

# NTS Exit Reform

## External System User Guidelines

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|                            |                   |
|----------------------------|-------------------|
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**Please Note:** This document has been provided to give guidance regarding the operation of Gemini Exit, which is part of the UK Link systems with respect to the processes as detailed in the UNC. Every effort has been made to ensure that the information contained within it is correct. However if there is a conflict with National Grid's Gas Transporter Licence in respect of the NTS('the Licence'), or the Uniform Network Code ('UNC'), then the Licence or UNC shall prevail

## Contents

|   |           |
|---|-----------|
| <b>Introduction .....</b>   | <b>5</b>  |
| <b>Accessing the system .....</b>   | <b>6</b>  |
| <b>Points to Remember .....</b>   | <b>7</b>  |
| <b>List of Abbreviations.....</b>   | <b>7</b>  |
| <b>Chapter One - Reports.....</b>   | <b>9</b>  |
| <b>1. Reports .....</b>   | <b>10</b> |
| <i>Points to Remember.....</i>  | <i>10</i> |
| 1.1 Capacity and Price Information.....                                       | 11        |
| 1.2 Daily Forecast Demand Report.....   | 12        |
| 1.3 Request Window Details Report .....                                       | 12        |
| 1.4 Auction Request Information Report .....                                  | 13        |
| 1.5 Application Request Information Report .....                              | 15        |
| 1.6 Entitlements Report .....   | 17        |
| 1.7 User Commitment Amount Report.....  | 18        |
| 1.8 Buyback Contract Request Information Report.....                          | 20        |
| 1.9 Sold/Unsold Report .....  | 22        |
| 1.10 Incremental Capacity Allocation Report.....                              | 23        |
| 1.11 Requests/Users Report.....   | 24        |
| 1.12 Max/Min Price Information Report .....                                   | 25        |
| 1.13 Weighted Average Price (WAP) Report.....                                 | 26        |
| 1.14 Aggregate User Enduring Capacity Report.....                             | 27        |
| 1.15 Indicative/Actual Price Report .....                                     | 29        |
| 1.16 OCS/OPS Request Information Report.....                                  | 30        |
| 1.17 Publish Offtake Flow Reduction Invitation Report.....                    | 32        |
| 1.18 Offtake Flow Reduction Allocation Report.....                            | 32        |
| 1.19 Offtake Flow Reduction Offer Informatio.....                             | 33        |
| 1.20 Current Overrun Prices Report.....                                       | 35        |
| 1.21 Capacity by Quantity Holder Report.....                                  | 35        |
| 1.22 Off Peak Capacity Release Details.....                                   | 36        |
| 1.23 Meter Site Relationship Report.....                                      | 37        |
| <b>Chapter Two Introduction to Processes .....</b>                            | <b>39</b> |
| <b>2 Introduction to Long Term Applications and Short Term Auctions .....</b> | <b>40</b> |

|  |   |           |
|--|---|-----------|
| 2.1  | <i>Request Types (Long Term)</i> .....  | 40        |
| 2.1.1  | Enduring Annual Flat Exit Capacity (EAFLEC) - Increase Request.....                   | 40        |
| 2.1.2  | Enduring Annual Flat Exit Capacity (EAFLEC) - Decrease Request .....                  | 40        |
| 2.1.3  | Annual NTS Exit Capacity (AFLEC) Requests.....  | 40        |
| 2.1.4  | Ad-hoc Increase Application (AIEFLEC) Requests .....                                  | 40        |
| 2.1.5  | Ad-hoc Decrease Application (ADEFLEC) Requests .....                                  | 41        |
| 2.1.6  | Exit Flat Capacity Buyback Contract .....   | 41        |
| 2.1.7  | DN Adjustment Window .....  | 41        |
| 2.2  | <i>Long Term Applications – Table</i> .....   | 42        |
| 2.3  | <i>Request Types (Short Term)</i> .....   | 42        |
| 2.3.1  | Day Ahead Daily NTS Exit (Flat) Capacity – (DADNEX).....                              | 42        |
| 2.3.2  | Within Day Daily NTS Exit (Flat) Capacity – (WDDNEX) .....                            | 43        |
| 2.3.3  | Daily Off-peak NTS Exit (Flat) Capacity – (DONEX) .....                               | 43        |
| 2.3.4  | Daily Buyback NTS Exit (Flat) Capacity – (DBNEX).....                                 | 43        |
| 2.4  | <i>Daily Short Term Auctions – Table</i> .....  | 43        |
| 2.5  | <i>Status</i> .....   | 44        |
| <b>Chapter 3 Set Up User Preferences</b> .....   |   | <b>45</b> |
| <b>3.</b>  | <b>Introduction to Setup User Preferences</b> .....                                   | <b>46</b> |
| 3.1  | <i>Add User Preferences</i> .....   | 47        |
| 3.2  | <i>Modify User Preferences</i> .....  | 48        |
| <b>Chapter 4 Capturing Your Requests</b> .....   |   | <b>49</b> |
| <b>4</b>   | <b>Introduction to Capturing your Requests</b> .....                                  | <b>50</b> |
| 4.1  | <i>View Existing Requests</i> .....   | 50        |
| 4.2  | <i>Placing Requests</i> .....   | 52        |
| 4.3  | <i>Modify Requests</i> .....  | 53        |
| 4.4  | <i>Withdraw Requests</i> .....  | 54        |
| <b>Chapter 5 Transfers and Assignments</b> ..... |   | <b>56</b> |
| <b>5.</b>  | <b>Introduction to Transfers and Assignments</b> .....                                | <b>57</b> |
| 5.1  | <i>Bulletin Board</i> .....   | 57        |
| 5.1.1  | Adding a Bulletin.....  | 57        |
| 5.2  | <i>Registering a Transfer</i> .....   | 58        |
| 5.3  | <i>Accepting a Transfer</i> .....   | 62        |
| 5.4  | <i>Assignments process</i> .....  | 64        |
| 5.4.1  | Registering an Assignment .....   | 64        |
| 5.4.2  | Accepting an Assignment .....   | 69        |
| <b>Chapter 6 OCS/OPS Process</b> .....           |   | <b>71</b> |
| <b>6</b>   | <b>Introduction to OCS/OPS Process</b> .....  | <b>72</b> |
| 6.1  | <i>Submitting OCS and OPS Request Information</i> .....                               | 72        |
| 6.2  | <i>Submitting OCS and OPS Request Information (during DN Adjustment Window)</i> ..... | 74        |

|  |           |
|--|-----------|
| <b>Chapter Seven Constraints</b> .....                   | <b>77</b> |
| <b>7. Introduction to Constraints</b> .....              | <b>78</b> |
| 7.1 <i>History Screen (Constraint/Restoration)</i> ..... | 78        |
| 7.2 <i>Offtake Flow Reduction (OFR)</i> .....            | 79        |
| 7.2.1 OFR Set up User Preferences .....                  | 79        |
| 7.2.2 Add OFR User Preferences .....                     | 80        |
| 7.2.3 Modify OFR User Preference .....                   | 81        |
| 7.3 <i>Capture OFR Offers</i> .....                      | 82        |
| 7.3.1 Add OFR Offer .....                                | 84        |
| 7.3.2 Modify OFR Offer .....                             | 85        |
| 7.3.3 Withdraw OFR Offer .....                           | 87        |
| 7.4 <i>DNO Flow Swaps</i> .....                          | 88        |
| 7.4.1 Initiating Flow Swaps .....                        | 88        |
| 7.4.2 Add Flow Swap .....                                | 90        |
| 7.4.3 Accept Flow Swap .....                             | 91        |
| 7.4.4 Reject Flow Swap .....                             | 92        |
| 7.4.5 Withdraw Flow Swap .....                           | 93        |
| 7.4.6 DNO Flow Swap History .....                        | 94        |
| <b>Version History</b> .....                             | <b>96</b> |

## Introduction

National Grid provides a network of pipelines to Shippers. These pipelines enable Shippers to supply gas to their customers. They are known as Business Associates (BAs) or business partners of National Grid and, dependant on the nature of business transactions, are categorised into different types as explained in the table below.

|                        |  |
|------------------------|--|
| <b>Shipper</b>         | Shippers                                   |
| <b>BAL MARGINS</b>     | Balancing Margins Manager                  |
| <b>BAL OPERATOR</b>    | Balancing Margins Operator                 |
| <b>CLAIMS VAL AG</b>   | Allocation Agent Claims Validations Agents |
| <b>ENDUSER WITH BC</b> | End User with Bilateral Contract           |
| <b>ENDUSER DOU</b>     | End User with Deed of Undertaking          |
| <b>GAS TRADERS</b>     | Gas Traders                                |
| <b>INTER CONN AG</b>   | Inter Connector Agent                      |
| <b>LNG MANAGER</b>     | National Grid LNG Manager                  |
| <b>NOM AGENT</b>       | Nomination Agent                           |
| <b>STORAGE OP</b>      | Storage Operator                           |
| <b>National Grid</b>   | National Grid Transmission and Trading     |

Facilities offered by National Grid to its customers that do not result in direct payment are known as Services. These are classified as **Entry; Energy Balancing; Invoicing** and **Exit**. The Services are also divided into Sub-Services and these are the facilities that are available for the Business Associate or Shipper. The sub services associated with the Exit system are as follows:

|                            |  |
|----------------------------|--|
| <b>NTS Exit Booking</b>    |  |
| <b>NTS Exit Transfer</b>   | National Grid provides contracts to Shippers |
| <b>NTS Exit Assignment</b> | Gas flow maintained                          |
| <b>NTS Exit Overrun</b>    |  |

NTS Exit Zones are defined areas of the National Transmission System (NTS) comprising a number of NTS Exit Points. The boundaries of these are defined by distinct pressure boundaries relating to the geographical location of the compressors, regulators and multi junctions connected to the NTS.

The purpose of this document is to provide details and instructions for the main processes conducted within the Gemini Exit System. The document covers the following areas;

- Reporting;
- Long Term Applications;
- Short Term Auctions; and
- Constraints.

**Please Note:** All data contained within the screen shots is purely fictional taken from test environments.

As you go through the document you will see that some of the screen shots have blue banners which have been taken from testing environments. Some of the example screen shots have been taken from different phases of the project, when the banners were 'blue', however the final phase of the project introduced 'green' banners. Therefore, when you go into Production all screens will have green banners only.

## Accessing the system

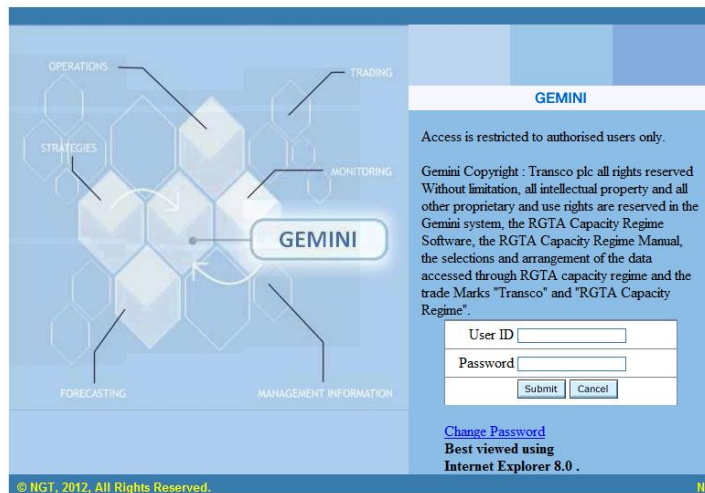
The new NTS Exit Reform system is paired with the existing Gemini system and as such is accessed via the Gemini menu page.

Users should open Internet Explorer and enter the Citrix URL as detailed in the Gemini 2013 Guide to Connectivity V1 dated 28<sup>th</sup> August 2013. This Guide is available via the following link:

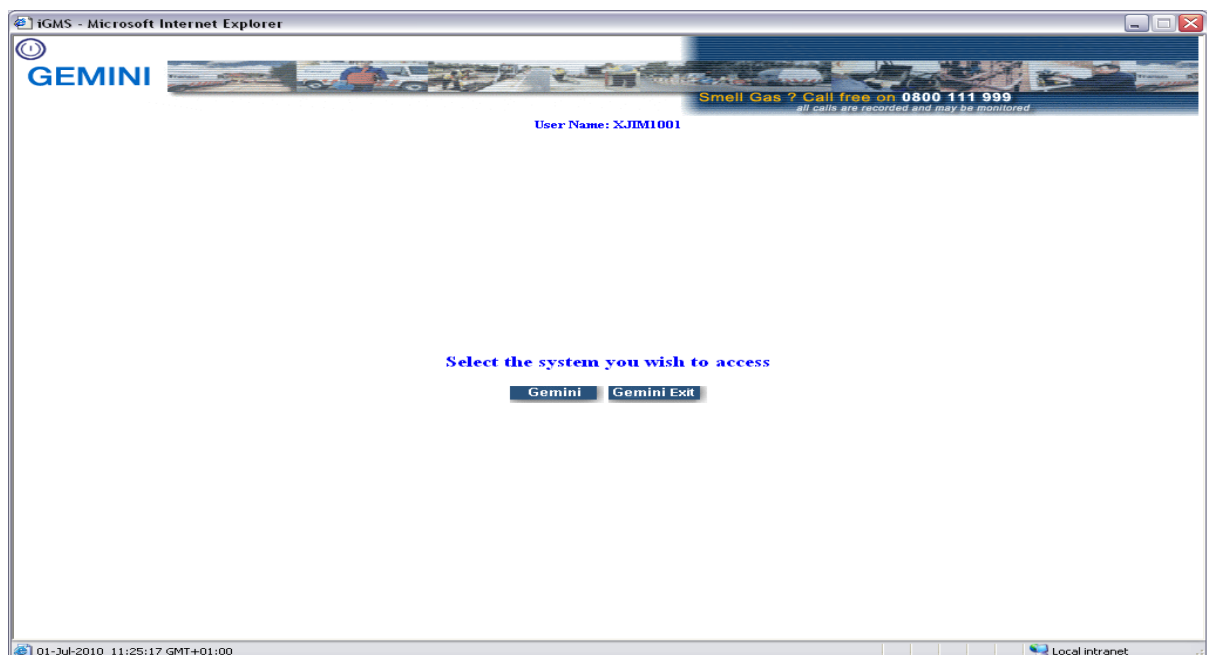
<http://www.xserve.com/index.php/our-systems/gemini/gemini-technical-publications/>

Once a Citrix connection is established, click on the **Gemini Production** icon.

- The Gemini Log In screen will be displayed.



- Enter your Gemini **User ID** and **Password** in the relevant boxes.
- Click on the **Submit** button.
- The Gemini System Menu will be displayed.



- To access the NTS Exit Reform system click on the **Gemini Exit** button.
- The homepage for the **Gemini Exit Reform** system will be displayed.



**Gemini Exit Home Screen**

## Points to Remember

If you cannot see the Gemini Exit Button or your role within the system is 'read-only', you will need to request access or amendment via your Local Security Officer (LSO). The LSO should then contact the Xserve Customer Lifecycle team on your behalf ([customerlifecycle.spa@xserve.com](mailto:customerlifecycle.spa@xserve.com)).

If there is a period of one month where your account is not used and inactive, your password will need to be reset the next time you use the system. It is advised that you log into the system at least once per month.

## List of Abbreviations

|         |   |
|---------|---|
| AFLEC   | Annual NTS Exit Flat Capacity                   |
| ADEFLEC | Ad-hoc Decrease Enduring NTS Exit Flat Capacity |
| AIEFLEC | Enduring Ad-hoc Increase Flat Exit Capacity     |
| EAFLEC  | Enduring Annual Flat Exit Capacity              |
| EXBB    | Exit Flat Capacity Buyback Contract             |
| DADNEX  | Day Ahead Daily NTS Exit (Flat) Capacity        |
| WDDNEX  | Within Day Daily NTS Exit (Flat) Capacity       |
| DONEX   | Daily Off-peak NTS Exit (Flat) Capacity         |
| DBNEX   | Daily Buyback NTS Exit (Flat) Capacity          |
| MoS     | Method of Sale                                  |
| WAP     | Weighted Average Price                          |

|     |                             |
|-----|-----------------------------|
| OFR | Off-take Flow Reduction     |
| DN  | Distribution Network        |
| BA  | Business Associate          |
| OCF | Off-peak Curtailment Factor |
| LSO | Local Security Officer      |
| OPN | Offtake Profile Notice      |



**Gemini NTS**

**Exit Reform**

**Chapter One**

**Reports**

## 1. Reports

There are a number of reports contained within Gemini Exit for you to access. For all reports you can download the information by clicking on the **Generate Report** button. You will then have 2 options – csv or formatted (pdf). Select the format you want and you will then be able to print and/or save the information generated. When you want to save the report in the csv format, save the file as .TXT and align the data with the header by removing line breaks. Once you have finished, close the report and return to the main screen. Click **Clear** and the screen will be cleared of all data.

### Points to Remember

You may experience a blank screen problem when generating reports. This occurs when you click on the **Generate Report** button in a screen and create either a csv or pdf report. When the report screen is closed you may find that a blank screen remains. This has been identified as being related to the version of Adobe Reader being used by your PC. If you have Adobe version 9.3.2 you should not experience this, however if you have Adobe version 8.1.1 you should be able to avoid this by reconfiguring your Adobe Reader to display PDF file in the web browser.

The screen shot below shows an example of a formatted report.

| Constraint/Restoration History |             |                        |                |                          |             |           |                      |
|--------------------------------|-------------|------------------------|----------------|--------------------------|-------------|-----------|----------------------|
| Period From: 01-Oct-2012       |             |                        |                | Period To: 01-Oct-2012   |             |           |                      |
| Location                       | Gas Day     | Constraint/Restoration | Effective Time | Available Quantity (kWh) | OCF         | Status    | Timestamp            |
| ENOLOCS                        | 01-Oct-2012 | Constraint             | 10.00          | 3,541,256                | 0.800000000 | Confirmed | 30-Sep-2012 15:16:32 |
| SHIPLOC4                       | 01-Oct-2012 | Constraint             | 10.00          | 3,707,922                | 0.800000000 | Confirmed | 30-Sep-2012 15:16:32 |

When working through the screens, you will see that some fields are marked with an asterisk (\*). This means that the fields are mandatory and you must enter data. If this is not done then the system will return you back to the particular field(s) that require completion before you can move on.

## 1.1 Capacity and Price Information

This report displays the Capacity offered for:

- an instance of Method of Sale (MoS) – this is the auction/application type which you choose to participate in
- the indicative and or actual price for each location and
- Sub Transaction Period

The report will be visible for instances of MoS that have been published.

The Navigation Path for this screen is

**Home>Publish>Reports>MoS Reports>Published Invitation Reports>Capacity and Price Information Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product** - for example NTS Exit Flat Capacity Firm Primary
- **Method of Sale** – select the code appropriate to the report you wish to run. Dependant on the MoS chosen, extra fields will appear for you to select values against namely:
  - **Earliest Increase Date** – EAFLEC; AIEFLEC
  - **Earliest Decrease Date** – EAFLEC
  - **Indicative Pricing Period** – EAFLEC; AIEFLEC; AFLEC
  - **Sub Transaction Period** – AFLEC
  - **Transaction Period** – EXBB; DADNEX; DONEX; WDDNEX
  - **Period From** – DADNEX; DONEX; WDDNEX
  - **Period To** – DADNEX; DONEX; WDDNEX
  - **Type of Contract** – EXBB
  - **Sub Tender Period** – EXBB
  - **Location** – EAFLEC; ADEFLEC; AFLEC; AIEFLEC; EXBB; DADNEX; DONEX; WDDNEX
- **Request Window Period** – select the period of time appropriate to the report you wish to run.

Click **Query** and the results will be displayed.

The screenshot shows the 'Capacity and Price Information' report interface. The search criteria are as follows:

- Product\*: NTS EXIT FLAT CAPACITY FIRM DERIVED
- Method of Sale\*: EXBB
- Request Window Period\*: 15-Sep-2011 16:35:00 to 15-Sep-2011 19:00
- Transaction Period\*: 01-Dec-2016 to 31-Jan-2017
- Location\*: BACTONINT
- Type of Contract\*: Forward
- Sub Tender Period\*: 01-Dec-2016 to 31-Dec-2016, 01-Jan-2017 to 31-Jan-2017

The resulting data table is:

| Sub Tender ID      | Location  | Sub Tender Period          | Minimum Price (p/kWh) | Maximum Price (p/kWh) |
|--------------------|-----------|----------------------------|-----------------------|-----------------------|
| STBACTONINT000008F | BACTONINT | 01-Dec-2016 to 31-Dec-2016 | 0.0010                | 0.5000                |
| STBACTONINT000009F | BACTONINT | 01-Jan-2017 to 31-Jan-2017 | 0.0010                | 0.5000                |

**Publish – Reports – MoS Reports – Published Invitation Reports – Capacity and Price Information Report – Query**

## 1.2 Daily Forecast Demand Report

This report provides you with information regarding both the prevailing 13:30 hours Day Ahead Forecast Total System Demand, as well as the 1 in 20 peak day demand expressed in 'mcm' The figure will also be expressed as a percentage of the 1 in 20 peak day demand each day.

The Navigation Path for this screen is

**Home>Product>Reports>Daily Forecast Demand Report**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Period From**
- **Period To**

Click **Query** and the results will be displayed.

Environment:env150gm You are here : Home > Product > Reports > Daily Forecast Demand Report > Query Product

Period From\*: 01-Oct-2012 Period To\*: 01-Oct-2012

| Gas Day     | 1 in 20 Peak Day Demand (mcm) | Day Ahead Forecast Total System Demand (mcm) | Forecast Demand as a % of 1 in 20 Peak Day Demand (%) |
|-------------|-------------------------------|--|---|
| 01-Oct-2012 | 510.0                         | 330.0  | 64.71   |

### Product – Reports – Daily Forecast Demand Report - Query

## 1.3 Request Window Details Report

The **Request Window Detail Report** displays the start and end date plus the times of the Request Window for an Instance of MoS. Requests can be placed on any day and time between the date and time specified on the screen. This report is visible for the instances of MoS which have been published.

The Navigation Path for this screen is

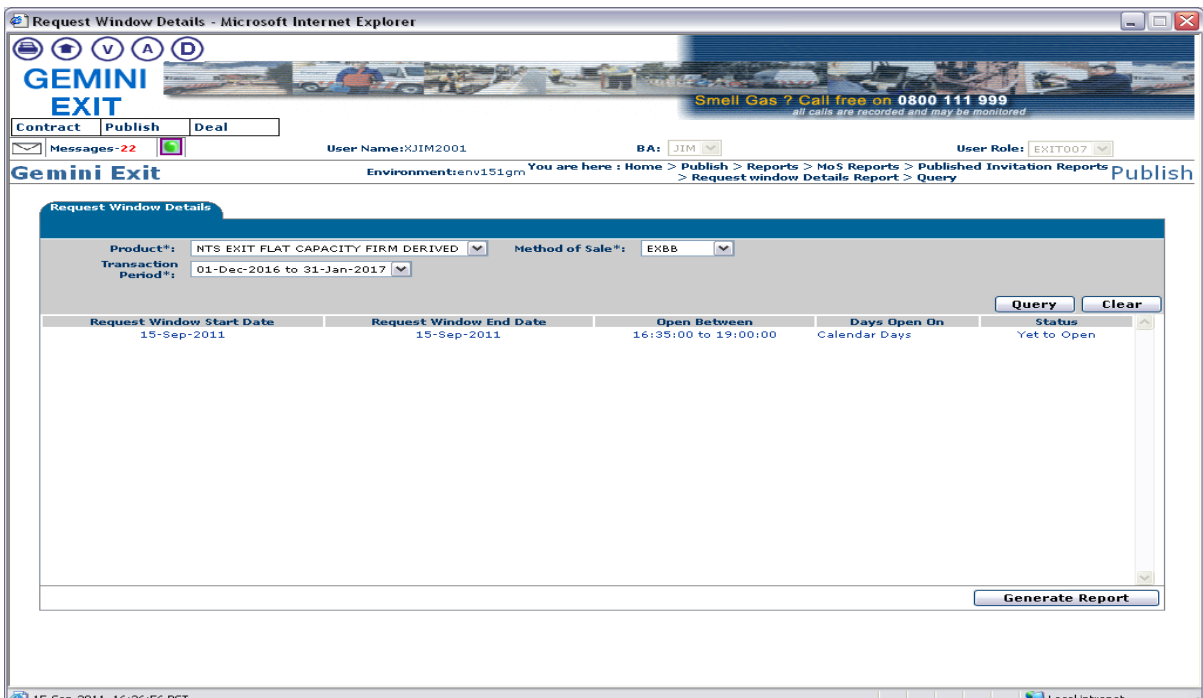
**Home>Publish>Reports>MoS Reports>Published Invitation Reports>Request Window Details Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product** - for example NTS Exit Flat Capacity Firm Primary

- **Method of Sale** – select the code appropriate to the report you wish to run. Dependant on the MoS chosen, extra fields will appear for you to select values against:
  - **Request Type (Increase or Decrease)** – AIEFLEC; EAFLEC; ADEFLEC
  - **Earliest Increase Start Date (default)** – AIEFLEC; EAFLEC
  - **Earliest Decrease Start Date (default)** – EAFLEC; ADEFLEC
  - **Transaction Period** – AFLEC; EXBB; DADNEX; DONEX; DBNEX; WDDNEX
  - **Application Window Type** – EAFLEC
  - **Sub Transaction Period** – AFLEC

Click **Query** and the results will be displayed.



**Publish – Reports – MoS Reports – Published Invitation Reports – Request Window Details Report – Query**

#### 1.4 Auction Request Information Report

The **Auction Request Information Report** displays the details of requests that have been placed along with the status. The information generated is based on Product and MoS that you enter. This report is only applicable for Daily Short Term Auctions that is DADNEX; WDDNEX; DONEX and DBNEX

The Navigation Path for this screen is

**Home>Deal>Capture>Request Information>Auction Request Information Report**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product** - for example NTS Exit Flat Capacity Firm Primary
- **Method of Sale** – select the code appropriate to the report you wish to run
- **Transaction Period** – select the appropriate period of time. This represents the period in which the Gas Day falls for the date you wish to buy or sell capacity
- **Request Window Period**
- **Location**
- **Period From**
- **Period To**
- **Request Status**

Click **Query** and the results will be displayed.

**Auction Request Information Report**

BA Code: SUE BA Abbr.Name: SHIPPER E BA Name: SHIPPER E CO LTD Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY

Method of Sale\*: DADNEX Transaction Period\*: 01-Oct-2012 to 30-Sep-2013 Request Window Period\*: D-7 06:00:00 to D-1 14:00:00

Location\*: DNOLOC, DNOLOC1, DNOLOC10, DNOLOC11 Period From\*: 01-Oct-2012 Period To\*: 30-Sep-2013 Request Status\*: Allocated, New

| Location | Sub Transaction Period     | BA Code | Maximum Requested Capacity (kWh) | Minimum Requested Capacity (kWh) | Allocated Capacity (kWh) | Flow Start Time | Request Type |
|----------|----------------------------|---------|----------------------------------|----------------------------------|--------------------------|-----------------|--------------|
| SHIPLOC4 | 03-Jan-2013 to 03-Jan-2013 | SUE     | 500,000                          | 100,000                          | -                        |                 | Evergreen    |
| SHIPLOC4 | 03-Jan-2013 to 03-Jan-2013 | SUE     | 800,000                          | 100,000                          | -                        |                 | Evergreen    |
| SHIPLOC4 | 03-Jan-2013 to 03-Jan-2013 | SUE     | 700,000                          | 100,000                          | -                        |                 | Evergreen    |

Total(kWh): 2,000,000 300,000 0

**Generate Report**

**Capture – Request Information – Auction Request Information Report – Query**

**Auction Request Information Report - Query**

BA Code: SUE BA Abbr.Name: SHIPPER E BA Name: SHIPPER E CO LTD Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY

Method of Sale\*: DADNEX Transaction Period\*: 01-Oct-2012 to 30-Sep-2013 Request Window Period\*: D-7 06:00:00 to D-1 14:00:00

| Minimum Requested Capacity (kWh) | Allocated Capacity (kWh) | Flow Start Time | Request Type | Request Transfer Flag | Status | Reason | Request Price (p/kWh) | Request ID         | Action |
|----------------------------------|--------------------------|-----------------|--------------|-----------------------|--------|--------|-----------------------|--------------------|--------|
| 100,000                          | -                        |                 | Evergreen    | -                     | NEW    |        | 0.1000                | SUESHIPLOC4DADNEX4 |        |
| 100,000                          | -                        |                 | Evergreen    | -                     | NEW    |        | 0.1000                | SUESHIPLOC4DADNEX5 |        |
| 100,000                          | -                        |                 | Evergreen    | -                     | NEW    |        | 0.2000                | SUESHIPLOC4DADNEX6 |        |

Total(kWh): 2,000,000 300,000 0

**Capture – Request Information – Auction Request Information Report – Query**

**1.5 Application Request Information Report**

This report displays the details of requests placed for a particular MoS. The report is applicable for Enduring (Annual, Ad hoc Increase and Decrease) and Annual NTS Exit Flat Capacity Applications. For Enduring Increase Applications the Indicative and Actual prices for the period when the increase is effective are shown.

