

# DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■  
 Xoserve to fill out all of the information in the sections coloured ■

## A1: General Details

Change Reference:	XRN 5197		
Change Title:	QMP File Validation in CMS – Current Address field		
Date Raised:	10/03/2020		
Sponsor Representative Details:	Organisation:	Indigo Pipelines	
	Name:	Cher Harris	
	Email:	Cher.harris@sse.com	
	Telephone:	+44(0)1635 272503	
Xoserve Representative Details:	Name:	Jane Goodes	
	Email:	<a href="mailto:Jane.goodes@xoserve.com">Jane.goodes@xoserve.com</a>	
	Telephone:	07787 700610	
	Business Owner:	Alex Stuart	
Change Status:	<input type="checkbox"/> Proposal	<input checked="" type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

## A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input checked="" type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
Justification for Customer Class(es) selection	Please use this field to explain how the parties you've selected will be impacted	

## A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	Current validation of the QMP file in CMS causes the system to reject QMP files and so prevents plot to postal address updates. In addition there is no notification sent to IGT's to inform them that the file has been rejected, it just sits in a pending state which impacts process and adds additional work for IGTs to track the progress of site amendments.
--------------------	--

Change Description:	'switch off' the validation of current address in CMS to prevent the rejection of plot to postal address updates.	
Proposed Release:	Release: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]

#### A4: Benefits and Justification

Benefit Description:	<p>The current validation adds no value to the process and is actually preventing genuine Plot to Postal updates from being accepted, which runs counter to all industry initiatives to improve address data quality. The validation process was only designed for 'postal to postal' updates and is not fit for purpose for 'Plot to Postal'. IGTs work primarily in the new build market so send high volumes of plot address updates, which are currently failing to update, not due to any fault with data but due to inappropriate validation.</p> <p>By removing validation of the current address, higher volumes of IGT address updates will be loaded. This will improve address data quality to the benefit of all industry parties. IGTs will be better able to track update responses and so deal with genuine rejections in a timely manner.</p>
	<i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>
Benefit Realisation:	Immediately upon implementation
	<i>When are the benefits of the change likely to be realised?</i>
Benefit Dependencies:	N/A
	<i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>

#### A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

#### A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Service Area 21: Data flows and services to Network Operators
Level of Impact	Major/ Minor/ <b>Unclear</b> / None

If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix	TBC		
Level of Impact	Major/ Minor/ <b>Unclear</b> / None		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Grid Transmission	XX %	XX %
	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input checked="" type="checkbox"/> IGT	100%	XX %
	<input type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:			

### A7: ChMC Recommendation

Change Status:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject	<input type="checkbox"/> Defer
Industry Consultation:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days	
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]	
Expected date of receipt for responses (to Xoserve)	XX/XX/XXXX		

DSC Consultation Issue:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date Issued:	Click here to enter a date.	
Comms Ref(s):		
Number of Responses:		

### A8: DSC Voting Outcome

Solution Voting:	<input type="checkbox"/> Shipper	Please select.
	<input type="checkbox"/> National Grid Transmission	Please select.
	<input type="checkbox"/> Distribution Network Operator	Please select.

	<input type="checkbox"/> IGT	Please select.
Meeting Date:	Click here to enter a date.	
Release Date:	Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA	
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes If [Yes] please specify <Release>

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

# Version Control

---

## Document

Version	Status	Date	Author(s)	Remarks
1.0	Approved	24/6/20	Jane Goodes	Approved at IGT Constituency
2.0	With DSG	09/07/2020	Rachel Taggart	Updated with the outcome from ChMC on 08/07/2020