

# DSC Change Proposal Document

Customers to fill out all the information in the sections coloured ■  
 Xoserve to fill out all the information in the sections coloured ■

## A1: General Details

Change Reference:	'Parent' XRN Request		
Change Title:	XRN5253 June 21 Release (Parent Change)		
Date Raised:	12/10/2020		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Emma Smith	
	Email:	emma.smith@xoserve.com	
	Telephone:	0121 229 2194	
Xoserve Representative Details:	Name:	Tom Lineham	
	Email:	Thomas.lineham@xoserve.com	
	Telephone:	0121 229 2711	
	Business Owner:	N/A	
Change Status:	<input type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Rejected

## A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
Justification for Customer Class(es) selection	There are 3 changes for inclusion as scope of delivery for the June 21 release as approved by ChMC on the 9 <sup>th</sup> September 2020. It is expected that the changes chosen to be delivered as part of this release will impact the identified Customer groups.	

## A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	Request to generate a 'Parent' XRN for the November 2020 Major Release.
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Change Description:	There are 3 changes for inclusion as scope of delivery for the June 21 release as approved by ChMC on the 9 <sup>th</sup> September 2020	
	For information these changes are...;	
	<ul style="list-style-type: none"> <li>• 5093 – Update of AUG Table to reflect new EUC bands (Modification 0711)</li> <li>• 4992 – Modification 0687 Clarification of Supplier of Last Resort (SoLR) Cost Recovery Process</li> <li>• 4941 - Auto updates to Meter Read Frequency (MOD0692)</li> </ul>	
Proposed Release:	Release: Nov 20	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input checked="" type="checkbox"/> Other – N/A

#### A4: Benefits and Justification

Benefit Description:	Request to generate a 'Parent' XRN for the in scope changes approved at the September ChMC.
	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
Benefit Realisation:	Enables the in scope changes to be delivered as a release under a single 'Parent' XRN.
	<i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	N/A
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects have not got direct control of.</i>

#### A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

#### A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	N/A – See individual Change Proposals for funding
Level of Impact	Major/ Minor/ Unclear/ None
If None please give justification	
Impacts on UK Link Manual/ Data Permissions Matrix	
Level of Impact	Major/ Minor/ Unclear/ None

If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input checked="" type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input checked="" type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input checked="" type="checkbox"/> IGT	XX %	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:			

### A7: ChMC Recommendation

Change Status:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
Expected date of receipt for responses (to Xoserve)	XX/XX/XXXX		

DSC Consultation Issue:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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### A8: DSC Voting Outcome

Solution Voting:	<input checked="" type="checkbox"/> Shipper	Approve	
	<input type="checkbox"/> National Grid Transmission	Please select.	
	<input checked="" type="checkbox"/> Distribution Network Operator	Approve	
	<input checked="" type="checkbox"/> IGT	Approve	
Meeting Date:	09/09/2020		
Release Date:	June 21		
Overall Outcome:	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Scope approved

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

# Version Control

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## Document

Version	Status	Date	Author(s)	Remarks
V1	Approved	12/10/20	Tom Lineham	Proposal to confirm in scope ChMC approved changes.