The Navigation Path for this screen is

**Home>Deal>Capture>Application Request Information Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product** - for example NTS Exit Flat Capacity Firm Primary
- **Method of Sale** – select the code appropriate to the report you wish to run. When you select a value for Method of Sale further fields will appear namely:
  - **Request Window Period** – ADEFLEC; EAFLEC; AFLEC; AIEFLEC
  - **Transaction Period** – AFLEC
  - **Location** – ADEFLEC; EAFLEC; AFLEC; AIEFLEC
  - **Sub Transaction Period** – AFLEC
  - **Request Type** – ADEFLEC; EAFLEC; AIEFLEC
  - **Application Window Type** – EAFLEC
  - **Increase Start Date** – EAFLEC
  - **Author Request ID** – AIEFLEC
  - **Request Status** – ADEFLEC; EAFLEC; AFLEC;AIEFLEC

Click **Query** and the results will be displayed.

**Application Request Information**

BA Code\*: JIM BA Abbr.Name\*: JIM EXIT UAT BA Name\*: JIM EXIT UAT BA

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY Method of Sale\*: EAFLEC

Request Type\*: Increase Application Window Type\*: Enduring Application Window Request Window Period\*: 01-Jul-2010 08:00:00 to 31-Jul-2010 17:00:00

Location\*: ABERDEENOT ABERNEDDPS ALDBROUGHSTOR ALREWASEMOT Increase Start Dates\*: 01-Sep-2013 01-Oct-2013 01-Dec-2013 01-Oct-2014 Request Status\*: All Allocated Rejected New

| Location   | Effective Increase Start Date | BA Code | Requested Increase Start Date | Requested Capacity (Increase by) kWh | Status | Reason | Request ID           | DN Adjustment | Action |
|------------|-------------------------------|---------|-------------------------------|--------------------------------------|--------|--------|----------------------|---------------|--------|
| ABERDEENOT | 01-Oct-2013                   | JIM     | 01-Oct-2013                   | 200,000                              | WTH    |        | JIMABERDEENOTEAFLEC9 |               | V      |

Buttons: Query, Clear, Generate Report

Deal – Capture – Application Request Information Report

Click on the V icon against a row of data, to view the Application Request Information – View screen for this entry. The screen can be used to view the Indicative Price and Actual Price for the period from which the price is effective.

**Application Request Information - View**

Business Associate\*: JIM JIM EXIT UAT JIM EXIT UAT BA

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY Method of Sale\*: EAFLEC

Application Window Type\*: Enduring Application Window Request Type\*: Increase Request Window Period\*: 01-Jul-2010 08:00:00 to 31-Jul-2010 17:00:00

Location\*: ABERDEENOT ABERNEDDPS ALDBROUGHSTOR ALREWASEMOT Increase Start Dates\*: 01-Sep-2013 01-Oct-2013 01-Dec-2013 01-Oct-2014 Request Status\*: Allocated Rejected New

| Location   | Indicative Pricing Period  | Indicative Price (p/kWh) | Actual Pricing Period      | Actual Price (p/kWh) | Request ID           |
|------------|----------------------------|--------------------------|----------------------------|----------------------|----------------------|
| ABERDEENOT | 01-Oct-2013 to 30-Sep-2014 | 0.0001                   | 01-Oct-2013 to 30-Sep-2014 | 0.0001               | JIMABERDEENOTEAFLEC9 |
| ABERDEENOT | 01-Oct-2014 to 30-Sep-2015 | 0.0001                   | 01-Oct-2014 to 30-Sep-2015 | 0.0001               |                      |
| ABERDEENOT | 01-Oct-2015 to 30-Sep-2016 | 0.0001                   | 01-Oct-2015 to 30-Sep-2016 | -                    |                      |
| ABERDEENOT | 01-Oct-2016 to 30-Sep-2017 | 0.0001                   | 01-Oct-2016 to 30-Sep-2017 | -                    |                      |
| ABERDEENOT | 01-Oct-2017 to 30-Sep-2018 | 0.0001                   | 01-Oct-2017 to 30-Sep-2018 | -                    |                      |
| ABERDEENOT | 01-Oct-2018 to 30-Sep-2019 | 0.0001                   | 01-Oct-2018 to 30-Sep-2019 | -                    |                      |

Buttons: Close

Deal – Capture – Application Request Information Report – View



## 1.6 Entitlements Report

This report provides details of the total Capacity Entitlements based on Location and Period From and To dates. The Entitlement Report displays data relating to 'allocated' requests

The Navigation Path for this screen is

**Home>Publish>Reports>User Reports>Entitlement Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product** - for example NTS Exit Flat Capacity Firm Primary
- **Location**
- **Period From**
- **Period To**

Click **Query** and the results will be displayed.

The screenshot shows the 'Entitlements' report interface. At the top, there is a navigation bar with 'Contract', 'Product', 'Publish', 'Deal', and 'Constraints' tabs. Below this, there is a header for 'Gemini Exit' with a banner for 'Smell Gas? Call free on 0800 111 999'. The user information section shows 'User Name:XSUE3001', 'BA: SUE', and 'User Role: EXIT007'. The main content area is titled 'Entitlements' and contains a form with the following fields: 'Product Type\*: NTS EXIT FLAT CAPACITY', 'Business Associate: SUE', 'Location\*: SHIPLOC4', 'Period From\*: 01-Oct-2012', and 'Period To: 01-Oct-2012'. There are 'Query' and 'Clear' buttons. Below the form is a table with the following data:

| Gas Day     | Net Capacity (kWh) | Action                              | Net Firm (kWh) | Action                              | Original Off-peak (kWh) | Action                              |
|-------------|--------------------|-------------------------------------|----------------|-------------------------------------|-------------------------|-------------------------------------|
| 01-Oct-2012 | 3,291,256          | <input checked="" type="checkbox"/> | 3,291,256      | <input checked="" type="checkbox"/> | 0                       | <input checked="" type="checkbox"/> |

At the bottom of the table, there is a 'Generate Report' button and a note: 'Note: The Capacity displayed may be subject to Demonstration'. The browser's status bar at the bottom shows the date and time: '01-Jan-2013 15:54:28 GMT'.

**Publish – Reports – User Reports – Entitlement Report – Net Capacity**

Entitlements - Windows Internet Explorer

**Gemini Exit**

Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages: 1 User Name: XSUE2001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment: env153gm You are here: Home > Publish > Reports > User Reports > Entitlement Report > Query Publish

**Entitlements**

Product Type\*: NTS EXIT FLAT CAPACITY Business Associate: SUE  
Location\*: SHIPLOC4 Period From\*: 01-Oct-2012 Period To: 01-Oct-2012

Query Clear

| Net Capacity (kWh) | Action | Net Firm (kWh) | Action | Original Off-peak (kWh) | Action | Net Scaled Off-peak (kWh) |
|--------------------|--------|----------------|--------|-------------------------|--------|---------------------------|
| 3,291,256          | V      | 3,291,256      | V      | 0                       | V      | 0                         |

Note: The Capacity displayed may be subject to Demonstration

Generate Report

01-Jan-2013 15:55:11 GMT Local intranet 100%

## Publish – Reports – User Reports – Entitlement Report – Net Capacity

Click on the **V** icon against the **Net Capacity (KWh)** column for a row of data to view the Entitlements Net Capacity screen which shows a break down of the entitlement. Click on the **Close** button and you will be returned to the **Entitlements** screen.

Click on the **V** icon against the **Net Firm (KWh)** column for a row of data to view the breakdown of Long and Short Term Entitlements. This will then take you down a level where you can then:

- Click on the **V** icon against each queried record in **Entitlements- Net Firm – Long Term** to navigate to the [Application Request Information Report](#) screen
- Click on the **V** icon against each queried record in **Entitlements- Net Firm – Short Term** [Auction Request Information Report](#) screen
- Click on the **V** icon against the **Net Transfer** column to view the detailed breakdown
- Click on the **V** icon against the **Net Assignment** column to view the detailed breakdown
- Click on the **V** icon against the **Allocated/Exercised Buybacks** column to view the detailed breakdown

Click on the **V** icon against the **Original Off-Peak** column to view the breakdown of Short Term Off-Peak Entitlements.

## 1.7 User Commitment Amount Report

For all Enduring Applications the User Commitment Amount Report is published for Increase Requests that are '**Allocated**'. Details relating to Ad hoc Increase Requests in '**Reserved**' status i.e. where capacity is reserved but not allocated are also shown.

The Navigation Path for this screen is

**Home>Publish>Reports>User Reports>User Commitment Amount Report.**

In the **Location** field select the name of the location that you wish to run the report for.

Click **Query** and the results will be displayed.

**Publish – Reports – User Reports – User Commitment Amount Report - Query**

Click on the **V** icon against a row of data to view the User Commitment Report View screen. This screen can be used to view the latest Enduring increase or decrease data for the specific instance you have chosen. When you click on the Close button you will be returned to the User Commitment Report screen.

**Publish – Reports – User Reports – User Commitment Amount Report - View**

## 1.8 Buyback Contract Request Information Report

This report displays details of requests you have placed along with the status based on Product and MoS.

The Navigation Path for this screen is

**Home>Deal>Capture>Request Information>Buyback Contracts Request Information Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product** – NTS Exit Flat Capacity Firm Derived
- **Method of Sale**
- **Request Window Period**
- **Transaction Period**
- **Type of Contract** – Forward or Option
- **Location**
- **Sub Tender Period**
- **Request Status** – All; Allocated; Rejected; Withdrawn; Invalid or New
- **Sub Tender ID**

Click **Query** and the results will be displayed.

**Buyback Contract Request Information - Query**

BA Code: DNK BA Abbr.Name: DNO K BA Name: DISTRIBUTION K CO LTD Product\*: NTS EXIT FLAT CAPACITY FIRM DERIVED

Method of Sale\*: EXBB Request Window Period\*: 11-Aug-2012 08:00:00 to 11-Aug-2012 17:00:00 Transaction Period\*: 01-Oct-2012 to 31-Oct-2012

Type of Contract\*: Option Location\*: DNOLOC DNOLOC1 Sub Tender Period\*: 01-Oct-2012 to 31-Oct-2012

Request Status\*: Allocated Rejected Sub Tender ID\*: STSHIPLOC70000380 STSHIPLOC80000390 STSHIPLOC90000400

| Location | Sub Tender Period          | BA Code | Sub Tender ID    | Maximum Offered Capacity (kWh) | Minimum Offered Capacity (kWh) | Allocated Capacity (kWh) | Premium Price (p/kWh) | Exercise Price (p/kWh) | No. Of Exercise Instances |
|----------|----------------------------|---------|------------------|--------------------------------|--------------------------------|--------------------------|-----------------------|------------------------|---------------------------|
| DNOLOC9  | 01-Oct-2012 to 31-Oct-2012 | DNK     | STDNOLOC90000300 | 100,000                        | 100,000                        | 100,000                  | 0.0001                | 0.0001                 | 5/5                       |

Note: This report does not reflect a status change when an Allocated Buyback Contract is cancelled due to Recall.

### Capture – Request Information – Buyback Contract Request Information - Query

Buyback Contract Request Information - Windows Internet Explorer

**Gemini Exit**

Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages: 1 User Name: XDNK3001 BA: DNK User Role: EXIT008

**Gemini Exit** Environment: env151gm You are here : Home > Deal > Capture > Request Information > Buyback Contract Request Information > Query Deal

**Buyback Contract Request Information**

BA Code: DNK BA Abbr.Name: DNO K BA Name: DISTRIBUTION K CO LTD Product\*: NTS EXIT FLAT CAPACITY FIRM DERIVED

Method of Sale\*: EXBB Request Window Period\*: 11-Aug-2012 08:00:00 to 11-Aug-2012 17:00:00 Transaction Period\*: 01-Oct-2012 to 31-Oct-2012

Type of Contract\*: Option Location\*: DNOLOC DNOLOC1 Sub Tender Period\*: 01-Oct-2012 to 31-Oct-2012

Request Status\*: Allocated Sub Tender ID\*: STSHIPLOC70000380 STSHIPLOC80000390 STSHIPLOC90000400

Query Clear

| Minimum Offered Capacity (kWh) | Allocated Capacity (kWh) | Premium Price (p/kWh) | Exercise Price (p/kWh) | No.Of Exercisable Instances | Lead Time | Request Type | Status | Reason | Request ID      | Action |
|--------------------------------|--------------------------|-----------------------|------------------------|-----------------------------|-----------|--------------|--------|--------|-----------------|--------|
| 100,000                        | 100,000                  | 0.0001                | 0.0001                 | 5/5                         | H+4       | Evergreen    | ALL    |        | DNKDNOLOC9EX883 |        |

Note: This report does not reflect a status change when an Allocated Buyback Contract is cancelled due to Recall.

Generate Report

**Capture – Request Information – Buyback Contract Request Information - Query**

Click on the **V** icon to display the Gas Day; Exercised Quantity; Status; Exercised Time Stamp and Flow Start Time. This will only be displayed once an Option has been exercised.

Buyback Contract Request Information - View - Windows Internet Explorer

**Gemini Exit**

Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages: 26 User Name: YYY3001 BA: YYY User Role: EXIT008

**Gemini Exit** Environment: env150gm You are here : Home > Deal > Capture > Request Information > Buyback Contract Request Information > View Deal

**Buyback Contract Request Information - View**

BA Code: YYY Sub Tender ID: STAUSTREYOT0000170 Request ID: YYYAUSTREYOTEXB888

Location: AUSTREYOT No of Exercisable Days: 3 No of Exercisable Days Left: 2

Latest Exercise Time: D-0 02:00 Earliest Exercise Time:

| Gas Day     | Exercised Quantity(kWh) | Status    | Exercised Timestamp  | Flow Start Time   |
|-------------|-------------------------|-----------|----------------------|-------------------|
| 30-Mar-2013 | 1,000,000               | EXERCISED | 31-Mar-2013 00:11:26 | 31-Mar-2013 03:00 |

Total(kWh): 1,000,000

Generate Report Close

**Capture – Request Information – Buyback Contract Request Information – Screen shown after pressing ‘V’ icon**

## 1.9 Sold/Unsold Report

Based upon the Product and MoS, this report provides you with details of the aggregate Sold and Unsold Capacity.

The Navigation Path for this screen is

**Home>Publish>Capture>Reports>MoS Reports>Post Allocation Reports>Sold/Unsold Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product** – for example NTS Exit Flat Capacity Firm Primary
- **Method of Sale** – select the code appropriate to the report you wish to run. Dependant on the MoS chosen, extra fields will appear for you to select values against namely:
  - **Transaction Period** – AFLEC; EXBB; DADNEX; DBNEX; DONEX; WDDNEX
  - **Request Window Period** – AFLEC; AIEFLEC; EAFLEC; ADEFLEC; EXBB; DADNEX; DBNEX; DONEX; WDDNEX
  - **Ad-hoc Request ID** – AIEFLEC
  - **Location** – AFLEC; AIEFLEC; EAFLEC; ADEFLEC; EXBB; DADNEX; DONEX; DBNEX; WDDNEX
  - **Increase Start Date** – EAFLEC; AIEFLEC
  - **Earliest Decrease Start Date** – EAFLEC
  - **Sub Tender Period** – EXBB
  - **Period From** - DADNEX; DONEX; DBNEX; WDDNEX
  - **Period To** - DADNEX; DONEX; DBNEX; WDDNEX
  - **Type of Contract** - EXBB

Click **Query** and the results will be displayed.

The screenshot shows the Gemini Exit web application interface. At the top, there's a navigation bar with 'Contract', 'Publish', and 'Deal' buttons. Below that, the user's name 'XJIM1001' and role 'EXIT007' are displayed. The main content area is titled 'Sold/Unsold' and contains several dropdown menus and input fields for filtering the report. The filters are: Product\* (NTS EXIT FLAT CAPACITY FIRM PRIMARY), Method of Sale\* (EAFLEC), Request Window Period\* (01-Jul-2009 08:00:00 to 31-Jul-2009 17:00:00), Location\* (ABERDEENOT), Increase Start Date\* (01-Oct-2012), and Earliest Decrease Start Date\* (01-Oct-2012). Below the filters is a table with the following data:

| Location   | Effective Start Date | Quantity Offered (kWh) | Quantity Sold (kWh) | Quantity Reduced (kWh) | Quantity Unsold (kWh) |
|------------|----------------------|------------------------|---------------------|------------------------|-----------------------|
| ABERDEENOT | 01-Oct-2012          | 443,505                | 443,505             | 0                      | 0                     |

At the bottom of the table area, there are buttons for 'Query', 'Clear', 'Generate Report', and 'View Details'. The browser's address bar shows the URL 'http://10.1.1.1:10000/LocalIntranet/...' and the system clock shows '01-11-2010 15:17:39 BST'.

**Publish – Reports – MoS Reports – Post Allocation Information Reports – Sold/Unsold Report – Query (for NTS Flat Capacity Applications)**

**Sold/Unsold**

Product\*: NTS EXIT FLAT CAPACITY FIRM DERIVED Method of Sale\*: EXBB Request Window Period\*: 15-Sep-2011 16:35:00 to 15-Sep-2011 16:45

Transaction Period\*: 01-Dec-2016 to 31-Jan-2017 Type of Contract\*: Forward Location\*: BACTONINT

Sub Tender Period\*: 01-Dec-2016 to 31-Dec-2016  
01-Jan-2017 to 31-Jan-2017

| Location  | Sub Tender Period          | Sub Tender ID (kWh) | Required Buyback Quantity (kWh) | Quantity Offered for Buyback (kWh) | Buyback Cost (£) | Quantity Bought Back (kWh) |
|-----------|----------------------------|---------------------|---------------------------------|------------------------------------|------------------|----------------------------|
| BACTONINT | 01-Dec-2016 to 31-Dec-2016 | STBACTONINT000008F  | 750,000                         | 1,100,000                          | 88,350.00        | 750,000                    |
| BACTONINT | 01-Jan-2017 to 31-Jan-2017 | STBACTONINT000009F  | 750,000                         | 0                                  | 0.00             | 0                          |

Generate Report

**Publish – Reports – MoS Reports – Post Allocation Information Reports – Sold/Unsold Report – Query (for NTS Flat Capacity Buyback Contracts only)**

**Sold/Unsold View Details**

Product: NTS EXIT FLAT CAPACITY FIRM PRIMARY Method of Sale: EAFLEC Request Window Period: 01-Jul-2009 08:00:00 to 31-Jul-2009 17:00:00

Location: ABERDEENOT Increase Start Date: 01-Oct-2012 Earliest Decrease Start Date: 01-Oct-2012

| Location   | Effective Start Date | Aggregate Requested Increase (kWh) | Aggregate Allocated Increase (kWh) | Aggregate Requested Decrease (kWh) | Aggregate Allocated Decrease (kWh) |
|------------|----------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| ABERDEENOT | 01-Oct-2012          | 443,505                            | 443,505                            | 0                                  | 0                                  |

Generate Report Close

**Publish – Reports – MoS Reports – Post Allocation Information Reports – Sold/Unsold Report – View**

### 1.10 Incremental Capacity Allocation Report

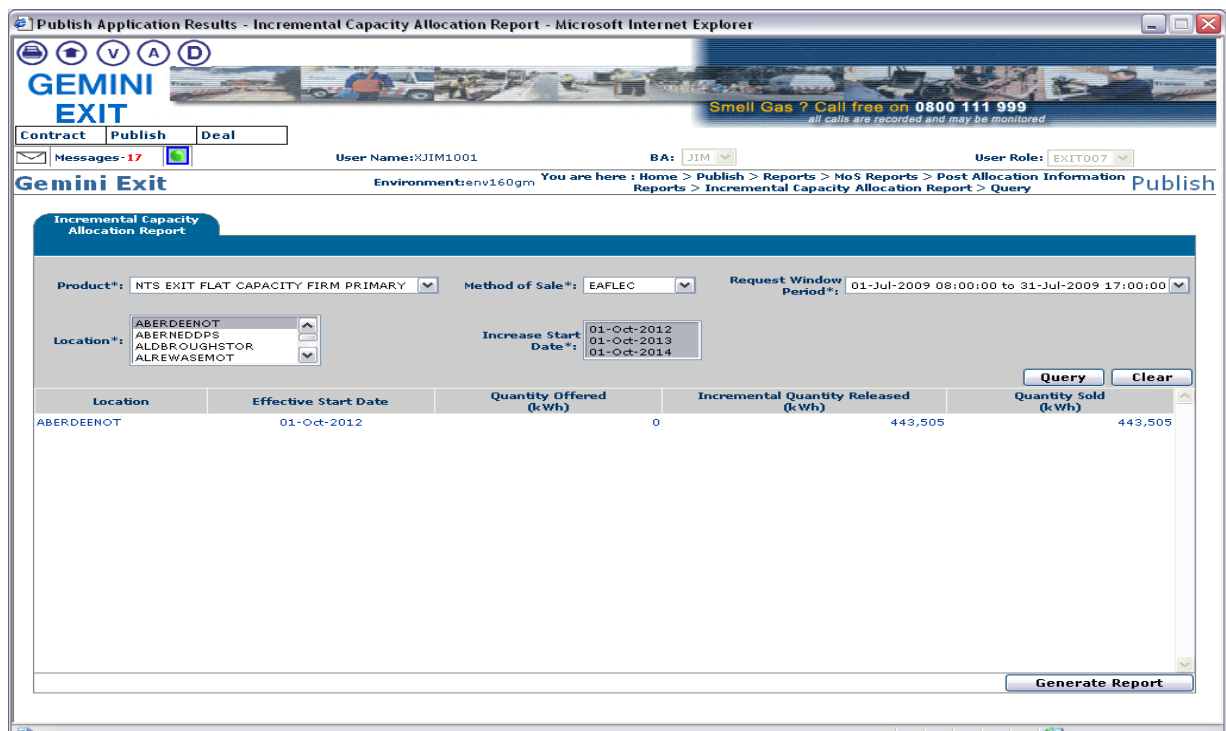
This report provides details of the Incremental Capacity released and allocated for a particular Product and MoS. This report can be viewed for Enduring Annual and Enduring Ad hoc Increase NTS Exit Flat Capacity Applications.

The Navigation Path for this screen is

**Home>Publish>Reports>MoS Reports>Post Allocation Information Reports>Incremental Capacity Allocation Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product**
- **Method of Sale** - EAFLEC; AIEFLEC
- **Request Window Period.** When a value is added here further fields will appear dependant on the selected MoS. These are:
  - **Location** – EAFLEC; AIEFLEC
  - **Increase Start Date** - EAFLEC; AIEFLEC
  - **Ad-hoc Request ID** - AIEFLEC



**Publish – Reports – MoS Reports – Post Allocation Information Reports – Incremental Capacity Allowance Report - Query**

Click on the **Query** button and the results will be displayed.

**1.11 Requests/Users Report**

This report provides details of the number of requests placed for a particular Product and Method of Sale.

The Navigation Path for this screen is

**Home>Publish>Reports>MoS Reports>Post Allocation Information Reports>Requests/Users Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product**
- **Method of Sale** - select the code appropriate to the report you wish to run. When you select a value for Method of Sale further fields will appear namely:



- **Request Type** (Increase or Decrease) – EAFLEC
- **Transaction Period** – AFLEC; EXBB; DADNEX; WDDNEX; DONEX; DBNEX
- **Period From** – DADNEX; WDDNEX; DONEX; DBNEX
- **Period To** – DADNEX; WDDNEX; DONEX; DBNEX
- **Sub Transaction Period** – AFLEC
- **Request Window Period** – EAFLEC; AIEFLEC; ADEFLEC; AFLEC; EXBB; DADNEX; WDDNEX; DONEX; DBNEX
- **Location** - EAFLEC; AIEFLEC; ADEFLEC; AFLEC; EXBB; DADNEX; WDDNEX; DONEX; DBNEX
- **Increase Start Date** – EAFLEC; AIEFLEC
- **Sub Tender Period** – EXBB

Click **Query** and the results will be displayed.

The screenshot shows the Gemini Exit web application interface. The main content area is titled "Requests/Users" and contains a search form with the following fields:

- Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY
- Method of Sale\*: EAFLEC
- Request Type\*: Increase
- Request Window Period\*: 01-Jul-2009 08:00:00 to 31-Jul-2009 17:00:00
- Location\*: ABERDEENOT, ABERNEDDPS, ALDBROUGHSTOR
- Increase Start Date\*: 01-Oct-2012, 01-Oct-2013, 01-Oct-2014

Below the search form is a table with the following columns:

| Location  | Effective Start Date | No. of Requesting Users | No. of Allocated Requests | No. of Successful Users |
|-----------|----------------------|-------------------------|---------------------------|-------------------------|
| MOFFATINT | 01-Oct-2012          | 4                       | 4                         | 4                       |

At the bottom of the table, there is a note: "NOTE: Locations where less than 3 requests have been received will not show in this report". There are also "Query" and "Clear" buttons, and a "Generate Report" button at the bottom right.

**Publish – Reports – MoS Reports – Post Allocation Information Reports – Request/Users Report – Query**

### 1.12 Max/Min Price Information Report

On generating this report you will see the 'Requested' and 'Accepted', Maximum and Minimum Price Information.

The Navigation Path for this screen is

**Home>Publish>Reports>MoS Reports>Post Allocation Information Reports>Max/Min Price Info Report'.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product**
- **Method of Sale**
- **Request Window Period**
- **Transaction Period**
- **Period From**

- **Period To**
- **Location**

Click **Query** and the results will be displayed.

The screenshot shows the Gemini Exit web application interface. At the top, there is a navigation menu with 'Contract', 'Publish', and 'Deal' options. Below this, there is a search bar and a 'Query' button. The main content area displays a table with the following data:

| Sub Tender Period          | Sub Tender ID      | Max Requested Price (p/kWh) | Min Requested Price (p/kWh) | Max Accepted Price (p/kWh) | Min Accepted Price (p/kWh) |
|----------------------------|--------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|
| 01-Dec-2016 to 31-Dec-2016 | STBACTONINT000008F | 0.5000                      | 0.2000                      | 0.5000                     | 0.2000                     |

**Publish – Reports – MoS Reports – Post Allocation Information Reports – Max/Min Price Info - Query**

### 1.13 Weighted Average Price (WAP) Report

This report displays the WAP details of each Sub Tender ID for NTS Exit Flat Capacity Buybacks Contracts. Additionally, it shows the WAP details of each Sub Transaction Period for NTS Exit Flat Capacity Auctions.

The Navigation Path for this screen is

**Home>Publish>Reports>MoS Reports>Post Allocation Information Reports>Weighted Average Price (WAP) Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product**
- **Method of Sale**
- **Request Window Period**
- **Transaction Period**
- **Period From** – field is only applicable for NTS Exit Flat Capacity Auctions
- **Period To** – field is only applicable for NTS Exit Flat Capacity Auctions
- **Location**
- **Sub Tender Period** – field is only applicable for NTS Exit Flat Capacity Buybacks Contracts

Click **Query** and the results will be displayed.

