

# Change Management Committee Change Pack Summary

Communication Detail				
<b>Comm Reference</b>	2102.6 – RJ – ES			
<b>Comm Title</b>	Confirmation of the scope of delivery and planned deployment date of Minor Release Delivery 'Drop 2'			
<b>Comm Date</b>				
Change Representation				
<b>Action Required</b>	For Information			
<b>Close Out Date</b>	n/a			
Change Detail				
<b>Xoserve Reference Number</b>	XRN4699 – Minor Release Drop 2			
<b>Change Class</b>	Functional			
<b>ChMC Constituency Impacted</b>	<p>Shippers – XRN4576 will introduce a new read screen into in the DES Portal to enable Users to have the ability to search MPRN and corresponding read history/details as well as missing Transfer reads and additional detail such as read reason and timestamps. There will be no impact to existing setup or Web services.</p> <p>Shippers – XRN4612 will correct an open defect that currently prevents the inclusion of RGMA Activity recorded on Transfer Date being included within .URN (Read Notification) file formats.</p>			
<b>Change Owner</b>	Matthew Rider <a href="mailto:matt.rider@xoserve.com">matt.rider@xoserve.com</a> 0121 623 2745			
<b>Background and Context</b>	<p>The concept of 'Minor Release' deliveries was introduced within Xoserve earlier this year with the aim of delivering changes that are less than 100 days effort to deliver and/or prioritised for delivery before the next available Major Release.</p> <p>Changes to be delivered via this delivery mechanism will typically be changes with no impact to external customer's processes or systems as these 'larger' changes would be placed for delivery within a 'Major Release'.</p> <p>Minor Release Drop 2 (MiR Drop 2) commenced Design activities back in July 2018 with two changes in scope for full 'end to end' delivery.</p> <p>XRN4576 (Class 4 Transfer Reads not Visible to Shippers in DES) is a 'new' change that was approved for delivery by ChMC in May 2018.</p> <p>XRN4612 (RGMA Activity on Transfer Date) is a deferred change from UKLP R1.</p> <p>Please be advised that the two remaining changes (XRN4576 &amp; XRN4612) are currently 'in-flight' and will be deployed on the 24<sup>th</sup> November 2018. This is as captured and visible within the Xoserve POAP.</p>			
Change Impact Assessment Dashboard (UK Link)				
<b>Functional</b>	RGMA, Meter Read, Reconciliation			
<b>Non Functional</b>	n/a			
<b>Application</b>	SAP ISU, SAP BW, UK Link Portal, DES			
<b>User</b>	Shipper			
<b>Documentation</b>	n/a			
<b>Other</b>	n/a			
Files				
File	Parent Record	Record	Data Attribute	Hierarchy or Format Agreed
n/a	n/a	n/a	n/a	n/a
Change Design Description				

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The two changes that are in scope for delivery as part of Minor Release Drop 2 on the 24<sup>th</sup> November 2018 are as follows;

- XRN4576 Class 4 Transfer Reads not Visible to Shippers in DES – This change is to deliver a new read screen in DES Portal for Shippers & Xoserve only and will enable incoming Shippers to view reads where the read date spans from D-5 to D-1 and outgoing Shippers to view reads where the opening read is in the D to D+5 window. Where these occur on the same day the system will identify the removal index for outbound Shippers and the opening index for incoming Shippers. Screens will be updated to the DES Screen Interface Catalogue of the UK Link Manual as soon as these become available and this will also be notified to UK Link System Users.
- XRN4612 RGMA Activity on Transfer Date – This change is being delivered to ensure that Xoserve meets its obligations to notify both outgoing and incoming Shippers of the closing and opening reads via the .URN (Read Notification) file. A defect was identified post Project Nexus Implementation (Defect 655) which identified that where an actual read is received in the form of an RGMA update as part of a Shipper Transfer process, the UK Link system was failing to relay the relevant actual or estimated reading details to the incoming and outgoing Shipper via the .URN (Read Notification) file. Whilst this issue has been present, Xoserve has had a workaround in place to ensure this missing reading data is provided to individual Shippers via email. Delivery of this change will see this workaround cease, and activity to return to the expected performance.

<b>Associated Changes</b>	
<b>Associated Change(s) and Title(s)</b>	XRN4576 – Class 4 Transfer Reads not Visible to Shippers in DES XRN4612 – RGMA Activity on Transfer Date
<b>DSG</b>	
<b>Target DSG discussion date</b>	n/a
<b>Any further information</b>	n/a
<b>Implementation</b>	
<b>Target Release</b>	24 <sup>th</sup> November 2018
<b>Status</b>	Changes in Delivery

Please see the following page for representation comments template; responses to [uklink@xoserve.com](mailto:uklink@xoserve.com)

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Change Representation (to be completed by User and returned for response)	
<b>User Name</b>	<User Name(s)>
<b>User Contact</b>	<Contact Details for Xoserve Responses) XXXXX <a href="#">XXXX@XXXX.XXX</a> 9999999999 (Name, Email, Telephone)
<b>Representation Status</b>	<Approve> or <Reject> or <None>
<b>Representation Publication</b>	<Publish> or <Private> or <None>
<b>Representation</b>	<ul style="list-style-type: none"> <li>• Review comments and further analysis</li> <li>• Justification for Representation Status</li> <li>• Questions</li> </ul>
<b>Target Release Date</b>	Confirmation of release date or comments for an alternate release date