

# DSC Delivery Sub-Group

## Meeting Summary

Tuesday 26<sup>th</sup> May 2026 at 10:30am  
Microsoft Teams Meeting

Industry Attendees		
Name	Organisation	Initials
Daniel Kearney	Utilita	DK
Paul Senior	Utilita	PS
Tony Broom	OSSO	TB
Anusha Patel	Corona	AP
Angela Joyce	Octopus	AJ
Masa Delic Peranic	Utilita	MDP
Joanne Rush	SSE	JR

Xoserve/Correla Attendees	
Name	Initials
Karen Gray	KG
Rachel Taggert	RT
Rob Westwood	RW
James Randle	JRA
James Barlow	JB
Ellie Rogers	ER

Slides available [here](#).



## 1. General Meeting Administration

### 1a. Welcome and Introductions

Karen Gray (KG) welcomed everyone to the meeting and introduced herself as the DSC Portfolio Release Manager.

KG reminded attendees that DSG meeting recordings will now be published on the Xoserve website alongside meeting materials, moving from an internal-only approach to improve transparency and accessibility.

Attendees were advised that attendance constitutes consent to recording and publication, and to avoid sharing sensitive or personal information. Any concerns can be raised separately.

KG informed the attendees of the agenda.

### 1b. Previous DSG Meeting Summary and Action Updates

KG confirmed there were not any outstanding actions and asked for feedback on the summary for the previous Delivery Sub-Group (DSG) occurrence; no comments were received. The summary was approved.

## 2. Changes in Change Development

### 2a. New Change Proposals

#### 2a.i XRN 6079 UNC 0926S Maintenance criteria for Emergency Contact data held in Central Systems

Ellie Rogers (ER) presented slide 6, noting that this Change Proposal has been raised to deliver the Central System changes required as set out within UNC 0926S.

This modification outlines the criteria for how all emergency contact data (EMR data) must be recorded and maintained in Central Systems.

The main things to note for the XRN are –

- 1) The Supply Point criteria where EMR data is mandatory and is permitted to be maintained in Central Systems.
- 2) The treatment of non-mandated EMR data\* and the circumstances in which it may be held by Central Systems, including, but not limited to, the mechanism by which non-mandated EMR data shall be deleted from Central Systems after a contiguous 12-month period of not meeting the criteria. (\*EMR data is mandatory for Supply Points when the AQ is  $\geq 732,000$ kWh OR The Supply Point is an Interruptible Supply Point).
- 3) No differentiation between the treatment of EMR data regardless of Supply Point type. I.e. Large Firm Supply Point & Interruptible Supply Point EMR data is



to be maintained consistently. I.e. maximum number of contacts which can be submitted is 5.

4) Confirmation that EMR data can be submitted for any Larger Supply Point\* with the understanding that the owning Shipper expects and warrants that the Supply Point will soon meet the criteria for mandatory EMR data in the near future. (\*Larger Supply Points have an AQ >73,200kWh).

5) Confirmation that the Shipper warrants, prior to submission to Central Systems, that they have permission from the end consumer to share EMR data with Central Systems as per the parameters outlined in UNC post 0926S implementation.

6) Mandatory EMR data that has not been updated for >36 months will trigger a notification to the Shipper requesting that they review the EMR details held in Central Systems. If the Shipper updates EMR post this notification, then the clock of >36 months will restart. If an update is not received, Central Systems will retain the emergency contact details against the Supply Point, and the original effective date shall be maintained.

No questions were raised by DSG representatives.

## 2a.ii XRN 6081 Meter Read Service Improvements

James Barlow (JB) added that this Change Proposal will act as a parent to group the individual Change Proposals and as a central point of reference for customers. Subsequent Change Proposals will be raised to address issues identified in the meter read and reconciliation processes. These are:

- A Fix Historic NDM Check to Check Reconciliation Periods - Tactical Solution
- B Reconciliation of Multiple Read Replacements – Historic Reporting and Tactical Solution
- C NDM Check to Check Reconciliation – Enduring Solution
- D Reconciliation of Multiple Read Replacements – Enduring Solution
- E Read Inserted Prior Expected Class 4 Opening Read - Volume and Energy Calculation
- G Reconciliation of Class Change with subsequent Shipper Transfer and Class Change
- H RGMA Read Validation where Site Flagged as AMR
- I NDM Opening Read Estimation Based on Read with a Positive Through The Zero Count
- J Twin Stream Volume Aggregation

No questions were raised by DSG representatives.