The screenshot shows the Gemini Exit WAP interface. At the top, there is a navigation menu with 'Contract', 'Publish', and 'Deal' tabs. Below this, there are fields for 'Messages-23', 'User Name: XJIM2001', 'BA: JIM', and 'User Role: EXIT007'. The main content area is titled 'WAP' and contains several search filters: 'Product\*' (NTS EXIT FLAT CAPACITY FIRM DERIVED), 'Method of Sale\*' (EXBB), 'Request Window Period\*' (15-Sep-2011 16:35:00 to 15-Sep-2011 16:49:00), 'Transaction Period\*' (01-Dec-2016 to 31-Jan-2017), 'Type of Contract\*' (Forward), and 'Location\*' (BACTONINT). Below the filters are 'Sub Tender' fields for two periods: '01-Dec-2016 to 31-Dec-2016' and '01-Jan-2017 to 31-Jan-2017'. There are 'Query' and 'Clear' buttons. Below the filters is a table with the following data:

| Location  | Sub Tender Period          | Sub Tender ID      | Weighted Average Price for Valid Requests (p/kWh) | Weighted Average Price for Allocated Requests (p/kWh) |
|-----------|----------------------------|--------------------|---|---|
| BACTONINT | 01-Dec-2016 to 31-Dec-2016 | STBACTONINT000008F | 0.4182  | 0.3800  |

At the bottom of the table, there is a 'Generate Report' button. The status bar at the bottom of the browser window shows '15-Sep-2011 17:35:21 BST' and 'Local intranet'.

## Publish – Reports – MoS Reports – Post Allocation Information Reports – Weighted Average Price Report - Query

### 1.14 Aggregate User Enduring Capacity Report

This report displays your Aggregate Enduring NTS Exit Flat Capacity, by each NTS Exit Point, along with the Aggregate Allocated Enduring Increase and Decrease requests that have been placed during a particular period. Additionally the report displays the Net Aggregate Enduring Capacity. This is the updated/new enduring capacity after considering the Allocated Increase and Decrease requests with the Current Enduring Capacity Entitlements.

The Navigation Path for this screen is

**Home>Publish>Reports>Aggregated Reports>Aggregate User Enduring Capacity Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product**
- **Location**
- **Period From**
- **Period To**

Click **Query** and the results will be displayed.

Aggregate User Enduring Capacity Report - Microsoft Internet Explorer

**GEMINI EXIT**

Contract Publish Deal

Messages - 23

User Name: KJIM2001 BA: JIM User Role: EXIT007

Environment: env151gm You are here: Home > Publish > Reports > Aggregated Reports > Aggregate User Enduring Capacity Reports > Query

**Gemini Exit**

Aggregate User Enduring Capacity Report

BA Code: JIM BA Abbr. Name: JIM EXIT UAT BA Name: JIM EXIT UAT BA

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY Location\*: ABERDEENOT ABERNEDDPS

Period From\*: 01-Oct-2016 Period To\*: 30-Sep-2019

Query Clear

| Select                | Location  | Effective Start Date | Net Aggregate Brought Forward (kWh) | Aggregate Enduring Increase (kWh) | Aggregate Enduring Decrease (kWh) | Net Aggregate Enduring Capacity (kWh) | Action                   |
|-----------------------|-----------|----------------------|-------------------------------------|-----------------------------------|-----------------------------------|---------------------------------------|--------------------------|
| <input type="radio"/> | BACTONINT | 01-Oct-2016          | 0                                   | 10,000,000                        | 0                                 | 10,000,000                            | <input type="checkbox"/> |
|                       |           | 22-Dec-2016          | 10,000,000                          | 0                                 | 10,000,000                        | 0                                     | <input type="checkbox"/> |
|                       |           | 01-Oct-2017          | 0                                   | 0                                 | 0                                 | 0                                     | <input type="checkbox"/> |
|                       |           | 01-Oct-2018          | 0                                   | 0                                 | 0                                 | 0                                     | <input type="checkbox"/> |

NOTE: This Report includes Enduring Capacity which might be subject to Demonstration

View Graphic Profile Generate Report

15-Sep-2011 17:51:27 PST Local intranet

### Publish – Reports – Aggregated Reports – Aggregate User Enduring Capacity Reports - Query

To view the profile of a record select the radio button for that record and then click on the **View Graphic Profile** button. A graph is displayed.

http://env151gm.ttd.corp.org.net/exit/controllers/PDFReportController/?REQ\_ULY\_Role=EXIT007&REQ\_ - Microsoft Internet Explorer

Aggregate User Enduring Capacity Report

BA Code: JIM Location: BACTONINT Period From: 01-Oct-2016 Period To: 30-Sep-2019

NET\_AGG\_ENDURING\_CAPACITY

NOTE: This Report includes Enduring Capacity which might be subject to Demonstration.

1 of 1

start

### Aggregate User Enduring Capacity Report - Graph

## 1.15 Indicative/Actual Price Report

This report will give you the indicative/actual prices for the long term applications.

The Navigation Path for this screen is

**Home>Publish>Reports>MoS Reports>Post Allocation Reports>Indicative/Actual Price Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Product**
- **Location**
- **Period From**
- **Period To**

Click **Query** and the results will be displayed.

**Indicative / Actual Price**

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY Location: GOOLEGLASSIND

Period From\*: 01-Feb-2013 Period To\*: 28-Feb-2013

| Location      | Gas Month Period           | Method of Sale | Request Window Period      | Indicative Price (p/kWh) | Actual Price (p/kWh) |
|---------------|----------------------------|----------------|----------------------------|--------------------------|----------------------|
| GOOLEGLASSIND | 01-Feb-2013 to 28-Feb-2013 | AIEFLEC        | 01-Oct-2012 to 30-Jun-2013 | 0.0001                   | 0.0001               |
|               |                            | AFLEC          | 01-Jul-2012 to 15-Jul-2012 | 0.0001                   |                      |
|               |                            | AIEFLEC        | 01-Oct-2011 to 31-Jul-2012 | 0.0001                   |                      |
|               |                            | AFLEC          | 01-Jul-2011 to 15-Jul-2011 | 0.0001                   |                      |
|               |                            | AIEFLEC        | 04-Oct-2010 to 31-Jul-2011 | 0.0001                   |                      |
|               |                            | AFLEC          | 01-Jul-2010 to 31-Jul-2010 | 0.0001                   |                      |
|               |                            | AIEFLEC        | 01-Oct-2009 to 30-Jun-2010 | 0.0001                   |                      |
|               |                            | EAFLEC         | 01-Jul-2009 to 31-Jul-2009 | 0.0001                   |                      |

Buttons: Query, Clear, Generate Report

**Publish – Reports – MoS Reports – Post Allocation Information Reports – Indicative/Actual Price Report – Query**

## 1.16 OCS/OPS Request Information Report

This report will give you the OCS/OPS information for Distribution Networks only.

The Navigation Path for this screen is

**Home>Deal>Capture>Request Information>OCS and OPS Request Information Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely:

- **Application Window Period**
- **Location**
- **Status**

Click **Query** and the results will be displayed.

**OCS and OPS Request Information**

BA Code: DND      BA Abbr. Name: TEST DN      BA Name: TEST DN

Application Window Period \*: 01-Jul-2011 to 31-Jul-2011      Location: HINCKLEY      Status: --ALL--

| BA  | Location | Gas Year | Flex (mcm/day) | CV (MJ/m <sup>3</sup> ) | Flex(kWh) | SOD Pressure (bar) | EOB Pressure (bar) | Captured By | Modified By | Status | Action |
|-----|----------|----------|----------------|-------------------------|-----------|--------------------|--------------------|-------------|-------------|--------|--------|
| DND | HINCKLEY | Oct 2011 | 0.09441        | 39.6785                 | 1,040,568 | 48.1               | 47.2               | DNO         |             | INT    | H      |
| DND | HINCKLEY | Oct 2012 | 0.09391        | 39.6785                 | 1,035,057 | 48.1               | 47.2               | DNO         |             | INT    | H      |
| DND | HINCKLEY | Oct 2013 | 0.09821        | 39.6785                 | 1,082,451 | 48.1               | 47.2               | DNO         |             | INT    | H      |
| DND | HINCKLEY | Oct 2014 | 0.09611        | 39.6785                 | 1,059,305 | 48.1               | 47.2               | DNO         |             | INT    | H      |
| DND | HINCKLEY | Oct 2015 | 0.09594        | 39.6785                 | 1,057,432 | 48.1               | 47.2               | DNO         |             | INT    | H      |
| DND | HINCKLEY | Oct 2016 | 0.09522        | 39.6785                 | 1,049,496 | 48.1               | 47.2               | DNO         |             | INT    | H      |

**Generate Report**

### Deal – Capture – Request Information – OCS and OPS Request Information - Query

The results will be displayed. Note that the status for each record is “**INT**” indicating that these are the interim results.

Once the DN Adjustment window has closed and National Grid has verified the data and allocated the requests you will be able to view the final report by following the process detailed above.

Note that the status for each record is “**ALL**” indicating that these are the allocated final results.

**Gemini Exit**  
Environment:env159gm  
You are here: Home > Deal > Capture > Request Information > OCS and OPS Request Information > Query

BA Code: DND  
BA Abbr. Name: TEST DN  
BA Name: TEST DN  
Application Window Period \*: 01-Jul-2011 to 31-Jul-2011  
Location: --ALL--  
Status: --ALL--

| BA  | Location | Gas Year | Flex (mcm/day) | CV (m <sup>3</sup> /m <sup>3</sup> ) | Flex(kWh) | SOD Pressure (bar) | EOD Pressure (bar) | Captured By | Modified By | Status | Action |
|-----|----------|----------|----------------|--------------------------------------|-----------|--------------------|--------------------|-------------|-------------|--------|--------|
| DND | HINCKLEY | Oct 2011 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2012 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2013 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2014 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2015 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2016 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |

Buttons: Query, Clear, Generate Report

Deal – Capture – Request Information – OCS and OPS Request Information - Query

Next to each row of data there is an **H** icon. Click on this for a row. This shows the history of any changes made to the data and the changes in status.

**Gemini Exit**  
Environment:env159gm

BA Code: DND  
Application Window Period \*: 01-Jul-2011 to 31-Jul-2011

| BA  | Location | Gas Year | Flex (mcm/day) | CV (m <sup>3</sup> /m <sup>3</sup> ) | Flex(kWh) | SOD Pressure (bar) | EOD Pressure (bar) | Captured By | Modified By | Status | Action |
|-----|----------|----------|----------------|--------------------------------------|-----------|--------------------|--------------------|-------------|-------------|--------|--------|
| DND | HINCKLEY | Oct 2011 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2012 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2013 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2014 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2015 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2016 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |

Buttons: Generate Report

OCS/OPS History Screen

**Gemini Exit**  
Environment:env159gm

BA Code: DND  
Application Window Period \*: 01-Jul-2011 to 31-Jul-2011

| kWh       | SOD Pressure (bar) | EOD Pressure (bar) | Captured By | Modified by | Status | Timestamp            | Remarks           |
|-----------|--------------------|--------------------|-------------|-------------|--------|----------------------|-------------------|
| 1,005,629 | 48.1               | 47.2 DNO           | DNO         | DNO         | ALL    | 23-Sep-2011 10:24:29 | REQUEST ALLOCATED |
| 1,005,629 | 48.1               | 47.2 DNO           | DNO         | DNO         | ADJ    | 16-Sep-2011 12:02:33 | User Trials       |
| 1,040,568 | 48.1               | 47.2 DNO           | DNO         | DNO         | INT    | 01-Aug-2011 11:23:51 | REQUEST PUBLISHED |
| 1,040,568 | 48.1               | 47.2 DNO           | DNO         | DNO         | NEW    | 01-Jul-2011 11:17:57 |                   |

| BA  | Location | Gas Year | Flex (mcm/day) | CV (m <sup>3</sup> /m <sup>3</sup> ) | Flex(kWh) | SOD Pressure (bar) | EOD Pressure (bar) | Captured By | Modified By | Status | Action |
|-----|----------|----------|----------------|--------------------------------------|-----------|--------------------|--------------------|-------------|-------------|--------|--------|
| DND | HINCKLEY | Oct 2011 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2012 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2013 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2014 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2015 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |
| DND | HINCKLEY | Oct 2016 | 0.09124        | 39.6785                              | 1,005,629 | 48.1               | 47.2 DNO           | DNO         |             | ALL    | H      |

Buttons: Generate Report

## OCS/OPS History Screen

### 1.17 Publish Offtake Flow Reduction Invitation Report

This report displays all the details contained within the Offtake Flow Reduction invitation once it has been published. Information is also made available for any open invitation.

The Navigation Path for this screen is

**Home>Publish>Reports>Offtake Flow Reduction>Offtake Flow Reduction Publish Invitation Report.**

If you wish to view the information contained in this report you will need to select the appropriate field namely

- Relevant **Invitation Reference Number** - from the drop down box or leave as **All** to view all invitations

Click **Query** and the results will be displayed.

The screenshot shows the Gemini Exit web application interface. At the top, there is a navigation bar with 'Contract', 'Product', 'Publish', 'Deal', and 'Constraints' tabs. Below this, there are fields for 'Messages-17', 'User Name: YYY3001', 'BA: YYY', and 'User Role: EXIT008'. The main content area is titled 'Offtake Flow Reduction Publish Invitation' and features a dropdown menu for 'Invitation Reference Number' set to '--ALL--'. Below the dropdown is a table with the following data:

| Invitation Reference Number | Gas Day     | Location                 | Reduction of Energy Flow (kWh) | Offtake Flow Reduction Period |              | Offer Submission Window                      | Latest Allocation Time | Status    |
|-----------------------------|-------------|--------------------------|--------------------------------|-------------------------------|--------------|--|------------------------|-----------|
|                             |             |                          |                                | Start Time(HH)                | End Time(HH) |  |                        |           |
| OFR001                      | 27-Sep-2013 | ABERDEENOT<br>ABERNEDDPS | 1,000,000                      | 14                            | 15           | 27-Sep-2013 12:45<br>to<br>27-Sep-2013 13:00 | 27-Sep-2013 13:00      | Published |

At the bottom of the table, there is a note: 'Note: OFR Period finishes at the hour stated in the 'End Time', and does not include that hour bar.' and a 'Generate Report' button.

### Offtake Flow Reduction – Reports – Offtake Flow Reduction Publish Invitation Report - Query

The invitation will include:

- **Invitation Reference Number**
- **Gas Day**
- **Location** - (one or multiple locations)
- **Reduction of Energy Flow** - (energy) in kWh
- **OFR Period Start time** – Offtake Flow Reduction Period in exact hours
- **OFR Period End time** – Offtake Flow Reduction Period in exact hours
- **Offer Submission Window**
- **Latest Allocation time** – this will not be less than 60 minutes before the start of the reduction period
- **Status** – Published or Open

### 1.18 Offtake Flow Reduction Allocation Report

This report displays the details once the OFR offers have been allocated. You will see the aggregate results of all allocated offers displayed for each location and selected Invitation Reference Number.



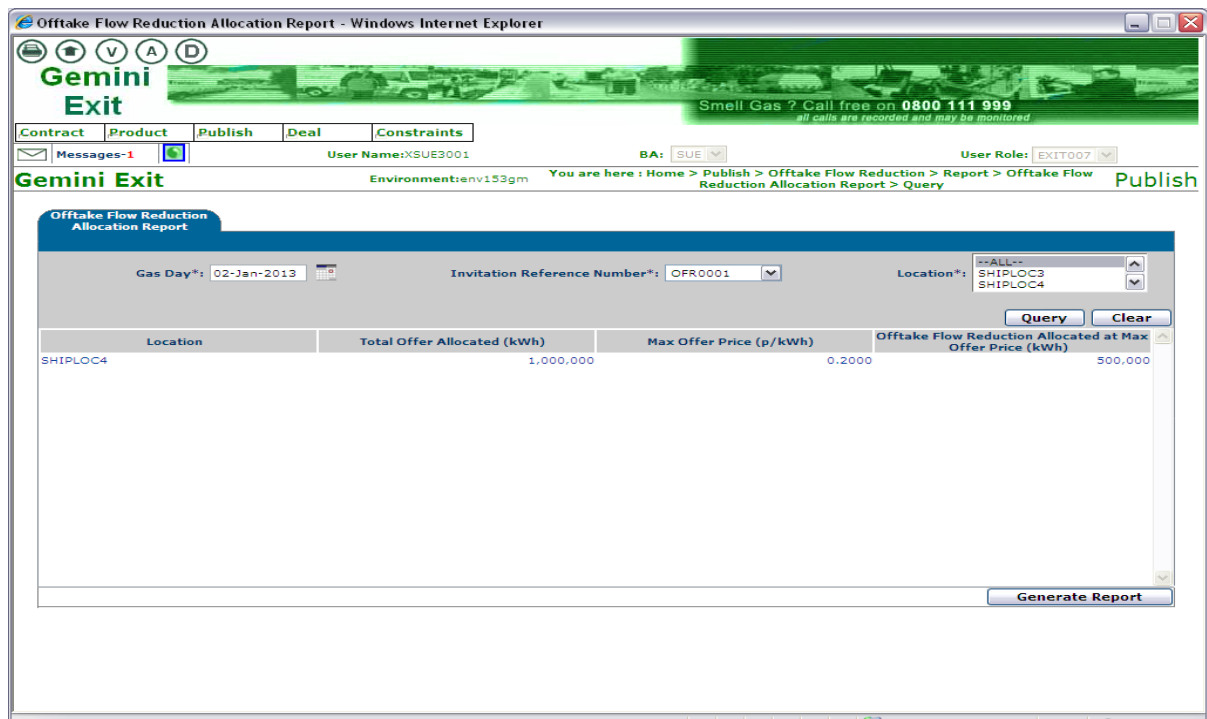
The Navigation Path for this screen is

**Home>Publish>Reports>Offtake Flow Reduction>Offtake Flow Reduction Allocation Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely

- **Gas Day**
- **Invitation Reference Number**
- **Location**

Click **Query** and the results will be displayed.



**Publish – Offtake Flow Reduction – Report - Offtake Flow Reduction Offer Allocation Report – Query**

### 1.19 Offtake Flow Reduction Offer Information Report

This report will display the offer details along with the offer status and Offtake Profile Notice (OPN) compliance status.

The Navigation Path for this screen is

**Home>Publish>Reports>Offtake Flow Reduction>Offtake Flow Reduction Offer Information Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely

- **Gas Day**
- **Invitation Reference Number**
- **Location**
- **Offer Status**

Click **Query** and the results will be displayed.

Offtake Flow Reduction Offer Information Report - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUE3001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment:env153gm You are here : Home > Publish > Reports > Offtake Flow Reduction > Offtake Flow Reduction Offer Information Report > Query **Publish**

**Offtake Flow Reduction Offer Information**

BA Code: SUE BA Abbr. Name: SHIPPER E BA Name: SHIPPER E CO LTD Gas Day\*: 02-Jan-2013

Invitation Reference Number\*: OFR0001 Offer Submission Window: 01-Jan-2013 16:20:00 to 02-Jan-2013 04:30:00

Location\*: --ALL-- SHIPLOC3 SHIPLOC4 Offer Status\*: --ALL-- Allocated New

| Location | BA Code | Maximum Energy Offered(kWh) | Minimum Energy Offered(kWh) | Offtake Flow Reduction Period Start Time (HH) | End Time (HH) | Energy Allocated (kWh) | Offer Price (p/kWh) | Allocated Offer Price (p/kWh) | Offer Value(£) | OPN Compliance |
|----------|---------|-----------------------------|-----------------------------|---|---------------|------------------------|---------------------|-------------------------------|----------------|----------------|
| SHIPLOC4 | SUE     | 500,000                     | 100,000                     | 06  | 12            | 500,000                | 0.1000              | 0.1000                        | 500.00         | Yes            |
| SHIPLOC4 | SUE     | 500,000                     | 100,000                     | 06  | 12            | 500,000                | 0.2000              | 0.2000                        | 1,000.00       | Yes            |
| SHIPLOC4 | SUE     | 1,200,000                   | 100,000                     | 06  | 12            | -                      | 0.1000              | -                             | 1,200.00       | -              |

Total(kWh): 2,200,000 300,000

Note: OFR Period finishes at the hour stated in the 'End Time', and does not include that hour bar.

01-Jan-2013 17:06:18 GMT Local intranet 100%

Publish - Reports – Offtake Flow Reduction – Offtake Flow Reduction Offer Information Report - Query

Offtake Flow Reduction Offer Information Report - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUE3001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment:env153gm You are here : Home > Publish > Reports > Offtake Flow Reduction > Offtake Flow Reduction Offer Information Report > Query **Publish**

**Offtake Flow Reduction Offer Information**

BA Code: SUE BA Abbr. Name: SHIPPER E BA Name: SHIPPER E CO LTD Gas Day\*: 02-Jan-2013

Invitation Reference Number\*: OFR0001 Offer Submission Window: 01-Jan-2013 16:20:00 to 02-Jan-2013 04:30:00

Location\*: --ALL-- SHIPLOC3 SHIPLOC4 Offer Status\*: --ALL-- Allocated New

| Offtake Flow Reduction Period Start Time (HH) | End Time (HH) | Energy Allocated (kWh) | Offer Price (p/kWh) | Allocated Offer Price (p/kWh) | Offer Value(£) | OPN Compliance | Flow Rate | Offer Status | Reason | Offer ID             | Action                           |
|---|---------------|------------------------|---------------------|-------------------------------|----------------|----------------|-----------|--------------|--------|----------------------|----------------------------------|
| 06  | 12            | 500,000                | 0.1000              | 0.1000                        | 500.00         | Yes            | Constant  | ALL          |        | SUESHIPLOC4OFR000001 |                                  |
| 06  | 12            | 500,000                | 0.2000              | 0.2000                        | 1,000.00       | Yes            | Constant  | ALL          |        | SUESHIPLOC4OFR000002 |                                  |
| 06  | 12            | -                      | 0.1000              | -                             | 1,200.00       | -              | Variable  | NEW          |        | SUESHIPLOC4OFR000003 | <input type="button" value="v"/> |

Total(kWh): 2,200,000 300,000

Note: OFR Period finishes at the hour stated in the 'End Time', and does not include that hour bar.

01-Jan-2013 17:06:28 GMT Local intranet 100%

Publish - Reports – Offtake Flow Reduction – Offtake Flow Reduction Offer Information Report - Query

## 1.20 Current Overrun Prices Report

This report displays the Overrun Price for the selected Location(s). The price is calculated and stored in the system. You will see the latest day and time on which the calculation was executed. You will note that the report has a Disclaimer statement.

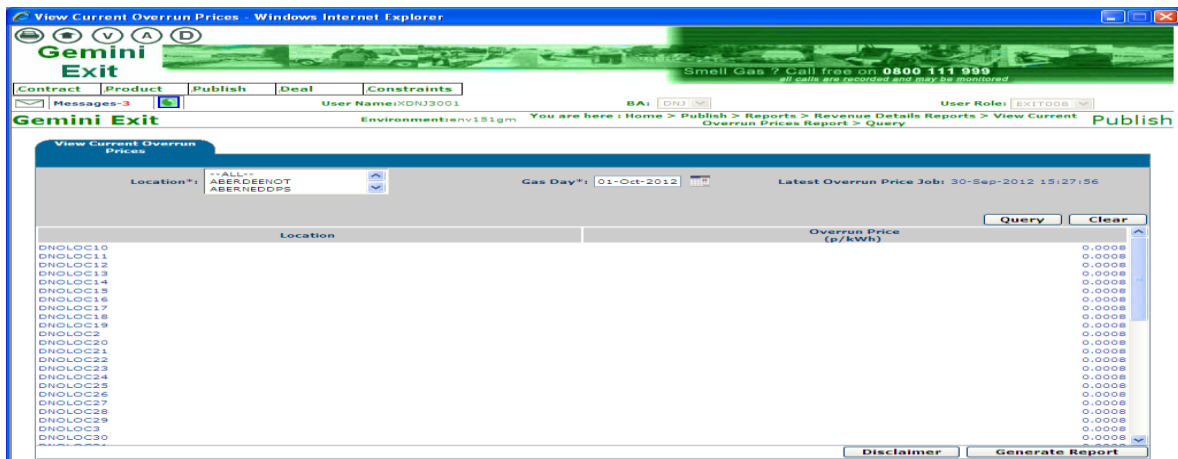
The Navigation Path for this screen is

**Home>Publish>Reports>Revenue Details Reports >View Current Overrun Prices Report**

If you wish to view the information contained in this report you will need to select the appropriate fields namely

- **Location**
- **Gas Day**

Click **Query** and the results will be displayed



**Publish – Reports – Revenue Details Reports – View Current Overrun Prices Report - Query**

## 1.21 Capacity by Quantity Holder Report

This report displays the available sold and unsold capacity for each available Quantity Holder for each MoS. The details shown in this report are post allocation.

The Navigation Path for this screen is

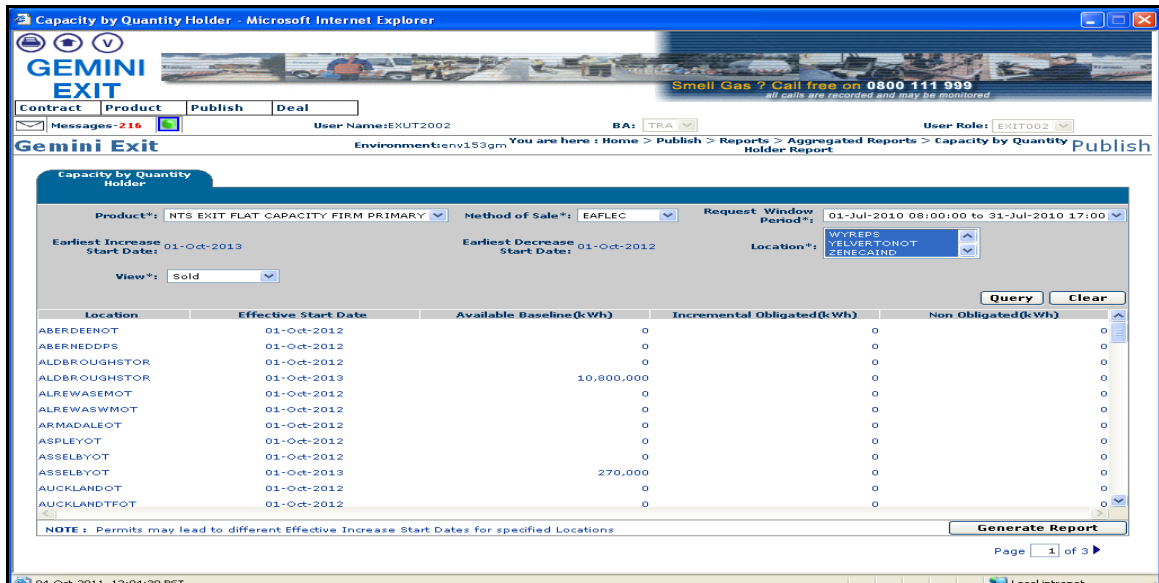
**Home>Reports>Aggregated Report >Capacity by Quantity Holder Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely

- **Product**
- **MoS** – EAFLEC; ADEFLEC; AFLEC; AIEFLEC; DADNEX;DONEX; WDDNEX
- **Request Window Period** – EAFLEC; ADEFLEC; AFLEC; AIEFLEC; DADNEX;DONEX; WDDNEX
- **Period To** – DADNEX;DONEX; WDDNEX
- **Earliest Increase Start Date** – EAFLEC; AIEFLEC
- **Earliest Decrease Start Date** – EAFLEC
- **Ad-hoc Request ID** – AIEFLEC
- **Transaction Period** – AFLEC; DADNEX; DONEX; WDDNEX
- **Sub Transaction Period** – AFLEC
- **Location** – EAFLEC; ADEFLEC; AFLEC; AIEFLEC; DADNEX;DONEX; WDDNEX

- **View** – EAFLEC; ADEFLEC; AFLEC; AIEFLEC; DADNEX;DONEX; WDDNEX

Click **Query** and the results will be displayed



Home>Publish>Reports>Aggregated Reports>Capacity by Quantity Holder

## 1.22 Off Peak Capacity Release Details

This screen allows you to view the system calculated off-peak capacity that is to be released or has already been released for single/multiple locations for a Gas Day.

