




# DSC Change Proposal

Change Reference Number: XRN4779

Customers to fill out all of the information in this colour ■

Xoserve to fill out all of the information in this colour ■

Section A1: General Details	
Change Title	UNC Modification 0657S - Adding AQ reporting to the PARR Schedule reporting suite
Date Raised	02/10/2018
Sponsor Organisation	Npower
Sponsor Name	John Welch
Sponsor Contact Details	<a href="mailto:John.Welch@npower.com">John.Welch@npower.com</a>
Xoserve Contact Name	Emma Smith
Xoserve Contact Details	<a href="mailto:emma.smith@xoserve.com">emma.smith@xoserve.com</a>
Change Status	Proposal / <del>With DSG</del> / <b>With Performance Assurance Committee</b> / Out for review / Voting / Approved or Rejected
Section A2: Impacted Parties	
Customer Class(es)	<input checked="" type="checkbox"/> Shipper <input type="checkbox"/> National Grid Transmission <input type="checkbox"/> Distribution Network Operator <input type="checkbox"/> IGT
Section A3: Proposer Requirements / Final (redlined) Change	
<p>UNC modification 0657S was approved for implementation at Modification Panel in September. This has an implementation date of 12th October. This CP is raised to enact the modification.</p> <p>The specification for the reports are detailed in the appendix within the modification; attached here:</p> <div style="text-align: center;">             Final Modification Report 0657S v2.0.docx         </div>	
Proposed Release (Feb/Jun/Nov/Minor)	Ad-hoc as per the data office
Proposed Consultation Period	<input type="checkbox"/> 10 Working Days <input type="checkbox"/> 20 Working Days <input type="checkbox"/> 30 Working days Other: None
Section A4: Benefits and Justification	
Benefit Description <i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i>	This is a UNC Modification therefore is required to be implemented. The modification allows PAC greater visibility of AQ activities non-anonymised
Benefit Realisation <i>When are the benefits of the change likely to be realised?</i>	As soon as implemented
Benefit Dependencies <i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i>	N/A
Section A5: Final Delivery Sub-Group (DSG) Recommendations	
<i>Until a final decision is achieved, please refer to section C of the form.</i>	



<b>Final DSG Recommendation</b>	Approve / Reject / Defer
<b>DSG Recommended Release</b>	Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY
<b>Section A6: Funding</b>	
<b>Funding Classes</b>	<input checked="" type="checkbox"/> Shipper 100% <input type="checkbox"/> National Grid Transmission XX% <input type="checkbox"/> Distribution Network Operator XX% <input type="checkbox"/> IGT XX%
<b>Service Line(s)</b>	DSC Service Area 3: Record, submit data in compliance with UNC
<b>ROM or funding details</b>	XRN4719 ROM
<b>Funding Comments</b>	We expect this to be 100% shipper funded.
<b>Section A7: ChMC Recommendation</b>	
<b>Change Status</b>	<input type="checkbox"/> Approve – Issue to DSG <input type="checkbox"/> Defer – Issue for review <input type="checkbox"/> Reject Approved, but this change will proceed to Performance Assurance Committee (PAC), rather than DSG as PAC are the recipients of this change. This was the verdict from the ChMC meeting on 10 <sup>th</sup> October.
<b>Industry Consultation</b>	<input type="checkbox"/> 10 Working Days <input type="checkbox"/> 20 Working Days <input type="checkbox"/> 30 Working days Other:
<b>Expected date of receipt for responses (to Xoserve)</b>	XX/XX/XXXX
<b>DSC Consultation</b>	
<b>Issued</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Date Issued</b>	
<b>Comms Ref(s)</b>	
<b>Number of Responses</b>	
<b>Section A8: DSC Voting Outcome</b>	
<b>Solution Voting</b>	<input type="checkbox"/> Shipper Approve / Reject / NA / Abstain <input type="checkbox"/> National Grid Transmission Approve / Reject / NA / Abstain <input type="checkbox"/> Distribution Network Operator Approve / Reject / NA / Abstain <input type="checkbox"/> IGT Approve / Reject / NA / Abstain
<b>Meeting Date</b>	XX/XX/XXXX
<b>Release Date</b>	Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA
<b>Overall Outcome</b>	Approved for Release X / Rejected

## Section C: DSC Change Proposal: DSG Discussion

(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)

Section C1: Delivery Sub-Group (DSG) Recommendations	
DSG Date	15/10/2018
DSG Summary	
The description of the change, and the change prioritisation score of 34%, was presented to DSG (slide 64).	
Capture Document / Requirements	N/A
DSG Recommendation	N/A
DSG Recommended Release	N/A

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

### Document Version History

Version	Status	Date	Author(s)	Summary of Changes
1	Proposal	02/10/18	Heather Spensley	Appendix 1 added
2	With PAC	12/10/18	Xoserve	Notes from ChMC on 10 <sup>th</sup> October Added to section A7
3	With PAC	19/10/18	Xoserve	Notes from DSG on 15 <sup>th</sup> October added to Section C
4	With PAC	22/11/18	Xoserve	Amended service area but does not change funding arrangements

### Template Version History

Version	Status	Date	Author(s)	Summary of Changes
3.0	Approved	17/07/18	Emma Smith	Template approved at ChMC on 11 <sup>th</sup> July
4.0	Approved	07/09/18	Emma Smith	Minor wording amendments and additional customer group impact within Appendix 1



