

DSC Change Completion Report (CCR)



Change Title	Birst Delivery – Data Discovery			
Change reference number (XRN)	4833			
Xoserve Project Manager	Kully Sian			
Email address	kully.sian@xoserve.com			
Contact number				
Target Change Management Committee date	12/06/19			
Date of Solution Implementation	07/05/19			
Section 1: Overview of Change Delivery				
<ul style="list-style-type: none"> The change has been delivered as per scope and within the timelines. The first report went live on the 7th May 19. A period of hypercare post go live was considered as a post implementation phase. No system modifications have been made and only regular reporting is being made available through BIRST. Please provide details of any changes made to the service charges (RTB Costs). Make a comparison with section 4 of the BER, and populate the following table: N/A 				
Xoserve Service Area	Xoserve Service Line	(+/-) Projected Change in Annual Cost	(+/-)Actual Change in Annual Cost	
N/A	N/A	0	0	
<ul style="list-style-type: none"> Please provide details of any outstanding actions involving external parties to be completed following implementation (eg: outstanding defects) 				
Section 2: Confirmed Funding Arrangements				
Gas Industry Participant	BER Share of Cost	Actual Share of Cost	BER Cost Value	Actual Cost Value
Shippers	0	0	0	0
IGTs	0	0	0	0
DNOs	0	0	0	0
Transmission	0	0	0	0
DN's & IGT	0	0	0	0
<i>Please include any reasons for variation from Business Evaluation Report share of cost:</i>				
Section 3: Provide a summary of any agreed scope changes				
<i>No changes or scope changes were made during the project. Everything was agreed through the appropriate meetings.</i>				
Section 4: Detail any changes to the Xoserve Service Description				
<i>No Changes in service descriptions – accepted at Change management committee.</i>				
Section 5: Provide details of any revisions to the text of the UK Link Manual				
N/A				
Section 6: Lessons Learnt				
<ul style="list-style-type: none"> Formal Lessons learnt workshops conducted and all output and recommendations have been recorded in line with the governance tables. Early involvement of operational team to understand any potential impact and UAT. 				

Please send completed form to: box.xoserve.portfoliooffice@xoserve.com

Document Version History

Version	Status	Date	Author(s)	Summary of Changes

Template Version History

Version	Status	Date	Author(s)	Summary of Changes
2.0	Approved	17/07/18	Rebecca Perkins	Template approved at ChMC on 11 th July
3.0	Approved	19/12/18	Heather Spensley	Moved onto Xoserve's new Word template in line with new branding