The Navigation Path for this screen is

**Home>Product>Off Peak Capacity Release.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely

- **Product**
- **Location**
- **Gas Day**

Click **Query** and the results will be displayed

**Home-Product-Off-peak Capacity Release-Query  
1.23 Meter Site Relationship Report**

This report allows you to view the meters at an aggregate level (i.e. unique sites; storages; off-take meters) and associated meters at their lowest level (i.e. sub meter level). The details include an effective start date greater than or equal to 1<sup>st</sup> October 2012.

The Navigation Path for this screen is

**Home>Product>Reports>Meter Site Relationship Report.**

If you wish to view the information contained in this report you will need to select the appropriate fields namely

- **Meter ID** – a pop up box will appear for you to scroll down and select the appropriate ID
- **Location**

Click **Query** and the results will be displayed

**Home-Product-Reports-Meter Site Relationship Report**

**Meter Site Relationship Report - Microsoft Internet Explorer**

**GEMINI EXIT** Smell Gas ? Call free on 0800 111 999  
*all calls are recorded and may be monitored*

Contract Product Publish Deal Constraints  
Messages - 0 User Name: EXIT1001 BA: TRA User Role: EXIT001

You are here : Home > Product > Reports > Meter Site Relationship Report

**Meter Site Relationship** Environment: Prototype

Business Associate: AGA AGAS ALL GAS & POWER  
Meter ID: L

| BA Code | Location  | Meter/Site ID |
|---------|-----------|---------------|
| AGA     | BASFIND   | BASF          |
| AGA     | BACTONINT | BICO          |
| AGA     | GRAINPS   | IGPS          |

**Meter Look Up - Microsoft Internet Explorer**

Meter/Site ID: Search

| Meter/Site ID | Meter / Site Name       |
|---------------|-------------------------|
| ABEROF        | ABERDEEN OFFTAKE        |
| ALDBSX        | ALDBROUGH - SYSTEM EXIT |
| ALGT          | ALSTON GAS TURBINES     |
| ALNCSX        | AVONMOUTH - SYSTEM EXIT |
| ALRLOF        | ALREWAS EM OFFTAKE      |
| ALRWOF        | ALREWAS WM OFFTAKE      |
| AMTCST        | EASINGTON - BG AMETHYST |
| ARMAOF        | ARMADALE OFFTAKE        |
| ARJO          | ARJO WIGGINS            |
| ARWI          | BACTON - BBL            |
| BBLCST        | BACTON INTERCONNECTOR   |
| BISTST        | BACTON - PHILIPS        |
| PHLCST        |                         |

Close

Location\*: --ALL--  
ABERDEENOT  
ABERDEENDDPS  
ASPLEYOT  
AUCKLANDOT

Query Clear

| Meter ID | Sub Meter Relationship Effective Start Date | Sub Meter Relationship Effective End Date |
|----------|---|---|
| HC059    | 01-Oct-2012                                 |   |
| HC168    | 01-Nov-2013                                 | 31-Oct-2013                               |
| HC139    | 01-Oct-2012                                 |   |
| HC137    | 01-Oct-2012                                 |   |

Generate Report

19-Apr-2011 09:44:13

Home-Product-Reports-Meter Site Relationship Report (Look up Screen)

# **Gemini NTS**

## **Exit Reform**

### **Chapter Two**

#### **Introduction to Processes**

## **2 Introduction to Long Term Applications and Short Term Auctions**

### **2.1 Request Types (Long Term)**

Before placing a request it is advised that you take note of the following information

#### **2.1.1 Enduring Annual Flat Exit Capacity (EAFLEC) - Increase Request**

The minimum increase by quantity in an application window is 100,000kwh. Only one increase request can be placed, per NTS Exit Point, per increase start date, per Application window. Where a new increase request overlaps with an existing decrease request that has not been allocated, the decrease request will be allocated first followed by the increase request. When you place a request a warning message will be displayed asking if you wish to continue. An increase request that overlaps with an allocated decrease request for the same period cannot be placed. Where a new increase request is placed and the commitment period contains an unallocated decrease request, the decrease request may be rejected and a warning message will be displayed. An increase request cannot be placed where the Commitment Period for that request would overlap with a previously allocated decrease request.

#### **2.1.2 Enduring Annual Flat Exit Capacity (EAFLEC) - Decrease Request**

The decrease start date must not be earlier than the date set by the Default Reduction Notice Parameter and must be the start of a month. The Decrease To value cannot be greater than your entitlement for the Decrease Start Date. Where a new Decrease Request overlaps with an earlier Increase Request for the same period that has not been allocated, the decrease will be allocated prior to the Increase Request. A warning message will be displayed asking if you wish to continue. A Decrease Request that overlaps with an allocated Increase Request for the same period cannot be placed

#### **2.1.3 Annual NTS Exit Capacity (AFLEC) Requests**

National Grid NTS will issue an invitation letter via the Joint Office and web fax giving you 28 days prior to the application window. □Applications may only be made on business days within the July application window. The National Grid Capacity team will allocate requests and the results will be published on the dates specified in the invitation letter. Applications previously entered can be withdrawn or modified in the same Application window.

#### **2.1.4 Ad-hoc Increase Application (AIEFLEC) Requests**

Ad-hoc requests can be made between 1st October and 30th June in any Gas Year. You can apply for up to 4 separate tranches, the first gas flow must not be earlier than 6 months from the date of application or later than the default delivery date. The total requested capacity (including all tranches) should be equal to at least 1GWh or 125% of NTS Exit Point baseline capacity at the relevant NTS Exit Point. National Grid NTS will accept receipt of the application after which an offer must be made within 15 days if no works are required. If it is believed that works will be required, National Grid will respond within 90 days or more if both parties agree.

The offer will specify the following:

- The Offer must be accepted by a User within 30 calendar days. Within 10 days of acceptance National Grid will publish the results; and
- The Capacity Registration Date.

Once received the Offer must be accepted within 30 calendar days

National Grid NTS will publish the incremental quantity allocated within 10 days. If an Ad-hoc Increase request has already been placed for an NTS Exit Point, a second request by the same company can only be placed once the first request has been allocated and closed. Once an Ad-hoc request has been placed it cannot be modified. The existing request should be withdrawn and a new request placed prior to National Grid accepting the initial request. An Increase request that overlaps with an allocated decrease request for the same period cannot be placed. Where a new Increase request is



placed and the Commitment Period contains an unallocated Decrease request, the Decrease request may be rejected and a warning message will be provided to the User. An Increase request cannot be placed where the Commitment Period for that request would overlap with a previously allocated Decrease request.

### 2.1.5 Ad-hoc Decrease Application (ADEFLEC) Requests

National Grid NTS will invite Users to submit requests for reductions and this may occur if an ad-hoc increase has been received. This request can be submitted outside the Reduction Application Window. This invitation will specify:

- When you can submit a reduction request for a particular NTS Exit Point(s);
- The earliest date for which reductions are being sought (this will always be the first of any month);
- The date when you will be notified of the outcome (hence the fixed lead time parameter would not be applicable).

You will be able to submit one decrease request per NTS Exit Point; however National Grid NTS may override the information submitted in the request. The requested capacity figure can be amended anywhere between the minimum figure and what you have requested. National Grid may accept an offer either in whole or in part. If your request is accepted your ongoing User Commitments at that particular NTS Exit Point, from the effective start date, will be reduced by the amount that has been allocated. Allocation of ad-hoc decrease requests will not be performed in conjunction with any increase requests in the same application. However you should note that there can be a separate increase application process occurring at the same time for the same period.

### 2.1.6 Exit Flat Capacity Buyback Contract

National Grid NTS can enter into a Buyback of Firm NTS Exit Flat Capacity with you for a period of one or more continuous gas days via a contract tendering process. All active external Users within the system and selected by National Grid NTS are known as eligible Users and are allowed to submit an offer under the tendering process. They will then be able to view and accept the terms and conditions of the contract that are detailed within the system. National Grid NTS can issue an Invitation to Tender (ITT) any time. A single Buyback contract can include tenders for one or more contract types (see below) at one or more NTS Exit point(s).

Buyback contracts are categorised into Forwards or Options.

- Forwards contracts allow you to offer back to NG Transmission a quantity of Firm NTS Exit Flat Capacity for all gas days within a specified period. The specified price will be in p/kWh/day.
- Options contracts allow you to offer back to NG Transmission a quantity of Firm NTS Exit Flat Capacity for a predefined number of gas days within a specified period. The specified prices are:
  - Premium – this is the price (p/kWh/day) payable for each of the pre-defined number of gas days specified for a particular Options contract; and
  - Exercise – this is the price (p/kWh/day) payable for each gas day where the Buyback is exercised and utilised by National Grid NTS for a particular Options contract.

**Please Note: for more information on placing your requests; adding, modifying or withdrawing requests please refer to [Chapter 4](#).**

### 2.1.7 DN Adjustment Window

This facility is only available to Distribution Networks (DN) Operators and the window enables DNs to submit adjustments or withdraw requests placed during the original July application. Additionally DNs will be able to add a new request if required. These requests are submitted during a defined 10 business day period after the closure of the Application Window but before allocation. The precise dates are notified when the Application is published. Once adjustments are submitted they are subject to validations and are either approved/modified or rejected.

## 2.2 Long Term Applications – Table

NTS Exit Flat Capacity; NTS Exit Flat Capacity Off-peak Primary and NTS Exit Flat Capacity Firm Derived are the Products that are offered to the External Users. The Method of Sale (MoS) is the name given to the long term application process through which capacity is sold or bought. Long Term Applications available to you are detailed in the table below:

| Application Type (Method of Sale (MoS))                          | Details   | Product Period  | Allocation Time  |
|--|---|---|--|
| <b>EAFLC</b> - Enduring Annual Flat Exit Capacity                | Increase or Decrease the 'evergreen' Enduring Firm NTS Exit (Flat) Capacity right   | Enduring Increase Starting Yr+4 Yr+5 Yr+6<br><br>Enduring Decrease Starting at 1 <sup>st</sup> of any month from Oct Yr+2 | Application Window is July allocated by 30 <sup>th</sup> September Y   |
| <b>AFLEC</b> - Annual NTS Exit Flat Capacity                     | Distinct 12 month Firm Exit Capacity tranche covering an entire Gas Year  | Covers 1 whole year Yr+1 Yr+2 Yr+3  | Application Window is July allocated by 30 <sup>th</sup> September Y   |
| <b>AIFLEC</b> - Enduring Ad-hoc Increase Flat Exit Capacity      | Increase the 'evergreen' Firm NTS Exit (Flat) Capacity right  | Enduring Increase Starting M+6 to October Yr+6  | Ad-hoc Application Window initiated by Shipper                         |
| <b>ADEFLEC</b> - Ad-hoc Decrease Enduring NTS Exit Flat Capacity | Decrease of Enduring Firm Exit Capacity, only initiated by National Grid NTS in relation to another Ad-hoc increase request | Reduce from the 1 <sup>st</sup> of any month as requested by National Grid NTS  | Ad-hoc Application Window initiated and allocated by National Grid NTS |
| <b>EXBB</b> - Exit Flat Capacity Buyback Contract                | A contract entered into with National Grid NTS - these can be Forward or Options Contracts                                  | Contracts entered into can cover a period of one or more continuous gas days  | National Grid NTS can issue invitations at any time of the year.       |

## 2.3 Request Types (Short Term)

There are four types of daily auction where you may want to place requests, these are;

### 2.3.1 Day Ahead Daily NTS Exit (Flat) Capacity – (DADNEX)

Unsold Long Term NTS Exit Flat Capacity can be rolled over and made available within the short term auction process. This daily auction process enables National Grid NTS the ability to sell all remaining available NTS Exit Flat Firm Capacity (unsold baseline; obligated incremental and non obligated incremental).

The auction will allow National Grid to process bids for each gas day and the results will be published to you on a daily basis. You can submit up to 10 bids for an NTS Exit Point for each gas day and this can be done 7 days in advance from 06:00 hours until D-1 at 14:00 hours. The allocation will then start at 15:00 hours on D-1.

This auction also gives you the option to carry over any unallocated Day Ahead bids through to the Within Day auction. The system will roll over any unallocated bids only if you have chosen to do so by checking the 'transfer' box. If you do not do this than any unallocated bids will automatically be rejected. Once the bids have rolled over they are then subject to the within day process whereby allocations are made at various times throughout the day.

### 2.3.2 Within Day Daily NTS Exit (Flat) Capacity – (WDDNEX)

This is another type of ‘sell’ auction and, as the title suggests, these are held within the gas day. Requests are captured from D-1 @14:00 hours until D0 at midnight. The allocation times are 08:00; 14:00; 18:00; 22:00 and 01:00 hours, however auctions can also be initiated at any other time within the gas day.

### 2.3.3 Daily Off-peak NTS Exit (Flat) Capacity – (DONEX)

This auction works on the same principles as DADNEX; however this process enables you to submit bids for NTS Exit Flat Capacity Off-peak. This capacity can also be subject to a scale back whereby a restriction (%) is placed on what you will be entitled to flow. For example if you are entitled to flow 200,000 kWh of which 100,000 kWh is firm capacity and 100,000 kWh is off peak capacity, if National Grid applies a constraint of 40% for 06:00 hours you will only be allowed 160,000 kWh – this will mean you can only have 100,000 kWh firm and 60,000 kWh Off peak capacity.

### 2.3.4 Daily Buyback NTS Exit (Flat) Capacity – (DBNEX)

This process is initiated by National Grid NTS whereby you will be invited to submit offers to surrender your available NTS Exit Firm Capacity for a specified NTS Exit Point and gas day. You will be able to submit offers seven days in advance, 06:00 D-7, until 02:00 hours on D-0. National Grid will then allocate no earlier than 15:00 hours on D-1 and no later than 03:00 hours on D-0. If you have an offer accepted, National Grid NTS will pay a surrender/exercise charge and this will be equal to the accepted offer/option quantity multiplied by the accepted offer/exercise price of your offer/option.

**Please Note:** for more information on placing your requests; adding, modifying or withdrawing requests please refer to [Chapter 4](#).

## 2.4 Daily Short Term Auctions – Table

National Grid NTS will initiate auctions for D-1 (Day Ahead) and D0 (Within Day).

| Auction Type (Method of Sale (MoS)) | Buy or Sell Auction | Requests captured from | Requests captured until | Auction Allocation Times                        | Full Product Name                   |
|-------------------------------------|---------------------|------------------------|-------------------------|---|-------------------------------------|
| DADNEX                              | Sell                | D-7 @ 6:00hrs          | D-1 @ 14:00hrs          | D-1 @ 15:00hrs                                  | NTS Exit Flat Capacity Firm Primary |
| WDDNEX                              | Sell                | D-1 @ 14:00hrs         | D0 @ 00:00hrs           | D0 @ 08:00, 14:00, 18:00, 22:00 and 01:00hrs ** | NTS Exit Flat Capacity Firm Primary |
| DONEX                               | Sell                | D-7 @ 6:00hrs          | D-1 @ 14:00hrs          | D-1 @ 15:00hrs                                  | NTS Exit Flat Capacity Off-peak     |
| DBNEX                               | Buy                 | D-7 @ 6:00hrs          | D0 @ 02:00hrs           | As required based on strategy                   | NTS Exit Flat Capacity Firm Derived |

\*\*Daily WDDNEX auctions are processed at the times stated, but can be initiated at any other time within the Gas Day with one hours notice.

## 2.5 Status

As you work through the screens you will see a number of different statuses. The table below details the status you will see against the particular transactions you are taking part in.

| <b>Status</b> | <b>Detail (For)</b>  |
|---------------|--|
| New           | Auctions/Applications                                      |
| Draft         | Assignment Registrations                                   |
| Allocated     | Auctions/Applications                                      |
| Withdrawn     | Auctions/Applications; Transfers; Assignment Registrations |
| Registered    | Transfers; Assignment Registrations                        |
| Approved      | Assignment Registrations                                   |
| On Hold       | Assignment Registrations                                   |
| Accepted      | Transfers; Ad-Hoc Offers; Assignment Registrations         |
| Rejected      | Transfers; Assignment Registrations                        |
| Timed Out     | Transfers; Assignment Registrations                        |
| Confirmed     | Transfers  |
| Cancelled     | Transfers  |
| Invalid       | Transfers  |
| Published     | Ad-Hoc Offers  |

# **Gemini Exit**

## **Chapter 3**

### **Set-Up User Preferences**

### 3. Introduction to Setup User Preferences

These screens allow you to set up limits against certain criteria at each NTS Exit Point before you carry out the Long Term Application Request process or take part in a Short Term Auction. During this section of the document you will see screen shots that relate to the Short Term Auction process. However it should be noted that the layout of the screens are the same when setting up your preferences for Long Term Applications. As an external User you need to select the Product and then either the Application or Short Term Method of Sale (MoS) you wish to make your changes against.

The table below highlights the areas against which you can set up your preferences for each individual MoS.

You can set up preferences against an upper or lower limit or both.

| Method of Sale (MoS) | Request Type/Type of Contract       | Validation Parameter         |
|----------------------|-------------------------------------|------------------------------|
| <b>EAFLEC</b>        | Increase<br>Decrease                | Capacity<br>Commitment Value |
| <b>AFLEC</b>         |                                     | Capacity<br>Value            |
| <b>AIEFLEC</b>       | Increase                            | Capacity<br>Commitment Value |
| <b>ADEFLEC</b>       | Decrease                            | Capacity                     |
| <b>EXBB</b>          | Forward<br>Option                   | Capacity<br>Price<br>Value   |
| <b>DADNEX</b>        | Day Ahead Daily Short Term Auction  | Capacity<br>Price<br>Value   |
| <b>WDDNEX</b>        | Within Day Daily Short Term Auction | Capacity<br>Price<br>Value   |
| <b>DONEX</b>         | Daily Off-Peak Short Term Auction   | Capacity<br>Price<br>Value   |
| <b>DBNEX</b>         | Daily Buy-Back                      | Capacity<br>Price<br>Value   |

When you place your request the system will validate these against the pre set preferences and notify you if your request contravenes any of them. If this happens the system will automatically generate a message. You will then have a choice of either cancelling or proceeding with the request by overriding the message. There are no restrictions on when you can set up the preferences in the system as they can be added or modified at anytime. In order for the preferences to take effect, these must be saved to the system prior to submitting a request.

The Navigation Path for this screen is:

**Home>Deal >Capture>Setup User Preferences.**

**Please Note:** your BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system.

You will then need to select

- **Product**
- **Location**
- **Method of Sale –**
- **Validation Parameter**

### Click Query

**User Preferences**

Product\*: NTS EXIT FLAT CAPACITY OFF-PEAK PRIM Location\*: SHIPLOC  
 SHIPLOC1  
 SHIPLOC2

BA Code: SUG BA Abbr. Name: SHIPPER G BA Name: SHIPPER G CO LTD

MoS\*: DONEX Validation Parameter\*: CAPACITY  
 VALUE

| MoS   | Location | Validation Parameter | Upper Limit | Lower Limit | Units | Validation On |
|-------|----------|----------------------|-------------|-------------|-------|---------------|
| DONEX | SHIPLOC  | CAPACITY             |             | 200,000 kWh |       | Lower Limit   |

Buttons: Query, Clear, Modify, Add

### Deal – Capture – Setup User Preferences

#### 3.1 Add User Preferences

From the query screen you will be able to click **Add** preferences. The system will then let you specify the upper or lower limits or both.

You will then need to:

- Select **Validation On** – if you do not select this field first, the system will not allow you to enter any further information and move forward
- Enter **Upper Limit** (if appropriate)
- Enter **Lower Limit** (if appropriate)
- Click **Save**

**Add Preferences**

Product\*: NTS EXIT FLAT CAPACITY OFF-PEAK PRIMARY Location\*: SHIPLOC  
 SHIPLOC1  
 SHIPLOC2

BA Code: SUG BA Abbr. Name: SHIPPER G BA Name: SHIPPER G CO LTD

MoS\*: DONEX Validation Parameter\*: CAPACITY  
 VALUE

Upper Limit:  Lower Limit:  Units: kWh Validation On\*: Lower Limit

Buttons: Query, Clear, Save, Clear, Cancel

NOTE: Please select the field 'Validation On' to provide values for 'Upper Limit' and/or 'Lower Limit'.

### Capture – Add Preferences – Query

Fields marked with \* are mandatory and if they are not completed then the system will return you to the field that requires completion. The system will also check if any preferences already exist for the specific location that you have chosen. If this is the case then the system will generate an error message stating:

**“User preferences are already defined at one or more of the selected NTS Exit Points”.**

**Please Note:** the Location, Request Type and Validation Parameter fields are multi select fields. In order to select more than one value click on the first value required then press and hold the Ctrl button on your keyboard each time you click on another required value.

### 3.2 Modify User Preferences

From the query screen you will be able to click **Modify** to amend any data you have previously entered. To do this you need to:

- Click **Modify**
- Select by checking the box next to the row of data that is to be modified
- Modify the data as required (this is done using the fields at the bottom of the screen)
- Click **Save**

**Please Note:** when selecting locations for modification, if you select a single location then the existing preferences for that location are displayed for you to change. However if you select multiple records no values will be shown. All locations selected will be updated to the same values when you save the information.

The screenshot shows the 'Modify Preferences' interface in a Windows Internet Explorer browser. The page title is 'Modify Preferences - Windows Internet Explorer'. The Gemini Exit logo is visible in the top left. A navigation bar includes 'Contract', 'Product', 'Publish', 'Deal', and 'Constraints'. The user is logged in as 'XSUG3001' with a role of 'EXIT007'. The breadcrumb trail is 'Home > Deal > Capture > Modify Preferences > Query'. The main form area has the following fields:

- Product\*: NTS EXIT FLAT CAPACITY OFF-PEAK PRIM
- Location\*: SHIPLOC, SHIPLOC1, SHIPLOC2
- BA Code: SUG
- BA Abbr. Name: SHIPPER G
- BA Name: SHIPPER G CO LTD
- MoS\*: DONEX
- Validation Parameter\*: CAPACITY, VALUE

Buttons for 'Query' and 'Clear' are present. Below the form is a table with the following data:

| Select                              | MoS   | Location | Validation Parameter | Upper Limit | Lower Limit | Units | Validation On |
|-------------------------------------|-------|----------|----------------------|-------------|-------------|-------|---------------|
| <input checked="" type="checkbox"/> | DONEX | SHIPLOC  | CAPACITY             |             | 200,000 kWh | kWh   | Lower Limit   |

At the bottom of the form, there are input fields for 'Upper Limit', 'Lower Limit' (set to 250,000), 'Units' (set to kWh), and 'Validation On\*' (set to Lower Limit). 'Save', 'Cancel', and 'Reset' buttons are at the bottom right.

### Deal – Capture – Setup User Preferences – Query (Modify)



# **Gemini Exit**

## **Chapter 4**

# **Capturing Your Requests**

## 4 Introduction to Capturing your Requests

The screens and guidance detailed in this section applies to all types of long term applications and short term daily auctions. As an external User you will need to select the [Product](#) and [Method of Sale](#) to place your requests. In addition you will see screen shots that relate to the short term auction process only,

When the request window is **Open**, you can capture a new request. In addition, you can **modify** and/or **withdraw** an existing request at **New** status. To view open auctions you can access the [Request Windows Details Report](#). Before capturing any new requests you may also wish to view the [Capacity and Price Information Report](#) and/or the [Entitlements Report](#).

### 4.1 View Existing Requests

The Navigation Path for this screen is

**Home>Deal>Capture>Capture Requests.**

Select the following criteria:

- **Product**
- **Method of Sale**
- **Transaction Period** - select the appropriate period of time. This represents the period in which the gas day falls for the date you wish to buy or sell capacity.
- **Type of Contract** – this field will appear for **forwards and options buyback contracts**
- **Sub Transaction Period** – for **long term applications** and **short term daily auctions**; select the gas day
- **Location** - this will list all the locations associated with the auction for the Sub Transaction Period selected.
- **Sub Tender Period** - this field will appear for **forwards and options buyback contracts**
- **Sub Tender ID** - this field will appear for **forwards and options buyback contracts**

**Please Note: your BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system.**

Click **Query**. If any data has already been captured it will be displayed; otherwise you will see the following message:

**“No Data Found for Your Query Criteria.”**

Capture Request - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
*all calls are recorded and may be monitored*

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUE3001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment:env151gm You are here : Home > Deal > Capture > Capture Requests > Query Deal

**Capture Request**

Product\*: NTS EXIT FLAT CAPACITY OFF-PEAK PRIMARY Method of Sale\*: DONEX Transaction Period\*: 01-Oct-2012 to 30-Sep-2013

BA Code: SUE BA Abbr.Name: SHIPPER E BA Name: SHIPPER E CO LTD

Sub Transaction Period\*: 01-Oct-2012 to 01-Oct-2012 Location\*: SHIPLOC4

Query Clear

Add

Deal – Capture – Capture Requests

Capture Request - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
*all calls are recorded and may be monitored*

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUE3001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment:env151gm You are here : Home > Deal > Capture > Capture Requests > Query Deal

**Capture Request**

Product\*: NTS EXIT FLAT CAPACITY OFF-PEAK PRIMARY Method of Sale\*: DONEX Transaction Period\*: 01-Oct-2012 to 30-Sep-2013

BA Code: SUE BA Abbr.Name: SHIPPER E BA Name: SHIPPER E CO LTD

Sub Transaction Period\*: 01-Oct-2012 to 01-Oct-2012 Location\*: SHIPLOC4

Query Clear

**NATIONAL GRID NTS DEFINED PARAMETERS**

Minimum Quantity(kWh):100,000 Maximum Number of Requests:10

Sub Transaction Period: 01-Oct-2012 to 01-Oct-2012 Reserve Price(p/kWh): 0.0001

**REQUEST PARAMETERS**

| Request ID        | Sub Transaction Period     | Request Type | Min. Qty (kWh) | Max. Qty (kWh) | Price (p/kWh) | Request Value (£) | Timestamp            | Status |
|-------------------|----------------------------|--------------|----------------|----------------|---------------|-------------------|----------------------|--------|
| SUESHIPLOC4D0NEX4 | 01-Oct-2012 to 01-Oct-2012 | Evergreen    | 100,000        | 500,000        | 0.0001        | 0.50              | 30-Sep-2012 11:25:12 | NEW    |
| SUESHIPLOC4D0NEX5 | 01-Oct-2012 to 01-Oct-2012 | Evergreen    | 100,000        | 300,000        | 0.0002        | 0.60              | 30-Sep-2012 11:25:30 | NEW    |

Add Modify Withdraw

Capture – Capture Requests – Query

## 4.2 Placing Requests

To place requests you will need to select the appropriate criteria relating to either the long term application or short term daily auction. The steps below detail the different criteria that you will need to select.

As in previous sections, the screen shots shown as examples relate to the short term daily auction process.

- **Product** – for example NTS Exit (Flat) Capacity Firm Primary
- **Method of Sale** – this is the application or auction type i.e. EAFLEC; DADNEX
- **Application Window Period** - select the value for the relevant application window.

