



DSC Change Proposal

Change Reference Number: XRN4738

Customers to fill out all of the information in this colour ■

Xoserve to fill out all of the information in this colour ■

Section A1: General Details	
Change Title	Shipper portfolio update of proposed Formula Year AQ/SOQ
Date Raised	06/08/2018
Sponsor Organisation	npower
Sponsor Name	James Rigby
Sponsor Contact Details	James.rigby@npower.com
Xoserve Contact Name	Simon Harris
Xoserve Contact Details	simon.harris@xoserve.com
Change Status	Proposal / With DSG / Out for Consultation / Voting / Approved or Rejected
Section A2: Impacted Parties	
Customer Class(es)	<input checked="" type="checkbox"/> Shipper <input type="checkbox"/> National Grid Transmission <input checked="" type="checkbox"/> Distribution Network Operator <input checked="" type="checkbox"/> IGT
Section A3: Proposer Requirements / Final (redlined) Change	
<p>As per the revised approach for XRN3667a Shippers have asked Xoserve to look into solution options to inform them of their proposed Formula Year AQ/SOQ values once they have been calculated (in December).</p> <p>XRN3667a was raised for <i>proposing</i> Shippers/Suppliers to have visibility of this via API to facilitate faster / more reliable switching.</p> <p>It has been identified that CoS transactions that take place between the delivery of the March NRL (that carries the new Formula Year AQ / SOQ) and the 1st April might increase the number of enquires via the API solution being proposed in XRN3667a, to the extent of decreased performance.</p> <p>As such, a separate mechanism is required to support the likely increase in bulk requests for FAQ/SOQ during that period.</p> <p>The indication of Formula Year quantities are also sent to distribution networks so proposing any solution include these in scope (unless stated otherwise by the GT/iGT's)</p>	
Proposed Release	RX / DD/MM/YYYY
Proposed Consultation Period	<input checked="" type="checkbox"/> 10 Working Days <input type="checkbox"/> 20 Working Days <input type="checkbox"/> 30 Working days Other:
Section A4: Benefits and Justification	
Benefit Description <i>What, if any, are the tangible benefits of introducing this change?</i> <i>What, if any, are the intangible benefits of introducing this change?</i>	The main benefit of this CP is to give the incoming shipper in CoS transactions occurring directly after the March NRL is produced an indication of the new formula year quantity values to enable more accurate quoting for the forthcoming financial year and the ability to accurately validate transportation costs.
Benefit Realisation <i>When are the benefits of the change likely to be realised?</i>	First Formula AQ/SOQ calculation post



	implementation.
Benefit Dependencies <i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>	None identified at this time.
Section A5: Final Delivery Sub Group Recommendations	
<i>Until a final decision is achieved, please refer to section C of the form.</i>	
Final DSG Recommendation	Approve / Reject / Defer
DSG Recommended Release	Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY
Section A6: Funding	
Funding Classes	<input checked="" type="checkbox"/> Shipper 100% <input type="checkbox"/> National Grid Transmission 0% <input type="checkbox"/> Distribution Network Operator 0% <input type="checkbox"/> IGT 0%
Service Line(s)	Service Area 6 –Annual Quantity, DM Supply Point Capacity and offtake rate reviews.
ROM or funding details	N/A
Funding Comments	
Section A7: CHMC Recommendation	
Change Status	<input checked="" type="checkbox"/> Approve – Issue to DSG <input type="checkbox"/> Defer – Issue to Consultation <input type="checkbox"/> Reject
Industry Consultation	<input type="checkbox"/> 10 Working Days <input type="checkbox"/> 20 Working Days <input type="checkbox"/> 30 Working days Other:
Expected date of receipt for responses (to Xoserve)	XX/XX/XXXX
DSC Consultation	
Issued	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Date Issued	
Comms Ref(s)	
Number of Responses	
Section A8: DSC Voting Outcome	
Solution Voting	<input checked="" type="checkbox"/> Shipper Approve <input type="checkbox"/> National Grid Transmission NA <input checked="" type="checkbox"/> Distribution Network Operator Approve <input checked="" type="checkbox"/> IGT Approve
Meeting Date	12/09/2018
Release Date	TBC
Overall Outcome	Approved to proceed to DSG

