

This is the 10th workgroup meeting, the meeting was well attended. In the room there were representatives from the following Organisations:

- Netcompany - Anahita Saghafi, Tony Walters
- Landmark - Steve Warbrick
- Smart DCC
- Orsted
- UK Power Networks
- PWC - Colin Bezant
- Gemserve - Sarah Mower
- Moorhouse - Kate Goodman
- Xoserve – Emma Lyndon, Mike Payley

Agenda items included:

- Progress report and risk update
- Switching Programme plan re-baseline
- SI Update
- Data cleansing strategy and targets
- Physical interface design overview
- Forward look

#### Progress reporting & risk review

Gas and electricity progress reporting was walked through for this month. Key messages include:

- Gas plot to postal cleansing is fairly static
- Gas IGT plot to postal figures to be provided from UK Link from next month
- Electricity plot to postal figures have decreased by approximately 5,000 sites, quick wins have been completed
- Data from ECOES into MPAS (stage 0) activities are complete. MRA exec have closed down this part of the project.

Risks were talked through at a very high level. A full risk review will be undertaken during Septembers DWG meeting.

#### Programme plan re-baseline

Data aspects of the plan were walked through Data provisions will feed into data analysis cycles which will feed into data cleanse cycles.

The letter for provision of REL data has been issued to the Industry, all recipients to confirm receipt of the letter to DCC. REC data is planned to be provided to Landmark by the 18<sup>th</sup> October, data will analysed with outputs being completed around Christmas time. Results will be viewed by DWG members during January's meeting. It is expected that the analysis results will identify further cleanse activities. Reporting on progress of cleanse activities will be required.

Non CSS data cleanse items are now being tracked via the plan with milestones included. Further detail on these activities will be worked up during future meetings.

## SI update

Invites for the data technical work groups being owned and ran by the SI (Netcompany) have issued to the relevant parties. Ofgem confirmed suppliers are not required to attend these technical working groups, participants have been invited as they the parties that will be migrating data to the CSS System. The first meeting of the technical group is taking place on the 3<sup>rd</sup> September, at this point it has been planned for the group to meet fortnightly however this will be reviewed at the first meeting. Inputs and updates from the technical working group will be taken through the data working group.

Anahita provided an update to advise that templates for the data areas below are being issued for comments on 22<sup>nd</sup> August. Comments to be fed back by 30<sup>th</sup> August.

- \* data cleansing catalogue
- \* object scope catalogue
- \* data transformation catalogue
- \* data validation catalogue
- \* data migration solution
- \* data quality report

## Data cleanse strategy and targets

The 2016 data improvement strategy was identified and issued to Industry participants during the blueprint phase of the programme. It is now the right time to re-visit and enhance the strategy.

The original strategy defined the remedies to improve industry data:

- Remedy 1 Address Database
- Remedy 2 Improving Meter Technical Data
- Remedy 3 Improving plot to postal address data
- Remedy 4 New responsibilities for smart meter installers

Programme and industry activity to date has focussed on the first 3 remedies with address database now an integral part of the CSS solution with Address Service and creation of the Retail Energy Location (REL). MTD and plot to postal address cleansing is ongoing across the Industry.

## Ongoing

Targets are going to be set to achieve the required level of data quality. Cleansing targets will be captured in the cleansing catalogue. The catalogue will be populated through the technical group with DWG input. It is likely that plot to postal targets will set as a % for live and energised sites. Address cleansing targets will be informed by the analysis undertaken on the MPL data requested for REL creation.

Assurance will be undertaken on all parties required to undertake data cleansing activities.

### Physical Interface Design Overview & Cleansing Prioritisation

Steve Warbrick (Landmark) ran through the slides for the physical interface, advising that the technical document which is being progressed via the Ofgem design forum is a technical document aimed at programmers.

The presentation included a walkthrough of the primary data type with the description as well as an understanding of API endpoints to determine the action (post, patch or put) with their endpoint.

It was confirmed that supplier data will be used to validate the REL creation process but does not form part of the production interfaces. Supplier data will be used in the testing and migration phases only.

The next Ofgem Data Working Group is being held on the 18<sup>th</sup> September