**Please Note:** your BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system. This is a read only field.

**Please Note:** when placing a forwards or options buyback contract a pop up box will appear and the Terms and Conditions will be displayed. Click on the view button to read this detail and if you wish to proceed click Accept

You will then need to select:

- **Request Type** – dependant on whether you are choosing a long term application or short term daily auction you will see criteria for you to select
  - for the long term applications, this will either be **increase or decrease** from the drop down list;
  - for the short term daily auctions and option buyback contracts you will need to choose either **evergreen** (the bid request quantity does not reduce throughout the gas day) or **reducing** (the maximum capacity is reduced every hour. This reduction begins from the hour following the placement of the request
- **Location**
- **Increase/Earliest Decrease Start Date** – you will only see this field for **long term applications**
  - select the date from when you want the **increase/decrease Request** to apply; the start dates available for selection are dependent on those selected in the query screen.
- **Increase By (kWh)/Decrease To (kWh)** – you will only see this field for **long term applications**
  - for an **increase Request** enter the amount of extra capacity that is required;
  - for a **decrease Request** enter the amount of capacity that your holdings will be reduced to.
- **Minimum and Maximum Quantity – kWh** – you will see this field for **short term daily auctions and forwards and options buyback contracts**
  - enter the range you are requesting and note that the values entered can be the same. However, if you enter a range you may only get allocated some of your request – this is known as partial allocation
- **Price p/kWh** - you will see this field for **short term daily auctions and forwards and options buyback contracts**
  - when you enter this price, you must make sure that its greater than, or equal to, the minimum price set by National Grid NTS (reserve price) for that particular location
- **Exercise Price (p/kWh)** – you will need to make an entry in this field for an **options contract**
- **Premium Price (p/kWh)** – you will need to make an entry in this field for an **options contract**
- **Lead Time** – you will need to make an entry in this field for an **options contract**
- **No. of Exercisable Instances**– you will need to make an entry in this field for an **options contract**

- **Value** – you will need to make an entry in this field for an **options contract**
- **Request Transfer Box** - this will only appear for **DADNEX** and, if ticked, will automatically carry forward your unallocated requests to the **WDDNEX** auction. Check this box if required.
- Click **Save**
- The data just entered will now be displayed under the **Request Parameters** section on the screen along with your **Request ID**, a **Timestamp** and the **Status** of the request.

Once you have clicked **Save**, the system will carry out a number of validation checks making sure that the offer you have entered does not contravene any of the preferences previously set up. The system will alert you and give you the opportunity to override the message and place the request. Additionally the system will check that the number of requests you are placing does not exceed the number specified within the parameters defined by National Grid NTS.

#### Deal – Capture – Capture Requests – Add Request

When clicking on the cancel button prior to saving the following message will be displayed:

**“You are leaving the screen without saving. Doing so will lead to updates being discarded. Click OK if you wish to leave the screen without saving changes. Click Cancel to return to the screen”.**

Once you have captured your requests in the system you can access the [Application Request Information](#) report for long term applications and the [Auction Request Information](#) for short term auctions. At this stage as your request is at **‘New’** you still have the ability to **‘modify’** or **‘withdraw’** before the application window closes.

### 4.3 Modify Requests

By following the process in [section 4.2](#), selecting your criteria and pressing **Query** you will have noticed the appearance of the **Modify** button once the information has been generated

Select the request to be modified by checking the select box against the record.

**Modify** as required

If you make an error a message will appear. Click on the **ok** button and a cursor will appear identifying where the error occurred. Rectify and continue with the process. Click **Save** to complete.

**Please Note:** - you will only be able to modify 'NEW' requests within the Request Window Period. During an allocation period you will not be able to modify existing requests and an information message will appear. This will show that requests are locked for allocation by National Grid NTS. If the Request Window closes and you have not saved the entry then the system will display an error message.

## Deal – Capture – Capture Requests – Modify Requests

### 4.4 Withdraw Requests

By following the process in [section 4.2](#), selecting your criteria and pressing **Query** you will have noticed the appearance of the **Withdraw** button once the information has been generated

Select the request to be withdrawn by checking the select box against the record. You will be asked if you wish to proceed – click **ok** or **cancel**

**Please Note:** - you will only be able to withdraw 'NEW' requests within the Request Window Period. During an allocation period you will not be able to withdraw existing requests and an information message will appear. This will show that requests are locked for allocation by National Grid NTS. If the Request Window closes and you have not saved the entry then the system will display an error message.

Withdraw Request - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUE3001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment:env151gm You are here : Home > Deal > Capture > Capture Requests > Withdraw Request Deal

**Withdraw Request**

Product:NTS EXIT FLAT CAPACITY OFF-PEAK PRIMARY Method of Sale:DONEX Transaction Period:01-Oct-2012 to 30-Sep-2013

BA Code:SUE BA Abbr. Name: SHIPPER E BA Name: SHIPPER E CO LTD

Sub Transaction Period: 01-Oct-2012 to 01-Oct-2012 Location:SHIPLOC4

**NATIONAL GRID NTS DEFINED PARAMETERS**

Minimum Quantity(kWh):100,000 Maximum Number of Requests:10

Sub Transaction Period Reserve Price(p/kWh)

01-Oct-2012 to 01-Oct-2012 0.0001

**REQUEST PARAMETERS**

| Select                              | Request ID        | Sub Transaction Period     | Request Type | Min. Qty (kWh) | Max. Qty (kWh) | Price (p/kWh) | Request Value (£) | Timestamp            | Status |
|-------------------------------------|-------------------|----------------------------|--------------|----------------|----------------|---------------|-------------------|----------------------|--------|
| <input type="checkbox"/>            | SUESHIPLOC4DONEX4 | 01-Oct-2012 to 01-Oct-2012 | Evergreen    | 100,000        | 500,000        | 0.0001        | 0.50              | 30-Sep-2012 11:25:12 | NEW    |
| <input checked="" type="checkbox"/> | SUESHIPLOC4DONEX5 | 01-Oct-2012 to 01-Oct-2012 | Evergreen    | 100,000        | 400,000        | 0.0002        | 0.80              | 30-Sep-2012 11:27:11 | NEW    |

Save Cancel Clear

### Deal – Capture – Capture Requests – Withdraw Requests

Once your requests have been **allocated**, post allocation reports are available to you within the system namely:

- [User Commitment Amount](#)
- [Aggregate User Enduring Capacity](#)
- [Sold/Unsold](#)
- [Requests/Users](#)
- [Max/Min Price](#)
- [Weighted Average Price \(WAP\)](#)
- [Incremental Capacity Allowance](#)
- [Buyback Contract Request Information](#)
- [Indicative/Actual Price Report](#)
- [Capacity by Quantity Holder](#)

# **Gemini Exit**

## **Chapter 5**

### **Transfers and Assignments**



## 5. Introduction to Transfers and Assignments

The Transfers process allows you to transfer a quantity of NTS Exit Flat Capacity to another User at the same location. A Transfer will move the Entitlement from the Transferor to the Transferee but the Transferor retains financial liability.

### 5.1 Bulletin Board

The Bulletin Board is there for you to post information or to advertise to any potential Transferor or Transferee. Information includes capacity and contact details of the external User who has posted the bulletin.

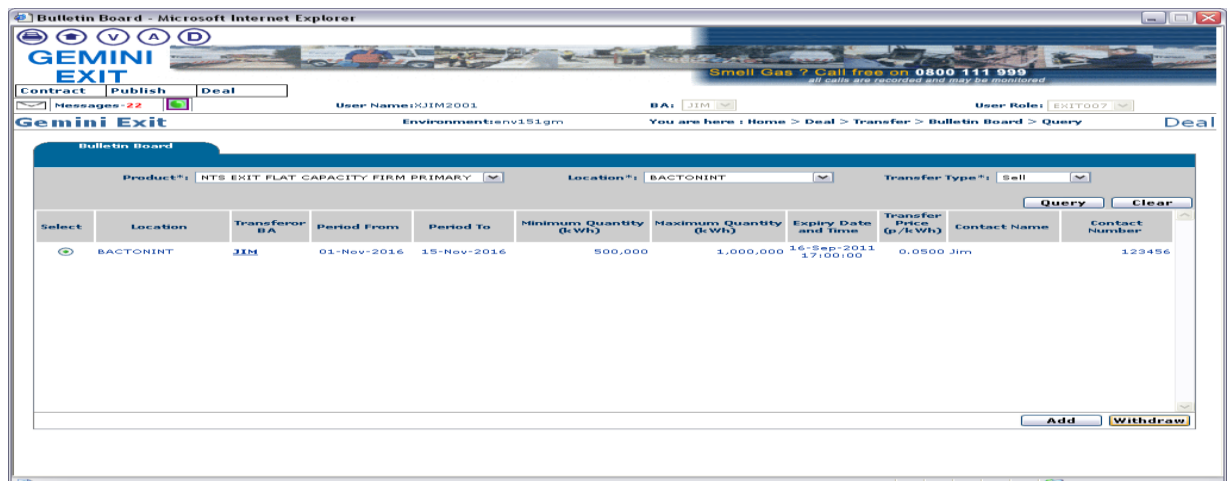
The Navigation Path for this screen is:

**Home>Deal>Transfer>Bulletin Board.**

To view any items already posted you will then need to select from the system:

- **Product** – the transferable product is associated with the sub-services
- **Location**
- **Transfer Type** – this could be Buy or Sell

Then you will need to click the **Query** button.



#### Deal – Transfer – Bulletin Board - Query

If any items have already been posted they will be displayed else the message “**No Data Found for Your Query Criteria**” will be shown.

#### 5.1.1 Adding a Bulletin

From the **Query** screen click **Add**

**Please Note:** your BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system. This is a read only field.

Then enter:

- **Product**
- **Location**
- **Transfer Type** – this could be Buy or Sell
- **Period From**
- **Period To**
- **Minimum Qty (kWh)**
- **Maximum Qty (kWh)**

- Expiry Date and Time – HH24
- Transfer Price – (p/kWh)
- Contact Name
- Contact Number

**Bulletin Board - Add**

BA Code: JIM    Abbreviated BA Name: JIM EXIT UAT    BA Name\*: JIM EXIT UAT BA

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY

Location\*: BACTONINT    Transfer Type\*: Sell

Period From\*: 01-Nov-2016    Period To\*: 15-Nov-2016

Minimum Quantity(kWh)\*: 500,000    Maximum Quantity(kWh)\*: 1,000,000

Expiry Date and Time\*: 16-Sep-2011    HH24\*: 17    Transfer Price(p/kWh)\*: 0.05

Contact Name\*: Jim    Contact Number\*: 123456

Note: "\*" indicates that the field is mandatory

**Save**    Cancel    Clear

#### Deal – Transfer – Bulletin Board - Add

**Please Note:** clicking on the Clear button clears all the fields and allows data to be re-entered. Clicking on the Cancel button cancels the data entered and takes you back to the Query screen. Once all mandatory fields are complete click Save.

The **Bulletin Board** screen will now be displayed. To see the data just added you may need to perform a query using appropriate data. If you wish to remove a record before it is due to expire then select the radio button to the left of the relevant record and **Withdraw**. This will remove the record.

## 5.2 Registering a Transfer

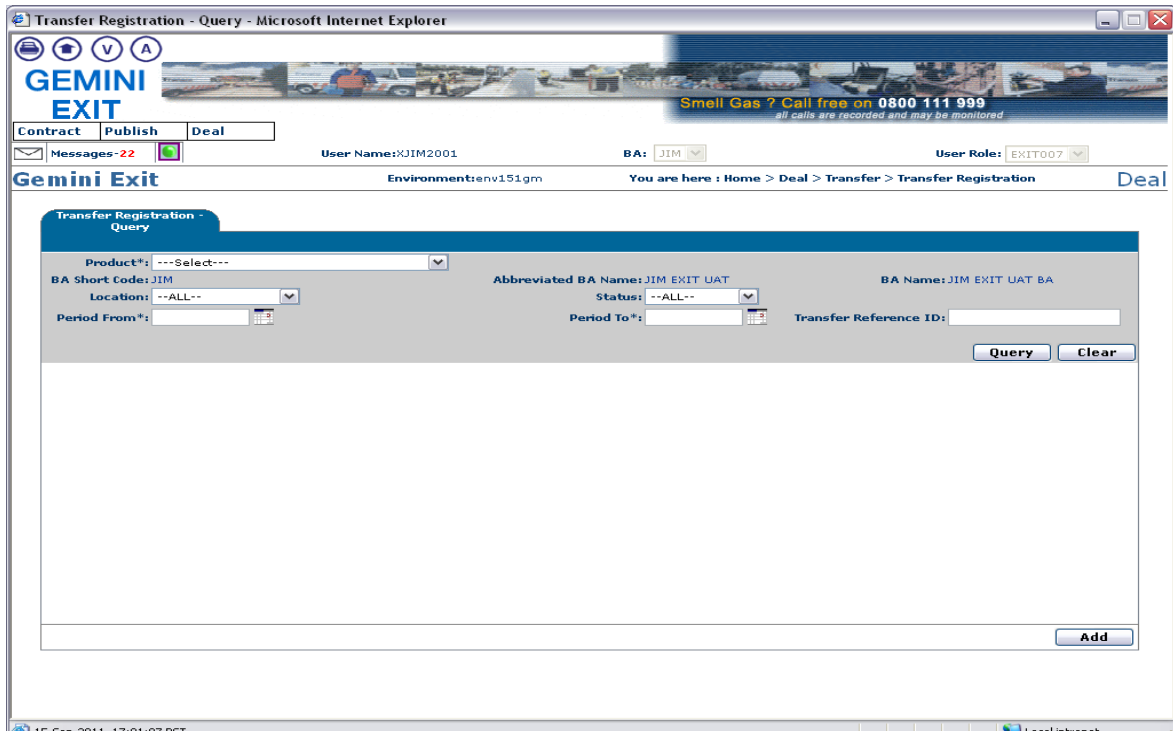
The Navigation Path for this screen is:

Home>Deal>Transfer>Transfer Registration

**Please Note:** your BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system. This is a read only field.

To view any Transfers already registered select:

- **Product**
- **Location**
- **Status** – this can be Registered; Withdrawn; Accepted; Rejected; Timed Out; Confirmed; Cancelled and Invalid
- **Period From** – the start date from when the transfer is effective
- **Period To** – the end date
- **Transfer Reference ID** – this will be either Buy or Sell



## Deal – Transfer – Transfer Registration

If there are any registered Transfers where you are the Transferor or Transferee they will be displayed otherwise the message “No Data Found for Your Query Criteria” will be shown.

To register a Transfer click the **Add** button

**Please Note:** your BA Transferor Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system. This is a read only field.

You will then need to enter:

- **Transferee BA Code** – this will then populate the associated BA Abbr. Name and BA Name
- **Product**
- **Period From** – this date must be greater than or equal to both 1<sup>st</sup> October 2012 and the current gas day
- **Period To**
- **Transfer Qty (kWh)**
- **Transfer Price (p/kWh)**
- **Contact Name**
- **Contact Number**

Click **Save**

Transfer Registration - Add - Microsoft Internet Explorer

**GEMINI EXIT**

Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Publish Deal

Messages - 23

User Name: KJIM2001 BA: JIM User Role: EXIT007

Environment: env151gm You are here : Home > Deal > Transfer > Transfer Registration > Add Deal

**Transfer Registration - Add**

Transferor BA\*: JIM JIM EXIT UAT JIM EXIT UAT BA

Transferee BA\*: BOB BOB EXIT UAT BOB EXIT UAT BA

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY

Location\*: BACTONINT

Period From\*: 01-Nov-2016 Period To\*: 15-Nov-2016

Transfer Quantity (kWh)\*: 750,000 Transfer Price (p/kWh): 0.05

Contact Name: Jim Contact Number: 123456

Note:\*\* indicates that the field is mandatory

Save Cancel Clear

15-Sep-2011 17:03:05 BST Local intranet

## Deal – Transfer – Transfer Registration - Add

The **Transfer Registration - Query** screen will now be displayed. To see the data just added you may need to perform a query using appropriate data.

A number of buttons are now available. Next to each record there is an **M** icon and a **V** icon. At the bottom of the screen the **Add** button is still available. In addition to this there are now **Withdraw**, **Accept** and [Generate Report](#) buttons in the bottom bar.

The **M** icon allows you to modify the record. This will only appear if you are the Transferor and the record is still in **“REGISTERED”** status.

The **V** icon allows you to view the details of the Transfer including the contact details for the Transferor.

Transfer Registration - Query - Microsoft Internet Explorer

**GEMINI EXIT**

Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Publish Deal

Messages: 23 User Name: KJIM2001 BA: JIM User Role: EXIT007

Environment: env151gm You are here : Home > Deal > Transfer > Transfer Registration > Query Deal

**Transfer Registration - Query**

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY

BA Short Code: JIM Abbreviated BA Name: JIM EXIT UAT BA Name: JIM EXIT UAT BA

Location: BACTONINT Status: --ALL--

Period From\*: 01-Nov-2016 Period To\*: 30-Nov-2016 Transfer Reference ID:

Query Clear

| Transfer Price (p/kWh) | Date and Time of Registration | Date and Time of Withdrawal | Date and Time of Acceptance | Date and Time of Rejection | Date and Time of Confirmation | Status     | Action |
|------------------------|-------------------------------|-----------------------------|-----------------------------|----------------------------|-------------------------------|------------|--------|
| 0.0500                 | 15-Sep-2011 17:03:24          |                             |                             |                            |                               | REGISTERED | M Y    |

Add Withdraw Accept Generate Report

15-Sep-2011 17:03:56 BST Local Intranet

### Deal – Transfer – Transfer Registration - Query

Transfer Registration - Modify - Microsoft Internet Explorer

**GEMINI EXIT**

Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Publish Deal

Messages: 23 User Name: KJIM2001 BA: JIM User Role: EXIT007

Environment: env151gm You are here : Home > Deal > Transfer > Transfer Registration > Modify Deal

**Transfer Registration - Modify**

Transfer Reference ID: 19

Transferor BA: JIM JIM EXIT UAT JIM EXIT UAT BA

Transferee BA\*: BOB BOB EXIT UAT BOB EXIT UAT BA

Product: NTS EXIT FLAT CAPACITY FIRM PRIMARY

Location\*: BACTONINT

Period From\*: 01-Nov-2016 Period To\*: 15-Nov-2016

Transfer Quantity (kWh)\*: 800,000 Transfer Price (p/kWh): .05

Contact Name: Jim Contact Number: 123456

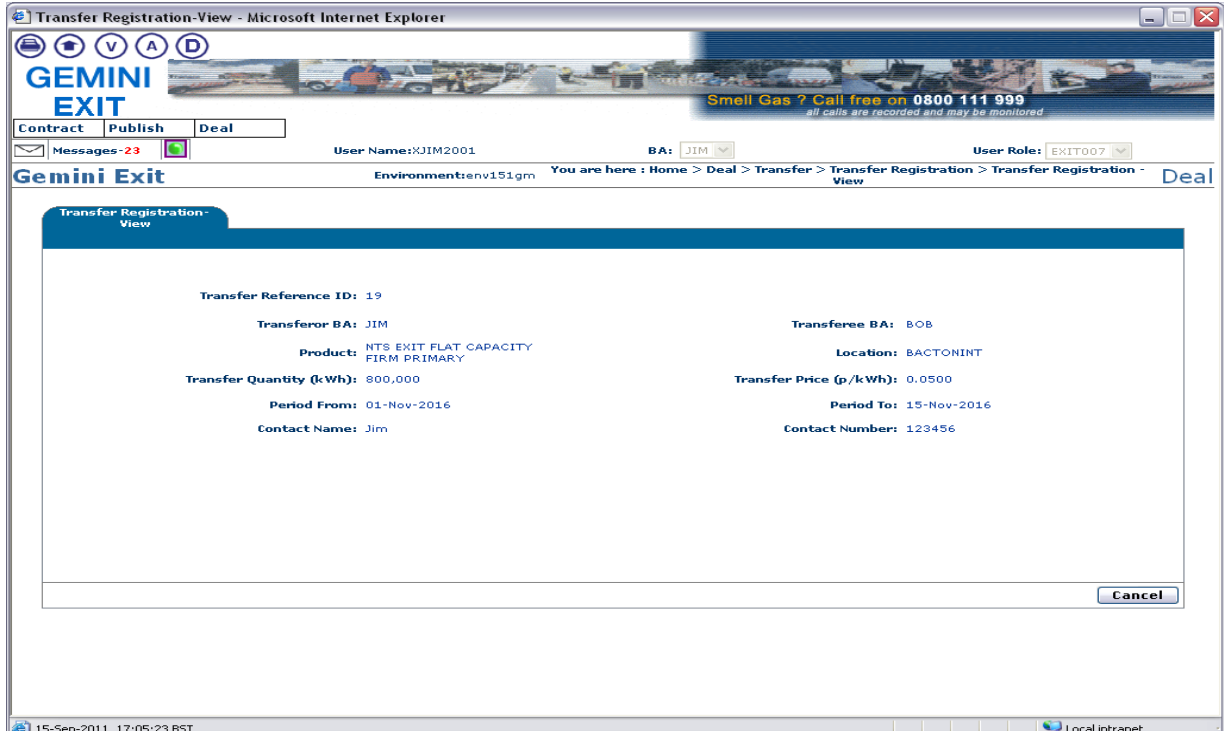
Remarks\*: Increased to 800,000

Note: \*\* indicates that the field is mandatory

Save Cancel Reset

15-Sep-2011 17:04:57 BST Local Intranet

### Deal – Transfer – Transfer Registration – Modify



**Deal – Transfer – Transfer Registration - View**

The **Withdraw** button allows the Transferor to withdraw a transfer before the Transferee accepts it. Once the Transferee has accepted the Transfer then this option will no longer be available. If you wish to withdraw a transfer then select the radio button to the left of the relevant record and click on the **Withdraw** button. The record will still be visible but will now have the status “**WITHDRAWN**”.

The **Accept** button allows the Transferee to accept a Transfer. If you select the radio button for a record where you are the Transferor this button will become disabled.

### 5.3 Accepting a Transfer

The Navigation Path for this screen is:

**Home>Deal>Transfer>Transfer Registration.**

To view the Transfer you wish to accept, select the required query criteria.

Any registered Transfers where you are the Transferor or Transferee that meet the query criteria will be displayed.

A number of buttons are now available. Next to some records there is a **V** icon. At the bottom of the screen the **Add** button is available. In addition to this there are now **Withdraw**, **Accept** and [Generate Report](#) buttons in the bottom bar.

**Transfer Registration - Query**

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY  
 BA Short Code: BOB  
 Location: --ALL--  
 Period From\*: 01-Nov-2016  
 Abbreviated BA Name: BOB EXIT UAT  
 Status: --ALL--  
 Period To\*: 30-Nov-2016  
 BA Name: BOB EXIT UAT BA  
 Transfer Reference ID: [ ]

| Select                | Transfer Reference ID | Location     | Transferor BA | Transferee BA | Period From | Period To   | Transfer Quantity (kWh) | T |
|-----------------------|-----------------------|--------------|---------------|---------------|-------------|-------------|-------------------------|---|
| <input type="radio"/> |                       | 20 BACTONINT | JIM           | BOB           | 01-Nov-2016 | 15-Nov-2016 | 800,000                 |   |
| <input type="radio"/> |                       | 19 BACTONINT | JIM           | BOB           | 01-Nov-2016 | 15-Nov-2016 | 800,000                 |   |

Buttons: Add, Withdraw, Accept, Generate Report

Deal – Transfer – Transfer Registration – Query

**Transfer Registration - Query**

Product\*: NTS EXIT FLAT CAPACITY FIRM PRIMARY  
 BA Short Code: BOB  
 Location: --ALL--  
 Period From\*: 01-Nov-2016  
 Abbreviated BA Name: BOB EXIT UAT  
 Status: --ALL--  
 Period To\*: 30-Nov-2016  
 BA Name: BOB EXIT UAT BA  
 Transfer Reference ID: [ ]

| Transfer Price (p/kWh) | Date and Time of Registration | Date and Time of Withdrawal | Date and Time of Acceptance | Date and Time of Rejection | Date and Time of Confirmation | Status     | Action |
|------------------------|-------------------------------|-----------------------------|-----------------------------|----------------------------|-------------------------------|------------|--------|
| 0.0500                 | 15-Sep-2011 17:06:38          |                             |                             |                            |                               | REGISTERED | V      |
| 0.0500                 | 15-Sep-2011 17:03:24          | 15-Sep-2011 17:05:46        |                             |                            |                               | WITHDRAWN  |        |

Buttons: Add, Withdraw, Accept, Generate Report

Deal – Transfer – Transfer Registration – Query

The **V** icon allows you to view the details of the Transfer including the contact details for the Transferor. For records where you are the Transferee this is only available for records with a status of “REGISTERED”, “ACCEPTED” or “CONFIRMED”.

The **Withdraw** button allows the Transferor to withdraw a transfer before the Transferee accepts it. If you select the radio button for a record where you are the Transferee this button will become disabled.

The **Accept** button allows the Transferee to accept a Transfer. If you select the radio button for a record where you are the Transferor this button will become disabled.

To accept a transfer, select the radio button to the left of the relevant record and click on the **Accept** button. The record will now have the status “ACCEPTED”.

**Please Note:** a Transfer needs to be accepted within 60 minutes of being registered otherwise it will time out. After 60 minutes the system will update the status of the record to “TIMED OUT” if the Transferee has not accepted the Transfer and the Transferor has not withdrawn it. Once a Transfer has been accepted by the Transferee the system will process the Transfer and once the status has been changed to “CONFIRMED” both the Transferor and Transferee will see the Transfer reflect in their entitlement.

## 5.4 Assignments process

The Assignments process allows you to assign all your NTS Exit Flat Capacity at a location to another User at the same location. This initially goes in as draft which an Assignee can accept and National Grid Transmission will either Approve; Reject or Place on Hold. An Assignment will move both the Entitlement and financial liability from the Assignor to the Assignee effective from the Assignment date.

### 5.4.1 Registering an Assignment

The Navigation Path for this screen is:

**Home>Deal>Assignment>Assignment Registration**

**Please Note:** your BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system. This is a read only field.

To view any Assignments already registered select

- **Location**
- **Status** – you can choose ALL; Draft; Registered; Accepted; On Hold; Rejected; Approved; Timed out or Withdrawn

Then click **Query**

If there are any registered Assignments where you are the Assignor or Assignee they will be displayed otherwise the message “**No Data Found For Your Query Criteria**” will be shown.

**Deal – Assignment – Assignment Registration**



To register an Assignment click the **Add** button.

**Please Note:** your Assignor BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system. This is a read only field.

You will then need to enter:

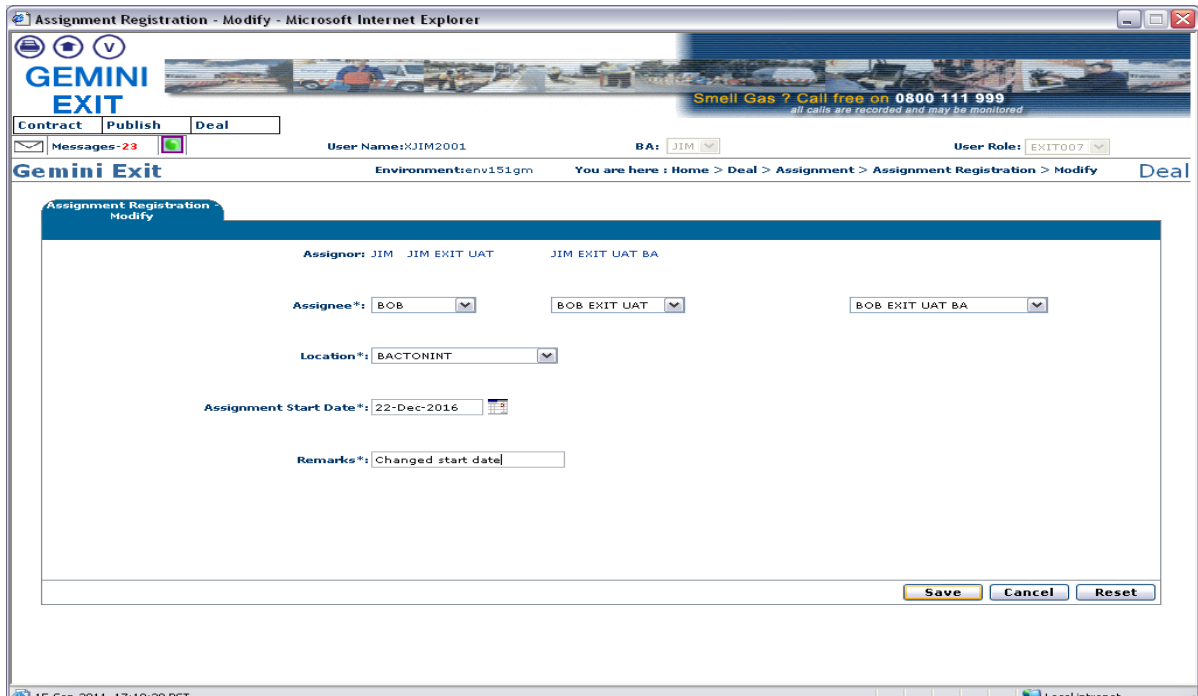
- Assignee Details
- Location
- Assignment Start Date

Click **Save**

The **Assignment Registration** screen will now be displayed.

