

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

A1: General Details

Change Reference:	XRN4887		
Change Title:	Service Description Table updates March 2019		
Date Raised:	05/03/2019		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Andy Miller	
	Email:	andy.j.miller@xoserve.com	
	Telephone:	0121 623 2348	
Xoserve Representative Details:	Name:	Jayne McGlone	
	Email:	jayne.mcglone@xoserve.com	
	Telephone:	0121 229 2291	
Change Status:	<input type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input checked="" type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> Other	<If [Other] please provide details here>

A3: Proposer Requirements / Final (redlined) Change

Change Description:	<p>The Service Description Table has been reviewed against the relevant UNC sections and some code reference updates and Service Line updates are required. Customers have requested changes to, or additional Service Lines as part of ongoing development work. The changes proposed are classified as "cosmetic / housekeeping".</p> <p>The proposed amended Service Description Table is attached.</p> <p>Note: No new service is being created, or an existing service amended or deleted by this Change Proposal, there is nothing to physically implement. The Change Management Committee is requested to vary the Service Change Procedures, such that an Evaluation Quotation Report and Business Evaluation Report are not</p>
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	required for this Change Proposal. These documents would add no value to the Change Proposal and would be an inefficient overhead for the CDSP and Change Management Committee. This request will be made as per Service Change Procedures para 4.1.3.	
Proposed Release:	Not applicable	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 20 Working Days
	<input type="checkbox"/> 30 Working Days	<input checked="" type="checkbox"/> None

A4: Benefits and Justification

Benefit Description:	Aligns Service Line description to the services provided.
	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
Benefit Realisation:	On implementation
	<i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	None
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

A5: Final Delivery Sub-Group (DSG) Recommendations

This section is not applicable, nothing is being delivered.

Final DSG Recommendation:	<i>Until a final decision is achieved, please refer to section C of the form.</i>		
	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSG Recommended Release:	Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY		

A6: Funding

This section is not applicable. There is no cost associated with this Change Proposal.

Funding Classes:	<input type="checkbox"/> Shipper	XX %
	<input type="checkbox"/> National Grid Transmission	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %

	<input type="checkbox"/> IGT	XX %
	<input type="checkbox"/> Other <please specify>	XX %
Service Line(s)		
ROM or funding details:		
Funding Comments:		

A7: ChMC Recommendation – 13th March 2019

ChMC is requested to approve that this change can proceed and be issued to each DSC Contract Manager for consultation.

Change Status:	<input checked="" type="checkbox"/> Approve (to proceed to CoMC for consultation and sign off)	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 20 Working Days	
	<input type="checkbox"/> 30 Working Days	<input checked="" type="checkbox"/> Not applicable	
Expected date of receipt for responses (to Xoserve)	XX/XX/XXXX		

DSC Consultation Issue:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Date Issued:	Click here to enter a date.	
Comms Ref(s):		
Number of Responses:		

A8: DSC Voting Outcome

Solution Voting:	<input checked="" type="checkbox"/> Shipper	Approve
	<input checked="" type="checkbox"/> National Grid Transmission	Approve
	<input checked="" type="checkbox"/> Distribution Network Operator	Approve
	<input checked="" type="checkbox"/> IGT	Approve
Meeting Date:	13/03/2019	
Release Date:	Not applicable	
Overall Outcome:	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1	Proposal	05/03/2019	Xoserve	CP Raised
2	Approved	15/03/2019	Xoserve	Approved to proceed by ChMC on 13 th March 2019

Template

Version	Status	Date	Author(s)	Remarks
3.0	Superseded	17/07/2018	Emma Smith	Template approved at ChMC on 11th July 2018.
4.0	Superseded	07/09/2018	Emma Smith	Minor wording amendments and additional customer group impact within Appendix 1.
5.0	Superseded	10/12/2018	Heather Spensley	Template moved to new Word template as part of Corporate Identity changes.
6.0	Approved	12/12/2018	Simon Harris	Cosmetic changes made. Approved at ChMC on the 12 th December 2018.