

XOSERVE

DSC Delivery Sub-Group

Monday 15th December





1. General Meeting Administration

1b

[Previous DSG Meeting Minutes](#)

[Action Updates](#)



The DSG Actions Log will be published on the DSG pages of Xoserve.com



SECTION 2: Change Development

02

2a. New Change Proposals

2b. Change Proposal Initial View

2c. Undergoing Solution Options
Impact Assessment Review



SECTION 2: Change Development

2a. New Change Proposals

- XRN6000 Modification 0908 – Removal of DNO meter reading obligations resulting from non-provision of a Valid Meter Reading
- XRN6001 Modification 0909 - Refining the Class 2 Individual Valid Meter Reading Requirement Performance Measures

2b. Change Proposal Initial View

- None for this meeting

2c. Undergoing Solution Options Impact Assessment Review

- None for this meeting



XRN6000 Modification 0908 – Removal of DNO meter reading obligations resulting from non-provision of a Valid Meter Reading

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	Wales and West Utilities
Change Proposal	Link to CP

Change Description
<p>This Change Proposal has been raised to deliver the requirements set out within Modification 0908. At high-level, this change seeks to:</p> <ul style="list-style-type: none">• Cease the provision of the must read service for DNO SMPs <p>This includes but is not limited to:</p> <ul style="list-style-type: none">• Ceasing to enter DNO SMPs into the must read process within CMS• Ceasing to invoice for DNO SMPs:<ul style="list-style-type: none">• Administration (Xoserve) and Procurement (DNO) charges <p>Consideration around the transition of inflight DNO SMP must reads will need to be considered and agreed as part of this change. To confirm, the must read process for IGT SMPs will continue as is.</p>

DSC Service Area Associated Funding Split	Service Area 22: Specific Service
Proposed Funding split from Proposer	100% DNO to deliver the Change



XRN6001 Modification 0909 – Refining the Class 2 Individual Valid Meter Reading Requirement Performance Measures

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	SEFE Energy
Change Proposal	Link to CP

Change Description
<p>This Change Proposal has been raised to deliver the requirements set out within Modification 0909. At high-level, this change seeks to:</p> <ul style="list-style-type: none">Update the 'Individual Valid Meter Reading Requirement' (as per UNC 5.17.1(c)) to create two conditions which will form the Individual Valid Meter Reading Requirement for Class 2 (see CP for full details) <p>As well as updating the conditions for the Class 2 Individual Valid Meter Reading Requirement, this Change Proposal also seeks to create consistency by ensuring both the D+1 and D+5 positions are reported on in the general Class 2 Read Performance (PARR reports 2A.5 and 2B.5).</p>

DSC Service Area Associated Funding Split	Service Area 3: Manage updates to customer portfolio 90% Shipper and 10% DN Operators
Proposed Funding split from Proposer	N/A



SECTION 3: Detailed Design

03

3a. Design Considerations

3b. Requirements Clarification



SECTION 3: Detailed Design

3a. Design Considerations

None for this meeting

3b. Requirements Clarification

None for this meeting



Section 4: Release/Project Updates

04

4a. June 25 Major Release

4b. DDP

4c. Minor Release drop 15

4d. February 26 Major release

X June 2026 Major Release Updated Scope

Release	June 2026 Major Release
Implementation Date	26 th June 2026

XRN	Title	Proposer	Benefitting	Funded By	Estimated Cost	Design Approval	BER Approval
5702	Update to assess the replacement of Facsimile as a form of communication (Modification 0864S)	NGT	All	Shipper	£157,797 (BER)	January 25 ChMC	October 25 ChMC
5805	Alternative Solution to address instances where VBA macros are present in DN Templates	Wales & West Utilities	DN	DN	£90k-£160k (HLSO)	March 26 ChMC	February 26 ChMC

Total	£247,797- £317,797
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Notes	XRN5702 was deferred into June Scope at September ChMC (10/09/25)
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Decision	Approval of addition of XRN 5805 into existing June Scope
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June 2026 Major Release Scope

Release Status

- XRN 5702 was deferred into June 26 scope at September's ChMC; standalone BER approved at October's ChMC.
- XRN 5805 Solution Option 2a was approved at September ChMC – UK Link Portal Upload, no UK Link or CMS changes required.
- As the release capacity is not currently being maximized, an assessment of internal changes is being undertaken to determine whether any are suitable candidates for inclusion within the scope of this release.