### Deal – Assignment – Assignment Registration - Add

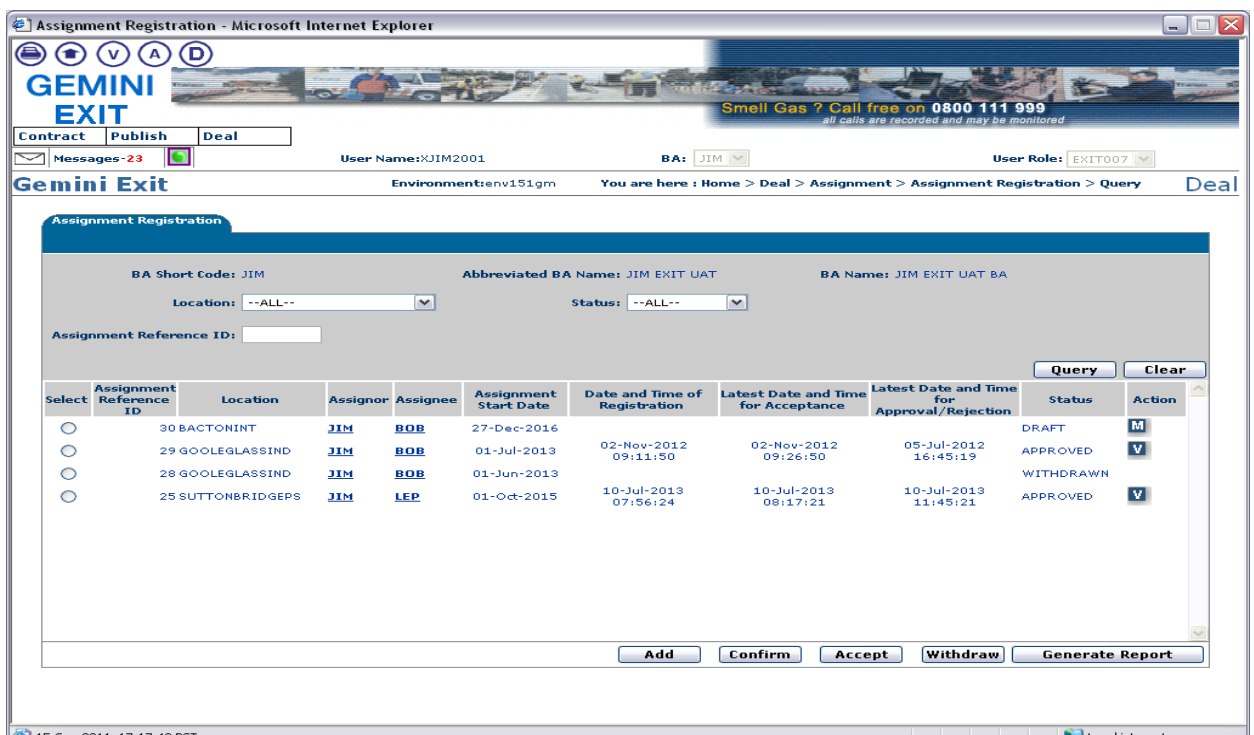
A number of buttons are now available. Next to any record in “DRAFT” status there is an **M** icon. The **M** icon allows you to modify the record. This will only appear if you are the Assignor and the record is still in “DRAFT” status.



### Deal – Assignment – Assignment Registration - Modify

Next to any record in “REGISTERED” or “APPROVED” status there is a **V** icon. The **V** icon allows you to view the capacity profile details of the Assignment.

At the bottom of the screen the **Add** button is still available. In addition to this you will now see **Confirm**, **Accept**, **Withdraw** and [Generate Report](#) in the bottom bar. The **Accept** button allows the Assignee to accept an Assignment. If you select the radio button for a record where you are the Assignor this button will become disabled. The **Withdraw** button allows the Assignor to withdraw an Assignment before the Assignee accepts it. Once the Assignee has accepted the Assignment then this option will no longer be available. If you wish to withdraw an Assignment then select the radio button to the left of the relevant record and click on the **Withdraw** button. The record will still be visible but will now have the status “**WITHDRAWN**”.



### Deal – Assignment – Assignment Registration - Query

An Assignment is only visible to the Assignor when it is still in “**DRAFT**” status. In order to release this and make it available to the Assignee it needs to be confirmed. Select the radio button to the left of the relevant record and click on the **Confirm** button. The **Confirm** button allows the Assignor to confirm the assignment which will then make it available for the Assignee to accept. If you select the radio button for a record where you are the Assignee this button will become disabled.

An Assignor and Assignee can view the **Capacity Profile** by clicking the **V** icon. You will then see four tabs namely:

- **Enduring Capacity** - that will be assigned to the Assignee.
- **Annual Capacity** - that will be assigned to the Assignee.
- **Buyback Information** - that overlap the Assignment date. This is for information only.
- **Transfer Information** - that overlap the Assignment date. This is for information only.

**View Capacity Profile - Enduring Capacity**

Assignment Reference ID: 30      Location: BACTONINT      Assignment Start Date: 22-Dec-2016  
 Status: DRAFT

**You have unallocated Application(s) / Reduction(s) Notice(s) and Offer(s) that may interact with the Assignment**

| Location  | Effective Start Date | Net Aggregate Enduring Capacity (kWh) |
|-----------|----------------------|---------------------------------------|
| BACTONINT | 22-Dec-2016          | 10,000,000                            |
| BACTONINT | 01-Oct-2017          | 10,000,000                            |
| BACTONINT | 01-Oct-2018          | 10,000,000                            |
| BACTONINT | 01-Oct-2019          | 10,000,000                            |
| BACTONINT | 01-Oct-2020          | 10,000,000                            |
| BACTONINT | 01-Oct-2021          | 10,000,000                            |
| BACTONINT | 01-Oct-2022          | 10,000,000                            |
| BACTONINT | 01-Oct-2023          | 10,000,000                            |
| BACTONINT | 01-Oct-2024          | 10,000,000                            |

Note: Any Capacity that is subject to Demonstration Information could be deferred or cancelled. If this Capacity is deferred or cancelled after the Assignment is approved, it may result in a negative net Entitlement for the Assignor.

Buttons: Register, Cancel

Deal – Assignment Registration – View Capacity Profile – Enduring Capacity

**View Capacity Profile - Annual Capacity**

Assignment Reference ID: 30      Location: BACTONINT      Assignment Start Date: 22-Dec-2016  
 Status: DRAFT

No Data Found For Your Query Criteria

Buttons: Register, Cancel

Deal – Assignment – Assignment Registration – View Capacity Profile – Annual Capacity

The screenshot shows the Gemini Exit web application interface. At the top, there is a navigation bar with 'Contract', 'Publish', and 'Deal' buttons. Below this, the user's name 'KJIM2001' and role 'EXIT007' are displayed. The breadcrumb trail indicates the current path: Home > Deal > Assignment > Assignment Registration > View Capacity Profile - Buyback Information. The main content area has four tabs: 'Enduring Capacity', 'Annual Capacity', 'Buyback Information' (which is active), and 'Transfer Information'. Under the 'Buyback Information' tab, the 'Assignment Reference ID' is 30, the 'Location' is BACTONINT, and the 'Assignment Start Date' is 22-Dec-2016. A table lists allocated forward and option contracts with columns for MoS Name, Request Window Period, Location, Sub Tender ID, Sub Tender Period, Allocated Forward Contracts (kWh), Allocated Option Contracts (kWh), and Number of Unexercised Instances. The table contains five rows of data for EXBB contracts. A 'Cancel' button is located at the bottom right of the table area.

| MoS Name | Request Window Period      | Location  | Sub Tender ID      | Sub Tender Period          | Allocated Forward Contracts (kWh) | Allocated Option Contracts (kWh) | Number of Unexercised Instances |
|----------|----------------------------|-----------|--------------------|----------------------------|-----------------------------------|----------------------------------|---------------------------------|
| EXBB     | 15-Sep-2011 to 15-Sep-2011 | BACTONINT | STBACTONINT000008F | 01-Dec-2016 to 31-Dec-2016 | 300,000                           |                                  |                                 |
| EXBB     | 15-Sep-2011 to 15-Sep-2011 | BACTONINT | STBACTONINT000008F | 01-Dec-2016 to 31-Dec-2016 | 100,000                           |                                  |                                 |
| EXBB     | 15-Sep-2011 to 15-Sep-2011 | BACTONINT | STBACTONINT000008F | 01-Dec-2016 to 31-Dec-2016 | 150,000                           |                                  |                                 |
| EXBB     | 15-Sep-2011 to 15-Sep-2011 | BACTONINT | STBACTONINT000008F | 01-Dec-2016 to 31-Dec-2016 | 100,000                           |                                  |                                 |
| EXBB     | 15-Sep-2011 to 15-Sep-2011 | BACTONINT | STBACTONINT000008F | 01-Dec-2016 to 31-Dec-2016 | 100,000                           |                                  |                                 |

Deal – Assignment – Assignment Registration – View Capacity Profile – Buyback Information

The screenshot shows the Gemini Exit web application interface with the 'Transfer Information' tab selected. The breadcrumb trail is: Home > Deal > Assignment > Assignment Registration > View Capacity Profile - Transfer Information. The main content area shows the same assignment details as the previous screenshot: Assignment Reference ID 30, Location BACTONINT, and Assignment Start Date 22-Dec-2016. However, the table area is empty, displaying the message 'No Data Found For Your Query Criteria'. A 'Cancel' button is located at the bottom right of the table area.

Deal – Assignment – Assignment Registration – View Capacity Profile – Transfer Information

In order to release the Assignment and make it available to the Assignee click on the **Register** button on either of the first two tabs. A confirmation pop up will be displayed. To proceed, click on the **ok** button. The Assignment is now at “**REGISTERED**” status.

**Gemini Exit**  
 Environment: env151gm | You are here: Home > Deal > Assignment > Assignment Registration > View Capacity Profile - Enduring Capacity

Assignment Reference ID: 30 | Location: BACTONINT | Assignment Start Date: 22-Dec-2016  
 Status: DRAFT

**You have unallocated Application(s) / Reduction(s) Notice(s) and Offer(s) that may interact with the Assignment**

| Location  | Effective Start Date | Net Aggregate Enduring Capacity (kWh) |
|-----------|----------------------|---------------------------------------|
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |
| BACTONINT |                      | 10,000,000                            |

Note: Any Capacity that is subject to Demonstration Information could be deferred or cancelled. If this Capacity is deferred or cancelled after the Assignment is approved, it may result in a negative net Entitlement for the Assignor.

Buttons: Register, Cancel

Deal – Assignment Registration – View Capacity Profile – Enduring Capacity

### 5.4.2 Accepting an Assignment

The Navigation Path for this screen is:

Home>Deal>Assignment>Assignment Registration

The **Assignment Registration** screen will be displayed. To view the Assignment you wish to accept select the required query criteria then click on the **Query** button.

Any registered Assignments where you are the Assignor or Assignee that meet the query criteria will be displayed

**Assignment Registration**

BA Short Code: BOB | Abbreviated BA Name: BOB EXIT UAT | BA Name: BOB EXIT UAT BA  
 Location: --ALL-- | Status: --ALL--

Assignment Reference ID:

Buttons: Query, Clear

| Select                | Assignment Reference ID | Location      | Assignor | Assignee | Assignment Start Date | Date and Time of Registration | Latest Date and Time for Acceptance | Latest Date and Time for Approval/Rejection | Status     | Action                   |
|-----------------------|-------------------------|---------------|----------|----------|-----------------------|-------------------------------|-------------------------------------|---|------------|--------------------------|
| <input type="radio"/> | 30                      | BACTONINT     | JIM      | BOB      | 22-Dec-2016           | 15-Sep-2011 17:23:13          | 16-Sep-2011 06:00:00                | 21-Sep-2011 06:00:00                        | REGISTERED | <input type="checkbox"/> |
| <input type="radio"/> | 29                      | GOOLEGLASSIND | JIM      | BOB      | 01-Jul-2013           | 02-Nov-2012 09:11:50          | 02-Nov-2012 09:26:50                | 05-Jul-2012 16:45:19                        | APPROVED   | <input type="checkbox"/> |

Buttons: Add, Confirm, Accept, Withdraw, Generate Report

### Deal – Assignment – Assignment Registration – Query

A number of buttons are now available. Next to any record in “**DRAFT**” status there is an **M** icon. Next to any record in “**REGISTERED**” or “**APPROVED**” status there is a **V** icon. At the bottom of the screen the **Add** button is available. In addition to this there are **Confirm**, **Accept**, **Withdraw** and [Generate Report](#).

The **M** icon allows you to modify the record. This will only appear if you are the Assignor and the record is still in “**DRAFT**” status.

The **V** icon allows you to view the capacity profile details of the Assignment.

The **Confirm** button allows the Assignor to confirm the assignment which will then make it available for the Assignee to accept. If you select the radio button for a record where you are the Assignee this button will become disabled.

The **Accept** button allows the Assignee to accept an Assignment. If you select the radio button for a record where you are the Assignor this button will become disabled.

The **Withdraw** button allows the Assignor to withdraw an Assignment before the Assignee accepts it. Once the Assignee has accepted the Assignment then this option will no longer be available. If you wish to withdraw an Assignment then select the radio button to the left of the relevant record and click on the **Withdraw** button. The record will still be visible but will now have the status “**WITHDRAWN**”.

Before accepting an Assignment the capacity profile can be viewed by clicking on the **V** icon next to the relevant record. The capacity profile screens will be displayed and you will see two tabs namely:

- **Enduring Capacity** and
- **Annual Capacity**.

Both of these are assigned to the Assignee.

Click on the **Cancel** button to return to the **Assignment Registration** screen.

In order to accept an Assignment you will need to select the radio button to the left of the relevant record and click **Accept**. A confirmation pop up will be displayed and if you wish to proceed click **OK**. Once you have done this you will see that the Assignment is now at “**ACCEPTED**” status.

**Please Note:** an Assignment needs to be accepted by the end of the same gas day as it is registered otherwise it will time out after which the system will update the status of the record to “**TIMED OUT**”, if the Assignee has not accepted the Assignment or the Assignor has not withdrawn it. Once an Assignment has been accepted by the Assignee National Grid will process the Assignment within 4 Gas Days (unless it has been placed On Hold) and either reject or approve it. Once an Assignment is in “**APPROVED**” status both the Assignor and Assignee will see the Assignment reflected in their holdings and entitlement.

# **Gemini Exit**

## **Chapter 6**

### **OCS/OPS Requests**

## 6 Introduction to OCS/OPS Process

This menu option is available only during the 'Annual Application Window' (1st July – 31st July) or the 'DN Adjustment Window' (No later than 15 Business Days following the last Day of the Annual Application Window for a period of 10 Business Days).

### 6.1 Submitting OCS and OPS Request Information

The Navigation Path for this screen is:

**Home>Deal>Capture>Capture OCS and OPS Requests.**

**Please Note:** your BA Code and associated BA Abbr. Name and BA Name will be automatically populated from your log on into the system. This is a read only field.

Select the relevant Location.

Click **Query**.

BA Code: DND      BA Abbr. Name: TEST DN      BA Name: TEST DN  
 Application Window Period: 01-Jul-2011 08:00 to 31-Jul-2011 17:00      Location\*: HINCKLEY

| Gas Year | Flex (mcm/day) | CV (MJ/m <sup>3</sup> ) | Flex (kWh) | SOD Pressure (bar) | EOD Pressure (bar) | Status |
|----------|----------------|-------------------------|------------|--------------------|--------------------|--------|
| Oct 2011 |                | 39.6785                 |            |                    |                    |        |
| Oct 2012 |                | 39.6785                 |            |                    |                    |        |
| Oct 2013 |                | 39.6785                 |            |                    |                    |        |
| Oct 2014 |                | 39.6785                 |            |                    |                    |        |
| Oct 2015 |                | 39.6785                 |            |                    |                    |        |
| Oct 2016 |                | 39.6785                 |            |                    |                    |        |

### Deal – Capture – Capture OCS and OPS Requests

If data has previously been saved for the relevant gas years then these values will be displayed otherwise the editable fields will be blank. You can either enter the data directly into the screen or you can upload the data via the Bulk Upload facility.

To enter data directly into the screen click into each box in each row and enter the relevant value. Once you enter a value for "Flex (mcm/day)" the system automatically calculates the corresponding "Flex (kWh)" value.



OCS and OPS Request - Microsoft Internet Explorer

**GEMINI EXIT**

Smell Gas ? Call free on 0800 111 999  
All calls are recorded and may be monitored

Contract Publish Deal

Messages: 0

User Name: KDND2001 BA: DND User Role: EXIT008

Environment: env153gm You are here : Home > Deal > Capture > Capture OCS and OPS Requests Deal

**OCS and OPS Request**

BA Code: DND BA Abbr. Name: TEST DN BA Name: TEST DN

Application Window Period: 01-Jul-2011 08:00 to 31-Jul-2011 17:00 Location\*: HINCKLEY

Query Clear

| Gas Year | Flex (mcm/day) | CV (MJ/m <sup>3</sup> ) | Flex (kWh) | SOD Pressure (bar) | EOD Pressure (bar) | Status |
|----------|----------------|-------------------------|------------|--------------------|--------------------|--------|
| Oct 2011 | 0.09441        | 39.6785                 | 1,040,568  | 48.1               | 47.2               |        |
| Oct 2012 | 0.09391        | 39.6785                 | 1,035,057  | 48.1               | 47.2               |        |
| Oct 2013 | 0.09821        | 39.6785                 | 1,082,451  | 48.1               | 47.2               |        |
| Oct 2014 | 0.09611        | 39.6785                 | 1,059,305  | 48.1               | 47.2               |        |
| Oct 2015 | 0.09594        | 39.6785                 | 1,057,432  | 48.1               | 47.2               |        |
| Oct 2016 | 0.09522        | 39.6785                 | 1,049,496  | 48.1               | 47.2               |        |

Bulk Upload Save Reset

### Deal – Capture – Capture OCS and OPS Requests

Once all relevant data has been entered click on **Save**.

The OCS and OPS Request Confirmation screen will be displayed.

Any data that you have amended/added in the previous screen is shown in red font in this screen.

OCS and OPS Request Confirmation - Microsoft Internet Explorer

**GEMINI EXIT**

Smell Gas ? Call free on 0800 111 999  
All calls are recorded and may be monitored

Contract Publish Deal

Messages: 0

User Name: KDND2001 BA: DND User Role: EXIT008

Environment: env153gm You are here : Home > Deal > Capture > OCS and OPS Request Confirmation Deal

**OCS and OPS Request Confirmation**

BA Code: DND BA Abbr. Name: TEST DN BA Name: TEST DN

Application Window Period: 01-Jul-2011 08:00 to 31-Jul-2011 17:00 Location: HINCKLEY

| Gas Year | Flex (mcm/day) | CV (MJ/m <sup>3</sup> ) | Flex (kWh) | SOD Pressure (bar) | EOD Pressure (bar) | Status |
|----------|----------------|-------------------------|------------|--------------------|--------------------|--------|
| Oct 2011 | 0.09441        | 39.6785                 | 1,040,568  | 48.1               | 47.2               |        |
| Oct 2012 | 0.09391        | 39.6785                 | 1,035,057  | 48.1               | 47.2               |        |
| Oct 2013 | 0.09821        | 39.6785                 | 1,082,451  | 48.1               | 47.2               |        |
| Oct 2014 | 0.09611        | 39.6785                 | 1,059,305  | 48.1               | 47.2               |        |
| Oct 2015 | 0.09594        | 39.6785                 | 1,057,432  | 48.1               | 47.2               |        |
| Oct 2016 | 0.09522        | 39.6785                 | 1,049,496  | 48.1               | 47.2               |        |

Ok Cancel

### Deal – Capture – OCS and OPS Request Confirmation

To confirm the data click **ok**. The **OCS and OPS Request** screen will be displayed and you will note that each record now has a status against it.

**OCS and OPS Request**

BA Code: DND      BA Abbr. Name: TEST DN      BA Name: TEST DN

Application Window Period: 01-Jul-2011 08:00 to 31-Jul-2011 17:00      Location\*: HINCKLEY

| Gas Year | Flex (mcm/day) | CV (MJ/m <sup>3</sup> ) | Flex (kWh) | SOD Pressure (bar) | EDD Pressure (bar) | Status |
|----------|----------------|-------------------------|------------|--------------------|--------------------|--------|
| Oct 2011 | 0.09441        | 39.6785                 | 1,040,568  | 48.1               | 47.2               | NEW    |
| Oct 2012 | 0.09391        | 39.6785                 | 1,035,057  | 48.1               | 47.2               | NEW    |
| Oct 2013 | 0.09821        | 39.6785                 | 1,082,451  | 48.1               | 47.2               | NEW    |
| Oct 2014 | 0.09611        | 39.6785                 | 1,059,305  | 48.1               | 47.2               | NEW    |
| Oct 2015 | 0.09594        | 39.6785                 | 1,057,432  | 48.1               | 47.2               | NEW    |
| Oct 2016 | 0.09522        | 39.6785                 | 1,049,496  | 48.1               | 47.2               | NEW    |

Buttons: Query, Clear, Bulk Upload, Save, Reset

## Deal – Capture – Capture OCS and OPS Requests

To amend the data you will need to click into the relevant box and enter the new value. You can then repeat steps detailed above.

Once the July application window has closed and National Grid has verified the data and performed its initial allocation you will be able to view the interim report.

## 6.2 Submitting OCS and OPS Request Information (during DN Adjustment Window)

In order for you to submit an OCS/OPS request during the DN Adjustment Window you need to access the [OCS and OPS Request](#) screen detailed above.

You will then need to select the relevant Location and click **Query**.

To amend the data you can either enter the data directly into the screen or you can upload the data via the Bulk Upload facility. In order to use this facility firstly click on the **Bulk Upload** button and the relevant screen will be displayed

**OCS and OPS Bulk Upload**

File Name\*:

Buttons: Upload, Cancel

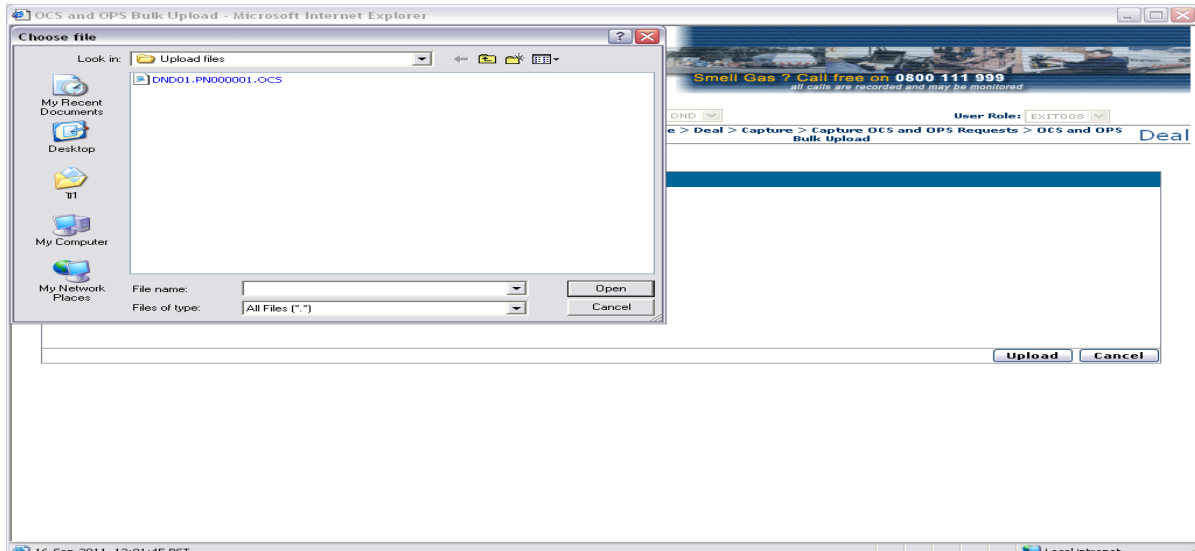
## Deal – Capture – Capture OCS and OPS Requests – OCS and OPS Bulk Upload

Once you have accessed the front screen you will see the option to **upload** a file.

**Please note** this needs to be a csv file in the correct file format and naming convention. More information is available to you in the supplementary documentation that supports the UK Link Manual. If you require more information please contact the [customer lifecycle team](#).

Click **Browse**.

A dialogue box will be displayed that will allow you to retrieve your saved file to be uploaded. This is a mandatory field and you must enter comments in this box. Locate the file; select it and click on **Open**.

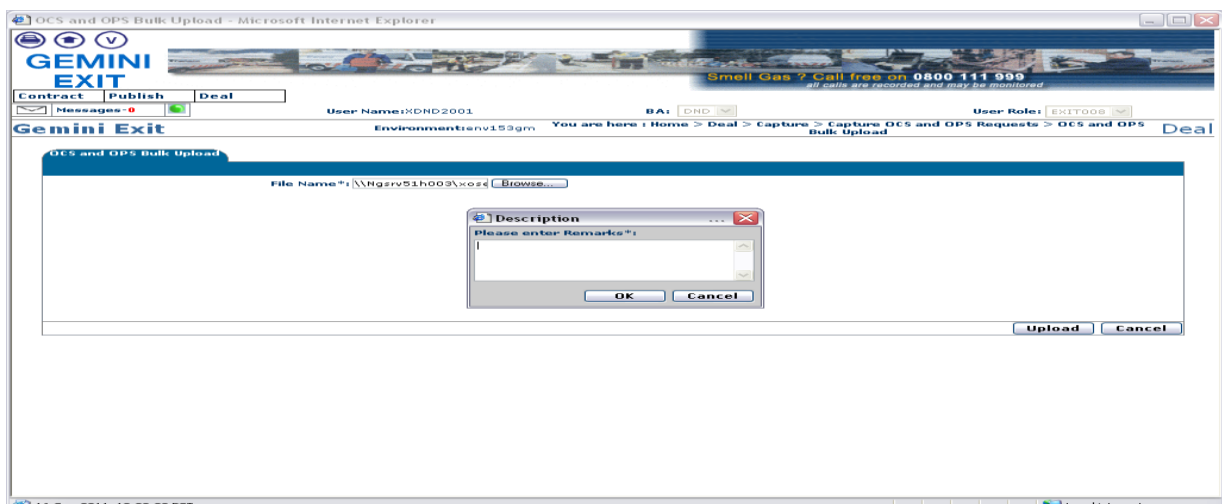


### Opening a File

You should now see that the file you selected is displayed in the **File Name** field.

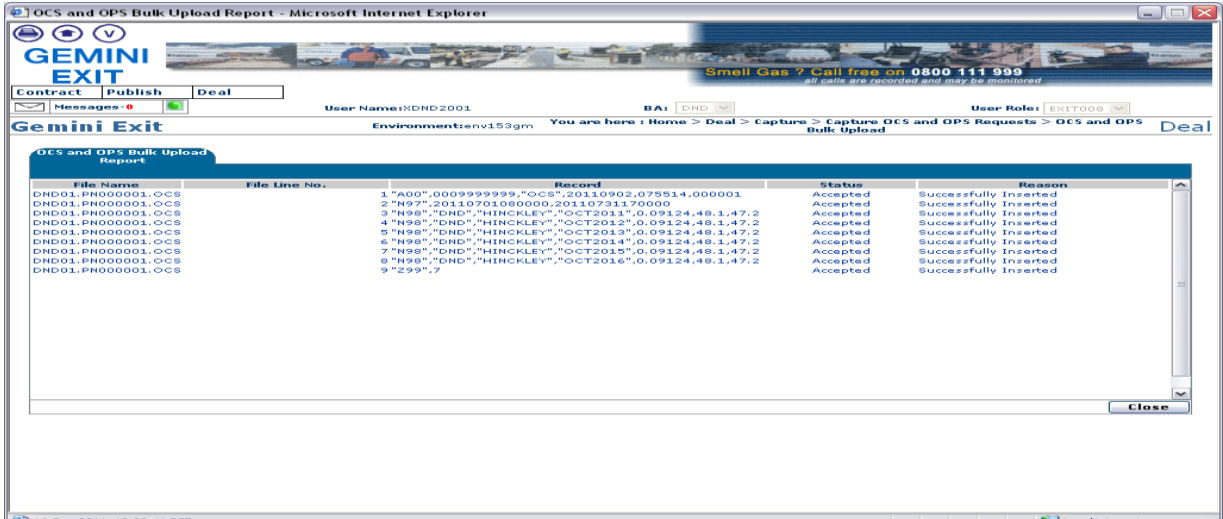
Click **Upload**.

