

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

A1: General Details

Change Reference:	XRN 5941		
Change Title:	Performance Assurance Committee (PAC) – Audit Performance Assurance Technique (PAT) Request		
Date Raised:	16/05/2025		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Jayne McGlone	
	Email:	Jayne.McGlone@xoserve.com	
	Telephone:		
Xoserve Representative Details:	Name:	Xoserve	
	Email:	Jayne McGlone	
	Telephone:	Jayne.McGlone@xoserve.com	
	Business Owner:	Xoserve	
Change Status:	<input type="checkbox"/> Proposal	<input checked="" type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
Justification for Customer Class(es) selection	The Performance Assurance Committee, which is made up of Shipper, Distribution Network and Independent Gas Transporter representatives, have made this request.	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	The Performance Assurance Committee have identified a need to enact Audit Performance Assurance Techniques (PAT), to enable an assessment to be carried out. The objective of this assessment is to evidence the level of compliance of CDSP deliverables associated to the Performance Assurance Committee.	
Change Description:	This Change Proposal will reserve funds from 2025/26 General Change budget, which will be utilised to enable 3 rd party auditor activities to be conducted for the requested Audit Performance Assurance Technique.	
Proposed Release:	Ad hoc	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input checked="" type="checkbox"/> Other N/A

A4: Benefits and Justification

Benefit Description:	3 rd party assessment of performance of CDSP deliverables will enable PAC to gain independent audit results and conclusions, as permitted under the Performance Assurance Techniques.
	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
Benefit Realisation:	Immediately following completion of the external audit.
	<i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	N/A
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	N/A
Level of Impact	N/A
If None please give justification	
Impacts on UK Link Manual/ Data Permissions Matrix	N/A

Level of Impact	N/A		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input checked="" type="checkbox"/> Shipper	58%	0%
	<input type="checkbox"/> National Gas Transmission	0%	0%
	<input checked="" type="checkbox"/> Distribution Network Operator	41%	0%
	<input checked="" type="checkbox"/> IGT	1%	0%
	<input type="checkbox"/> Other <please specify>	0%	0%
ROM or funding details:	A cost estimate range of between £220k - £300k has been shared with Contract Management Committee in May 2025.		
Funding Comments:	This aligns with the existing PAC funding arrangement.		

Please send the completed forms to: uklink@xserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
0.1	Draft	19/05/25	Paul Orsler	Initial draft for internal review
1.0	Final	28/05/25	Ceri Jones	Finalised draft for submission to ChMC
1.1	Approved	16/06/25	Kate Lancaster	Approved at ChMC 11/06/25