



DSC Business Evaluation Report (BER)

Change Title	Business Plan Independent Assurance
Xoserve reference number (XRN)	XRN 5933
Xoserve Project Manager	James Rigby
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Target Change Management Committee date	July 2025

Section 1: In Scope

XRN	Title	Type	Description	Link to Change Proposal	Impacts
5933	Business Plan Independent Assurance	Ad hoc	<p>This change allows for assurance to be funded from the 2025/26 General Change budget and a 3rd party procured to undertake assurance of:</p> <ul style="list-style-type: none">• Business Plan Information Rules (BPIRs) for BP26 and BP25• Budget audit• Efficiency Review Implementation in Xoserve (ERIX) close down	xrn-5933-business-plan-information-rules-independent-assurance-v10-1.pdf	All constituencies

Section 2: Out of Scope

n/a

Section 3: Funding required to deliver the change

XRN Ref	HLSO £	Design EQR	Build £	Test £	Implementation PIS £	MT £	1st Year SaO £	Delivery Total	CSSC Impact £	Risk Margin £	BER Total for Approval £	Shipper £	DN £	IGT £	NGT £	Total
5933	n/a	n/a	n/a	n/a	90,000	0	70,000		n/a	n/a	90,000	40,410	41,760	1,350	6,480	90,000

Section 4: Estimated impact of the service change on service charges

XRN	Xoserve Service Area & Line	Impact	(+/-) Projected Change in Annual Cost
5933	TBC	Annual assurance of BPIRs	+ £70,000
Total			£70,000

Section 5: Project plan for delivery of the change

- August 2025 – Onboarding
- September 2025 – Report 1
- November 2025 – Report 2
- December 2025 – Final Report

Section 6: Additional information relevant to the proposed service change

Please send completed form to: box.xoserve.portfoliooffice@xoserve.com

Document Version History

Version	Status	Date	Author(s)	Summary of Changes
1.0	Final	30/06/2025	James Rigby	

Template Version History

Version	Status	Date	Author(s)	Summary of Changes	Approved By
2.0	Approved	17/07/18	Rebecca Perkins	Template approved at ChMC on 11 th July	Change Management Committee
3.0	Approved	23/06/2021	James Rigby	Table added to section 1 More detailed table in section 3 More detailed table in section 4 Inserted a project plan example in section 5 Table added in section 6 Updates approved at ChMC July 2022	Change Management Committee
3.0	Review	06/07/2022	Rachel Taggart	No updates required	N/A
3.1	Approved	25/04/2023	Rachel Taggart	Updated font, changed MTB to SaO and changed NTS to NGT	Emma Smith