



# DSC Delivery Sub Group

Monday 18<sup>th</sup> July 2022 at 10:30am  
Microsoft Teams Meeting

## Meeting Minutes

Industry Attendees		
NAME	ORGANISATION	INITIALS
Helen Bevan	Scottish Power	HB
Graeme Cunningham	British Gas	GC
Jo Hargreaves	Centrica	JH
Steph Podgorski	Generis	SP
Emma Haxton	Bulb	EH
Sally Hardman	SGN	SHa

Xoserve Attendees	
Paul Orsler (Chair)	PO
James Barlow	JB
Michelle Niits	MN
Vikki Orsler	VO
Salma Khan	SK
Simon Harris	SH

Slides available [here](#).

### 1. General Meeting Administration

## **1a. Welcome and Introductions**

## **1b. Previous DSG Meeting Minutes and Action Updates**

Paul Orsler (PO) introduced the meeting and the minutes from the previous meeting were accepted and approved by DSG representatives. PO noted that there is one outstanding action and this is still being investigated and will be kept open whilst Xoserve worked with DN customers and reach an agreement.

## **2. Changes in Capture**

### **2a. New Change Proposals – Initial Overview of the Change**

#### **2a.i. XRN 5529 UNC Derogation process - MOD 0800**

Simon Harris (SH) gave an overview of slide 6. SH noted that this change went to July Change Management Committee and was approved to move through to the Capture phase. The key points highlighted were as follows –

- This is a process and governance change - no technical changes have been identified for customers.
- Any future changes that look to use the derogation process will follow the normal change process and be impact assessed.

#### **2a.ii. XRN 5531 Hydrogen Village Trial & 2a.iii. XRN 5532 Hydrogen Town Trial**

SH gave an overview of both changes, noting the links and relationship between both Hydrogen initiatives. SH went over slides 7 and 8 and noted some key points.

- The two changes were approved at July Change Management Committee last week to enter the Capture phase.
- Cadent and NGN have been granted funding to progress with these Hydrogen trials.
- Xoserve will be working with customers to develop solution options and costs for the Village Trial which will be shared with Ofgem in Q1 2023.
- Workshops will involve multiple industry parties to get their input on the trials and help shape the solution optioning and costs for CDSP system/process changes.

#### **2a.iv. XRN 5535 Processing of CSS Switch Requests Received in Time Period 5**

PO gave an overview of slide 9 for awareness. This DSC Change proposal has been raised by Xoserve and seeks to implement a tactical solution that would allow the CDSP to accept late notifications from DCC Service Providers, to ensure the balancing and settlement processes are aligned. Other key points that were highlighted included;

- Xoserve have not identified and customer impacts as a result of this change.
- PO stated that a REC Change Proposal is expected to be raised to address this issue on an enduring basis.

### **2b. Change Proposal Initial View Representations - None For This Meeting**

### **2c. Undergoing Solution Options Impact Assessment Review - None For This Meeting**

### **2d. Solution Options Impact Assessment Review Completed**

#### **2d.i. XRN 5379 – Class 1 Read Service Procurement Exercise – Mod0710**

SH gave an overview of the High Level Solution Option slides which will be included in the Change Pack that is being published today for industry consultation (18.07.22).

In summary, XRN5379 has been issued out in a Solution Option change pack for a 10WD consultation, this provides an overview of the one solution option being considered. The solution option is looking to provide details on the system and process changes required for the CDSP to take on the Class 1 Read Service from the DNs, ensure the continuation of processing DLC files for downstream processes to utilise and the invoicing of Shippers for the service (albeit a change in how this is invoiced currently).

The release type for this is recommended to be Stand-Alone, has a medium complexity and comes in at a cost estimate of £70-£150k. This is for the CDSP system/process changes needed and does not include the ongoing Service Provider costs and potential operational uplift to support the process (both unknown until a successful Service Provider is procured).

SH encouraged DSG parties to review the Solution Option Change Pack/supporting HLSDO documentation and provide, where appropriate, a representation.