# XRN5253 Appendix 1

## Change Prioritisation Variables

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

<b>Change Driver Type</b>	<input type="checkbox"/> CMA Order <input checked="" type="checkbox"/> MOD / Ofgem <input type="checkbox"/> EU Legislation <input type="checkbox"/> License Condition <input type="checkbox"/> BEIS <input checked="" type="checkbox"/> ChMC endorsed Change Proposal <input type="checkbox"/> SPAA Change Proposal <input type="checkbox"/> Additional or 3 <sup>rd</sup> Party Service Request <input type="checkbox"/> Other (please provide details below)
<b>Please select the customer group(s) who would be impacted if the change is not delivered</b>	<input checked="" type="checkbox"/> Shipper Impact <input type="checkbox"/> iGT Impact <input checked="" type="checkbox"/> Network Impact <input checked="" type="checkbox"/> Xoserve Impact <input checked="" type="checkbox"/> National Grid Transmission Impact
<b>Associated Change reference Number(s)</b>	<b>XRN4941</b> <b>XRN4992</b> <b>XRN5093</b>
<b>Associated MOD Number(s)</b>	<b>MOD0692</b> <b>MOD0687</b> <b>MOD0711</b>
<b>Perceived delivery effort</b>	<input type="checkbox"/> 0 – 30 <input type="checkbox"/> 30 – 60 <input type="checkbox"/> 60 – 100 <input checked="" type="checkbox"/> 100+ days
<b>Does the project involve the processing of personal data?</b> <i>'Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier' – includes MPRNS.</i>	<input type="checkbox"/> Yes (If yes please answer the next question) <input checked="" type="checkbox"/> No
<b>A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:</b>	<input type="checkbox"/> New technology <input type="checkbox"/> Vulnerable customer data <input type="checkbox"/> Theft of Gas <input checked="" type="checkbox"/> Mass data <input type="checkbox"/> Xoserve employee data <input type="checkbox"/> Fundamental changes to Xoserve business <input type="checkbox"/> Other (please provide details below)  <i>(If any of the above boxes have been selected then please contact The Data Protection Officer (Kevin-Eltoft-Prest) to complete the DPIA. Kevin-Eltoft-Prest. Information can be found: <a href="https://xoserve.sharepoint.com/dept/tech/infosec/Documents/Forms/AllItems.aspx">https://xoserve.sharepoint.com/dept/tech/infosec/Documents/Forms/AllItems.aspx</a>)</i>
<b>Change Beneficiary</b> <i>How many market participant or segments stand to benefit from the introduction of the change?</i>	<input checked="" type="checkbox"/> Multiple Market Participants <input type="checkbox"/> Multiple Market Group <input type="checkbox"/> All industry UK Gas Market participants <input type="checkbox"/> Xoserve Only <input type="checkbox"/> One Market Group <input type="checkbox"/> One Market Participant
<b>Primary Impacted DSC Service Area</b>	Service Area 15: Demand Estimation
<b>Number of Service Areas Impacted</b>	<input type="checkbox"/> All <input type="checkbox"/> Five to Twenty <input checked="" type="checkbox"/> Two to Five

	<input type="checkbox"/> One
<b>Change Improvement Scale?</b> <i>How much work would be reduced for the customer if the change is implemented?</i>	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low
<b>Are any of the following at risk if the change is not delivered?</b>	
<input type="checkbox"/> Safety of Supply at risk	<input type="checkbox"/> Customer(s) incurring financial loss <input type="checkbox"/> Customer Switching at risk
<b>Are any of the following required if the change is delivered?</b>	
<input type="checkbox"/> Customer System Changes Required <input type="checkbox"/> Customer Testing Likely Required <input type="checkbox"/> Customer Training Required	
<b>Known Impact to Systems / Processes</b>	
<b>Primary Application impacted</b>	<input checked="" type="checkbox"/> BW <input checked="" type="checkbox"/> ISU <input type="checkbox"/> CMS <input checked="" type="checkbox"/> AMT <input type="checkbox"/> EFT <input type="checkbox"/> IX <input checked="" type="checkbox"/> Gemini <input type="checkbox"/> Birst <input type="checkbox"/> Other
<b>Business Process Impact</b>	<input checked="" type="checkbox"/> AQ <input checked="" type="checkbox"/> SPA <input checked="" type="checkbox"/> RGMA <input type="checkbox"/> Reads <input checked="" type="checkbox"/> Portal <input checked="" type="checkbox"/> Invoicing <input type="checkbox"/> Other
<b>Are there any known impacts to external services and/or systems as a result of delivery of this change?</b>	<input type="checkbox"/> Yes <i>(please provide details below)</i> <i>In line with approved MODs, 1 file change to ZCS file (XRN4992)</i> <input checked="" type="checkbox"/> No
<b>Please select customer group(s) who would be impacted if the change is not delivered.</b>	<input checked="" type="checkbox"/> Shipper impact <input type="checkbox"/> Network impact <input type="checkbox"/> iGT impact <input type="checkbox"/> Xoserve impact <input type="checkbox"/> National Grid Transmission Impact
<b>Workaround currently in operation?</b>	
<b>Is there a Workaround in operation?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>If yes who is accountable for the workaround?</b>	<input type="checkbox"/> Xoserve <input type="checkbox"/> External Customer <input type="checkbox"/> Both Xoserve and External Customer
<b>What is the Frequency of the workaround?</b>	
<b>What is the lifespan for the workaround?</b>	
<b>What is the number of resource effort hours required to service workaround?</b>	
<b>What is the Complexity of the workaround?</b>	<input type="checkbox"/> Low <i>(easy, repetitive, quick task, very little risk of human error)</i> <input type="checkbox"/> Medium <i>(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)</i> <input type="checkbox"/> High <i>(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)</i>
<b>Change Prioritisation Score</b>	

## Document Control

### Version History

Version	Status	Date	Author(s)	Summary of Changes
1	Draft	27/04/18	Anesu Chivenga	
1.1	approved	27/12/19	Pooja Patel	Updates have been made to the DPIA information

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