

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
 Xoserve to fill out all of the information in the sections coloured ■

A1: General Details

Change Reference:	XRN 5285		
Change Title:	COVID-19 Capacity Retention Process		
Date Raised:	27/11/2020		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Dave Addison	
	Email:	david.addison@xoserve.com	
	Telephone:	0121 229 2138	
Xoserve Representative Details:	Name:	Dave Addison	
	Email:	david.addison@xoserve.com	
	Telephone:	0121 229 2138	
	Business Owner:	TBC	
Change Status:	<input type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input checked="" type="checkbox"/> Voting	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input checked="" type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
Justification for Customer Class(es) selection	<p>This change reduces transportation charges levied on the Shipper therefore Shippers are an impacted party.</p> <p>DNOs are impacted parties as their revenue can change based on the transportation charges.</p> <p>NG Transmission have also been included as an impacted party however this is dependent on the Capacity Charge proposed regime.</p>	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	Due to the impacts of Covid-19 some sites are using minimal levels of gas, but capacity charges are still being applied which customers are unable to utilise.	
Change Description:	<p>This Change Proposal has been raised to deliver Modification 730.</p> <p>The Modification was raised to provide relief to customers who have been adversely impacted by Covid-19. As sites have had to cease production as a result of the pandemic, the current arrangements have still meant that capacity charges have been applied. Therefore, where an isolated status has been applied to a Supply Meter Point, partial relief from the capacity charges will be given, without requiring a full Supply Point Withdrawal.</p> <p>This change aims to apply a discount of 50% to LDZ Capacity Costs for sites that are set as Isolated (utilising the process introduced by UNC Modification 0723 - Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period). The remaining 50% payment is to be seen as a Capacity retention payment guaranteeing the continued availability of capacity at that site. This should be managed through a short-term manual process.</p> <p>This Change Proposal has been raised to deliver the central changes required as set out within this Modification.</p> <p>At a high level, the CDSP will need to introduce a process to identify the sites which are in scope of Modification 0730 and once these are identified, apply the 50% rebate.</p> <p>If the Modification is approved, it is anticipated that the implementation will be almost immediate and therefore we expect the solution to be predominantly manual.</p>	
Proposed Release:	TBC – Implementation is anticipated outside of a release	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input checked="" type="checkbox"/> No Consultation Period required

A4: Benefits and Justification

Benefit Description:	<p>This change will allow a 50% rebate of capacity charges where COVID-19 has adversely impacted businesses where they cannot use capacity they are being charged for.</p> <p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>
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Benefit Realisation:	When the 50% rebate is processed.
	<i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	This change is dependent on Modification 730 being accepted and implemented.
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Service Area 7: NTS Capacity, LDZ Capacity, Commodity, Reconciliation, Ad-hoc adjustment and balancing invoice		
	Anticipated new Service Line(s) for this change. This is likely to be related to the identification of the sites through liaison with Shippers and undertaking the capacity charge rebate where the sites are identified.		
	The appropriate Service Area needs to be identified		
Level of Impact	TBC		
If None please give justification	n/a		
Impacts on UK Link Manual/ Data Permissions Matrix	TBC		
Level of Impact	TBC		
If None please give justification	n/a		
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:	As part of the Modification WG, the solution to deliver the requirements set out in the Modification was discussed and highlighted that this would predominantly be a manual process and therefore a ROM was not provided.		
Funding Comments:	The associated costs of this change will be predominantly related to the manual efforts involved.		