A pop up will be displayed allowing you to record remarks. Enter any remarks and then click **ok**.



### Bulk Upload

The **OCS and OPS Bulk Upload** screen will be displayed. This identifies to you whether the data has been successfully uploaded.



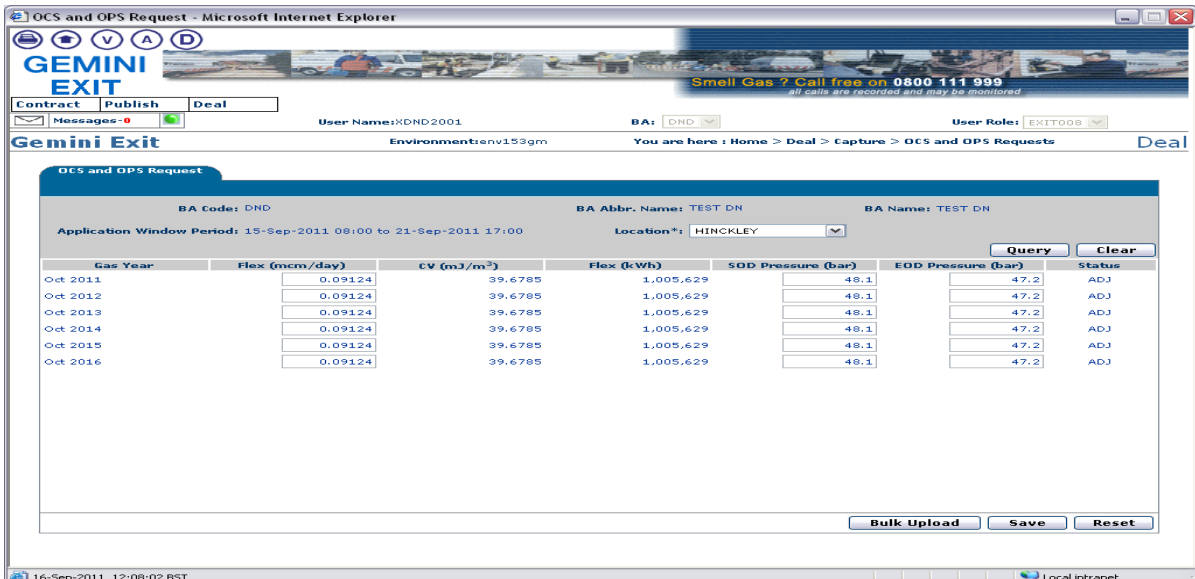
### Bulk Upload

Click **Close**

Click **Cancel**.

The **OCS and OPS Request** screen will be displayed showing the new values that have been uploaded via the Bulk Upload facility. Each record now has a status of **“ADJ”** to show that it has been adjusted.

Click **Save**.



### Deal – Capture – Capture OCS and OPS Requests

Once the DN Adjustment window has closed and National Grid has verified the data and allocated the requests you will be able to view the [final report](#)

# **Gemini Exit**

## **Chapter Seven**

### **Constraints**

## 7. Introduction to Constraints

UNC Modification 0195AV introduced a number of Exit Constraint Management commercial mechanisms, namely:

- Curtailment of Off-peak capacity entitlement “constraint”
- Buyback of Firm capacity rights – “DBNEX”
- Exit Capacity Management Agreements (Forwards and Options) – “EXBB”; and
- Offtake Flow Reduction (OFR)
- DN Flow Swaps

National Grid NTS may constrain and, following this, restore Off-Peak Exit Flat Capacity Entitlements at one or more NTS Exit Point(s). The notice sent will specify the NTS Exit Point(s) and Gas Day; the effective time and Off-peak Curtailment Factor. The OCF can be of any value between 0 and 1.

OCF 1 – no scale back therefore there will be 100% of Off-peak NTS Exit (Flat) Capacity available.  
OCF 0 – total scale back therefore there is no capacity available.

An OCF can be applied at any time before and throughout a gas day following the allocation of any Off-peak Capacity at 15:00 (D-1). All Users will be notified via ANS message indicating the revised OCF at applicable NTS Exit Points giving a minimum of 4 hours notice.

In order to avoid potential overrun charges it is expected that you will revise any nominations accordingly. Following the scale back if conditions change and it is anticipated that the forecasted NTS Exit Constraint has been resolved then a full or partial restoration may take place. You will be informed of this via ANS message that will detail the changed OCF.

**Please Note:** after National Grid NTS has applied a constraint and/or restoration, you will be able to view your own revised off-peak entitlements in the [Entitlements](#) report.

### 7.1 History Screen (Constraint/Restoration)

The Navigation Path for this screen is

**Home>Constraints >Constraint/Restoration History.**

Once you have accessed this screen you need to select to the following criteria:

- **Location**
- **Period From** – you can enter the date or select it from the calendar
- **Period To** – you can enter the date or select it from the calendar
- Click **Query**

Information based on your selected query criteria will be displayed that will include:

- **Location**
- **Gas Day** – on which the constraint/restoration is effective
- **Constraint or Restoration**
- **Effective Time** – details when the constraint or restoration is due to take place
- **Available Quantity (kWh)** – for both firm and off-peak capacity at the selected location(s) after the constraint/restoration has taken place
- **Off-peak Curtailment Factor (OCF)** – once it has been calculated at **confirmed** and **cancelled** status and is applicable from the effective time.
- **Status** – this can be either **confirmed** or **cancelled**
- **Timestamp**

The screenshot shows the Gemini Exit web application interface. At the top, there is a navigation menu with options: Contract, Product, Publish, Deal, and Constraints. Below this, there are fields for Messages-1, User Name:XSUD3001, BA: SUD, and User Role: EXIT007. The main content area is titled 'Constraint/Restoration History' and features a search form with a 'Location\*' dropdown menu (showing options: All, ABERDEENOT, ABERNEDDPS, ALDBROUGHSTOR), 'Period From\*' (01-Oct-2012), and 'Period To\*' (01-Oct-2012). Below the search form is a table with columns: Location, Gas Day, Constraint/Restoration, Effective Time, Available Quantity (kWh), OCF, Status, Timestamp, and Action. The table contains two rows of data:

| Location | Gas Day     | Constraint/Restoration | Effective Time | Available Quantity (kWh) | OCF         | Status    | Timestamp            | Action |
|----------|-------------|------------------------|----------------|--------------------------|-------------|-----------|----------------------|--------|
| DNOLOC8  | 01-Oct-2012 | Constraint             | 10:00          | 3,541,256                | 0.800000000 | Confirmed | 30-Sep-2012 15:16:32 |        |
| SHIPLOC4 | 01-Oct-2012 | Constraint             | 10:00          | 3,707,922                | 0.800000000 | Confirmed | 30-Sep-2012 15:16:32 |        |

Buttons for 'Query', 'Clear', and 'Generate Report' are visible at the bottom of the table area.

### Constraints – Constraint/Restoration History - Query

## 7.2 Offtake Flow Reduction (OFR)

An Offtake Flow Reduction can be initiated by National Grid NTS where they require you to reduce demand for a set period of time. This is done by requesting offers for OFR at NTS Exit Points that are impacted by the forecast constraint. Initially those in affected NTS Exit Zones will be notified by ANS message to state that there is an option to make an offer to National Grid Transmission.

Secondly, National Grid NTS will publish an invitation requesting the submission of offers to reduce their flow at one or more locations for a specific time period. This will include the following:

- **Invitation Reference Number**
- **Gas Day**
- **Location** – one or multiple
- **Reduction of Energy Flow** – energy in kWh
- **OFR Period Start time** – in exact hours
- **OFR Period End time** – in exact hours
- **Offer Submission Window**
- **Latest Allocation time** – this will not be less than 60 minutes before the start of the reduction period
- **Status** – Published or Open

National Grid NTS may assess all offers throughout the submission window and may allocate in full or part until the system reaches the latest allocation time. Once an offer has been accepted and allocated, you will need to send a revised Offtake Profile Notice (OPN) no less than 30 minutes prior to the start of the reduction period.

**Please Note:** - if the OPN does not match the flow reduction that was offered and accepted, then payment may be withheld. An “after the day” process will be managed by National Grid Transmission to confirm that the revised OPN(s) reflect the accepted OFR offers and then payments will be made accordingly.

### 7.2.1 OFR Set up User Preferences

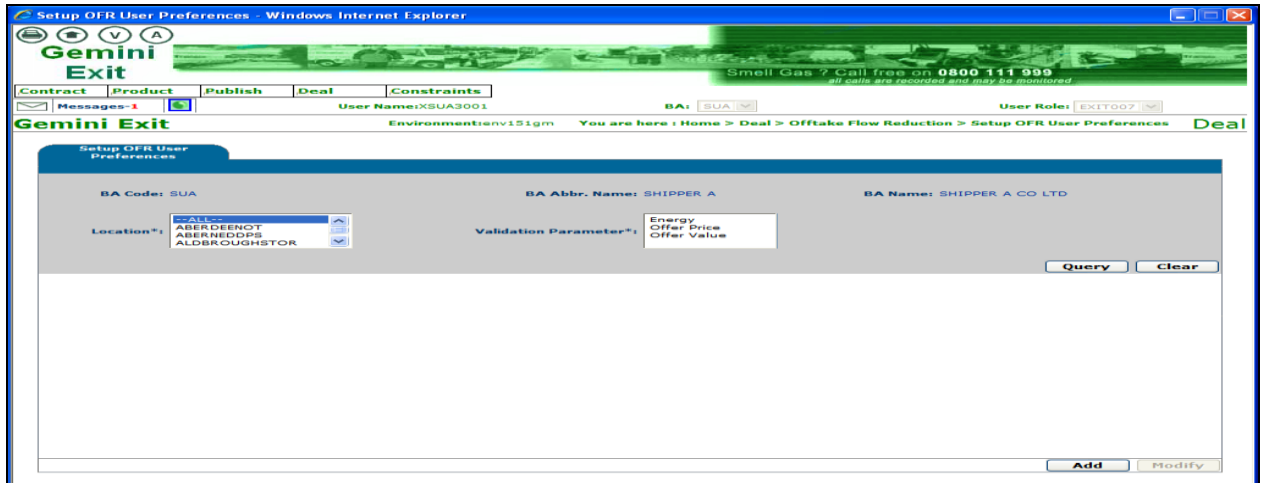
These screens will allow the external User to set up preferences relating to maximum/minimum energy; price and value of your OFR offers. When placing offers the system will validate this

information against the pre-set preferences. However you can override the message and continue to place the offer at your discretion.

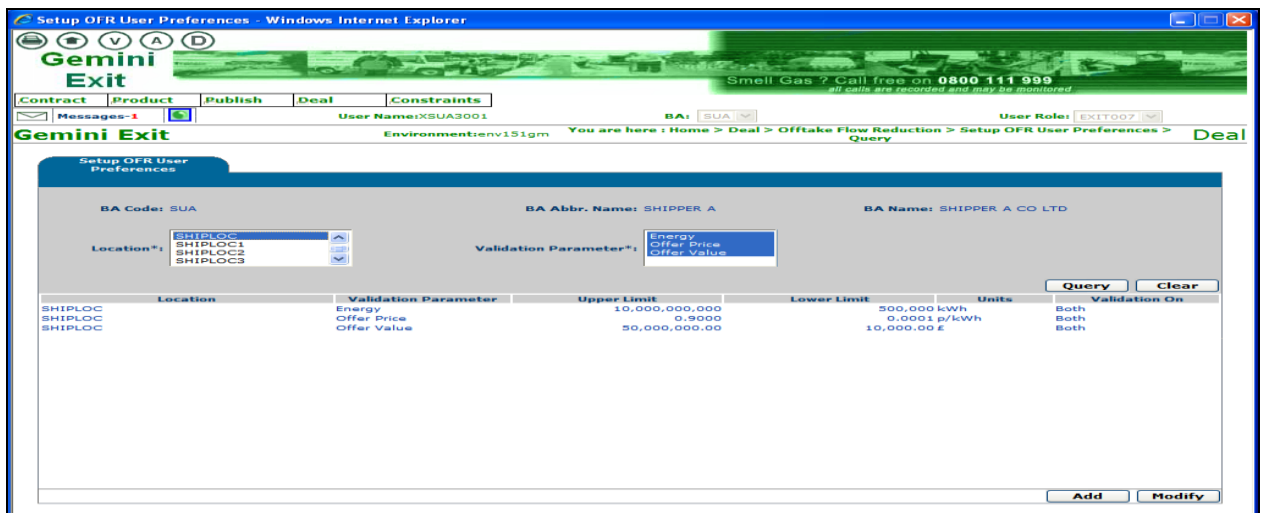
The Navigation Path for this screen is

**Home>Deal>Offtake Flow Reduction>Setup OFR User Preferences.**

Select the relevant criteria and click **Query**



**Deal – Offtake Flow Reduction – Setup OFR User Preferences**



**Deal – Offtake Flow Reduction – Setup OFR User Preferences – Query**

### 7.2.2 Add OFR User Preferences

From the Query screen you can click **Add** to add preferences and specify both the Upper and/or Lower validation fields.

- Select **Validation On**
- Enter **Upper Limit**
- Enter **Lower Limit**
- Click **Save**



Deal – Offtake Flow Reduction – Setup OFR User Preferences - Add

Deal – Offtake Flow Reduction – Setup OFR User Preferences - Add

**Please Note:** the system will check to see if any preferences already exist for the same location. If this is the case you will be shown this message:

“User preferences are already defined at one or more of the selected NTS Exit Points.”

### 7.2.3 Modify OFR User Preference

From the Query screen you will be able to click **Modify** preferences to amend the upper or lower or both for: Capacity; Price and Value for single or multiple location(s) (see note below).

- Click on the **Modify** button
- Select by checking the box next to the location(s) you want to amend

Amend (as required)

- **Validation On**
- **Upper Limit**
- **Lower Limit**
- Click **Save**

**Please Note:** you can select multiple locations but note that no values will be shown. However all records that have been selected will be updated when the information is saved.

Modify OFR User Preferences - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUA3001 BA: SUA User Role: EXIT007

**Gemini Exit** Environment:env151gm You are here : Home > Deal > Offtake Flow Reduction > Setup OFR User Preferences > Modify Deal

Modify OFR User Preferences

BA Code: SUA BA Abbr. Name: SHIPPER A BA Name: SHIPPER A CO LTD

Location\*: SEABANKPS  
SELLAFIELDPS  
SHELLSTARIND  
SHIPLOC Validation Parameter\*: Energy

Query Clear

| Select                              | Location | Validation Parameter | Upper Limit    | Lower Limit | Units | Validation On |
|-------------------------------------|----------|----------------------|----------------|-------------|-------|---------------|
| <input checked="" type="checkbox"/> | SHIPLOC  | Energy               | 10,000,000,000 | 500,000 kWh |       | Both          |

Upper Limit\*: 10,000,000,000 Lower Limit\*: 400,000 Units: kWh Validation On\*: Both

Save Cancel Reset

### Deal – Offtake Flow Reduction – Setup OFR User Preferences - Modify

**Please Note:** When modifying both preferences then the upper and lower limits must be entered or the record will not be saved

### 7.3 Capture OFR Offers

The Navigation Path for this screen is

Home>Deal>Offtake Flow Reduction>Offtake Flow Reduction Offer Capture.

- Enter **Gas Day**
- Select **Invitation Reference Number**
- Enter **Location**
- Click **Query**

Offer Capture - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUE3001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment:env153gm You are here : Home > Deal > Offtake Flow Reduction > Offtake Flow Reduction Offer Capture Deal

Offer Capture

BA Code: SUE BA Abbr. Name: SHIPPER E BA Name: SHIPPER E CO LTD

Gas Day\*: 02-Jan-2013 Invitation Reference Number\*: --Select-- Location\*: --Select--

Query Clear

Note: OFR Period finishes at the hour stated in the 'End Time', and does not include that hour bar.

Add Modify Withdraw

### Deal – Offtake Flow Reduction – Offtake Flow Reduction Offer Capture

You will be shown the following fields:

- Offer ID
- Gas Day
- Minimum Energy Offered (kWh)
- Maximum Energy Offered (kWh)
- Offer Price (p/kWh)
- Offer Value (£)
- Flow Rate
- Timestamp – shows when the request was placed
- Offer Status – this will display the request status dependant on where you are in the process, when adding it will show as **New**
- Action – (V) - View

**Offer Capture - Windows Internet Explorer**

**Gemini Exit**

Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages: 1 User Name: XSUA3001 BA: SUA User Role: EXIT007

**Gemini Exit** Environment: env151gm You are here : Home > Deal > Offtake Flow Reduction > Offer Capture > Query Deal

**Offer Capture**

BA Code: SUA BA Abbr. Name: SHIPPER A BA Name: SHIPPER A CO LTD

Gas Day\*: 01-Oct-2012 Invitation Reference Number\*: OFR0001 Location\*: SHIPLOC

Query Clear

**NATIONAL GRID NTS DEFINED PARAMETERS**

Minimum Eligible Flow(kWh): 100,000 Maximum No. of Offers: 10

| Gas Day     | Offtake Flow Reduction Period |              | Latest Allocation Time |
|-------------|-------------------------------|--------------|------------------------|
|             | Start Time(HH)                | End Time(HH) |                        |
| 01-Oct-2012 | 06                            | 18           | 01-Oct-2012 05:00:00   |

**OFFER PARAMETERS**

| Offer ID           | Gas Day     | Minimum Energy Offered (kWh) | Maximum Energy Offered (kWh) | Offer Price (p/kWh) | Offer Value (£) | Flow Rate | TimeStamp            | Offer Status | Action |
|--------------------|-------------|------------------------------|------------------------------|---------------------|-----------------|-----------|----------------------|--------------|--------|
| SUASHIPLOCFR000001 | 01-Oct-2012 | 100,000                      | 100,000,000                  | 0.0001              | 100.00          | Constant  | 30-Sep-2012 11:09:27 | NEW          |        |
| SUASHIPLOCFR000002 | 01-Oct-2012 | 100,000                      | 11,451,139                   | 0.0005              | 57.26           | Variable  | 30-Sep-2012 11:10:40 | NEW          | V      |

Note: OFR Period finishes at the hour stated in the "End Time", and does not include that hour bar.

Add Modify Withdraw

### Deal – Offtake Flow Reduction – Offer Capture - Query

**Please Note:** only those locations associated with the selected invitation reference number will be displayed. Please note that the screen also shows the offer parameters that National Grid NTS has defined.

**Please Note:** to display the details of a previously saved variable offer click the 'V' icon.

**View Offer**

BA Code: SUE Location: SHIPLOC4

| Offer ID             | Gas Day     | Flow Per Hour |                      | Maximum Energy Offered (kWh) |
|----------------------|-------------|---------------|----------------------|------------------------------|
|                      |             | Flow Hour(HH) | Energy Offered (kWh) |                              |
| SUESHIPLOC4OFR000003 | 02-Jan-2013 | 06            | 200,000              | 1,200,000                    |
|                      |             | 07            | 200,000              |                              |
|                      |             | 08            | 200,000              |                              |
|                      |             | 09            | 200,000              |                              |
|                      |             | 10            | 200,000              |                              |
|                      |             | 11            | 200,000              |                              |

Close

## Deal – Offtake Flow Reduction – Offer Capture - View

### 7.3.1 Add OFR Offer

From the **Query** Screen click **Add**. You will be able to add an offer by entering the details and specifying whether the offer is constant or variable. This can only be done during the offer submission window. The system will carry out a validation check and if the window is **closed** the following message will be displayed on the screen:

**“An offer cannot be added, modified or withdrawn as the Offer Window for the Invitation Reference Number is closed.”**

You must enter:

- **Minimum Energy Offered (kWh)**
- **Offer Price (p/kWh)**
- **Flow Rate – Constant or Variable**
- **Maximum Energy Offered (kWh) – Constant Offers Only** (for variable this is automatically calculated by the system)
- **Energy Offered (kWh) – Variable Offers Only** - values required for each flow hour
- **Offer Value (£)** – this is automatically calculated by the system

Click **Save**.

Once you have clicked the **Save** button the system will carry out a number of validation checks making sure that the offer you have entered does not contravene any of the preferences previously set up. The system will alert you and give you the opportunity to override the message and place the offer. Additionally the system will check that the number of offers you are placing does not exceed the number specified within the parameters defined by National Grid NTS.

Add Offer - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUA3001 BA: SUA User Role: EXIT007

**Gemini Exit** Environment:env151gm You are here : Home > Deal > Offtake Flow Reduction > Offer Capture > Add Deal

**Add Offer**

BA Code: SUA BA Abbr. Name: SHIPPER A BA Name: SHIPPER A CO LTD  
 Gas Day: 01-Oct-2012 Invitation Reference Number: OFR0001 Location: SHIPLOC

**NATIONAL GRID NTS DEFINED PARAMETERS**

| Gas Day     | Offtake Flow Reduction Period | Maximum No. of Offers: 10 |
|-------------|-------------------------------|---------------------------|
|             | Start Time(HH)                | End Time(HH)              |
| 01-Oct-2012 | 06                            | 18                        |

Latest Allocation Time: 01-Oct-2012 05:00:00

**OFFER PARAMETERS**

No Data Found For Your Query Criteria

Minimum Energy Offered(kWh)\*: 100,000  
 Offer Price (p/kWh)\*: 0.0001  
 Flow Rate\*:  Constant  Variable  
 Maximum Energy Offered(kWh)\*: 100,000,000  
 Offer Value(£): 100.00

Note: OFR Period finishes at the hour stated in the 'End Time', and does not include that hour bar.

Save Cancel Clear

### Deal – Offtake Flow Reduction – Offer Capture – Add (Constant)

Add Offer - Windows Internet Explorer

**Gemini Exit** Smell Gas ? Call free on 0800 111 999  
all calls are recorded and may be monitored

Contract Product Publish Deal Constraints

Messages-1 User Name:XSUE3001 BA: SUE User Role: EXIT007

**Gemini Exit** Environment:env153gm You are here : Home > Deal > Offtake Flow Reduction > Offer Capture > Add Deal

**Add Offer**

BA Code: SUE BA Abbr. Name: SHIPPER E BA Name: SHIPPER E CO LTD  
 Gas Day: 02-Jan-2013 Invitation Reference Number: OFR0001 Location: SHIPLOC4

**NATIONAL GRID NTS DEFINED PARAMETERS**

| Gas Day     | Offtake Flow Reduction Period | Maximum No. of Offers: 10 |
|-------------|-------------------------------|---------------------------|
|             | Start Time(HH)                | End Time(HH)              |
| 02-Jan-2013 | 06                            | 12                        |

Latest Allocation Time: 02-Jan-2013 05:00:00

**OFFER PARAMETERS**

| Offer ID              | Gas Day     | Minimum Energy Offered (kWh) | Maximum Energy Offered (kWh) | Offer Price (p/kWh) | Offer Value (£) | Flow Rate | Timestamp            | Offer Status |
|-----------------------|-------------|------------------------------|------------------------------|---------------------|-----------------|-----------|----------------------|--------------|
| SUESHIPLOC4OFR0000001 | 02-Jan-2013 | 100,000                      | 500,000                      | 0.1000              | 500.00          | Constant  | 01-Jan-2013 16:25:03 | NEW          |
| SUESHIPLOC4OFR0000002 | 02-Jan-2013 | 100,000                      | 500,000                      | 0.2000              | 1,000.00        | Constant  | 01-Jan-2013 16:25:20 | NEW          |

Minimum Energy Offered(kWh)\*: 100,000  
 Offer Price (p/kWh)\*: 0.1000  
 Flow Rate\*:  Constant  Variable  
 Flow Hour(HH): 06, 07  
 Energy Offered(kWh)\*: 200,000, 400,000  
 Maximum Energy Offered(kWh): 400,000  
 Offer Value(£):

Note: OFR Period finishes at the hour stated in the 'End Time', and does not include that hour bar.

Save Cancel Clear

### Deal – Offtake Flow Reduction – Offer Capture – Add (Variable)

**Please Note:** When placing a variable offer, although you can enter an hourly amount, the system does not use the hourly figures for any validation or calculation. It will use the 'Maximum Energy Offered' field and the system sums the hourly figure and populates the field automatically.

### 7.3.2 Modify OFR Offer

To modify an existing offer, from the **Query** screen, click on the **Modify** button

Select the offer using the radio button.  
You can then update the following fields

- **Minimum Energy Offered (kWh)**
- **Offer Price (p/kWh)**
- **Flow Rate – Constant or Variable**
- **Maximum Energy Offered (kWh) – Constant Offers Only** (for variable this is automatically calculated by the system)
- **Energy Offered (kWh) – Variable Offers Only** - values required for each flow hour

Click **Save**

Once you have clicked the **Save** button the system will carry out a number of validation checks making sure that the offer you have entered does not contravene any of the preferences that were previously set up. The system will alert you and give you the opportunity to override the message and place the offer.

Additionally the system checks if your offer has been allocated and if so displays the following message:

**“The Offer can not be modified as the Offer is already allocated.”**

If the Offer window is closed the following message is displayed

**“The Offer can not be modified as the Offer window for the Invitation reference is closed.”**

**Modify Offer**

BA Code: SUA      BA Abbr. Name: SHIPPER A      BA Name: SHIPPER A CO LTD

Gas Day: 01-Oct-2012      Invitation Reference Number: OFR0001      Location: SHIPLOC

**NATIONAL GRID NTS DEFINED PARAMETERS**

Minimum Eligible Flow(kWh): 100,000      Maximum No. of Offers: 10

| Gas Day     | Offtake Flow Reduction Period |              | Latest Allocation Time |
|-------------|-------------------------------|--------------|------------------------|
|             | Start Time(HH)                | End Time(HH) |                        |
| 01-Oct-2012 | 06                            | 18           | 01-Oct-2012 05:00:00   |

**OFFER PARAMETERS**

| Select                           | Offer ID           | Gas Day     | Minimum Energy Offered (kWh) | Maximum Energy Offered (kWh) | Offer Price (p/kWh) | Offer Value (£) | Flow Rate | TimeStamp            | Offer Status |
|----------------------------------|--------------------|-------------|------------------------------|------------------------------|---------------------|-----------------|-----------|----------------------|--------------|
| <input checked="" type="radio"/> | SUASHIPLCOFR000001 | 01-Oct-2012 | 100,000                      | 100,000,000                  | 0.0001              | 100.00          | Constant  | 30-Sep-2012 11:09:27 | NEW          |
| <input type="radio"/>            | SUASHIPLCOFR000002 | 01-Oct-2012 | 100,000                      | 11,451,139                   | 0.0005              | 57.26           | Variable  | 30-Sep-2012 11:10:40 | NEW          |

Minimum Energy Offered(kWh)\*: 100,000      Offer Price (p/kWh)\*: 0.0001      Flow Rate\*:  Constant  Variable      Maximum Energy Offered(kWh)\*: 900,000,000      Offer Value(£): 100.00

Note: OFR Period finishes at the hour stated in the 'End Time', and does not include that hour bar.      **Save**      **Cancel**      **Reset**

**Deal – Offtake Flow Reduction – Offer Capture – Modify (Constant)**

### Deal – Offtake Flow Reduction – Offer Capture – Modify (Variable)

#### 7.3.3 Withdraw OFR Offer

Click **Withdraw** from the Query screen

You can withdraw an offer(s) during the period of the 'Offer submission window' that is defined in the invitation and only where the offer status is **New**. To do this:

- Select the offer(s) using the select box
- Click **Save**- the system will ask you to confirm
- Click **ok**

### Deal – Offtake Flow Reduction – Offer Capture - Withdraw

Once confirmed the offer will be removed from the list of offers associated with the Invitation Reference Number.