Next Steps

- DDCP for XRN 5805 to be published 16th February 2026; approval targeted 11th March 2026.
- Consolidated BER (addition of XRN 5805) to be presented to ChMC for approval on 11th February 2026.

X DDP Update

- **Releases Delivery**

- Road Map for Releases 6, BP26 Release 1
- Release 4
- Release 5 Scope

DDP Roadmap – Release 6, BP26 Releases 1 & 2

Three Change Requests are now active which impact DDP PAC reporting. Those changes are:

XRN5923 – Updates to the PARR

XRN5992 – HPM Report Changes

UNC MOD0884 – Meter Read Submission Window extension

Delivering each of these changes requires a significant update to the existing PARR Reporting suite. However:

- As all three changes are related and active together, and all three focus on meter read related topics, we recommend **delivering them as a single, larger DDP release**.
- This release would use the capacity of DDP **BP25 Release 6**, **BP26 Release 1**, and potentially **BP26 Release 2** depending on the outcome of the detailed sizing analysis.
- Combining these changes into one release will enable us to deliver them **more efficiently** compared with developing them individually.

These updated reports would go live in May 2026 or July 2026, depending on the release capacity required. We would therefore expect these reports to be delivered in the upgraded DDP 2 platform, making Release 5 the final release in DDP 1.

Decision Request: Does ChMC support this recommendation?

X 2025-26 DDP Roadmap: Release Timeline

Roadmap	Aug-Sep	Oct-Nov	Dec'25-Jan'26	Feb-Mar	Apr-May	Jun-Jul
Release 3 2025/26: Shipper Portfolio Enhancements Networks 150 & 60 Pricing reports IGT New Connection Process	Complete					
Release 4 2025/26: Portfolio Detail Reports Shipper & Network, AQ, Charging Simulation,		Complete				
Release 5 2025/26: Shipper Portfolio Enhancements, Network Commodity Accruals Report IGT Portfolio by Postcode area, Portfolio detail MAP ID addition			In Development			
Release 6 2025/26: PARR Updates				In Scope		
Release 1 2026/27: PARR Updates					In Scope	
Release 2 2026/27: Potential PARR Updates						In Scope

X Release 4 Update

Data Discovery Platform	Release 4 2025 - 2026		
Goals:	Shippers	Networks	IGTs
Core	Portfolio Enhancements: <ul style="list-style-type: none">•New Site Detail Report for Portfolio Version 2•Addition of 'Last Inspection Date' to Meter Details report AQ: <ul style="list-style-type: none">•Formula Year AQ Snapshot	Charging Simulation: <ul style="list-style-type: none">•Simulation Report Improvements: Extended Reporting Period Dynamic Column Heading Billing month Day Period Identifier Portfolio Detail <ul style="list-style-type: none">•Combined Asset & Address Detail report	
Stretch	AQ: <ul style="list-style-type: none">•Negative Consumption Report	Simulated Charge Dec to Apr <ul style="list-style-type: none">•Extend to Include April updated Movements	

Update:

- All Core & Stretch features except Formula Year AQ Snapshot & Negative Consumption reports deployed weekend 29th & 30th November. Formula Year AQ Snapshot will be deployed to coincide with the December AQ Data Refresh (as the data is not available before this), & the Negative Consumption Stretch Feature will be deployed in early December 2025

X Release 5

Data Discovery Platform	Release 5 2025 - 2026		
Goals:	Shippers	Networks	IGTs
Core	Portfolio Enhancements: <ul style="list-style-type: none">• Addition of 'Supply Point' & 'Meter Serial Number' to MPRN Registration report	Charging Simulation: <ul style="list-style-type: none">• New Commodity Accruals Report	Portfolio: <ul style="list-style-type: none">• Map view of meter points by postcode area
Stretch	Portfolio Enhancements: <ul style="list-style-type: none">• New Site Detail Report for Portfolio Version 2		Portfolio: <ul style="list-style-type: none">• Addition of 'MAP ID' to portfolio details report



