DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ▮

Xoserve to fill out all of the information in the sections coloured ▮

A1: General Details

Change Reference:	XRN 5815
Change Title:	New Performance Assurance Framework Administrator (PAFA) Service Contract Procurement 2024
Date Raised:	24/07/2024

Sponsor Representative Details:	Organisation:	N/A
	Name:	
	Email:	
	Telephone:	

Xoserve Representative Details:	Name:	Josie Lewis
	Email:	uklink@xoserve.com
	Telephone:	N/A
	Business Owner:	TBC

Change Status:	☒ Proposal	☐ With DSG	☐ Out for Review
	☐ Voting	☐ Approved	☐ Rejected

A2: Impacted Parties

Customer Class(es):	☒ Shipper	☒ Distribution Network Operator
	☒ NG Transmission	☒ IGT
	☐ All	☐ Other <Please provide details here>
Justification for Customer Class(es) selection	Shippers, DNOs and IGTs are impacted parties as representatives of the Performance Assurance Committee who are responsible for reviewing settlement performance data.	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	The PAFA service contract is due for renewal with effect from 5th July 2024 and the Performance Assurance Committee (PAC) have requested that Xoserve perform a re-procurement exercise to appoint a suitable provider and ensure continuation of service. The service to be procured is to be in line with the requirements set out within Modification 0674 which fall outside of the scope of the PAFA investment agreed for Business Plan year 24.
Change Description:	Modification 0674 Performance Assurance Techniques and Controls was initiated in order to identify any weaknesses and limitations in the performance assurance regime that were affecting the effectiveness of the performance assurance model. Through this Modification 0674 it was identified that the PAFA needed to provide additional services and support within their role to the PAC. To deliver these additional services and requirements, two solutions were proposed: • The costs to be charged on a time and material basis. • Retendering the contract to include the additional services and requirements resulting in a 'fixed' cost. It was agreed in an extraordinary PAC meeting on 24th July 2023 to not extend the PAFA contract for the final year extension (July 24 – June 25). It was decided the Central Data Service Provider (CDSP) be instructed to retender the contract and this retendering process should incorporate the additional services and requirements outlined in Modification 0674. **Change to Scope** It has been agreed by the PAC that the CDSP become responsible for the secure platform which the PAFA utilise to store and share information relating to industry settlement performance. As such, this transfer of responsibility from the PAFA to the CDSP has reduced the scope of the PAFA service contrac.t. The major benefit of this is the mitigation of the impact to industry stakeholders that a change to the platform may cause e.g. onboarding and training. On the 14th November 2023, the PAC approved updates to the Performance Assurance Framework Document (PAFD) to be included within the procurement for the 2024 PAFA service contract. The additional scope includes: • Application of Performance Assurance Techniques (PATs) • Issue Requests for Information (RFIs) to industry parties in relation to areas of Gas Settlement risk and performance. • Ensuring that responses from industry parties are collated and presented to the PAC • Represent the PAC at industry meetings (where the topic being discussed could have a Gas Settlement or Performance Assurance impact)

	· Champion Gas Settlement or Performance Assurance related UNC Modification(s) on behalf of the PAC
Proposed Release:	Ad hoc
Proposed Consultation Period:	☐ 10 Working Days ☐ 15 Working Days ☐ 20 Working Days ☐ Other [Specify Here]

A4: Benefits and Justification

Benefit Description:	Continuity of the PAFA service provision including additional requirements as agreed by the PAC and defined within this Change Proposal.
	What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?
Benefit Realisation:	On implementation of the new PAFA service contract.
	When are the benefits of the change likely to be realised?
Benefit Dependencies:	None identified
	Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Service area 9 Customer Reporting
Level of Impact	Minor
If None please give justification	N/A
Impacts on UK Link Manual/ Data Permissions Matrix	No impacts on the UK Link Manual or DPM expected.
Level of Impact	None
If None please give justification	N/A

CP_V8.1	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
Funding Classes :	☒ Shipper	34 %	XX %
	☒ National Gas Transmission	7 %	XX %
	☒ Distribution Network Operator	59%	XX %
	☒ IGT	TBC %	XX %
	☐ Other <please specify>	XX %	XX %
ROM or funding details:	Funding split expected to align with the proposed Service Area **Service Area 9 Customer Reporting.** PAFA currently funded from this service area, therefore for consistency the cost increases will also be service area 9. This is to be discussed and agreed with ChMC		
Funding Comments:	N/A		

Please send the completed forms to: uklink@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1.0	Raised	03/07/23	Sally Hardman	