DSC Delivery Sub Group

Monday 20th February at 10:30am
Microsoft Teams Meeting

Meeting Minutes

Industry Attendees		
NAME	**ORGANISATION**	**INITIALS**
Ben Mulcahy	Northern Gas	BM
Joanne Rush	SSE	JR
Jo Hargreaves	Centrica	JH
Kirsty Dudley	EON	EH
Sally Hardman	SGN	SH
Tom Stuart	wwutilities	TS
Graeme Cunningham	British Gas	GC
David Mitchell	SGN	DM
Rowan Burrows	Shell Energy	RB

Xoserve Attendees	
Paul Orsler (Chair)	PO
Simon Harris	SH
Chan Singh	CS
James Barlow	JB

Slides available here.

1. General Meeting Administration

1a.   Welcome and Introductions

1b.   Previous DSG Meeting Minutes and Action Updates

Paul Orsler (PO) introduced the meeting and the minutes from the previous meeting were accepted and approved by DSG representatives. The Action Log was reviewed, and it was confirmed that there are no open actions at present.

2. Changes in Capture

2a. New Change Proposals – Initial Overview of the Change

2a.i XRN5614 Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations

PO presented this agenda item. PO provided a brief overview of the Change which can be viewed within the slide deck.

2a.ii XRN5616 CSEP Annual Quantity Capacity Management

PO presented this agenda item. PO provided a brief overview of the Change which can be viewed within the slide deck.

2b. Change Proposal Initial View Representations – None for this meeting

2c. Undergoing Solution Options Impact Assessment Review – None for this meeting

2d. Solution Options Impact Assessment Review Completed

2d.i. XRN5547 – Updating the Comprehensive Invoice Master List and INV template

JB presented this agenda item. JB advised that the Change is split into two parts, advising that it involves updating the master invoice and that this is where all of the charge types are listed with all details of what they invoice. Part 2 is looking at providing clarity to that list, therefore adding more laymen style descriptions and list of which charge types so Shippers can clearly understand what each charge type is for. JB added that part 2 is based around DRC (domestic reverse charge types) so there is a standard clause that is being updated as part of part 2. In addition, JB advised part 2 is also looking at add in additional VAT codes.

Option 1: Update master list, update standard clause and add new VAT code

Part 1 – Manual changes to Master Invoice and Charge List

Part 2 – Manual and System changes to update the INV template

- Reflect amendments to Standard Clause 3 in the existing Invoices that use the INV File Record I05

  - Please note Standard Clause 3 is currently mapped to non-DRC charge related Invoices, hence the changes will reflect in non energy invoices too.
  - This is irrespective of the VAT category and charge type.

- New VAT category for DRC charges will be created in UKLink. The existing VAT category values against the Charge Type codes will be revisited and mapped to the new agreed DRC VAT code.

- New DRC VAT category, rates and tax code corresponding to the new VAT category will be configured in UKLink.

  - Equivalent work to be completed via configuration in Gemini

- INV file population logic will be tested for all impacted invoice types.

- No file format changes are required as the existing VAT CATEGORY field in the I59 Record in INV file will be used to send the new VAT category value.

Impacted Systems: Gemini and SAP ISU

This solution has an overall small impact with a minor release type alongside a high level cost estimate of £35k-£75k

Option 2: Update master list, update standard clause and re-define existing VAT code.

Part 1 – Manual changes to Master Invoice and Charge List

- Includes updated definition of VAT code VZ (VAT Zero) in documentation

Part 2 – Manual and System changes to update the Standard Clause

- Reflect amendments to Standard Clause 3 in the existing Invoices that use the INV File Record I05

  - Please note Standard Clause 3 is currently mapped to non-DRC charge related Invoices, hence the changes will reflect in non energy invoices too.
  - This is irrespective of the VAT category and charge type.
  - Equivalent work to be completed via configuration in Gemini

- INV file population logic will be tested for all impacted invoice types.