	The funding party needs to be confirmed and agreed by ChMC.
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A7: ChMC Recommendation – Initial Review

Change Status:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSC Consultation Issue:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

A7: ChMC Recommendation – Solution Review

Change Status:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
DSC Consultation Issue:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Date Issued:	18/01/2021		
Comms Ref(s):	2755.4 - RT - JR		
Number of Responses:	1 approval response		
Solution Voting:	<input checked="" type="checkbox"/> Shipper	Approve	
	<input checked="" type="checkbox"/> National Grid Transmission	Approve	
	<input checked="" type="checkbox"/> Distribution Network Operator	Approve	
	<input type="checkbox"/> IGT	Please select.	
Meeting Date:	10/02/2021		
Release Date:	Release: Adhoc – date tbc		

A8: ChMC Recommendation – Detailed Design

Change Status:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input checked="" type="checkbox"/> Defer
Industry Consultation:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
DSC Consultation Issue:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Date Issued:	15/02/2021		
Comms Ref(s):	2768.1 – RT - PO		
Number of Responses:	1 comment only, 1 reject and 1 abstain		
Solution Voting:	<input checked="" type="checkbox"/> Shipper	Defer	

	<input checked="" type="checkbox"/> National Grid Transmission	Defer
	<input checked="" type="checkbox"/> Distribution Network Operator	Defer
	<input type="checkbox"/> IGT	Please select.
	Deferred decision until the Mod has been approved	
Meeting Date:	10/03/2021	
Release Date:	Release: Adhoc	

A8: ChMC Recommendation – Detailed Design

Change Status:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
DSC Consultation Issue:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Date Issued:	Click here to enter a date.		
Comms Ref(s):			
Number of Responses:			
Solution Voting:	<input type="checkbox"/> Shipper	Please select.	
	<input type="checkbox"/> National Grid Transmission	Please select.	
	<input type="checkbox"/> Distribution Network Operator	Please select.	
	<input type="checkbox"/> IGT	Please select.	
Meeting Date:	Click here to enter a date.		
Release Date:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA		

Section C: DSG Discussion

C1: Delivery Sub-Group (DSG) Recommendations

DSG Date:	25/01/2021
DSG Summary:	<p>ER presented this agenda item. ER provided a background on the modification 0730 – Covid-19 Capacity Retention. MOD0730 looks to issue a 50% rebate to customers for the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period. ER stated →this is a manual process and the changes looks to implement what the MOD is looking to do. Option 1: CDSP run a process to enable Shippers to claim the 50%, Rebate and for the CDSP to issue the rebate via an adjustment. This option involves an amendment to a SAP BW report that was developed to support Shippers identifying Supply Meter Points isolated as a result of 0723 that needed to be re-established, this report will be varied to provide specific Adjustment Periods to Shippers.</p> <p>ER added that to identify the LDZ Capacity charges for the qualifying Supply Meter Points for the relevant Adjustment Period. The CDSP will manually extract the relevant LDZ Capacity Charges from the invoices. An existing tool will be utilised for this. ER added that to issue a 50% Rebate for the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period; The CDSP will provide the Rebate using the standard Adjustment (RTB process) route – these will appear on the [INR] invoice using the existing [adjustment charge types - e.g. ZCA charge would be adjusted using AMZ Charge Type. 4.</p> <p>Furthermore, to enable the Shipper must receive sufficient Supporting Information to be able to attribute the 50% Rebate to the Supply Meter Point, the Supporting Information will be issued consistent with the above [Adjustment process] – i.e. this will be issued [via email] to the relevant Shipper in an excel format and sufficient information would be provided to enable the Shipper to verify the adjustment value should they wish to do so. ER advised This is a standard process that has previously been utilised. It is expected that this solution will only be required as a temporary measure as restrictions preventing operation of sites will not endure for an extended period of time</p> <p>The overall impact of this option is small with impacts to SAP BW. This has an ad-hoc release type. The high level cost estimate for this option is £0-£7000. There are Low process impacts on Invoicing – (Capacity) and invoicing amendment. ER advised that the next steps for this Change involve the HLSO Change pack being issued on the 18th January 2021. This is out for a 10WD consultation period.</p>