XRN5987 – February 26 Major release - Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		
Schedule	<p>The scope of February 26 Major Release was presented for approval at the ChMC meeting on 10/09/25.</p> <p>Overall release is tracking to target; project is planned implement on 27/02/26.</p> <p>Progress Update:</p> <ul style="list-style-type: none">• XRN5914/5922 have completed design and are awaiting to start build.• XRN5872 commenced build on 03/11/2025 and is on track to complete 05/12/2025• XRN5906 commenced build 24/11/2025 and is on track to complete 19/12/2025 <p>Decision in December ChMC: None</p>	<div><div><div><div><div><div></div><div>Jul '25</div></div><div><div></div><div>Aug '25</div></div><div><div></div><div>Sep '25</div></div><div><div></div><div>Oct '25</div></div><div><div></div><div>Nov '25</div></div><div><div></div><div>Dec '25</div></div><div><div></div><div>Jan '26</div></div><div><div></div><div>Feb '26</div></div><div><div></div><div>Mar '26</div></div></div><div><div><div>✔ Design</div><div>Mon 02/06/25 - Fri 24/10/25</div></div><div><div>BUILD</div><div>Mon 27/10/25 - Fri 19/12/25</div></div><div><div>START UP / INITIATION</div><div>Mon 02/06/25 - Tue 18/11/25</div></div><div><div>TEST</div><div>Mon 01/12/25 - Wed 25/02/26</div></div><div><div>POST</div><div>Mon 02/03/26 - Fri 27/02/26</div></div></div><div><div>Implementation Go Live</div><div>Fri 27/02/26</div></div></div><div><div><div>● Complete</div><div>● On Track</div><div>● At Risk</div><div>● Overdue</div></div><div>Implementation date 27th February, contingency date 6th March</div></div></div></div>	
Risks and Issues	N/A		
Costs	Changes are currently delivering with projected costs.		
Scope	<p>XRN5906 Extending the PC4 Read Submission Window.</p> <p>XRN5872 - Updates to the AQ Amendments Process.</p> <p>XRN5914/XRN5922 - Shorten of the current LIS (Line in sand) date to 2-3 years & amend the LIS to rolling Period.</p>		



XRN5971 – Minor Release 15 - Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		
Schedule	<p>The scope of Minor Release 15 was presented for information at the ChMC meeting on 13/08/25.</p> <p>Overall release is tracking to target; project is planned implement on 05/12/25.</p> <p>Progress Update:</p> <ul style="list-style-type: none">• XRN5732 - IGT focussed GSR/MUS awareness session 20/11 – 19 attendees.• XRN5732 & XRN5890 are in Regression Testing phase due to complete and be ready for implementation on 5/12/25 <p>Decision in December ChMC: None</p>	<div><div><div><div><div><div>29 Sep '25</div><div>06 Oct '25</div><div>13 Oct '25</div><div>20 Oct '25</div><div>27 Oct '25</div><div>03 Nov '25</div><div>10 Nov '25</div><div>17 Nov '25</div><div>24 Nov '25</div><div>01 Dec '25</div><div>08 Dec '25</div><div>15 Dec '25</div><div>22 Dec '25</div><div>29 Dec '25</div><div>05 Jan '26</div><div>12 Jan '26</div><div>19 Jan '26</div><div>26 Jan '26</div></div><div>Start 29/09/25</div><div>Today</div><div>Finish 31/01/26</div></div><div><div>✓ START UP / INITIATION 07/05/25 - 23/10/25</div><div>✓ DESIGN 20/06/25 - 12/11/25</div><div>BUILD 22/09/25 - 10/11/25</div><div>TEST 06/10/25 - 04/12/25</div><div>POST IMPLEMENTATION 05/12/25 - 23/12/25</div><div>CLOSEDOWN 05/01/26 - 11/02/26</div></div><div>Overall Timeline</div><div>Implementation Go Live 05/12/25</div><div>Contingency Go Live 12/12/25</div></div><div><div><div>● Complete</div><div>● On Track</div><div>● At Risk</div><div>● Overdue</div></div><p>Implementation date 5th December, contingency date 12th December</p></div></div></div>	
Risks and Issues	N/A		
Costs	UK Link costs covered under Service and Operate funding - CMS chargeable costs (£23k) - BER approved at October ChMC meeting.		
Scope	XRN5732 – Inclusion of IGTs in a specified process (ISU element) XRN5890 – Proactive reporting of MAP ID		



