Tbc	Tbc	N/A
5585	Flow Weighted Average Calorific Value - Phase 2 Service Improvements	Cadent	DN	DN	Tbc	Tbc	Tbc	N/A
5614	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	Tbc	Tbc	Tbc	N/A
5615	Establishing/Amending a Gas Vacant Site Process (Modification 0819)	Centrica	Shipper DN IGT	Shipper DN	Tbc	Tbc	Tbc	Tbc
5616	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	Tbc	Tbc	Tbc	N/A
5635	H100 (UNC Mod799) Consequential Gemini Change	NGT	NGT DN	NGT DN	Tbc	Tbc	Tbc	Tbc
5641	Addition of Market Sector Code to specific Supply Point Data Reports	NGN	DN	DN	Tbc	Tbc	Tbc	Tbc

Change Backlog – On Hold Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
4914	*Mod0651 – Retrospective Data Update Provisions*	Cadent	Shipper DN	Tbc	£1.8m – £2.4m	Tbc	Major	N/A
5144	Enabling Re-assignment of Supplier Short Codes to Implement Supplier of Last Resort Directions	Xoserve	Shipper DN IGT	Tbc	Tbc	Tbc	Tbc	N/A
5187	MOD0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs	Gazprom	Shipper DN	Shipper DN	Tbc	Tbc	Tbc	N/A
5345	Deferral of creation of Class change reads for DM to NDM and NDM to DM sites at Transfer	CDSP	Xoserve	Shipper	Tbc	Tbc	Tbc	N/A
5453	GSOS 2, 3 & 13 Payment Automation	SGN	Shipper DN	DN	Tbc	Tbc	Tbc	N/A
5471	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	Tbc	Tbc	Tbc	N/A
5473	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Tbc	Tbc	Tbc	N/A

*Mod0651 : 30.06.23 - Change Status remains on hold and will be reviewed on a monthly basis with ChMC – in line with request from UNCC

DSC Change Pack Consultation Plan

(2 month view)

July - 23

August - 23

Sep - 23

XRN5641 – Addition of Market Sector Code to specific Supply Point Data Reports

XRN5573B –Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)

XRN5652 – Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Mod0844)

XRN5454 – Supplier of Last Resort (SoLR) Reporting Suite

XRN5658 – Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A)

XRN5547 – Updating the Comprehensive Invoice Master List and INV template

XRN5482 – Replacement of reads associated to a meter asset technical details change or update (RGMA)

Delivery Key

= *Design Change Pack for Consultation*

= *Solution Option Change Pack for Consultation*

= *For Information Change Pack*

6. AOB

Annex – For Information

7. DSC Change Management Committee Update

ChMC 12th July 2023 Meeting

Change Management Committee Update – 12.07.2023 ChMC Meeting

The Change Management Committee post meeting update can be found here.

8. REC Change Update

Introduction

The following 9 slides have been included in this months ChMC pack to give you an overview of the ongoing REC Changes, we have broken these down into the following sections:

- In progress – we are currently progressing through the Change journey
- Under Prioritisation Review by REC Code Managers – due to CM workload/prioritisation
- Expected incoming Impact Assessments

Note: We are currently undertaking a review of all REC Change and have began removing Changes which we have confirmed have no impact to Gas services. In the coming months, we will continue to monitor the Changes listed and add/remove from this pack as required.

Further information on the Changes can be found on the REC Portal

REC Change Pipeline – In progress

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release Type	REC Priority	Attachments
R0063	Addition of key information to all Service Now tickets	N/A	St Clements Ltd (on behalf of DNOs)	-	Party Impact assessment	10/07/2023 – Party IA period ends	TBC	Medium	N/A
This Change was raised to improve the information that's included on DCC's Service Now Tickets which have been asynchronously rejected. We interact with DCC via SNow so we need to monitor and input into development.									
R0067	Introduction of CSS refresh functionality	XRN 5567 / MOD 836	Capgemini (RTS)	GRDS	Party Impact Assessment	Ongoing - Current position will be discussed during ChMC 12/07	Legal text – TBC Technical Change - TBC	High	Microsoft Word Document
This Change will introduce a resend and refresh functionality to help with the message interactions between the CSS and Switching Data Service Providers. Currently, there are cases where messages are being received after Gate Closure or not being received at all. We are one of the impacted Service Providers which means this Change is very important to us so that we are able to complete customer switches successfully. **The change of design by the DCC requires new IAs to be conducted by the GRDA - and in all probability will amend the approved funding which has already been provided by ChMC for XRN5567.**									

