

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

A1: General Details

Change Reference:	XRN 5053		
Change Title:	Single Sided Nominations Improvements		
Date Raised:	21/11/2019		
Sponsor Representative Details:	Organisation:	National Grid	
	Name:	Cara Finn	
	Email:	Cara.Finn@nationalgrid.com	
	Telephone:	07966539688	
Xoserve Representative Details:	Name:	Hannah Reddy	
	Email:	Hannah.Reddy@xoserve.com	
	Telephone:		
	Business Owner:		
Change Status:	<input type="checkbox"/> Proposal	<input checked="" type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input checked="" type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
Justification for Customer Class(es) selection	Shippers will have a better user experience when placing Single Sided Nominations, with less chance of making errors and the ability to correct errors themselves.	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	<p>The Gemini System does not currently allow a user to have both a Single Sided Nomination (SSN) and a Double Sided Nomination (DSN) for the same date/location combination.</p> <p>Where a user has submitted a SSN that is not then matched by the adjacent TSO the user is unable to amend it or submit a new request for that same combination.</p> <p>The TSO BBL does not accept SSNs and so if a user incorrectly submits a SSN they are then unable to submit a DSN instead.</p>
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Change Description:	<p>There are 3 elements to the change request, in priority order:</p> <p>1A) Ability to Withdraw SSNs Introduce a withdrawal facility whereby a user can withdraw a SSN that has not been confirmed. Once withdrawn the user would be able to place a new request.</p> <p>1B) Ability to Modify SSNs Introduce a modify facility such that users can change the various elements of a SSN that has not been confirmed. This would include the ability to change it from a SSN to a DSN.</p> <p>1C) Error proofing SSN entry For a SSN we could introduce an auto populate facility for key fields such as the EIC whereby the value entered in the internal shipper EIC field is then copied across to the external shipper EIC field.</p>	
Proposed Release:	Release: Feb	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]

A4: Benefits and Justification

Benefit Description:	<p>Currently National Grid receive multiple queries and complaints from Shippers who have, in effect, been locked out of managing their portfolio because of an error with SSN's.</p> <p>The impact of this is that Shippers can no longer balance and manual intervention by National Grid is required to prevent imbalance charges.</p> <p>Depending on when the issue occurs manual intervention may not be possible and subsequent invoice adjustments are raised which are time consuming for National Grid and Xoserve. This has a commercial impact on the Shipper as invoice adjustments can take a long time to process.</p> <p>Reducing the frequency of these events via error proofing data entry or enabling the Shipper to rectify the issue themselves will mean that shippers can manage their portfolio again, removing the requirement for manual intervention or time consuming off line invoice adjustments.</p> <p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>	
Benefit Realisation:	As soon as the changes go live	
	<i>When are the benefits of the change likely to be realised?</i>	

Benefit Dependencies:	None
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Service Area 20. SA20-01		
Level of Impact	Minor		
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix	None		
Level of Impact	Minor		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input checked="" type="checkbox"/> National Grid Transmission	100 %	100 %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:			

A7: ChMC Recommendation

Change Status:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
Expected date of receipt for responses (to Xoserve)	XX/XX/XXXX		

DSC Consultation Issue:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Date Issued:	Click here to enter a date.	
Comms Ref(s):		
Number of Responses:		

A8: DSC Voting Outcome

Solution Voting:	<input type="checkbox"/> Shipper	Please select.	
	<input type="checkbox"/> National Grid Transmission	Please select.	
	<input type="checkbox"/> Distribution Network Operator	Please select.	
	<input type="checkbox"/> IGT	Please select.	
Meeting Date:	Click here to enter a date.		
Release Date:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA		
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If [Yes] please specify <Release>

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1	Approved	13/12/19	Rachel Taggart	Approved at ChMC on 11 th Dec to proceed into Capture

Template

Version	Status	Date	Author(s)	Remarks
3.0	Superseded	17/07/2018	Emma Smith	Template approved at ChMC on 11th July 2018
4.0	Superseded	07/09/2018	Emma Smith	Minor wording amendments and additional customer group impact within Appendix 1
5.0	Superseded	10/12/2018	Heather Spensley	Template moved to new Word template as part of Corporate Identity changes.
6.0	Approved	12/12/2018	Simon Harris	Cosmetic changes made. Approved at ChMC on the 12 th December 2018.
6.1	In Draft	26/03/2019	Richard Johnson/ Alison Cross	The following minor changes were made: <ul style="list-style-type: none"> - Inclusion of an All 'Impacted Parties' option in A2 - Justification section added to section A2 - Change Description replaced with Problem Statement in section A3 - Remove 'X' in Release information (sections A3, A5, A7, C1 and G8) - Updated Service Line and UK Link impacts and funding section (A6) to include further detail - Amended questions 3 and 4 in section B - Added Service Line/UK link Assessment in section D - Removed Section A5
6.2	For approval	14/05/2019	Alison Cross	Following review at DSC Governance review group re-added Change Description text box
7.0	Approved	13/06/2019	Richard Johnson	DSC Governance Review Group changes to the template

				approved at Change Management Committee on 12 th June 2019
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