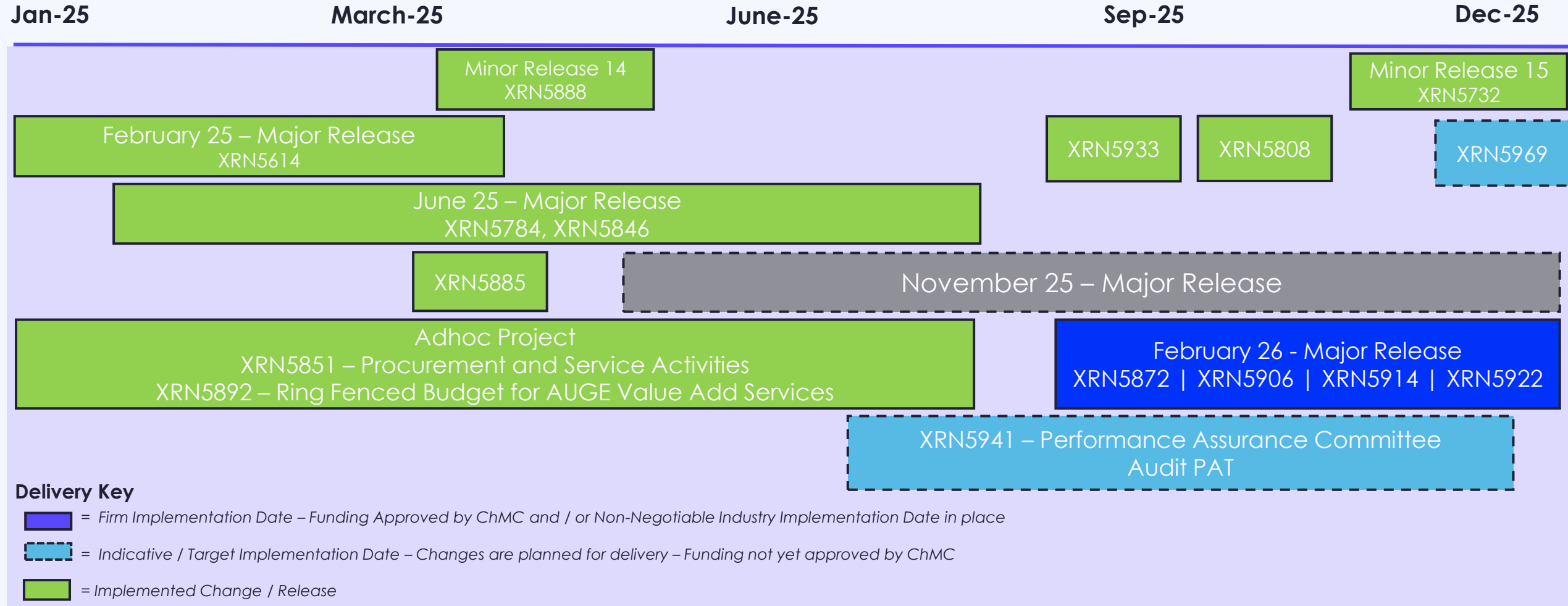
Section 5: Change Pipeline

05

Change Pipeline

X 2025 Forward View - Change Delivery Plan

January 25 – December 2025

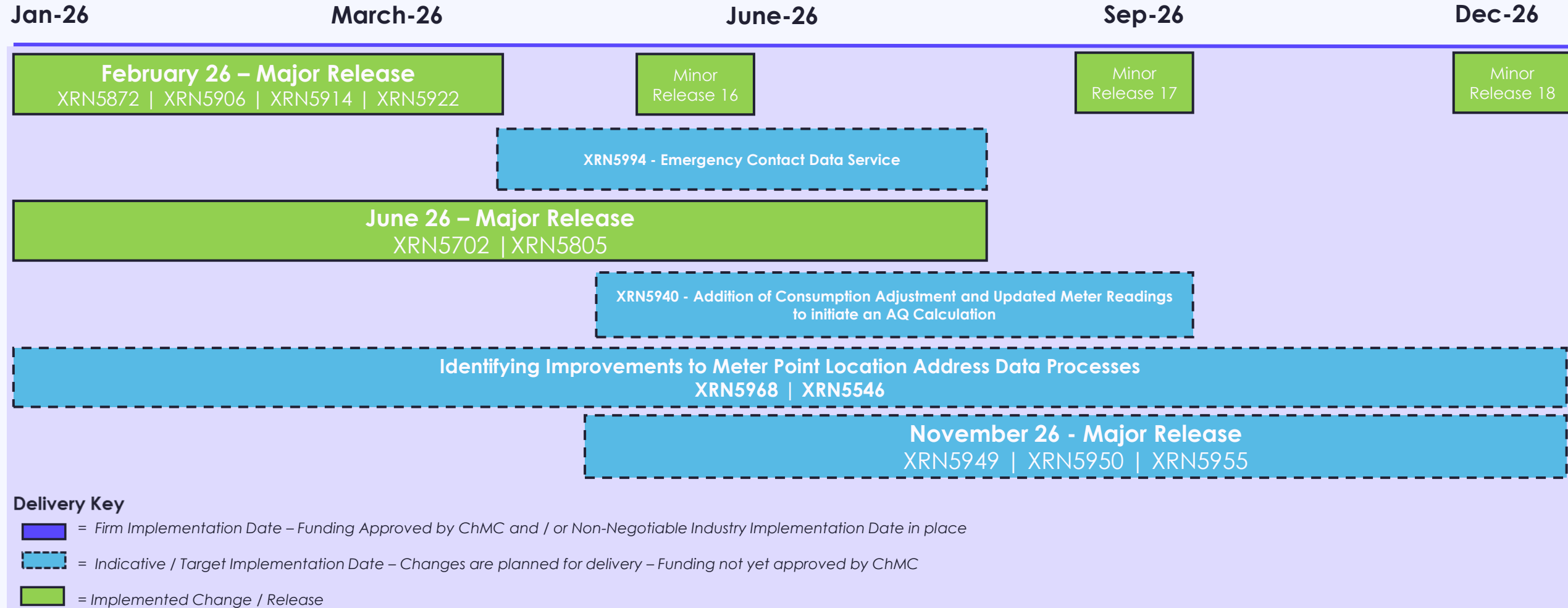


X Change Delivery Plan – January 2025 – December 2025

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<u>5614</u>	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	*£120k revised following design	28 th February 2025	Major	Firm
<u>5885</u>	Cease Provision of SC9 Files to Distribution Networks (DNs)	Cadent	DN	N/A	N/A	28 th April 2025	Adhoc	Firm
<u>5549</u>	Automation of the UK Link and Gemini mismatch analysis and correction process	Xoserve	CDSP	N/A	N/A	30 th May 2025	Minor	Firm
<u>5769</u>	Changes required to Broadcast Service (minor changes	Xoserve	DN IGT	N/A	N/A	30 th May 2025	Minor	Firm
<u>5784</u>	Mod0862 Amendments to the current Unidentified Gas Reconciliation Period arrangements	SEFE	Shipper DN	Shipper	£115k	27 th June 2025	Major	Firm
<u>5846</u>	Update to the Meter product table in UK link to support the Thermal Mass Meter type code	Xoserve	All	TBC	£100k	27 th June 2025	Major	Firm
<u>5933</u>	Business Plan Information Rules Independent Assurance	Xoserve	All	All	£80k	30 th September 2025	Adhoc	Firm
<u>5851</u>	Mod0868 Change to the current Allocation of Unidentified Gas Statement Frequency and Scope	SEFE	Shipper	Shipper	N/A	1 st October 2025	Adhoc	Firm