	<p>This included an overview of the four solution stages, including interactions with Shippers and Networks from these steps:</p> <ul style="list-style-type: none"> • The CDSP runs a process to enable Shippers to identify the Supply Meter Points that were Isolated under Modification 0723 for the relevant Adjustment Period. • The CDSP shall identify the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period; • The CDSP shall issue a 50% Rebate for the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period. • The CDSP must provide the Shipper with sufficient Supporting Information to be able to attribute the 50% Rebate to the Supply Meter Point. • XRN5285 is expected to be taken to ChMC on 10th February • If approved, a Detailed Design Change Pack will be issued in February • We are requesting views or comments from DSG members on the proposed solution <p>Derek Weaving (DW) asked when the group can expect a response from Ofgem regarding the associated MOD. ER responded stating she did not know at this point but added that the Modification has been to Panel and voted on and is currently with Ofgem for approval.</p> <p>DW - Is there a view of the panel's recommendation? ER stated that majority of Panel were not in recommendation for this to be implemented. 6:7 (In favour: Not in favour). This will contribute to Ofgem's decision making process on whether or not this should be implemented/progressed with.</p> <p>Jack Wilde (JW) – What would happen if Ofgem did not approve this modification and in regard to cost of this XRN, where would the costs go?</p> <p>ER stated that the Capture phase and HLSO phase of a Change are normal BAU activity. Once the solution option is approved and the Change moves into a Detailed Design phase, that is when the additional project costs start to incur. ER added that this would be more relevant in February's ChMC meeting if Ofgem have not reached a decision by then and ChMC vote to keep progressing this Change. Due to this being different from a Major Release as it has no major system impacts, this should be easier to decide on as it requires using existing tools and manual effort.</p>
<p>Capture Document / Requirements:</p>	<p><Insert where appropriate></p>

DSG Recommendation:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSG Recommended Release:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY		

DSG Date:	22/02/2021		
DSG Summary:	<p>KL presented this agenda item. KL provided an overview of this Change and its relating modification 0730V.</p> <p>KL stated the change aims to apply a discount of 50% to LDZ capacity costs for sites that are set as isolated, this is in line with Modification 0723. Furthermore, XRN5285 was sent out in a Solution Option Change Pack in January and was approved at ChMC February 2021. KL advised that the Detailed Design Change Pack is currently out for consultation and any views and responses on this Change Pack would need to be provided by 1st March 2021. KL advised that the modification is still subject to approval from Ofgem but is expecting March ChMC to decide on whether to continue to progress this change.</p>		
Capture Document / Requirements:	<Insert where appropriate>		
DSG Recommendation:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
DSG Recommended Release:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY		

Section D: High Level Solution Options

D1: Solution Options

Solution Option Summary:	<p>The link to Change Proposal XRN5285 can be found here.</p> <p><u>Background</u></p> <p>XRN5285 has been raised to deliver the changes proposed through UNC Modification 0730V - COVID-19 Capacity Retention Process.</p> <p>This change aims to apply a discount of 50% to LDZ Capacity Costs for sites that are set as Isolated (utilising the process introduced by UNC Modification 0723 - Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period). The remaining 50% payment is to be seen as a Capacity retention payment guaranteeing the continued availability of capacity at that site. This should be managed through a short-term manual process.</p>
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	<p>At a high level, the CDSP will need to introduce a process to identify the sites which are in scope of Modification 0730V and once these are identified, apply the 50% rebate. If the Modification is approved, it is anticipated that the implementation will be almost immediate and therefore we expect the solution to be predominantly manual.</p> <p><u>High Level Solution Option</u></p> <p>The High-Level Solution Option (HLSO) for this change is available and can be found here: [LINK TO HLSO]</p> <p>The HLSO outlines Xoserve have identified one option to deliver the requirements for the change:</p> <p><i>Option 1: CDSP run a process to enable Shippers to claim the 50% Rebate and for the CDSP to issue the Rebate via an adjustment</i></p> <p>Please refer to the HLSO above for further information on the solution option and high-level process steps.</p> <p>It is expected that this solution will only be required as a temporary measure, as restrictions preventing operation of sites will not endure for an extended period of time.</p> <p>The system impact will be upon SAP BW, where a report was developed initially for Modification 0723, which supported Shippers identifying Supply meter Points isolated under Modification 0723. This will need to be re-established to provide specific adjustment periods to Shippers.</p> <p>There are minimal impacts around invoicing, for both capacity and within amendments.</p> <p>As stated within the HLSO, the high-level cost estimate for this change is £0 - £7,000.</p> <p>General Considerations:</p> <ul style="list-style-type: none"> • It is worth noting that this this solution will be temporary due to the short-term restrictions which have been placed upon sites. <p>Please note Modification 0730V has not been approved yet. It is expected to go to Panel for recommendation on 21st January, and then sent to Ofgem for a decision. If Modification 0730V is rejected, the solution proposed under this Change Pack will not be progressed.</p>
<p>Implementation Date for this Solution Option:</p>	<p>An ad-hoc release is expected.</p>
<p>Xoserve preferred option: (including rationale)</p>	<p>Option 1. This is the only solution option proposed, due to this not being an enduring solution, as it is expected to be required in the short-term only. The solution will need to be in place quickly, and</p>

