XOserve

DSC Delivery Sub Group

Monday 23rd January at 10:30am
Microsoft Teams Meeting

Meeting Minutes

Industry Attendees		
NAME	**ORGANISATION**	**INITIALS**
Ben Mulcahy	Northern Gas	BM
Joanne Rush	SSE	JR
Jo Hargreaves	Centrica	JH
Kirsty Dudley	EON	EH
Sally Hardman	SGN	SH

Xoserve Attendees	
Paul Orsler (Chair)	PO
Simon Harris	SH
Chan Singh	CS
David Addison	DA

Slides available here.

1. General Meeting Administration

1a. Welcome and Introductions

1b. Previous DSG Meeting Minutes and Action Updates

Paul Orsler (PO) introduced the meeting and the minutes from the previous meeting were accepted and approved by DSG representatives. The Action Log was reviewed, and it was confirmed that there are no open actions at present.

2. Changes in Capture

2a. New Change Proposals – Initial Overview of the Change

2a.i XRN 5602 Releasing of unused capacity under a specific set of circumstances (Modification 0818)

PO presented this agenda item. PO provided a brief overview of the Change which can be viewed within the slide deck.

2a.ii XRN5604 Shipper Agreed Read (SAR) exceptions process (Modification 0811S)

PO presented this agenda item. PO provided a brief overview of the Change which can be viewed within the slide deck.

2a.iii. XRN5605 Amendments to the must read process (IGT159V)

PO presented this agenda item. PO provided a brief overview of the Change which can be viewed within the slide deck.

2a.iv. XRN5606 Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0813)

PO presented this agenda item. PO provided a brief overview of the Change which can be viewed within the slide deck.

2a.v. XRN5607 Update to the AQ correction processes (Modification 0816S)

PO presented this agenda item. PO provided a brief overview of the Change which can be viewed within the slide deck.

2b. Change Proposal Initial View Representations – None for this meeting

2c. Undergoing Solution Options Impact Assessment Review – None for this meeting

2d. Solution Options Impact Assessment Review Completed – None for this meeting

3. Changes in Detailed Design

3a. Requirements Considerations

3a.i. XRN4990 - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4

BC presented tis agenda item. BC advised the design for this Cp was approved June 2022 via change pack approval, therefore BC stated that he wanted to discuss an update to that approved design. The purpose of the update is essentially for the CDSP to be able to send out an unsolicited X10 acknowledgement record under 2 exceptional processing scenarios. So I'll come on to talk about that in a bit more detail. But just as a quick bit of background, so under 4990.

As part of the 4990 design CDSP, the DDP online portal and will contain a new views to allow shippers to track and monitor the performance of meter readings and according to UNC Mod 664. Shippers will be given at the end of a 3 month performance period 20 calendar days in which to take meters that are not performing as per the mod and shippers will be given an opportunity for themselves to reclassify class 2 or class 3 meters into class 4. Now, once they go beyond that 20 calendar day period, according to Mod 664, the CDSP is mandated to re-evaluate the situation. If shippers have not have reclassified these meters in time or within the 20 day period and more specifically the mod says that the shippers need to make sure that the meters that have been changed to class four are actually effective within 20 calendar days, BC stated it is important to note that it has to be effective within 20 calendar days of notification. If the CDSP should find after 20 counts of the days that there's a population of meters that have not been reclassified to Class 4, then once again, Mod 664 mandates the CDSP to reclassify said meters to Class 4 on behalf of the shipper. This particular update is focusing in on the period of time when the CDSP comes to re-evaluate the population of meters that have notified shippers to reclass to Class 4.

Scenario 1: There is a possibility is that the shipper will encounter a shipper submitted pending class change to either Class 2 or to Class 3. BC confirmed he was not sure that would be the case, but it is entirely plausible that they might encounter such a class change.

Scenario 2: There is a possibility that when the CDSP come to check whether the meters have been reclassified, they might encounter a situation where the shipper has submitted a class change to class 4 and the effective date of that shipper initiated change is quite ahead in the future. My understanding is that it can be up to 30 days ahead in terms of an effective date. Therefore, in this second scenario, the CDSP will calculate whether they can perform a class change on a customers behalf. That is going to be quicker than the effective date that the shipper has put in, therefore in both of the scenarios, the CDSP would cancel the class in flight shipper change and replace it with a CDSP initiated class change.

Scenario #1: If the Shipper submitted pending Class Change is to Class 2 or to Class 3 then the CDSP will look to cancel this and action the reclassification to Class 4.