<u>5892</u>	Ring-fenced DSC Budget to support Allocation of Unidentified Gas Value-Add Activities	SEFE	Shipper	Shipper	N/A	1 st October 2025	Adhoc	Firm
<u>5808</u>	Providing Notification to DN and IGTs for Capacity and Nomination Referrals Awaiting Action	Cadent	DN IGT	DN	N/A	1 st October 2025	Adhoc	Firm
<u>5732</u>	Inclusion of IGT MPRNs into specified existing DSC Processes	BUUK	IGT	IGT	£40k	5 th December 2025	Minor	Firm
<u>5969</u>	Amendment to DSC T&Cs to include a requirement to provide data incident nominated contact details	CDSP	All DSC Customers	All	£10k *ROM est.	December 2025	Adhoc	Indicative
<u>5941</u>	Performance Assurance Committee – Audit PAT	Xoserve	Shipper DN IGT	Shipper DN IGT	£300K	TBC	Adhoc	Indicative

X 2026 Forward View - Change Delivery Plan

January 26 – December 2026



Slide produced 21ST Nov 2025

Change Delivery Plan – January 2026 – December 2026

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<u>5872</u>	Mod0876S Updates to the Annual Quantity (AQ) amendment process	SEFE	Shipper DN	Shipper	£190k	27 th February 2026	Major	Firm
<u>5906</u>	Mod0884 – Extending the PC4 Read Submission Window	OVO	Shipper DN IGT	Shipper DN	£105k	27 th February 2026	Major	Firm