## 2a.iii XRN 6081.A - Fix Historic NDM Check to Check Reconciliation Periods - Tactical Solution



JB gave an overview of this change, noting that for Class 3 and 4 sites with Automated Meter Reading (AMR) equipment, Check to Check (C2C) reconciliation is performed when a site visit or RGMA actual read is received. Currently, the deemed allocated volume/energy, is always used as the prevailing position with existing readings not considered.

JB added that the objectives of this Change Proposal are to:

- Review and analyse all C2C periods, currently available for adjustment, to establish the impact of the defined problem
- 2. Correct the position of the incorrect reconciliations, identified in step 1, through an automated process to apply consumption adjustments
- 3. Utilise the automated process as a proactive, tactical solution ahead of the full solution being developed under part C, NDM Check to Check Reconciliation – Enduring Solution, to ensure future invoicing is correct first time

Joanne Rush (JR) asked to confirm the implementation date as the 12th of June? JB added that this is an error and the implementation date will be the 10th July 2026.

JR (Joanne Rush) also asked is Shippers will have visibility of the impact to them? JB added that as the change progresses through test and utilising more up to date data, the position will become clearer. Once there is confidence in the position impacted Shippers will be notified.

## 2a.iv XRN 6081.B - Reconciliation of Multiple Read Replacements – Historic Reporting and Tactical Solution

JB gave an overview of slide 9, adding this Change Proposal is around the reconciliation process and invoicing of this to Shipper Users.

Where multiple Shipper readings, for the same MPRN, are submitted on the same date, they may not be correctly utilised within the reconciliation process e.g. a subsequent or replacement read submitted may be used rather than the first read received on the given day. This results in incorrect consumption calculations, inaccurate reconciliations, and incorrect invoicing.

Currently, the process does not recognise, or order replacement reads submitted on the same date. As such, reconciliation is executed before later reads are factored in resulting in inaccurate calculations.

JB confirmed this Change Proposal will be in the minor Release in September.

No questions were raised by DSG representatives.

## 2a.v XRN 6081.C - NDM Check to Check Reconciliation – Enduring Solution



JB gave an overview of this CP, adding that the objective of this Change Proposal is to ensure that, during a C2C reconciliation the true prevailing volume position is used.

For Class 3 and 4 sites with Automated Meter Reading (AMR) equipment, Check to Check (C2C) reconciliation is performed when a site visit or RGMA actual read is received. This reconciliation must be based on the prevailing consumption which can be:

- The deemed allocated position – The position calculated for the Commodity invoice with no subsequent reads, or
- Actual consumption – Where readings exist, or
- A combination of both - If readings exist but do not account for the full C2C period

JB added that this XRN will be in the November Release and the Detailed Design Change Pack is out for review until 02.06.26.

No questions were raised by DSG representatives.

## 2b. Undergoing Solution Options Impact Assessment Review

### 2b. XRN 5994 - Emergency Contact Validation Service

James Randle (JRA) presented slides 11-14, noting that the change requires the CDSP to provide a new Emergency Contacts Validation Service on behalf of the DNs to improve the quality of, and confidence in, the EMR data held on CDSP systems.

As part of this change there are two key objectives to be addressed:

1. The CDSP to produce a dataset for the 'Top 200' SMPs (by AQ) in each LDZ with an AQ above 732,000 kWh. This will be distributed to, and agreed with, the DNs. The CDSP will also produce and distribute two Quarterly reports post the contact validation period.
2. CDSP will also conduct a centralised call handling exercise on behalf of the DNs over a 4-month period to validate the data held on UK Link systems. The outcome of all the calls will be recorded and reported monthly to the respective DNs and Shippers.

This change is initially scoped as one-off 'Prove Of Concept', progressing to an enduring solution will be raised via a separate change request.

The preferred solution is option 1 - Reports run in SAP BO and issued by Customer Ops. Calls made via a non-autonomous solution.

JRA added that preference would be for an onshore call solution which would come in at the top end of the budget.

JRA noted that if this does go into an endurance solution, there would be a separate change proposal raised at a later date after the proof of concept.



JR asked is RFI is going to be used as part of looking at sites to phone for validation?

### 3. Detailed Design

#### 3a. Design Considerations –

##### 3a.i XRN 5937.3 - Facilitating Bi-Directional Connections Between IGT pipelines

KG gave an overview of the Detailed Design Change pack for this XRN, asking customers to review the change pack and submit any responses by the 2<sup>nd</sup> of June.