Section C: DSC Change Proposal: DSG Discussion

(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)

Section C1: Delivery Sub-Group (DSG) Recommendations	
DSG Date	03/09/2018
DSG Summary	
<p>Simon Harris (SH) presented slides 15 to 16 to DSG. SH summarised the purpose of the change: to allow the current users to be able to get an early indication of formula AQ/SOQ values before the end of March. SH explained that the requirements for this change were split away from XRN3667a.</p> <p>LW asked if this will be implemented in 2018. SH said it would be implemented next year, but mentioned that it could be included within a minor release. Capture is still in progress for this change so details of implementation are yet to be determined.</p>	
Capture Document / Requirements	INSERT
DSG Recommendation	Approve / Reject / Defer N/A was for information only
DSG Recommended Release	Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY

Section C: DSC Change Proposal: DSG Discussion

(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)

Section C2: Delivery Sub-Group (DSG) Recommendations	
DSG Date	17/09/2018
DSG Summary	
<p>Simon Harris (SH) presented this section to DSG. SH said that this change is related to 3667a. SH explained that this Change is looking to introduce a new way of providing current Shippers with proposed Formula Year quantities prior to April. DSG did not put forward any additional requirements for this change; therefore, this Change will proceed for Capture.</p> <p>Action 0853:- DSG to think of any solution options for XRN4738: Shipper Portfolio Update of Proposed Formula Year AQ/SOQ</p>	
Capture Document / Requirements	N/A
DSG Recommendation	Approve / Reject / Defer N/A was for information only
DSG Recommended Release	TBC

Section C3: Delivery Sub-Group (DSG) Recommendations	
DSG Date	05/11/2018
DSG Summary	
<p>SH mentioned that this change is linked to XRN3667a. Under 3667a, there was a risk that a Shipper could use the API service to obtain FAQ/SOQ information on their entire portfolio; this would bear too much demand on the API service. Therefore, XRN4738 was raised to implement a separate mechanism is to support the likely increase in bulk requests for FAQ/SOQ during that period, however this does not align to the requirements set out in the CP and discussions were had on the best approach to move forward. JB stated that a report would be sufficient, as an API solution would require changes to Shipper systems. SH to move this change through Capture and involve the requester to the propose solution options at a future DSG.</p>	
Capture Document / Requirements	N/A
DSG Recommendation	N/A
DSG Recommended Release	TBC

Section C4: Delivery Sub-Group (DSG) Recommendations	
DSG Date	18/02/2019
DSG Summary	
<p>SH gave an overview of the change raised. API just gone live and this change looks at the Shipper transactions that are present post the issuing of the notification files in late March. SH went through the proposed solution on slide 49 and proposed API Data Items to be implemented on slide 50. SH needs to understand if DSG members require any additional/redundant data items. LW said may need daily report which is additional item that has not been picked up. Ikram Bashir (IB) wanted to understand how they could access the API, SH advised that you can look on Xoserve.com >> Services >> Gas API services; and fill out form accordingly.</p> <p>Action: 19 – 0210 XRN4738 Review the slides presented at DSG (18th Feb) and provide input into proposed solution, include additional/redundant data items.</p>	
Capture Document / Requirements	INSERT
DSG Recommendation	Approve / Reject / Defer N/A was for information only
DSG Recommended Release	Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY

Section C4: Delivery Sub-Group (DSG) Recommendations	
DSG Date	04/03/2019
DSG Summary	
SH requested to formalise the agreement of using solution option 3 and no other details needed adding. Regarding data items, we will add incoming/outgoing Shippers and consider any data on the API that may not be needed. SH confirmed with DSG members to take it forward as it is to get costing, bring back to DSG then and put into a solution Change Pack.	
Capture Document / Requirements	INSERT
DSG Recommendation	Approve / Reject / Defer N/A was for information only
DSG Recommended Release	Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY

Section C4: Delivery Sub-Group (DSG) Recommendations**DSG Date** 21/10/2019**DSG Summary**

Paul Orsler (PO) presented this agenda item. PO explained that it has been identified that CoS transactions that take place between delivery of the march NRL file (that carries the new Formula Year AQ / SOQ) and the 1st April will not contain the new FYAQ. Therefore, a separate mechanism is needed to provide customers with FYAQ details post NRL. PO explained that there are a number of proposed data items for DSG and customers to confirm will suffice in order to progress with a high-level solution at the next DSG meeting due to be held on the 4th November.

Proposed Data Items:

- MPRN
- Confirmation Reference Number
- Confirmation Effective Date – to show it is a gained site.
- AQ

19 – 0717 - Action: DSG to review the slides and confirm the report is still required

19 – 0718 - Action: DSG to confirm the above data items will meet customer requirements

Patricia Parker (PP) asked a question regarding the proposed data items, in particular, the date item AQ. PP stated she was confused as to why it has been listed as AQ. PO replied stating that for further clarity it should be the perspective formula year AQ.

In addition, PO added that the proposed solution action involves:

- Report to be generated showing MPRN gains post NRL
- Time period to cover any confirmation/reconfirmations post generation of NRL files and up to/including 1st April.
- Issue date 1st week post 1st April
- Shippers are to be the target audience of this report
- Email delivery mechanism

19 – 0719 - Action: DSG to confirm the requirements discussed are still needed.

Capture Document / Requirements

INSERT

DSG RecommendationApprove / Reject / Defer
N/A was for information only**DSG Recommended Release**

Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY

Please send the completed forms to: <mailto:box.xoserve.portfoliooffice@xoserve.com>

Document Version History

Version	Status	Date	Author(s)	Summary of Changes
1.0	Draft	07.08.2018	Simon Harris	Draft CP form completed
2.0	Approved	08.08.2018	Simon Harris	Additional comments and wording changes from sponsor (James Rigby), version to be sent to PMO
3.0	Approved	07/09/18	Simon Harris	DSG comments added
4.0	Approved	14/09/18	Simon Harris	ChMC result added to sections A7 and A8
5.0	Approved	20/09/18	Simon Harris	DSG notes added from meeting on 17/09
6.0	Approved	16/11/18	Simon Harris	DSG notes added from meeting on 5/11
7.0	Approved	26/02/19	Charan Singh	DSG notes added from meeting on 18/02/19
8.0	Approved	04/03/19	Charan Singh	DSG notes added from meeting on 04/03/19
9.0	Approved	29/10/2019	Xoserve	DSG notes added from meeting on 21/10/2019

Template Version History

Version	Status	Date	Author(s)	Summary of Changes
3.0	Approved	17/04/2018	Emma Smith	Template approved at ChMC on 11 th July