- Shipper Class change request comes to CDSP, via SPC C38 (note this Effective Date can be up to 30 days into the future)

- CDSP sends X09 acknowledgement (immediately) back to Shipper (within the .SCR)

- CDSP, later, evaluates that a CDSP-initiated Class change to Class 4 is required

- CDSP cancels pending Shipper-initiated Class change request

- **CDSP sends unsolicited X10 to the Shipper (within the .SCR). The X10 will be sent as accepted, with the proposed Class and Effective Date, so the Shipper is able to match this to their previous Class change request.**

- CDSP reclassifies Supply Meter Point to Class 4

- CDSP sends an unsolicited X09 to Shipper (within the .SCR)

Scenario #2: If the Shipper submitted pending Class Change is to Class 4 then the CDSP will look to cancel this and action the reclassification to Class 4 on the Shipper's behalf **IF** this action will result in the change to Class 4 being effective sooner.

- Shipper Class Change request comes to CDSP, via SPC C38, with an Effective Date 1 (note this Effective Date can be up to 30 days into the future)

- CDSP sends X09 acknowledgement (immediately) back to Shipper with Effective Date 1 (within the .SCR)

- CDSP, later, evaluates that a CDSP-initiated Class change will be effective sooner than Effective Date 1

- CDSP cancels pending Shipper-initiated Class change request

- **CDSP sends unsolicited X10 to the Shipper (within the .SCR). The X10 will be sent as accepted, with the proposed Class and Effective Date 1, so the Shipper is able to match this to their previous request.**

- CDSP reclassifies Supply Meter Point, having the sooner Effective Date 2

- CDSP sends an unsolicited X09 to Shipper with Effective Date 2 (within the .SCR)

Contrast between (BAU) Shipper-initiated Class change cancellation, and XRN4990 (where CDSP does it on the Shipper's behalf for Scenarios #1 and #2)

BAU - Shipper requests Class Change cancellation

- Shipper sends SPC C38 (Class change request)

- CDSP returns SCR X09 (acknowledgement)

- Shipper sends SPC C39 (Class change cancel request)

- CDSP returns SCR X10 (acknowledgement)

XRN4990 - CDSP cancels Shipper Class Change, in order to replace a Class Change

- Shipper sends SPC C38 (Class change request)

- CDSP returns SCR X09 (acknowledgement)

- CDSP cancels pending Shipper-initiated Class change request

- **CDSP sends unsolicited X10**

- CDSP performs Class change (on Shipper's behalf)

- CDSP sends unsolicited SCR X09

3b. Design Clarification – None for this meeting

4. Major Release Update

4a. FWACV

PO presented this agenda item. PO advised the phase one activities which were implemented in September are looking to be closed down and get them formally approved in February's change management committee. PO added that there are no sort of outstanding actions, issues or risks to report. The CDSP will look to present a closedown report to customers to approve in February's meeting. PO added that the CDSP do currently have a change to progress with what they are calling phase two requirements. A certain number of non-critical for day one, but process and performance optimization changes to the service that the CDSP is offering, and they will look to progress that and share that with the DNS over the course of the next few months.

Action: Xoserve (PO) to provide clarity of the scope of FWACV phase two change. PO advised he will take this to the DNs and will capture the discussions ready to report back at next months DSG>

4b. February 23 Major Release

PO advised that the project is tracking to green, on track to deliver on the 25th February in line with the implementation plan. The test phases have been completed according to plan. The next point of call is to share the implementation plan for customers to ready themselves ahead of the release.

4c. March 23 Adhoc Release

PO presented this agenda item. PO advised that the project itself is currently tracking as amber due to the risks that are highlighted within the slide. Therefore, there is a number of onboarding activities with new service providers with which the CDSP is doing in quite a concentrated period of time. PO advised that the CDSP is calling out that until they have got a fully shared and agreed plan between themselves and new providers that there is a risk that the 1st of April will be looking tight. That is something that they are working actively with the service providers to line up and make sure they have got an appropriate contingency in place.

In terms of the NDM service it is currently going through a procurement exercise which the CDSP is following a government LED public procurement process to procure that provider so that itself is something that Xoserve are engaging quite closely with the DNS involved and to understand how that particular service can take effect on the 1st of April.

4c. June 23 Major Release

PO presented this agenda item. PO advised that the project is tracking to Green with no identified risks or issues and on track to deliver in line with the agreed costs that have been approved by ChMC.

4e. XRN5541 – Amendment to the UIG additional national data reporting

JB presented this agenda item. JB provided an overview of this change which can be viewed within the slide deck. JB advised that the change was implemented on 15th December 2022 and the additional tabs, as detailed within the slide deck are now present in the report. JB advised the CCR was presented to ChMC and approved by ChMC 11th January 2023. The CCR confirmed, as previously stated that no additional funding was required to action the change.

5a. Change Pipeline

PO presented this agenda item. PO explained there the scope of the February, March and June releases have been discussed, however the proposed scope for November 2023 release is looking to be presented at ChMC in February. PO advised that the backlog will be looking to be presented in priority order going forward, within an agreed list. PO added that he will be looking to share dates on that when proposed material will be issued out.

6. AOB

This was the end of Monday 23rd January DSC Delivery Sub Group meeting. Next Meeting: (Monday 20th February 2023)

If you have any questions relating to the above meeting minutes, please email **uklink@xoserve.com**