<u>5914</u>	Mod0886 - Amend the Code Cut-Off Date to a Rolling Period	SSE	Shipper DN IGT	Shipper	£90k	27 th February 2026	Adhoc / Major	Firm
<u>5922</u>	Mod0896 – Reducing the current Code Cut-Off Date (Line in the Sand) from 3 to 4 years to 2 to 3 years	SEFE	Shipper DN IGT	Shipper		27 th February 2026	Adhoc / Major	Firm
<u>5994</u>	Emergency Contact Validation Service	Cadent	Shipper DN	tbc	TBC	May 2026	Adhoc	Indicative
<u>5702</u>	Mod0864S - Update to assess the replacement of Facsimile as a form of communication	NGT	All DSC Customers	Shipper DN	£158k	26 th June 2026	Major	Firm
<u>5805</u>	Alternative Solution to address instances where VBA macros are present in DN Templates	WWU	DN	DN	£160k	26 th June 2026	Major	Indicative
<u>5924</u>	Physical Information Exchange (PIX) Ongoing Support Options	Xoserve	All	TBC	N/A	31 st June 2026	Adhoc	Firm
<u>5940</u>	Mod0890 – Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation	Centrica	Shipper DN	TBC	£270k	August 2026 / November 2026	Adhoc / Major	Indicative
<u>5949</u>	New Priority Consumer Category related to Community Heating	NGT	All DSC Customers	TBC	TBC	November 2026	Adhoc / Major	Indicative
<u>5950</u>	DSC Invoice Number generation review	CDSP	Shipper DN NGT	TBC	TBC	November 2026	Adhoc / Major	Indicative
<u>5955</u>	Private networks duplicate MPRNs - options for long-term fix	Cadent	DN	DN	TBC	November 2026	Adhoc / Major	Indicative