Appendix 1

Change Prioritisation Variables

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

Change Driver Type	<input type="checkbox"/> CMA Order <input type="checkbox"/> EU Legislation <input type="checkbox"/> BEIS <input type="checkbox"/> SPAA Change Proposal <input type="checkbox"/> Other (please provide details below)	<input type="checkbox"/> MOD / Ofgem <input type="checkbox"/> License Condition <input checked="" type="checkbox"/> ChMC endorsed Change Proposal <input type="checkbox"/> Additional or 3 rd Party Service Request
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Please select the customer group(s) who would be impacted if the change is not delivered	<input checked="" type="checkbox"/> Shipper Impact <input type="checkbox"/> Xoserve Impact	<input type="checkbox"/> iGT Impact <input type="checkbox"/> National Grid Transmission Impact	<input type="checkbox"/> Network Impact
Associated Change reference Number(s)	XRN3667a		
Associated MOD Number(s)			
Perceived delivery effort	<input type="checkbox"/> 0 – 30 <input checked="" type="checkbox"/> 30 – 60 <input type="checkbox"/> 60 – 100 <input type="checkbox"/> 100+ days		
Does the project involve the processing of personal data? <i>'Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier' – includes MPRNS.</i>	<input type="checkbox"/> Yes <i>(If yes please answer the next question)</i> <input checked="" type="checkbox"/> No		
A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:	<input type="checkbox"/> New technology <input type="checkbox"/> Vulnerable customer data <input type="checkbox"/> Theft of Gas <input type="checkbox"/> Mass data <input type="checkbox"/> Xoserve employee data <input type="checkbox"/> Fundamental changes to Xoserve business <input type="checkbox"/> Other <i>(please provide details below)</i> <i>(If any of the above boxes have been selected then please contact The Data Protection Officer (Sally Hall) to complete the DPIA.</i>		
Change Beneficiary <i>How many market participant or segments stand to benefit from the introduction of the change?</i>	<input checked="" type="checkbox"/> Multiple Market Participants <input type="checkbox"/> Multiple Market Group <input type="checkbox"/> All industry UK Gas Market participants <input type="checkbox"/> Xoserve Only <input type="checkbox"/> One Market Group <input type="checkbox"/> One Market Participant		
Primary Impacted DSC Service Area	Service Area 24: Additional Service Request or Third Party Request		
Number of Service Areas Impacted	<input type="checkbox"/> All <input type="checkbox"/> Five to Twenty <input type="checkbox"/> Two to Five <input checked="" type="checkbox"/> One		
Change Improvement Scale? <i>How much work would be reduced for the customer if the change is implemented?</i>	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low		
Are any of the following at risk if the change is not delivered?			
<input type="checkbox"/> Safety of Supply at risk <input type="checkbox"/> Customer(s) incurring financial loss <input type="checkbox"/> Customer Switching at risk			
Are any of the following required if the change is delivered?			
<input type="checkbox"/> Customer System Changes Required <input type="checkbox"/> Customer Testing Likely Required <input type="checkbox"/> Customer Training Required			
Known Impact to Systems / Processes			
Primary Application impacted	<input type="checkbox"/> BW <input type="checkbox"/> ISU <input type="checkbox"/> CMS <input type="checkbox"/> AMT <input type="checkbox"/> EFT <input type="checkbox"/> IX <input type="checkbox"/> Gemini <input type="checkbox"/> Birst <input checked="" type="checkbox"/> Other <i>(please provide details below)</i> SAP HANA (API Solution)		
Business Process Impact	<input type="checkbox"/> AQ <input type="checkbox"/> SPA <input type="checkbox"/> RGMA <input type="checkbox"/> Reads <input type="checkbox"/> Portal <input type="checkbox"/> Invoicing <input checked="" type="checkbox"/> Other <i>(please provide details below)</i> None affected		
Are there any known impacts to external services and/or systems as a result of delivery of this change?	<input checked="" type="checkbox"/> Yes <i>(please provide details below)</i> API recipients will have to configure their system to request an API and receive the response to be processed accordingly. <u>However this is supported as part of the On-boarding process.</u> <input type="checkbox"/> No		

Please select customer group(s) who would be impacted if the change is not delivered.	<input checked="" type="checkbox"/> Shipper impact <input type="checkbox"/> Network impact <input type="checkbox"/> iGT impact <input type="checkbox"/> Xoserve impact <input type="checkbox"/> National Grid Transmission Impact
Workaround currently in operation?	
Is there a Workaround in operation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes who is accountable for the workaround?	<input type="checkbox"/> Xoserve <input type="checkbox"/> External Customer <input type="checkbox"/> Both Xoserve and External Customer
What is the Frequency of the workaround?	
What is the lifespan for the workaround?	
What is the number of resource effort hours required to service workaround?	
What is the Complexity of the workaround?	<input type="checkbox"/> Low <i>(easy, repetitive, quick task, very little risk of human error)</i> <input type="checkbox"/> Medium <i>(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)</i> <input type="checkbox"/> High <i>(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)</i>
Change Prioritisation Score	

Document Control

Version History

Version	Status	Date	Author(s)	Summary of Changes
1	Draft	27/04/18	Anesu Chivenga	