##### 3a.ii XRN 6081.C - NDM Check to Check Reconciliation – Enduring Solution

Rob Westwood (RW) gave an overview of this Change Pack in slides 18 – 22. RW noted the Change scope:

- Enhancements to be made to the Class 3 and Class 4 C2C reconciliation processes, to ensure they utilise the latest prevailing volume
- In addition, the Class 3 and Class 4 C2C reconciliation process will be updated to calculate a revised reconciliation factor across the full C2C period, based on the latest prevailing volume
  - Where the actual prevailing volume is zero, the deemed volume will be used, in this calculation, for the relevant period. This is in line with existing BAU rules implemented as part of [XRN5007 - Correction in the Reconciliation process where the volume is zero](#)
- As a result, the correct outputs from the C2C reconciliation process will feed into the Reconciliation billing calculations as per the existing BAU rules for determining the charges that are invoiced through the monthly amendments invoice and ensure compliance with UNC Section E6.2

RW added that the planned implementation date will be 10.17.26.

The Detailed Design Change Pack (DDCP) was issued for consultation on 18<sup>th</sup> May 2026, due to close out 2<sup>nd</sup> June 2026

Shippers and DNOs will vote on the outcome of the DDCP consultation at ChMC on 10<sup>th</sup> June 2026.

No questions were raised by DSG representatives.

#### 3b. Requirements Clarification – None for this meeting

## 4. Major Release Updates

### 4a. Minor Release 16 Scope

RW noted that this release contains 1 change: XRN 6081.A – Meter Reading Service Improvement A - Fix Historic NDM Check to Check Reconciliation Periods - Tactical Solution. It was noted that due to the deferred Sustain implementation date, this will result in Minor Release 16 implementation dates being pushed back. Replan is being worked on to move Implementation date to July 2026.

No questions were raised by DSG representatives.

### 4b. XRN 5983 Feb 26 Major Release Project Update

RW added that this project included 4 Changes and was successfully implemented on the 27/02/26. Post Implementation Support is expected to be completed by 29/05/26 with a CCR to follow in August.

No questions were raised by DSG representatives.

### 4c. XRN 6045 June 26 Major Release Project Update

RW gave an overview on this item, noting that June is tracking at Amber due to delays and dependencies on Sustain 24. Work is ongoing on a replan to ensure the implementation date is not affected by these delays. The planned implementation is 26/06/26

2 changes in the scope are:

- XRN5702 – Update to assess the replacement of Facsimile as a form of communication (Modification 0864S)
- XRN5805 - Alternative Solution to address instances where VBA macros are present in DN Templates

A Customer Awareness Day was held on the 19<sup>th</sup> of May, a link to the training session will be posted on the relevant Change Proposal page on the Xoserve website.

## 5. Change Pipeline

KG presented the Change Pipeline slides and highlighted the below:

- XRN 5701 Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165) - has been withdrawn following Ofgem's decision to reject modification 0843
- 2 change packs issued in May –



- XRN5937.3 - Facilitating Bi-Directional Connections Between IGT pipelines and the NTS (Modification 0887)
- XRN6081.C - NDM Check to Check Reconciliation – Enduring Solution

## 6. AOB

### Smart Read selection from SEC Message.

JB gave an overview of the AOB item, noting that an issue has been raised by customers, and also raised in industry forums, around the Smart meter read being taken from the Smart Energy Company (SEC) message and sent to the CDSP.

Where this has occurred at Change Of Supplier events it has resulted in elongated discussions and challenges to rectify the settlement position.

The Issue:

- The message contains the fields “ConsumptionRegister” and “TariffTOURegisterMatrix”
- The value contained within ConsumptionRegister is the total progression of the meter i.e. the meter reading
- The value contained in the TariffTOURegisterMatrix is for usage within a time-of-use pricing structure and does not reflect total flow of gas through the meter
- Where parties utilise the incorrect value as a meter read it is likely, although not guaranteed, that it will be rejected by the CDSP as invalid.
- Where the read is rejected, and a Valid read is not provided in a transfer scenario, an estimated read will be generated resulting in a, potentially, inaccurate settlement position
- This can have downstream impacts on the End Consumer should the settlement read be utilised in their billing

Where reads are being extracted from the SEC message and sent to the CDSP, the value within the ConsumptionRegister field should be used.

### Moving the meeting to a different day

KG noted a slightly higher attendance this month and asked customers to notify the Xoserve UK Link box account if a different day of the week would be preferred.

This was the end of Tuesday 26<sup>th</sup> May 2026 DSC Delivery Subgroup meeting.  
Next Meeting: (22<sup>nd</sup> June 2026)

If you have any questions relating to the above meeting summary, please email [uklink@xoserve.com](mailto:uklink@xoserve.com)