# Appendix 1

## Change Prioritisation Variables

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

<b>Change Driver Type</b>	<input type="checkbox"/> CMA Order <input checked="" type="checkbox"/> MOD / Ofgem <input type="checkbox"/> EU Legislation <input type="checkbox"/> License Condition <input type="checkbox"/> BEIS <input type="checkbox"/> ChMC endorsed Change Proposal <input type="checkbox"/> SPAA Change Proposal <input type="checkbox"/> Additional or 3 <sup>rd</sup> Party Service Request <input type="checkbox"/> Other (please provide details below)
<b>Please select the customer group(s) who would be impacted if the change is not delivered</b>	<input checked="" type="checkbox"/> Shipper Impact <input type="checkbox"/> iGT Impact <input type="checkbox"/> Network Impact <input type="checkbox"/> Xoserve Impact <input type="checkbox"/> National Grid Transmission Impact
<b>Associated Change reference Number(s)</b>	<b>N/A</b>
<b>Associated MOD Number(s)</b>	<b>N/A</b>
<b>Perceived delivery effort</b>	<input checked="" type="checkbox"/> 0 – 30 <input type="checkbox"/> 30 – 60 <input type="checkbox"/> 60 – 100 <input type="checkbox"/> 100+ days
<b>Does the project involve the processing of personal data?</b> <i>'Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier' – includes MPRNS.</i>	<input type="checkbox"/> Yes (If yes please answer the next question) <input checked="" type="checkbox"/> No
<b>A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:</b>	<input type="checkbox"/> New technology <input type="checkbox"/> Vulnerable customer data <input type="checkbox"/> Theft of Gas <input type="checkbox"/> Mass data <input type="checkbox"/> Xoserve employee data <input type="checkbox"/> Fundamental changes to Xoserve business <input type="checkbox"/> Other (please provide details below)  <i>(If any of the above boxes have been selected then please contact The Data Protection Officer (Sally Hall) to complete the DPIA.</i>
<b>Change Beneficiary</b> <i>How many market participant or segments stand to benefit from the introduction of the change?</i>	<input type="checkbox"/> Multiple Market Participants <input type="checkbox"/> Multiple Market Group <input type="checkbox"/> All industry UK Gas Market participants <input type="checkbox"/> Xoserve Only <input checked="" type="checkbox"/> One Market Group <input type="checkbox"/> One Market Participant
<b>Primary Impacted DSC Service Area</b>	Service Area 18: Provision of User Reports and Information
<b>Number of Service Areas Impacted</b>	<input type="checkbox"/> All <input type="checkbox"/> Five to Twenty <input type="checkbox"/> Two to Five <input checked="" type="checkbox"/> One
<b>Change Improvement Scale?</b> <i>How much work would be reduced for the customer if the change is implemented?</i>	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low
<b>Are any of the following at risk if the change is not delivered?</b>	
<input type="checkbox"/> Safety of Supply at risk <input type="checkbox"/> Customer(s) incurring financial loss <input type="checkbox"/> Customer Switching at risk	
<b>Are any of the following required if the change is delivered?</b>	
<input type="checkbox"/> Customer System Changes Required <input type="checkbox"/> Customer Testing Likely Required <input type="checkbox"/> Customer Training Required	
<b>Known Impact to Systems / Processes</b>	
<b>Primary Application impacted</b>	<input checked="" type="checkbox"/> BW <input type="checkbox"/> ISU <input type="checkbox"/> CMS <input type="checkbox"/> AMT <input type="checkbox"/> EFT <input type="checkbox"/> IX

	<input type="checkbox"/> Gemini <input type="checkbox"/> Birst <input type="checkbox"/> Other <i>(please provide details below)</i>
<b>Business Process Impact</b>	<input type="checkbox"/> AQ <input type="checkbox"/> SPA <input type="checkbox"/> RGMA <input type="checkbox"/> Reads <input type="checkbox"/> Portal <input type="checkbox"/> Invoicing <input checked="" type="checkbox"/> Other <i>(please provide details below)</i>
<b>Are there any known impacts to external services and/or systems as a result of delivery of this change?</b>	<input type="checkbox"/> Yes <i>(please provide details below)</i>  <input checked="" type="checkbox"/> No
<b>Please select customer group(s) who would be impacted if the change is not delivered.</b>	<input checked="" type="checkbox"/> Shipper impact <input type="checkbox"/> Network impact <input type="checkbox"/> iGT impact <input type="checkbox"/> Xoserve impact <input type="checkbox"/> National Grid Transmission Impact
<b>Workaround currently in operation?</b>	
<b>Is there a Workaround in operation?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>If yes who is accountable for the workaround?</b>	<input type="checkbox"/> Xoserve <input type="checkbox"/> External Customer <input type="checkbox"/> Both Xoserve and External Customer
<b>What is the Frequency of the workaround?</b>	
<b>What is the lifespan for the workaround?</b>	
<b>What is the number of resource effort hours required to service workaround?</b>	
<b>What is the Complexity of the workaround?</b>	<input type="checkbox"/> Low <i>(easy, repetitive, quick task, very little risk of human error)</i> <input type="checkbox"/> Medium <i>(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)</i> <input type="checkbox"/> High <i>(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)</i>
<b>Change Prioritisation Score</b>	34%

## Document Control

### Version History

Version	Status	Date	Author(s)	Summary of Changes
1	Draft	27/04/18	Anesu Chivenga	