

Change Proposal for Changes to DSC Service Documents (for changes that do not require funding or resources to implement)

Xoserve Requestor to fill in sections coloured ■


Xoserve Governance Team to fill out all of the information in the sections coloured ■

General Details

Change Reference:	XRN 5700		
Change Title:	Updates to the CDSP Service Description Table (v31) New Service Line to support the Provision of the Off Gas Postcode Register		
Date Raised:	25/10/2023		
Requestor Details:	Name:	Angela Clarke	
	Email:	Angela.clarke@xoserve.com	
	Telephone:	0121 229 5050	
	Sponsor	Jayne McGlone	
Change Requested	<input checked="" type="checkbox"/> Amendment to DSC Service Description Table	<input type="checkbox"/> Amendment to CDSP Service Document	

Proposer Requirements

<p>Amendment to DSC Service Description Table</p> <table border="1" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Introduction of new lines</td> </tr> <tr> <td><input type="checkbox"/> Deletion of existing lines</td> </tr> <tr> <td><input type="checkbox"/> To merge existing lines</td> </tr> <tr> <td><input type="checkbox"/> Cosmetic changes</td> </tr> <tr> <td><input type="checkbox"/> Amendment to DSC Document</td> </tr> </table>	<input checked="" type="checkbox"/> Introduction of new lines	<input type="checkbox"/> Deletion of existing lines	<input type="checkbox"/> To merge existing lines	<input type="checkbox"/> Cosmetic changes	<input type="checkbox"/> Amendment to DSC Document	<p>Proposed New Service Lines (<i>abridged version - full details can be found within v31.1 of the SDT which is appended to this proposal</i>)</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Service Reference</th> <th>Service Requirement Description</th> <th>Service Requirement Trigger</th> <th>Service Requirement Output</th> </tr> </thead> <tbody> <tr> <td>ASGT-NC-SA9-22</td> <td>The Provision and publication of the Off-Gas Postcode Register</td> <td>The Register will be scheduled to be updated automatically on a bi-annual basis</td> <td>An updated version of the Off-Gas Postcode Register in excel format will be</td> </tr> </tbody> </table>			Service Reference	Service Requirement Description	Service Requirement Trigger	Service Requirement Output	ASGT-NC-SA9-22	The Provision and publication of the Off-Gas Postcode Register	The Register will be scheduled to be updated automatically on a bi-annual basis	An updated version of the Off-Gas Postcode Register in excel format will be
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				published and will be available to view on Xserve.com . The Register will provide a list of ONS postcodes which do not have a live MPRN on UK Link
	<p>CoMC are requested to approve the introduction of the service line above. Once Approved the line will be updated into the latest version of the CDSP Service Description Table (v32) and will be published within the CDSP Documents Section on the Joint Office Website</p> <p>SDT v31.1 (draft)</p> <div style="text-align: center;">  <p>CDSP Service Description Tablev.31.</p> </div>			

Presented at ChMC for information

Date	8 th November 2023
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CoMC Voting Outcome

Voting Outcome:	<input type="checkbox"/> Amendment to CDSP Document	
	<input checked="" type="checkbox"/> Amendment to CDSP Service Description Table	
Comments		
Meeting Date:	Click here to enter a date.	
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks

Template

Version	Status	Date	Author	Remarks
0.1	Draft	13/05/2020	Angela Clarke	Template created based on DSC Change Proposal Document doc v7
0.2	Sent for review	15/06/2020	Angela Clarke	Amended to make it clear that any changes are presented at ChMC for information only
1	Approved	25/06/2020	Angela Clarke	Final version approved by Sam Lattimer
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