

# Change Proposal for Changes to DSC Service Documents (for changes that do not require funding or resources to implement)

Xoserve Requestor to fill in sections coloured

Xoserve Governance Team to fill out all of the information in the sections coloured

## General Details

Change Reference:	XRN 5381	
Change Title:	Amendments to Service Description Table V18	
Date Raised:	24/06/2021	
Requestor Details:	Name:	Ange Clarke
	Email:	Angela.Clarke@xoserve.com
	Telephone:	0121 229 2050
	Business Owner:	Jayne McGlone
Change Requested	<input checked="" type="checkbox"/> Amendment to DSC Service Description Table	<input type="checkbox"/> Amendment to CDSP Service Document

## Proposer Requirements

Amendment to CDSP Service Document	<i>(state the title of the document and summary of the proposed changes below)</i>
Amendment to DSC Service Description Table	<p>Service Description Table V18 has been amended to align the service lines to the new Process Journeys that came into effect on 1<sup>st</sup> April 2021. They now reflect the changes to the Service Areas as detailed within the charge base Appointment Table as per CDSP Service Document Budget and Charging Methodology version 5.</p> <p>In addition, the service lines contained within Column B Service Reference with effect from 01/04/21 have been re-numbered as it was found that there were some duplications within the previous version.</p> <p>Each service line is now mapped to the new Service area based on their Customer Journey The Specific Services sections are not impacted by this change</p>
<input type="checkbox"/> Introduction of new lines <input type="checkbox"/> Deletion of existing lines <input type="checkbox"/> To merge existing lines <input checked="" type="checkbox"/> Cosmetic changes <input type="checkbox"/> Amendment to DSC Document	

	<p><i>Amended Service Description Table <a href="#">Link</a></i></p>
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**Presented at ChMC for information**

Date	07/07/2021
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**CoMC Voting Outcome**

Voting Outcome:	<input type="checkbox"/> Amendment to CDSP Document	
	<input checked="" type="checkbox"/> Amendment to DSC Service Table	
Comments		
Meeting Date:	Click here to enter a date.	
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

# Version Control

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## Document

Version	Status	Date	Author(s)	Remarks

## Template

Version	Status	Date	Author	Remarks
0.1	Draft	13/05/2020	Angela Clarke	Template created based on DSC Change Proposal Document doc v7
0.2	Sent for review	15/06/2020	Angela Clarke	Amended to make it clear that any changes are presented at ChMC for information only
1	Approved	25/06/2020	Angela Clarke	Final version approved by Sam Lattimer
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