

Change Proposal for Changes to DSC Service Documents (for changes that do not require funding or resources to implement)

Xoserve Requestor to fill in sections coloured ■

Xoserve Governance Team to fill out all of the information in the sections coloured ■


General Details

Change Reference:	XRN 5199	
Change Title:	Amendments to V12 of the SDT Service Description Table	
Date Raised:	26/06/2020	
Xoserve Representative Details:	Name:	Angela Clarke
	Email:	Angela.Clarke@icloud.com
	Telephone:	0121 229 2050
	Business Owner:	Jayne McGlone
Change Requested	<input checked="" type="checkbox"/> Amendment to DSC Service Description Table	<input checked="" type="checkbox"/> Amendment to CDSP Service Document

Proposer Requirements

Amendment to CDSP Service Document	<p><i>Placeholder for the amended Budget and Charging Methodology. Waiting update from the Cost Allocation Review due 6th/7th July as agreed by James and Rachel before attaching the amended version</i></p>
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<p style="text-align: center;">Amendment to DSC Service Description Table</p> <table border="1" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Introduction of new lines</td> </tr> <tr> <td><input type="checkbox"/> Deletion of existing lines</td> </tr> <tr> <td><input type="checkbox"/> To merge existing lines</td> </tr> <tr> <td><input type="checkbox"/> Cosmetic changes</td> </tr> <tr> <td><input type="checkbox"/> Amendment to DSC Document</td> </tr> </table>	<input checked="" type="checkbox"/> Introduction of new lines	<input type="checkbox"/> Deletion of existing lines	<input type="checkbox"/> To merge existing lines	<input type="checkbox"/> Cosmetic changes	<input type="checkbox"/> Amendment to DSC Document	<p>The DSC Service Description Table has been updated with a number of minor amendments resulting from an internal review The changes are either minor amendments to wording to add clarity or updates to show the correct UNC reference</p> <p>In addition, we propose to remove the following service lines:</p>												
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<p>Service line ASGT-CS SA15-08 has been confirmed as a direct service as opposed to an agency service (as per UNC V 1.15.1 and V2.5.3) therefore we have removed it as a line under the Agency Services tab and have created new line for it under the Direct service Tab so it has now become DS-CS SA15 – 12</p>																		

	 CDSP Service Line Description Table V.12
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Presented at ChMC for information

Date	
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CoMC Voting Outcome

Voting Outcome:	<input type="checkbox"/> Amendment to CDSP Document	
Voting Outcome:	<input type="checkbox"/> Amendment to DSC Service Table	
Comments		
Meeting Date:	Click here to enter a date.	
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks

Template

Version	Status	Date	Author	Remarks
0.1	Draft	13/05/2020	Angela Clarke	Template created based on DSC Change Proposal Document doc v7
0.2	Sent for review	15/06/2020	Angela Clarke	Amended to make it clear that any changes are presented at ChMC for information only
1	Approved	25/06/2020	Angela Clarke	Final version approved by Sam Lattimer
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