Key:

Currently working on	Upcoming	Monitoring	Early Engagement

Please note that we have provided our view of the Change summary and impacts however we recommend that DSC Customers monitor the REC Portal to form their own opinion regarding the impact to their organisation

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release Type	REC Priority	Attachments
R0071	DCC access to EES and GES	N/A	DCC	GES	Initial Assessment	05/07/2023	TBC	Medium	N/A
As the CSS Provider and Switching Operator, DCC have requested access to GES in order to help resolve Service Now tickets. This Change seeks to introduce a new Enquiry Service User Category to the Data Access Schedule and to reflect the required data item access in the Data Access Matrices. We are currently in early engagement with our Service Provider and the DCC to work through the scenarios that are impacting them to find the best resolution and required data items.									
R0080	Improvements to 'Failed to Deliver' CSS Messages	N/A	DCC	-	Party Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A
This Change Proposal has been raised to explore how and why, since CSS Go-Live, a number of messages have not been successfully delivered due to failures of CSS User's gateway. This results in CSS exhausting the 12-hour retry period. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.									
R0088	Make Shipper NExA values available on the GES portal	XRN 5186 MOD 0701	Xoserve	XRN 5186	Party Impact Assessment	21/07/2023 – Consultation closeout	November 23	Medium	N/A
XRN 5186 - Modification 0701: Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs makes additional information available to GES Users which require reflection in the REC. Although all of the technical change has already been developed.									

Key:

Currently working on   Upcoming   Monitoring   Early Engagement

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release Type	REC Priority	Attachments
R0092	DCC Service Level Agreements for the Switching Incentive Regime	N/A	DCC	GES	Solution Development	13/07/2023 – Bi Weekly Working Group	N/A	Medium	N/A

This Change was raised to review the current Service Level Agreements (SLAs) that are outlined in the REC Service Definition. As the requirements for the Central Switching Service (CSS) were identified during the Design, Build and Test Phase of the Ofgem-led Switching Programme, DCC are proposing that an assessment takes place to ensure that the requirements are appropriate for the physical systems design and the actual behaviours of users, compared to the assumptions that were made in the early design phase.

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release Type	REC Priority	Attachments
R0096	CSS Message Regeneration Functionality	N/A	RTS (Capgemini)	-	Party Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A

This Change was raised to identify and regenerate messages from CSS that failed initial generation, such that the message recipient is not impacted. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.

Key:

☐ Currently working on   ☐ Upcoming   ☐ Monitoring   ☐ Early Engagement

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release Type	REC Priority	Attachments
R0103	Central provision of DCC Technical Contacts for requesting test certificates	N/A	RTS (Capgemini)	-	Impact Assessment	03/07/2023	TBC	High	N/A

This Change proposes that the Switching Operator can nominate Technical Contacts (TC) for all CSS Users, in order that certificates can be requested for simulators in the test environments. We are assessing whether we are impacted by this Change as we currently use our own simulators, not the CSS testing simulators. If it is the case that this process can continue as is, we will remove this Change from our list following our response to the Initial Impact Assessment.

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release Type	REC Priority	Attachments
R0110	A review of Supplier access to data on GES	N/A	Scottish Power	GES	Initial Assessment	03/07/2023 – Next check in	TBC	Medium	N/A

This Change was raised in order to review the data items that can currently be viewed by Supplier in the Gas Enquiry Service. Scottish Power have come across some issues internally as they don't currently have access to some items in the Shipper portfolio. We have been assessing the data items that have been requested in the DAM and are working towards the DIA stage of the process.

Key:

Currently working on   Upcoming   Monitoring   Early Engagement

REC IA Demand

Title	Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release Type	Priority	Attachments
R0048	DCC Service Organisation Control 2 (SOC2) Assessments	N/A	DCC	-	Solution development	TBC – Awaiting additional information from DCC	TBC	Low	

Currently, the CSS Provider is obligated to undertake system organisation control type 2 (SOC2) assessments on the CSS's cloud-based infrastructure. This Change was raised to assess if the SOC2 assessment provides a proportionate level of assurance or the best value for money and if it should be change to 'independently assessed'. We are monitoring to determine whether there are impacts to GRDS / GES.