- No file format changes are required.

This solution involves system impacts to Gemini and SAP ISU. Alongside this, the Change has an overall impact of X-small with a release type of ad-hoc. This is suggested to be funded and delivered via BAU maintenance Release.

3. Changes in Detailed Design

3a. Requirements Considerations – None for this meeting

3b. Design Clarification

3b.i. XRN 5606 – Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers.

3b.ii. XRN 5379 – Class 1 Read Service Procurement Exercise - MOD 0708

SH presented this agenda item. SH advised Shippers on consumption adjustments and queries such as DMQ. SH advised there are a couple of scenarios that the Change pack looks to cover off within the document itself.

When applying a consumption adjustment for Class 1 site, it states that wholly before the 1st April 1, where it spans it and then one where its in post 1st April, therefore SH wanted to highlight the different scenarios that would ultimately occur, alongside the potential action required from the Shipper. SH advised that the full information on all scenarios and queries can be found within the issued Change pack.

3b.iii. XRN 5535A – Processing of CSS Switch Requests Received in 'Time Period 5'

PO presented this agenda item. PO advised that the representation consultation period is closing out and is awaiting responses from customers. PO provided a brief description of the Change Pack and encouraged customers to provide their responses before the closeout date.

3b.iv. XRN 5556D – XRN5556.D - Contact Management Service (CMS) Rebuild Version 1.3 - Isolation (ISO) and Dead to Live (DTL) Processes.

PO presented this agenda item. PO advised that the representation consultation period is closing out and is awaiting responses from customers. PO provided a brief description of the Change Pack and encouraged customers to provide their responses before the closeout date.

3b.v. XRN 5579 – Long Term flow Swap Automation Change Pack v1.3

PO presented this agenda item. PO advised that the representation consultation period is closing out and is awaiting responses from customers. PO provided a brief description of the Change Pack and encouraged customers to provide their responses before the closeout date.

4. Major Release Update

4a. February 23 Major Release

PO advised that the project is tracking to green, on track to deliver on the 25th February in line with the implementation plan. PO advised there are no open risk or issues that relate to the project and this is on track to deploy the changes in scope. Further PO stated that the cost of the release is also within the agreed cost estimates.

4b. March 23 Adhoc Release

PO presented this agenda item. PO advised that there are two agreed changes, with 1 change being descoped.

Scoped Changes:

- XRN5143 – Discharge of Cadent, WWU and NGN NDM sampling obligations by the CDSP
- XRN5379 – Class 1 Read Service Procurement Exercise - MOD 0710

PO advised the cost of the release is tracking to green however there are risks related to readiness of new service providers alongside gaining confidence that the solution has been developed and tested accurately. Furthermore, PO advised that Xoserve is working with the DM service provider to ensure those risks are covered appropriately.

4c. June 23 Major Release

PO presented this agenda item. PO advised that the CDSP will not be in a position to deliver XRN5482 safely as previously thought. This change would pose a significant risk to the other changes that have already been approved into the release, therefore ChMC are aware and are In discussion as to what to do going forward, working through detailed design of this change. PO advised that when working through the solution, there are a number of scenarios that involve 60 different data scenarios and 190 business rules that will need to be covered in the design phase. This is to ensure that there is no impact to any consequential processes and systems that are currently being performed. This Change is currently descoped from the June release with a view to include it in a possible November release or ad-hoc release once the solution and design have been approved.

5a. Change Pipeline

PO presented this agenda item. PO explained there the scope of the February, March and June releases have been discussed, however the proposed scope for November 2023 release is looking to be presented at ChMC in February. PO advised that the backlog will be looking to be presented in priority order going forward, within an agreed list. PO added that he will be looking to share dates on that when proposed material will be issued out.

6. AOB

This was the end of Monday 20th February DSC Delivery Sub Group meeting. Next Meeting: (Monday 20th March 2023)

If you have any questions relating to the above meeting minutes, please email **uklink@xoserve.com**