Change Backlog – ‘In Progress’ Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	Status	December '25 - ChMC Update
<u>5972</u>	CDSP provisions to support new Supplier Deed of Undertaking (DoU) Licence Condition (9a)	Cadent	DN IGT	DN	Requirements	Change Proposal raised on behalf of DNs to ensure new Deed of Undertaking arrangements are put in place with Supplier organisations. Analysis on Invoicing processes (charge types) to be performed and validated with DNs.
<u>5987</u>	Modification 0915 – Debt Relief Scheme Payment (DRSP)	NGN	Shipper DN IGT	NGT DN	Requirements	CDSP will be actively supporting Modification development over proceeding months ahead of baselining requirements.
<u>5473</u>	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Requirements	Use cases, data items and research being undertaken by development team ahead of options being presented to DSC members – target Q2 2025 update for DSC customers at DSG
<u>5569</u>	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	Solution Assessment	Solution Option issued for consultation in May '25 Change Pack – next steps to be confirmed following change pack decision and agreement on how to progress.
<u>5810</u>	Theft of Gas (ToG) DN Calculation Tool	Cadent	DN	DN	Solution Assessment	Prototype solution being trialled with one DN party ahead of finalising functionality and sharing with all DN parties. Workshop arranged 3 rd October. Continue to monitor progress with DNs before reaching agreement that change can be closed.
<u>5968</u>	Identifying improvements to Meter Point Location Address Data processes	Cadent	DN	DN	Analysis	Parent Change Proposal raised to perform analysis and make recommendations on changes that can be implemented to the Address Amendment process.

Change Backlog – ‘On Hold’ Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	December '25 ChMC Update
<u>5616</u>	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	*£260k revised following design	Agreed following August bi-party CSEP meeting that change will remain on hold whilst data cleansing activities were progressed.
<u>5546</u>	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	N/A	N/A – performing analysis on data extracts provided by DCC Next steps to be confirmed once analysis is concluded
<u>5471</u>	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	TBC	Low Priority – CDSP raised Change Proposal
<u>5701</u>	Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)	OVO	Shipper DN IGT	DN IGT	TBC	Recommend that change remains on. No development activities will take place until Ofgem decision on Modification is received.
<u>5806</u>	CDSP Solution to enable exit of application of User Premises Termination Notice (UPTN)	NGT	All DSC Customers	TBC	TBC	Change Proposal raised to analyse process and solution impacts that may be necessary to facilitate exit – analysis being planned in with relevant resource
<u>5923</u>	Updates to the suite of Performance Assurance Report Register (PARR)	CDSP	Shipper DN IGT	Shipper	TBC	Placed on hold and awaiting conclusion of PAC Audit PAT before this will be revisited.
<u>5992</u>	Holistic Performance Matrix Identified Changes to Class 4 PARR	CDSP	Shipper DN IGT	TBC	TBC	Placed on hold and awaiting conclusion of PAC Audit PAT before this will be revisited.



DSC Change Pack Consultation Plan

(two month view)

Dec – 25

Jan - 26

Feb – 26




None Scheduled in December

XRN5949 - New Priority Consumer Category related to
Community Heating

XRN5950 - DSC Invoice Number generation review

XRN5955 - Private networks duplicate MPRNs - options for long-
term fix

Delivery Key

-  = Design Change Pack for Consultation
-  = Solution Option Change Pack for Consultation
-  = For Information Change Pack



Section6: AOB

06

Any Other Business

Minor Change to IMA
Hierarchy V1L



Section 7: Annex

07

7a. ChMC Update

7b. Rec Update

7c. POAP

ChMC Update

Please see link to the December ChMC Post Meeting Brief [here](#)

REC Change Overview

I0218 - Proposal to Enable Broader Use of Retail Energy Location (REL) Data for Non-Switching Applications

- Exploring options for a non-technical solution, Technical Service Provider impact assessments are no longer required
- Next steps are to continue to explore solution development

I0219 - Stranded RMPs in Defunct Suppliers

- To allow sites that are at an RMP status that are prevented from switching to move to another Shipper/Supplier in a market exit instance. Will replace Derogation 15.
- No longer being included in R0178, Xoserve are developing proposed solutions. Once viable options are established we will seek PIAs in REC from CSS.

I0274 - Gas Pressure and Capacity Information Transparency

- Change is seeking to add Gas pressure and capacity information to GES, currently exploring Solution Analysis

I0292 - Obligate Energy Suppliers to provide photo evidence of theft to Network Parties

- Issue raised in order to consider a Change/update to the I0253 proposed solution to include suppliers to the obligation



Please see link to the December POAP [here](#)