	we do not anticipate large volumes of sites will be affected by this change.
DSG preferred solution option: (including rationale)	XRN5857 will discussed at the DSG meeting on 25th January. Any views or preferences provided at DSG on the solution option will be included within the representations presented to ChMC.
Consultation closeout:	01/02/2021

Section E: Industry Response

Solution Options Review

E1: Organisation's preferred solution option

User Contact Details:	Organisation:	Northern Gas Networks
	Name:	Helen Chandler
	Email:	hchandler@northerngas.co.uk
	Telephone:	07580704123
Organisation's preferred solution option, including rationale taking into account costs, risks, resource etc.	NGN supports the solution option and if the MOD is approved we would like to see this as a separate line and not including in the current capacity charge.	
Implementation Date:	Approve	
Xoserve preferred solution option:	Approve	
DSG preferred solution option:	Approve	
Publication of consultation response:	N/A	

E2: Xoserve's Response

Xoserve Response to Organisations Comments:	Thank you for your representation.	
	<p>The existing Capacity Charges will continue to be issued as normal under this solution option, and the 50% rebate will be processed as an adjustment. The mapping of original charge to adjustment is proposed as follows:</p> <p>Original Charge = Adjustment Charge</p> <p>CCA = AMC</p> <p>ZCA = AMZ</p> <p>ECN = AME</p> <p>CFI = AMF</p> <p>C04 = ACE</p> <p>891 = ACZ</p>	

Section F: Approved Solution Option

F1: Approved Solution Option

XRN Reference:	XRN####
Solution Details:	<p>Option 1: CDSP run a process to enable Shippers to claim the 50% Rebate and for the CDSP to issue the Rebate via an adjustment</p> <p>UNC Modification 0723 allowed Shippers to record that a Supply Meter Point was isolated where the site was prevented from operation by COVID regulations. UNC Modification 0730V proposed that a discount of 50% be applied to LDZ Capacity Costs for sites that are set as Isolated as a result of 0723. XRN5285 requires the following from the CDSP which will require the following solutions in the italicised text:</p> <ol style="list-style-type: none"> 1. To run a process to enable Shippers to identify the Supply Meter Points that were Isolated under Modification 0723 for the relevant Adjustment Period. 2. To identify the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period. 3. To issue a 50% Rebate for the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period 4. To enable the Shipper must receive sufficient Supporting Information to be able to attribute the 50% Rebate to the Supply Meter Point. <p>It is expected that this solution will only be required as a temporary measure as restrictions preventing operation of sites will not endure for an extended period of time.</p>
Implementation Date:	Adhoc date tbc
Approved By:	ChMC
Date of Approval:	10/02/2021

