

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

A1: General Details


Change Reference:	XRN5029		
Change Title:	Service Description Table updates October 2019		
Date Raised:	01/10/2019		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Jayne McGlone	
	Email:	Jayne.mcglone@Xoserve.com	
	Telephone:	0121 229 2291	
Xoserve Representative Details:	Name:	Angela Clarke	
	Email:	Angela.clarke@xoserve.com	
	Telephone:		
	Business Owner:		
Change Status:	<input type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input checked="" type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	<p>The Service Description Table has been updated to amend one service line and include two new service lines. Both the amended service line and two new service line are set out in Service Area 16 and impact on GT/iGTs only.</p> <p>The amended service line (ASGT-NC SA16-06) relates to the process followed in the event of a call concerning a gas emergency.</p> <p>The new service lines describe how Xoserve will enter into a Confidentiality Agreements as agent of GT/iGTs with a third party customer for services that are already approved under the DSC Third Party and Additional Services Policy.</p>
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	<p>The proposed amended Service Description Table is attached.</p> <p>Note: This change amends a service line and introduces new service lines that impact only on GT/iGTs. There is nothing to physically implement and no changes are being made to any systems as a result of this change. The Change Management Committee is requested to vary the Service Change Procedures, such that an Evaluation Quotation Report and Business Evaluations Report are not required for this Change Proposal. These documents would add no value to the Change Proposal and would be an inefficient overhead for the CDSP and Change Management Committee. This request is made as per Service Change Procedures para 4.1.3.</p>	
	 Draft Service Description Table v8.2	
Proposed Release:	N/A	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input checked="" type="checkbox"/> None

A4: Benefits and Justification

Benefit Description:	<p>Aligns Service Line description to the services provided.</p>	
	<p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>	
Benefit Realisation:	<p>Directly following implementation of this change.</p>	
	<p><i>When are the benefits of the change likely to be realised?</i></p>	
Benefit Dependencies:	<p>None</p>	

	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>
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A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	DSC Service Area 16: Provision of supply point information services and other services required to be provided under condition of the GT Licence.		
Level of Impact	Minor		
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix	None		
Level of Impact	Minor		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX%	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:	This will be picked up as BAU		

A7: ChMC Recommendation

Change Status:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
Expected date of receipt for responses (to Xserve)	N/A – Went to ChMC for Information and Approval. Final approval to be sought at CoMC on 16 th October 2019		

DSC Consultation Issue:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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Date Issued:	Click here to enter a date.
Comms Ref(s):	
Number of Responses:	

A8: DSC Voting Outcome

Solution Voting:	<input type="checkbox"/> Shipper	Please select.	
	<input type="checkbox"/> National Grid Transmission	Please select.	
	<input type="checkbox"/> Distribution Network Operator	Please select.	
	<input type="checkbox"/> IGT	Please select.	
Meeting Date:			
Release Date:	Release: Adhoc Following Approval at CoMC		
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If [Yes] please specify <Release>

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1.0	Proposal	01/10/19	Jayne McGlone	Final CP ready for submission to PMO
2.0	Approved	10/10/19	Rachel Taggart	ChMC meeting on 09/10/2019 approved into delivery.

Template

Version	Status	Date	Author(s)	Remarks
3.0	Superseded	17/07/2018	Emma Smith	Template approved at ChMC on 11th July 2018
4.0	Superseded	07/09/2018	Emma Smith	Minor wording amendments and additional customer group impact within Appendix 1
5.0	Superseded	10/12/2018	Heather Spensley	Template moved to new Word template as part of Corporate Identity changes.
6.0	Approved	12/12/2018	Simon Harris	Cosmetic changes made. Approved at ChMC on the 12 th December 2018.
6.1	In Draft	26/03/2019	Richard Johnson/ Alison Cross	The following minor changes were made: <ul style="list-style-type: none"> - Inclusion of an All 'Impacted Parties' option in A2 - Justification section added to section A2 - Change Description replaced with Problem Statement in section A3 - Remove 'X' in Release information (sections A3, A5, A7, C1 and G8) - Updated Service Line and UK Link impacts and funding section (A6) to include further detail - Amended questions 3 and 4 in section B - Added Service Line/UK link Assessment in section D - Removed Section A5
6.2	For approval	14/05/2019	Alison Cross	Following review at DSC Governance review group re-

				added Change Description text box
7.0	Approved	13/06/2019	Richard Johnson	DSC Governance Review Group changes to the template approved at Change Management Committee on 12 th June 2019