Title	Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release Type	Priority	Attachments
R0070	Provision of Enduring Test Environments	N/A	Capgemini	GRDS, GES	Solution Development	TBC- Awaiting Impact Assessment from Code Managers	Standalone	High	N/A

This Change was raised to introduce an obligation under the Retail Energy Code for the CSS or the Switching Operator (SO) to provide enduring test environments for REC parties to make the necessary system changes for REC Change Proposals (CPs) or internal system updates. We need to monitor this to ensure that the obligations on GRDS are understood, and that we contribute to the development of this Change.

Key:

☐ Currently working on ☐ Upcoming ☐ Monitoring ☐ Early Engagement

REC Related XRN Changes

Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release Type	Priority
Resolution of Address Interactions between DCC and CDSP	XRN 5546	Xoserve	GRDS	Under development	05/08/2023 – Updated reports arriving from DCC, analysis to be completed by Xoserve. Industry engagement to follow.	TBC	Medium

Key:

☐ Currently working on ☐ Upcoming ☐ Monitoring ☐ Early Engagement

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0049	Intellectual Property Rights and Services Data Main Body changes	Initial Assessment
R0051	Switch Request Objections (Change of Occupier)	Initial Assessment
R0056	EES/GES additional service request for Housing Associations to be added to the Matrix	Initial Assessment
R0068	REC Data Protection Changes	Initial Assessment
R0069	Amendments to Sample Access Agreement	Initial Assessment
R0071	DCC access to EES and GES	Initial Assessment
R0075	Enabling Software Product Qualification	Initial Assessment
R0081	CSS Market message retry strategy	Initial Assessment
R0082	Formalising the Submission of PPMIP Unallocated Transaction Report (UTR) Files	Initial Assessment
R0085	Switching Programme Designation of the Steady State Commencement Date	Withdrawn
R0087	MAP GES data access	Initial Assessment
R0089	Removal of Pre-COVID AQ Value from Data Access Matrix	Initial Assessment
R0094	Clarify obligations on gas meter exchanges that occur close to CoS	Initial Assessment
R0095	Changes to allow DNOs to reinstate disconnected MPANs	Initial Assessment
R0099	CSS End User Obligations	Initial Assessment

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0100	Update to Error Handling Documents	Initial Assessment
R0104	Clarifying requirement for continuous billing following an Erroneous Switch	Initial Assessment
R0105	Review of ONAGE SLAs	Initial Assessment
R0106	Performance Assurance Report Catalogue V5.1	Initial Assessment
R0107	CSS Message Time Stamping	Initial Assessment
R0109	Aligning electricity and gas timescale requirements for sharing Meter Technical Detail information	Initial Assessment
R0110	A review of Supplier access to data on GES	Initial Assessment
R0111	Provision of Grid Supply Point Group ID from a Postcode search	Initial Assessment
R0112	Supplier compensation for Network Party driven MPXN or GSP Group changes	Initial Assessment
R0113	Data Specification Housekeeping and Clarifications	Initial Assessment
R0114	Housekeeping amendments	Initial Assessment
R0115	Frequency and content of CSS reports on switching via the DCC portal	Initial Assessment
R0116	TPI access to the Meter Asset Manager data via the GES	Initial Assessment
R0117	Retrospective Implementation of Distribution Code Use of System Agreement (DCUSA) DCP 383	Initial Assessment
R0118	Review of Schedule 12 and processes to manage access to data	Initial Assessment

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0119	Annulment Definition	Initial Assessment
R0120	Search GES API using Meter Serial Number	Initial Assessment
R0121	SDEP Review Improvements (1) - Process Types and escalations	Initial Assessment
R0122	SDEP Review Improvements (2) - Usability	Initial Assessment
R0123	SDEP Review Improvements (3) – Look and feel	Initial Assessment
R0124	SDEP Review Improvements (4) - Reporting	Initial Assessment
R0125	SDEP Review Improvements (5) – multilateral Erroneous Switches	Initial Assessment
R0126	SDEP Review Improvements (6) – SDEP User Guide and Obligations	Initial Assessment
R0128	Removal of CSS Business Rule 1177 to reflect OFAF optionality	Initial Assessment
R0129	Clarifying Event of Default requirements	Initial Assessment
R0130	Updates to the Data Access Matrix	Initial Assessment
R0131	Creation of new Enquiry Service User Category	Initial Assessment
R0132	Change the Logical Format of the J0001 (DI50001) 'Market Participant Role Code' data item to Char(2)	Initial Assessment

9. Portfolio Delivery

9. Portfolio Delivery Overview POAP

- The July POAP is available [here.](here)