Section G: Change Pack

G1: Communication Detail

Comm Reference:	2768.1 – RT - PO
Comm Title:	XRN5285 - COVID-19 Capacity Retention Process (Modification 730V) – Detailed Design Change Pack
Comm Date:	15/02/2021

G2: Change Representation

Action Required:	For Representation
Close Out Date:	01/03/2021

G3: Change Detail

Xoserve Reference Number:	XRN5285 - COVID-19 Capacity Retention Process (Modification 0730V)
Change Class:	Operational processes
ChMC Constituency Impacted:	Shipper Users Distribution Network Operator (DNO) NG Transmission
Change Owner:	David Addison Service Development Manager 0121 229 2138 david.addison@xoserve.com
Background and Context:	<p>Uniform Network Code (UNC) Modification 0730V - COVID-19 Capacity Retention Process has been raised to allow supply points isolated in accordance with Modification UNC723 (Urgent) - Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period to be subject to a rebate of 50% of their LDZ Capacity Costs.</p> <p>The Uniform Network Code (UNC) currently allows for Shippers to isolate a Supply Meter Point where they identify that it has a nil (or de minimis) consumption as a direct result of restrictions resulting from the Coronavirus Act 2020. This was introduced as part of UNC Modification 0723. Modification 0723 was implemented with effect from 12th May 2020.</p> <p>UNC Modification 0730V proposes that from the Modification implementation date that the Shipper can apply for a discount of 50% to LDZ Capacity Costs. The remaining 50% payment is to be seen as a Capacity retention payment guaranteeing the continued availability of capacity at that site.</p>

	<p>Change Proposal XRN5285 has been raised to deliver the solution associated with Modification 0730V, which involves the CDSP running a process to enable Shippers to identify the Supply Meter Points that were isolated under Modification 0723 for the relevant adjustment period. The CDSP will also need to identify the LDZ Capacity charges for the qualifying supply meter points and issue the 50% rebate for the relevant adjustment period, enabling the Shipper to receive sufficient Supporting Information to be able to attribute the 50% rebate to the supply meter point.</p> <p>Link to XRN5285 Change Proposal</p> <p>For the full Modification 0730V details, please see the link to the Joint Office website: https://www.gasgovernance.co.uk/0730</p> <p><i>Please note Modification 0730V has been voted by Panel to not be recommended for implementation. This has now been sent to Ofgem for a decision. If Ofgem reject Modification 0730V, the solution proposed under this Change Pack will not be progressed.</i></p> <p><i>The implementation of XRN5285 is anticipated to be within approximately 3 months after implementation of Modification 730V.</i></p>
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G4: Change Impact Assessment Dashboard (UK Link)

Functional:	None
Non-Functional:	Operational processes
Application:	SAP BW
User(s):	Shipper Users
Documentation:	None
Other:	Not Applicable

Files				
File	Parent Record	Record	Data Attribute	Hierarchy or Format Agreed
N/A	N/A	N/A	N/A	N/A

G5: Change Design Description

XRN5285 looks to provide a solution for UNC Modification 0730V which introduces a 50% rebate to be applied to LDZ Capacity Costs for sites set as isolated as a result of Modification 0723.

Please note, the Modification 0730V decision has not yet been provided from Ofgem.

This Change Pack will detail how the process is proposed to work.

Please note there was one solution option proposed for this change and for approval at the February ChMC. This is due to the Modification only requiring a short-term solution as the Capacity Rebate will only be require whilst the government is enforcing COVID-19 restrictions.

The target date is to start to issue the Capacity Rebate approximately 3 months from the Modification Implementation date.

The following provides guidance on the 4 solution stages.