### **3. Changes in Detailed Design**

#### **3a. Design Considerations - None For This Meeting**

#### **3b. Requirements Clarification**

##### **3b.i. XRN 4900 - Biomethane Sites with Reduced Propane Injection**

Michelle Niits (MN) gave an overview of slides 25 and 26. MN confirmed that the Detailed Design has now been amended to cover the following outstanding points;

- Provision of the .CVN file - This will only be issued to registered Shippers and will include the MPRN details to support customers in using this information to support billing processes.
- Transfer of Ownership – MN confirming the logic being used in this scenario, which stipulates that both incoming and outgoing Shippers will receive the .CVN file up until D+5 (five calendar days following transfer effective date)
- MN clarified that this detailed design and solution is only applicable to Class 1 and 2 Supply Meter Points.

##### **3b.ii. Contact Management System (CMS) Rebuild, Release 1, Includes XRN5236 - Reporting Valid Confirmed Theft of Gas into Central Systems (Modification 0734)**

James Barlow (JB) presented slides 27 and 28 and noted the following key points:

- The CMS Rebuild project is being progressed using an Agile development methodology and, as such, there will be a number of code drops, or releases, to introduce the new functionality
- This release, release 1, will include the following processes
  - Shipper Meter Point Reference Number Creation (MNC) which is currently a manual process. The inclusion to the new CMS will see this process managed centrally and allow for better tracking and reporting. DN MPRN creation will continue to be managed, as is, within the legacy CMS system
  - New Supplier Theft of Gas (TOG) process, being introduced under modification 0734, will be managed within the new CMS system. There are some exception scenarios where the CDSP will have to manage data in order to process the required consumption adjustments. These are detailed within the Change Pack
    - It should be noted that, although both of these processes are being delivered by CMS release 1, they are presented in separate Change Packs for representation. This is due to the TOG process being driven by a modification.

- As part of Release 1 some administrative functionality is to be deployed in order to control user access, this will include assignment of Local Security Offices (LSOs) in line with legacy CMS
  - Key point to note, until all processes are deployed into the new CMS system users will need to maintain access to both the old and new versions of CMS
- The planned release date is Quarter 4 2022, targeting October, to be approved by Change Management Committee
- Further details on all of the above is contained with Change Packs to be issued 18<sup>th</sup> July 2022

Jo Hargeaves (JH) asked if the website will be updated with the current information. PO responded, noting that as soon as the Change Pack is issued later today (18.07.22) the website will be updated.

### ***3b.iii. XRN 5316 Rejecting a replacement read with a pre-Line in the Sand (LIS) read date***

JB gave a brief overview of slides 29 and 30. The change is looking to put in a rejection using an existing rejection code for Shipper and DMSP supplied reads that fall before Code Cut Off Date. Other key points included;

- Following UNC distribution work group, it was confirmed that the exception process previously included in the detail design was in breach of code and needed to be removed.
- In addition, the support process currently utilised by Shippers for replacement reads to be inserted manually will be stopped as this also conflicts with the rules stated in the UNC
- JB confirmed that analysis is being performed to better understand how often these types of reads are being supplied, whether the process is appropriate and, if so, what basis would allow users to perform the action.

## **4. Major Release Update**

### ***4a. November 2021***

PO presented slide 35 and confirmed that November 21 Major Release has been formally approved to close down. No further comments were raised.

### ***4b. FWACV***

PO presented slide 37. Po noted that the project status has remained amber and is targeting 1<sup>st</sup> of September 2022 implementation date. No further comments were raised.

### ***4c. Dec 21 to Apr 22 Changes in Design ChMC February 2022***

PO confirmed that's have completed the design phase and have been approved by customers, with the exception of XRN 5298, which is outstanding a UNC modification decision. No further comments were received.

## **5. Change Pipeline**

PO presented slide 41 – 45. PO explained that this information gives customers a single view of all known DSC changes that are proposed to be delivered within the next 12 – 18 months. In addition, PO confirmed that the information includes links to the relevant change documents and will help Xoserve work with customers to prioritise changes going forward.

## **6. AOB**

No further items were raised.

This was the end of **Monday 18<sup>th</sup> July 2022** DSC Delivery Sub Group meeting. Next Meeting: (Monday 22<sup>nd</sup> August) If you have any questions relating to the above meeting minutes, please email

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