**Please Note:** the system will check if the offer has been allocated for the location and Invitation Reference Number and if so the following message will be displayed:

**“The Offer can not be withdrawn as the Offer is already allocated.”**

The system will also check if the Offer submission window is open, if not the following message will be displayed:

**“The Offer can not be withdrawn as the Offer window for the Invitation reference number is closed.”**

## 7.4 DNO Flow Swaps

National Grid NTS or DNO Users can initiate a Flow Swap ahead of or within the Gas Day to which the swap relates to. It is possible to swap flow between two or more Offtakes within the **same** LDZ. Once the Flow Swap is agreed (offline) the details will be entered into the system within day. When a DNO initiates a Flow swap, National Grid NTS can choose to accept or reject the swap. You will be able to either accept or reject a National Grid NTS initiated flow swap. Flow Swaps can also be withdrawn prior to acceptance or rejection by the counterparty.

### 7.4.1 Initiating Flow Swaps

The Navigation Path for this screen is

**Home>Product>Flow Swap>DNO Flow Swap.**

This section shows you how to enter details of the Flow Swap.

**Please Note:** DNO User – this will be automatically populated and will display your Business Associate Code; Business Associate Name and Abbreviated Name when you log into the system

In order to view records of DNO Flow Swaps:

- Select **Location** – from the list that is associated to your DNO
- **Period From and To**
- Select **Status** – this is defaulted to **All** but other options include New; Withdrawn; Rejected; Accepted
- Click **Query** button

The system will then list all the DNO Flow Swap records associated with your selection criteria. The details can be viewed in multiple pages if necessary and will show:

- **DNO User - this will be automatically populated and will display your Business Associate Code; Business Associate Name and Abbreviated Name when you log into the system**
- **Reference Number** – this is automatically generated by the system and follows the format of DNOFSXXXXXX (X – sequence of digits)
- **Gas Day**
- **Initiated By** – indicating whether the Flow Swap has been initiated by you or National Grid NTS
- **Status** – will show either New; Withdrawn; Accepted; Rejected
- **Swap Out Location** – if multiple swap out Locations are selected the information will be shown as separate line items
- **Swap In Location** - if multiple swap in Locations are selected the information will be shown as separate line items
- **Start Time (HH24:MM)** - A display field in whole hours i.e. 17:00
- **End Time (HH24:MM)** - A display field in whole hours i.e. 19:00



- **Flow Swap (kWh)** – the Flow quantity to be swapped out from the swap out Location to the swap in Location
- **Action – (H) – History** - section 6.1.6 describes the History screen in more detail

**View DNO Flow Swap**

DNO User: DNA-DNO A-DISTRIBUTION A CO LTD      Period From:       Period To:

Location\*:       Status:

| Select                | DNO User | Ref. No        | Gas Day     | Initiated By      | Status | Swap Out Location | Swap In Location |
|-----------------------|----------|----------------|-------------|-------------------|--------|-------------------|------------------|
| <input type="radio"/> | DNA      | DN0FS000000003 | 01-Oct-2012 | DNO               | New    | DN0LOC            | DN0LOC           |
| <input type="radio"/> | DNA      | DN0FS000000002 | 01-Oct-2012 | National Grid NTS | New    | DN0LOC            | DN0LOC           |
| <input type="radio"/> | DNA      | DN0FS000000001 | 01-Oct-2012 | National Grid NTS | New    | DN0LOC            | DN0LOC           |

Buttons:

Product – Flow Swap – DNO Flow Swap – Query

**View DNO Flow Swap**

DNO User: DNA-DNO A-DISTRIBUTION A CO LTD      Period From:       Period To:

Location\*:       Status:

| Status | Swap Out Location | Swap In Location | Start Time(HH24:MM) | End Time(HH24:MM) | Flow Swap(kWh) | Action                           |
|--------|-------------------|------------------|---------------------|-------------------|----------------|----------------------------------|
| New    | DN0LOC            | DN0LOC13         | 15:00               | 17:00             | 1,000,000      | <input type="button" value="H"/> |
| New    | DN0LOC            | DN0LOC12         | 09:00               | 11:00             | 1,000,000      | <input type="button" value="H"/> |
| New    | DN0LOC            | DN0LOC10         | 07:00               | 09:00             | 10,000,000     | <input type="button" value="H"/> |
|        |                   | DN0LOC11         |                     |                   | 100,000        | <input type="button" value="H"/> |

Buttons:

Product – Flow Swap – DNO Flow Swap – Query

### 7.4.2 Add Flow Swap

From the **Query** screen click **Add**

**Please Note:** DNO User – this will automatically display your Business Associate Code; Business Associate Name and Abbreviated Name

You will need to:

- Enter the **Gas Day** – you can enter the current Gas Day or any future Gas Day, however you cannot add a Flow Swap for an historical Gas Day
- **Multiple** – you can choose one to many and many to one but not many to many
- Select the **Swap Out Location** – mandatory field (from the list that is associated to your DNO)
- Select the **Swap In Location** - mandatory field (from the list that is associated to your DNO)
- Enter the effective **Start Time** from the drop box menu containing hours from 00-23
- Enter the effective **End Time** from the drop box menu containing hours from 00-23
- Click the **Query** button

**Please Note:** If the Start Time and End Time are both chosen as 06:00 then the Flow Swap will be for the whole Gas Day.

The system will calculate the **duration** and display the total number of hours of the Flow Swap. Once you have selected the above criteria, the following needs to be specified:

- **Flow Swap (kWh)** - a mandatory field where you need to specify the Flow Swap Quantity (kWh). If there are multiple locations each quantity has to be entered for each location.
- **Total (kWh)** – a display field that shows the total of the flow swap. Where there are multiple locations selected this gives the sum of the individual flow swaps.

Upon clicking the **Save** button a dialog box will appear for you to enter your remarks. Once you have done this the details you have entered will be saved.

**Add DNO Flow Swap**

DNO User: DNA-DNO A-DISTRIBUTION A CO LTD      Gas Day\*: 01-Oct-2012

Multiple:       Multiple:

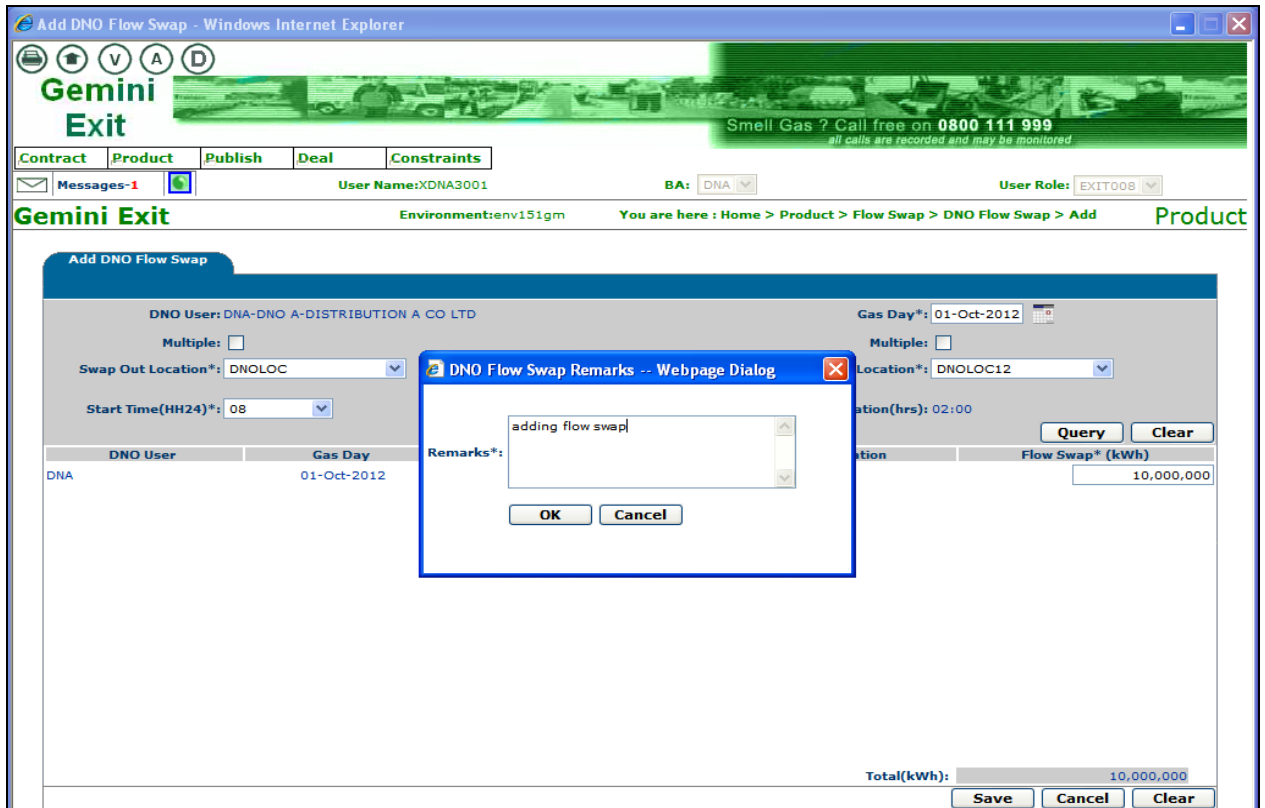
Swap Out Location\*: DNOLOC      Swap In Location\*: DNOLOC12

Start Time(HH24)\*: 08      End Time(HH24)\*: 10      Duration(hrs): 02:00

| DNO User | Gas Day     | Swap Out Location | Swap In Location | Flow Swap* (kWh) |
|----------|-------------|-------------------|------------------|------------------|
| DNA      | 01-Oct-2012 | DNOLOC            | DNOLOC12         | 10,000,000       |

Total(kWh): 10,000,000

Product – Flow Swap – DNO Flow Swap - Add



**Product – Flow Swap – DNO Flow Swap - Add**

**7.4.3 Accept Flow Swap**

You will be able to **Accept** a flow swap that has been initiated by National Grid NTS by clicking on the **Accept** button shown in the screen shot.

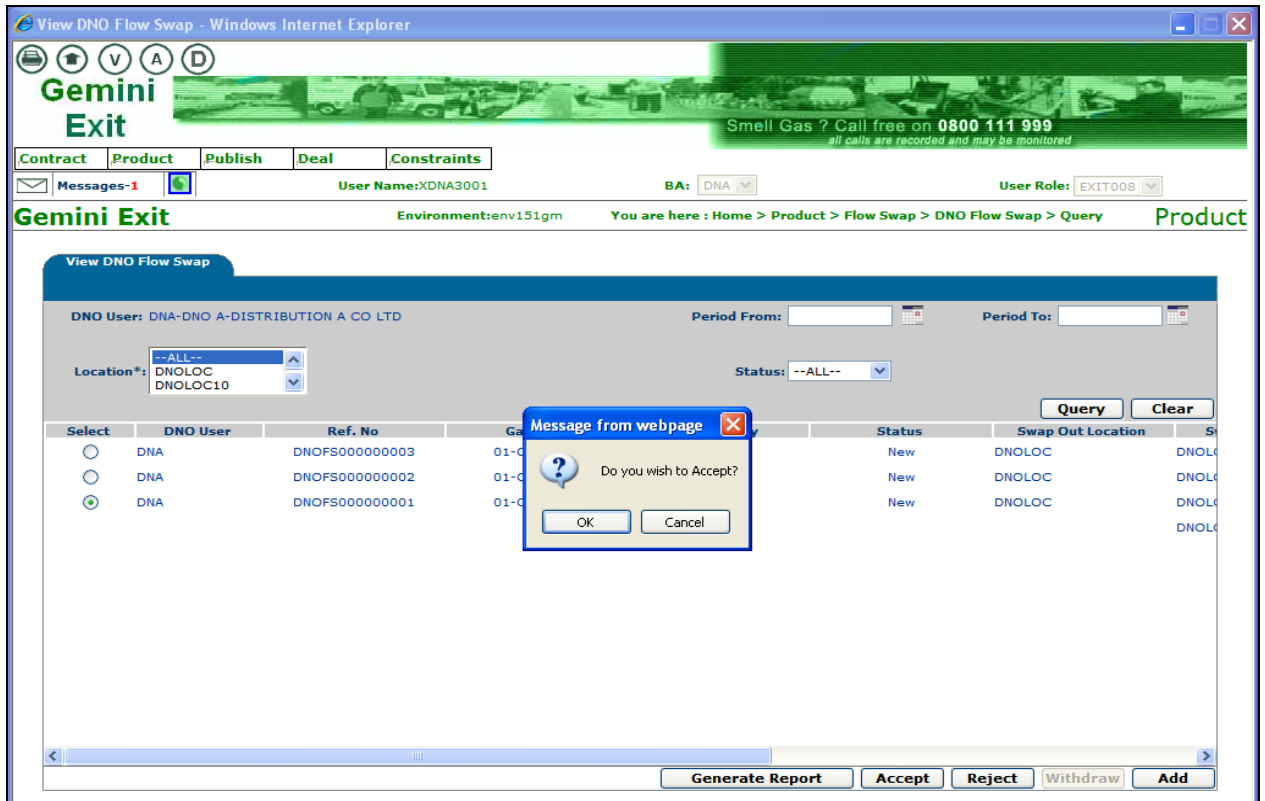
The Navigation Path for this screen is

**Home>Product>Flow Swap>DNO Flow Swap.**

The **Accept** button will only be enabled if the flow swap has a status of **New**.

Once you have done this a confirmation box will pop up and you need to click **ok**. The flow swap record will be accepted in the system and the status will change. If you click on **cancel** the flow swap record will not be accepted and will remain as **New**.

**New** records can only be accepted by the end of the Gas Day. At the end of the Gas Day the system will reject all the remaining Flow Swap records that have a **New** status.



**Product – Flow Swap – DNO Flow Swap – Query (Accept)**

#### 7.4.4 Reject Flow Swap

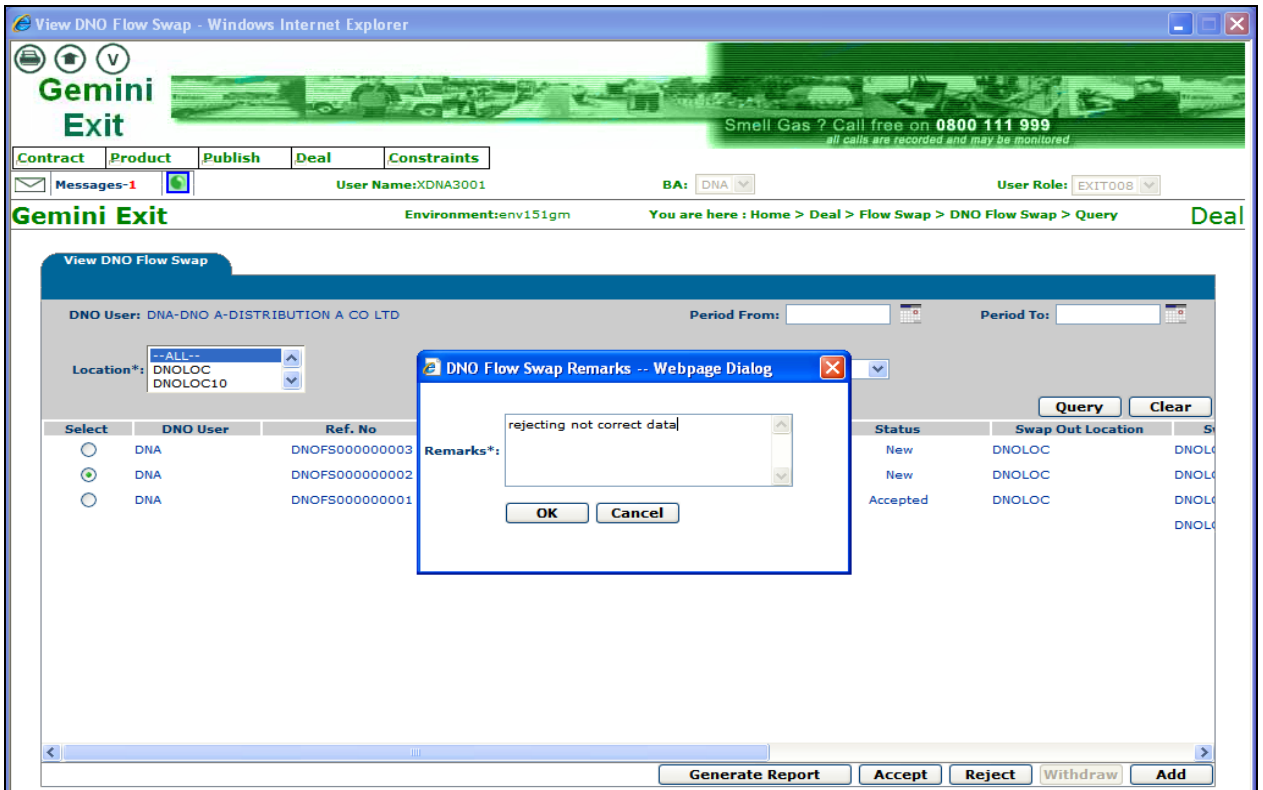
You can **Reject** a flow swap by selecting the appropriate radio button.

The Navigation Path for this screen is

**Home>Product>Flow Swap>DNO Flow Swap.**

Upon clicking reject a dialog box will pop up for you to enter remarks. Enter in here the reason for the rejection and click ok. Once this has been done the flow swap record will be rejected in the system and the status changed. If you click cancel the flow swap record will remain as **New**.

The **Reject** button will only be enabled if the flow swap has a status of **New**. You can only manually reject a **New** record during the Gas Day because the system will automatically reject all **New** flow swaps at the end of the day.



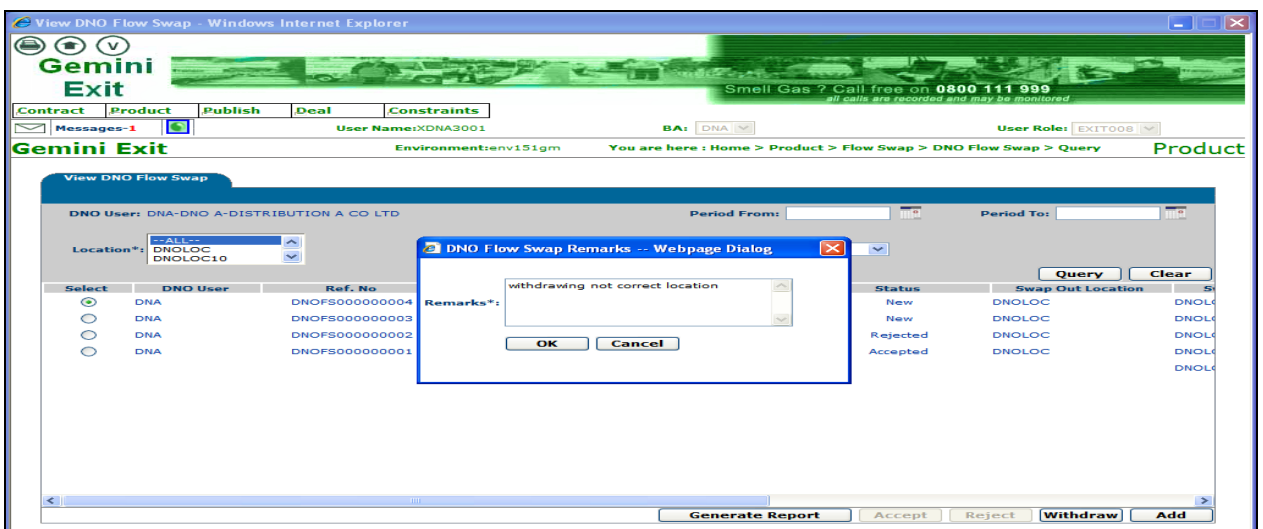
Deal – Flow Swap – DNO Flow Swap – Query (Rejection)

#### 7.4.5 Withdraw Flow Swap

You will be able to **Withdraw** a Flow Swap by selecting the radio button at **New** status.

Home>Product>Flow Swap>DNO Flow Swap

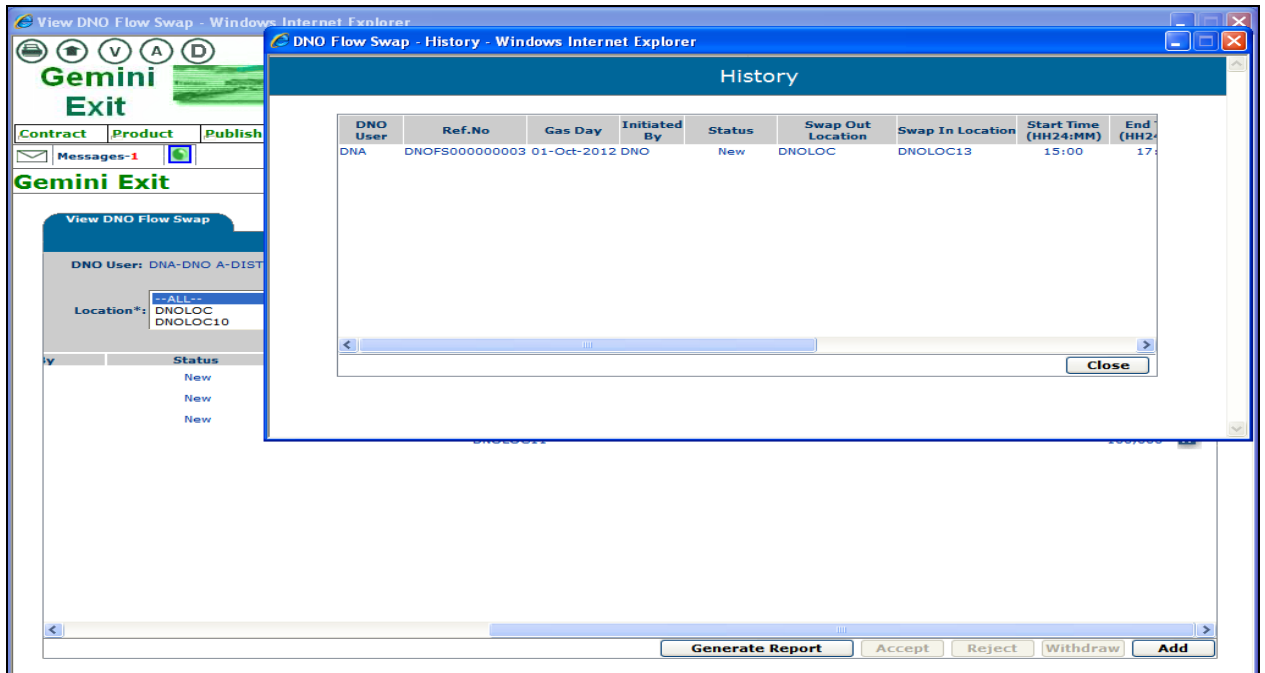
You can only do this if the flow swap has been initiated by you and it has not yet been accepted by National Grid NTS. This is done by clicking on the **Withdraw** button as shown in the screen shot below.



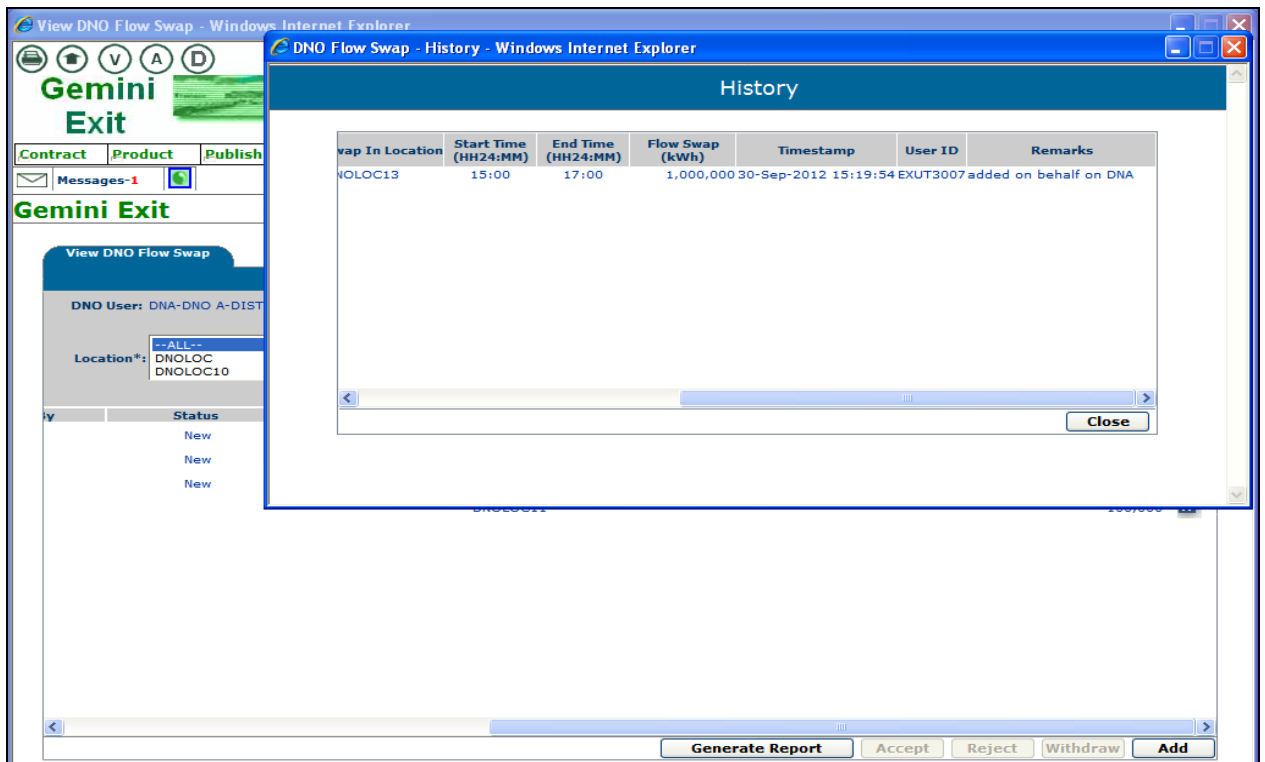
.Product – Flow Swap – DNO Flow Swap – Query (Withdraw)

### 7.4.6 DNO Flow Swap History

The screen shown below can only be accessed via the DNO Flow Swap query screen. On clicking the **History** icon you can view the complete history for the specified flow swap. This will include any remarks entered.



DNO Flow Swap – History



DNO Flow Swap – History



## Version History

| Version | Status       | Date     | Author(s)      | Summary of Changes  |
|---------|--------------|----------|----------------|---|
| 0.1     | Draft        | 30/06/10 | Hannah Reddy   | Initial draft   |
| 0.2     | Draft        | 6/10/10  | Nicola Patmore | Document revised to incorporate review comments   |
| 0.3     | For Approval | 24/11/10 | Nicola Patmore | Document revised to incorporate review comments   |
| 1       | Approved     | 29/11/10 | Nicola Patmore | Approved  |
| 1.1     | Updated      | 03/05/11 | Joanna Harze   | Updated Phase 1 Document  |
| 1.2     | For Review   | 9/5/11   | Joanna Harze   | For Review  |
| 1.3     | For Approval | 23/05/11 | Hannah Reddy   | For Approval  |
| 2.0     | Approved     | 31/05/11 | Joanna Harze   | Approved  |
| 2.1     | Updated      | 05/03/13 | Liz Butler     | Updated Phase 2 Document  |
| 2.2     | For Review   | 15/03/13 | Liz Butler     | Amended following review meeting with National Grid Transmission  |
| 2.3     | For Review   | 15/03/13 | Liz Butler     | Amended following internal QA process by project team   |
| 2.4     | For Review   | 23/04/13 | Liz Butler     | Amended following 2 <sup>nd</sup> review by National Grid Transmission  |
| 2.5     | For Review   | 02/05/13 | Liz Butler     | Further amendments following table review with project team and National Grid Transmission  |
| 3       | Approved     | 17/05/13 | Liz Butler     | Approved  |
| 3.1     | Updated      | 24/9/13  | Therese Nott   | Citrix connectivity screen has been replaced with a reference to the Gemini 2013 Guide to Connectivity as a result of GRP Implementation , approved by NG |