High level process overview and impacts

1. The CDSP runs a process to enable Shippers to identify the Supply Meter Points that were Isolated under Modification 0723 for the relevant Adjustment Period

- As per Modification 0730V, there is a requirement that the Supply Meter Points must be Isolated to qualify for a 50% Capacity rebate.
- The CDSP will extract a report (candidate Supply Meter Point Report) to issue the Shippers with the Supply Meter Points that were Isolated within the defined Adjustment period. The report will identify the relevant Registered Shipper(s) for the Supply Meter Point during the Adjustment Period. Please see expected fields below:
 - Meter Point Reference
 - Isolation Effective From Date
 - Isolation Effective To Date
 - RGMA Transaction Effective Date
 - RGMA Transaction Processing Date
 - Source – JOB / UPD / Other
 - Meter Status during Isolation Effective From / To Dates
 - MP Status during Isolation Effective From / To Dates
 - Shipper
 - LDZ
 - IGT
 - Confirmation Reference
 - Confirmation Effective From Date
 - Confirmation Effective To Date
 - Supplier
 - Post Code

- The Shipper will be able to respond to the report with the relevant 0723 Isolations and confirming the relevant Isolation period for adjustment. The response must include the nature of the Supply meter Point and the postcode of the site. The report template, when issued, will include these fields for the Shipper to populate.
- The proposed timescale for this requirement is that the first Candidate Supply Meter Point Report is issued circa 6 weeks after the implementation of the Modification.
- Shippers have so far shown low levels of utilisation of isolating sites under Modification 0723, but this may change if Modification 730V is implemented. Therefore, it is proposed that Shippers are given the opportunity to 'opt out' of receiving detailed reports. The CDSP will follow a process where:
- The CDSP will write out to Shippers once the Modification is approved to ask if they will intend to utilise the Covid-19 isolation functionality from Modification 0723, and will participate in the rebate under Modification 730V.
- If a Shipper opts out, they will still be notified of the opening of the Adjustment Period, however will not receive the report. If they then wish to claim the relief, they will have an opportunity to do so within 20WDs. They will need to request the report and provide the necessary information within 20WDs of the original notification of the Adjustment Period being opened.
- If a Shipper does not opt out, they will be sent a report for the Isolated Supply Meter Points within their portfolio for the relevant Adjustment Period.
For the avoidance of doubt:
 - The CDSP has no obligation to chase the Shipper for responses to these emails.
 - The Shipper will warrant that the site is subject to Covid-19 restrictions, and there is no discretion/validation required by the CDSP to authorise this.

2. Identify the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period

- The Shipper must return the Candidate Supply Meter Point Report to the CDSP within 20 SPSBDs. Only responses received within 20 SPSBDs of issue will be considered for the Capacity Rebate.
 - The response must include the Capacity Rebate period (this could be part of the Adjustment Period defined by the CDSP); and the nature of the business and the postcode of the Supply Meter Point. Please note, that if additional criteria are applied that determine which sites are subject to restrictions these may reasonably be asked to be provided.
 - If all COVID restrictions do not apply from a specified point within the Adjustment Period, this will be taken as the Capacity Rebate End Date, rather than any Shipper requested Adjustment End Date.
 - The proposed timescale for this requirement is:
1. At the expiry of the 20 SPSBDs subsequent to the issue of the Candidate Supply Meter Point Report, the CDSP will collate all the relevant Supply Meter Points.

2. For the avoidance of doubt, where there is a Change of Shipper within the Adjustment Period, in order to qualify for the Adjustment the relevant Registered Shipper(s) must include this within their respective responses.

- The Supply Meter Point will only qualify for a Capacity Rebate for a period when the Supply Meter Point was Isolated on UK Link.
- For the avoidance of doubt Capacity Ratchet charges nor the Seasonal Capacity Failure Charge will qualify for a Rebate, should these occur within the requested period.

3. Issue a 50% Rebate for the LDZ Capacity Charges for the qualifying Supply Meter Points for the relevant Adjustment Period

- Once the CDSP have collated the relevant report (candidate Supply Meter Point Report), they will identify the relevant LDZ Capacity Charges for the Supply Meter Points for the Adjustment Period for the relevant Shipper. The CDSP will calculate the Capacity Rebate as 50% of the original charges.
- For clarity, where the relevant Isolation period for adjustment is less than the full adjustment period, the relevant period will be adjusted by being prorated by the number of days within the Isolation period.
- The capacity rebate will be processed by the CDSP as per the existing Request to Bill (RTB) process, which is standard for adjustments. The RTB process route will allow the Rebate to appear on the INR invoice, which will use the existing adjustment charge types.

4. The Shipper must receive sufficient Supporting Information to be able to attribute the 50% Rebate to the Supply Meter Point

- The Supporting Information (SI) provided will include information from the POD Report at a Supply Meter Point level, indicating:

1. The charge before adjustment
2. The value of the Capacity rebate for each variance within the Adjustment period, for the relevant Isolation period
3. Please see example SI file here [\[EXAMPLE SI FILE\]](#)

Key things to note:

- Modification 0730V is awaiting approval from Ofgem. There is no set time frame for approval to be given, but if Ofgem does approve, then the CDSP will endeavour to implement the solution option approximately 3 months after the Modification is implemented. For the avoidance of doubt, any Rebate will apply from the Modification Implementation Date so the first Adjustment period would start from this date.
- If approved, Modification 0730V may see a small rise in the number of sites which are isolated under Modification 723, however it is not predicted that this will affect a large volume of sites.

- Whilst this Modification is only anticipated to be required in the short-term due to COVID restrictions eventually lifting, it is still possible to flex the Adjustment Periods as operationally necessary, and subject to prevailing pandemic conditions.
- The candidate supply meter point report was originally developed to support Shippers identifying Supply Meter Points isolated under Modification 723 which needed to be re-established. This report will be varied to provide specific Adjustment Periods to Shippers, which has a low impact on SAP BW.

G6: Associated Changes

Associated Change(s) and Title(s):	Modification UNC723 (Urgent) - Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period
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G7: DSG

Target DSG discussion date:	22/02/2021
Any further information:	DSG have been made aware of this change and previously discussed the HLSO at the meeting on 25 th January. At the DSG meeting on 22 nd February, members will be made aware that the Detailed Design Change Pack has been issued and will be encouraged to review it and provide any comments.

G8: Implementation

Target Release:	An ad-hoc release is expected, due to this being a manual process. The actual delivery date is to be confirmed but expected to be following approval of Modification 730V from Ofgem. The first report will be issued circa 6 weeks following implementation.
Status:	For Approval

Section H: Representation Response

H1: Change Representation

(To be completed by User and returned for response)

User Contact Details:	Organisation:	Northern Gas Networks
	Name:	Helen Chandler
	Email:	hchandler@northerngas.co.uk
	Telephone:	07580704123
Representation Status:	Oppose	
Representation Publication:	Publish	
Representation Comments:	<p>We have several concerns regarding this change. Firstly, when all legal restrictions are lifted, there doesn't appear to be a hard stop for the rebate applying, Xoserve having the ability to automatically remove the flag.</p> <p>As this change is looking to be implemented potentially 3 months after the modification proposal is approved, and we are already nearly in March it appears that due to the recent lockdown exit timeline, the life span of this change could be around 6 weeks. This seems a lot of work and therefore cost to industry, for something so limited in time. We would like to reiterate that Xoserve should not be working at risk.</p> <p>There seems to be no reporting to the DNs for this process. The charge is using an existing charge type, and there is a risk that other charges can be included on the same invoice. Therefore, for our statutory reporting purposes, we will need to have a report of the items in this charge type that are specific to UNC0730 Under UNC should a site be isolated and Xoserve or Transporters become aware it is consuming gas, then they have the right to remove the isolation flag. Please can you advise whether this will include reversing any rebate given when the site was consuming above de minimis quantity.</p> <p>We would also like clarity as to whether there is any mechanism if it is discovered that a site has been incorrectly declared as valid but was not mandated to be closed under Relevant Regulations, where any rebate given would be reversed accordingly.</p> <p>Finally, we have raised a concern before that UNC0723 should have continued monitoring and chasing with the Users needing ensure the flags are valid. This seems to have 'morphed' into 0730 reporting, and the 2 sets may not be aligned (also 0730 is not yet approved). Please can we have clarity that UNC0723 sites are still being chased with the Users for continued confirmation that they are still valid 'Covid Isolations'. And should UNC0730 be</p>	

	implemented, that sites not part of 0730 will continue to be chased accordingly.	
Confirm Target Release Date?	Yes	«h1_userDataAlternative»

H1: Xserve' s Response

<p>Xoserve Response to Organisations Comments:</p>	<p>Thank you for you representation. I have split these into numbered points so that I can respond in turn to each of them.</p> <ol style="list-style-type: none"> 1. The end date of the final adjustment period will be defined by the point that Modification 0730 ceases to apply. The Rebate process will naturally be in arrears of the Capacity Invoicing - so will be three months after Capacity invoicing as such we would expect that the Transporters have sufficient notice to identify and communicate to the industry the end point of Modification 0730. 2. In order to assess this process to support Modification development this change needed to be specified at a very detailed level to ensure that this could be accommodated without system change. Documenting this within the Change Pack and issuing to customers was agreed at Change Management Committee. From Xoserve's perspective, this presented considerable economies of scale so that the resources utilised in the Modification assessment could also review and approve the Change Pack and ensure that this was consistent with discussions to date. As discussed at the ChMC there are no 3rd party costs in providing the Change Pack for this change. The period of application will depend entirely upon the Modification implementation date and the removal of the relevant legislation. 3. Thank you for specifying this requirement. We will take account of this requirement should the Modification be directed for implementation. 4. If the CDSP is instructed to reverse the rebate then we would be able to identify the relevant MPRN and the rebate given under 0730. This could then be reversed by applying this value as a charge in the same manner that it was applied. 5. We note your comments on 0723, and we will look to revisit this information to assist Users to re-establish any Meter Points Isolated using the reason created in 0723.
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Please send the completed representation response to uklink@xoserve.com

H1: Change Representation

(To be completed by User and returned for response)

User Contact Details:	Organisation:	Wale & West Utilities	
	Name:	Smitha Coughlan	
	Email:	smitha.coughlan@wwutilities.co.uk	
	Telephone:	07814584576	
Representation Status:	Publish		
Representation Publication:	Publish		
Representation Comments:	DNs will need notification of any discounts awarded to shippers that will have an affect on LDZ capacity charges, in advance of the invoices being raised. The information provided must be on a shipper level and must include calculation of amounts and periods to which the discount applies. This could be in the form of a monthly report.		
Confirm Target Release Date?	Yes	«h1_userDataAlternative»	

H1: Xoserve' s Response

Xoserve Response to Organisations Comments:	Thank you for specifying this requirement. We will take account of this requirement should the Modification be directed for implementation.
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Please send the completed representation response to uklink@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1.0	For Approval	27/11/2020	Kate Lancaster	CP raised
2.0	With DSG	11/12/2020	Rachel Taggart	Updated with outcome from ChMC on 9th December
3.0	With DSG	02/02/2021	Chan Singh	Updated with discussion from DSG 25 th January 2021

4.0	Approved	11/02/2021	Rachel Taggart	Solution Review Change Pack and reps added. Updated with outcome from ChMC on 10 th February
5.0	With DSG	02/03/2021	Chan Singh	Updated CP with discussions from DSG 22 nd February 2021
6.0	Voting	16/03/2021	Rachel Taggart	Detailed Design Change Pack and reps added. Updated with outcome from ChMC on 10 th March